

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	01	08	2023	To	31	07	2024

Reference and administration details

Charity name
Other names charity is known by
Registered charity number
Charity's principal address

Rosebery Playgroup

SC023341

Names of the charity trustees on date of approval of Trustees' Annual Report

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Treasurer		
2	Chair		
3	Fee Coordinator		
4	Secretary		
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year
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Structure, governance and management**Type of governing document**

The charity is an unincorporated association that is governed by its constitution.
The playgroup was granted charitable status by OSCR on 11 January 1995
The management committee is responsible for the strategic direction and governance of the playgroup, whilst day-to-day running is delegated to the playgroup manager and staff, who are all paid members of staff.

Trustee recruitment and appointment

The management committee meets on a monthly basis and are the Charity's trustees. Membership of the committee is open to all current and past parents and guardians of the children in the playgroup.

Election to the management committee is agreed and the AGM in accordance with the constitution. There must be a minimum of 4 members holding the following posts - Chair, Treasurer, Secretary and one other.

Objectives and activities**Charitable purposes**

The aim of the playgroup is to advance the education of pre-school children so that they may take a constructive place in the community which is in accordance with the aims of Early Years Scotland.

**Summary of the main activities
in relation to these objects**

The playgroup provides education and care for two and three year olds in four sessions per week. At present the playgroup can accommodate up to 15 children per session.

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APPENDIX 1

Achievements and performance

**Summary of the main achievements of
the charity during the financial period**

The charity has held 4 weekly playgroup sessions during the school term time for 2 - 3 year olds in the local community. The Playgroup Manager and staff have supported the children's development as follows:

- Provide a comfortable, safe and secure free play session
- Support inclusion and give all children equal access
- Develop close relationships with children
- Use everyday care routines to support development - provide healthy snack, daily exercise, outdoor play.
- Use different methods of communication - storytime, songs, eye to eye level with children
- Provide extra encouragement for children that require it
- Help children with strong feelings

The committee have held multiple fundraising events which have raised a total of £1,336. This figure is slightly lower than 2023 as our summer event was moved from June 2024 to August and therefore into the next financial year. Donations of £1,020 were received in the year. This fundraising income was used to improve the equipment inside including a sand table, new tuff trays and arts and craft material.

Financial review

**Brief statement of the charity's policy
on reserves**

The trustees' policy is to maintain unrestricted restricted reserves at around 2 months running costs to meet commitments and to cover any unexpected expenditure. Our reserves currently meet this level.

Details of any deficit

Donated facilities and services (if any)

APPENDIX 1

Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees



Position (e.g. Chair) CHAIRPERSON

Date 31 MARCH 2025.

Rosebery Playgroup

SC023341

Receipts and payments accounts			
For the period from	Period start date		to
	Day	Month	
	01/08/2023		
	Period end date		
	31/07/2024		

Section A Statement of receipts and payments

	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total funds current period	Total funds last period
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
A1 Receipts						
Donations	1,021				1,021	54
Legacies					-	
Grants					-	
Receipts from fundraising activities	1,336				1,336	2,234
Gross trading receipts	28,662				28,662	22,339
Income from investments other than land and buildings	2				2	
Rents from land & buildings					-	
Gross receipts from other charitable activities	598				598	692
					-	
A1 Sub total	31,619	-	-	-	31,619	25,319
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
A2 Sub total	-	-	-	-	-	-
Total receipts	31,619	-	-	-	31,619	25,319
A3 Payments						
Expenses for fundraising activities	612				612	740
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	28,179				28,179	31,036
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
Other					-	
					-	
A3 Sub total	28,791	-	-	-	28,791	31,776
A4 Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
A4 Sub total	-	-	-	-	-	-
Total payments	28,791	-	-	-	28,791	31,776
Net receipts / (payments)	2,828	-	-	-	2,828	(6,457)
A5 Transfers to / (from) funds						
					-	
Surplus / (deficit) for year	2,828	-	-	-	2,828	(6,457)

Section B Statement of balances

Categories	Details	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total current period	Total last period
		to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
B1 Cash funds	Cash and bank balances at start of year	4,644				4,644	11,102
	Surplus / (deficit) shown on receipts and payments account	2,828				2,828	(8,458)
						-	
						-	
	Cash and bank balances at end of year	7,472	-	-	-	7,472	4,644
	(Agree balances with receipts and payments account(s))						

Categories	Details	Fund to which asset belongs	Market valuation	Last year
			to nearest £	to nearest £
B2 Investments				
		Total	-	-

Categories	Details	Fund to which asset belongs	Cost (if available)	Current value (if available)	Last year
			to nearest £	to nearest £	to nearest £
B3 Other assets	Macbook air			203	306
	Apple Ipad			144	192
	Epson printer			78	118
	Apple Ipad			222	296
	Fence		2,685	2,014	2,685
	Apple Ipad x 3		1,683	1,262	1,683
	Apple Ipad		478	478	
		Total	4,846	4,401	5,280

Categories	Details	Fund to which liability relates	Amount due	Last year
			to nearest £	to nearest £
B4 Liabilities				
		Total	-	-

Categories	Details	Fund to which liability relates	Amount due (estimate)	Last year
			to nearest £	to nearest £
B5 Contingent liabilities				
		Total	-	-

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

31/3/25

31/3/25

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Additional analysis (1)

Analysis of receipts and payments

1 Donations

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
General donations	1,021				1,021	54
					-	
					-	
					-	
Total	1,021	-	-	-	1,021	54

2 Grants

	Unrestricted funds to nearest £	Restricted funds to nearest £	Total current period to nearest £	Total last period to nearest £
			-	
			-	
			-	
			-	
Total	-	-	-	-

3 Gross receipts from other charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Sales of products	598				598	692
					-	
					-	
					-	
					-	
					-	
					-	
Total	598	-	-	-	598	692

4 Payments relating directly to charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Playgroup supplies	507				507	778
General Expenses	4,175				4,175	4,880
Professional fees	-				-	35
Rent	1,185				1,185	1,637
Salaries	22,312				22,312	21,041
Building improvements	-				-	2,685
					-	
					-	
					-	
					-	
Total	28,179	-	-	-	28,179	31,038

Additional analysis (2)

5 Breakdown of unrestricted funds

	Unrestricted fund 1 - enter name of fund below	Unrestricted fund 2 - enter name of fund below	Unrestricted fund 3 - enter name of fund below	Unrestricted fund 4 - enter name of fund below	Total unrestricted funds	Total unrestricted funds last period
General						
Receipts						
Donations	1,021				1,021	54
Legacies					-	
Grants						
Receipts from fundraising activities	1,336				1,336	2,234
Gross trading receipts	28,664				28,664	22,339
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities	588				588	692
Sub total	31,619	-	-	-	31,619	25,319
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total	-	-	-	-	-	-
Total receipts	31,619	-	-	-	31,619	25,319
Payments						
Expenses for fundraising activities	612				612	740
Gross trading payments					-	
Investment management costs						
Payments relating directly to charitable activities	28,179				28,179	30,876
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
Sub total	28,791	-	-	-	28,791	31,616
Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
Sub total	-	-	-	-	-	-
Total payments	28,791	-	-	-	28,791	31,616
Net receipts / (payments)	2,828	-	-	-	2,828	(6,297)
Transfers to / (from) funds					-	
Surplus / (deficit) for year	2,828	-	-	-	2,828	(6,297)

Nature and purpose of funds

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Additional analysis (3)

6 Breakdown of restricted funds

	Restricted fund 1 - enter name of fund above	Restricted fund 2 - enter name of fund below	Restricted fund 3 - enter name of fund below	Restricted fund 4 - enter name of fund below	Total restricted funds	Total restricted funds last period
Receipts						
Donations					-	
Legacies					-	
Grants					-	
Receipts from fundraising activities					-	
Gross trading receipts						
Income from investments other than land and buildings					-	
Rents from land & buildings						
Gross receipts from other charitable activities					-	
Sub total					-	

Receipts from asset & investment sales

Receipts from asset or investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total	-	-	-	-	-	-
Total receipts	-	-	-	-	-	-

Payments

Expenses for fundraising activities						-	
Gross trading payments						-	
Investment management costs						-	
Payments relating directly to charitable activities						-	180
Grants and donations						-	
Governance costs:						-	
Audit / independent examination						-	
Preparation of annual accounts						-	
Legal costs						-	
						-	
						-	
Sub total	-	-	-	-	-	-	160

Payments relating to asset and investment movements

Payments relating to assets and investments movements						
Purchases of fixed assets					-	
Purchase of investments					-	
Sub total	-	-	-	-	-	

Total payments

160

Net receipts / (payments)

- - - - - (180)

Transfers to / (from) funds

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Surplus / (deficit) for year

-	-	-	-	-	(160)
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Nature and purpose of funds

Business Unit	Purpose of Review

**Independent examiner's
report on the accounts**

v2

**Report to the
trustees/members of**

Charity name

ROSEBERY PLAYGROUP

**Registered charity
number**

SC

**On the accounts of the
charity for the period**

Period start date

Day

Month

Year

01

08

2023

to

Period end date

Day

Month

Year

31

07

2024

Set out on pages

(remember to include the page numbers of additional sheets)

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

**Independent examiner's
statement**

In the course of my examination, no matter has come to my attention ~~other than that disclosed on the attached page*~~

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:**

Name:

**Relevant professional
qualification(s) or body
(if any):**

Address:

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

** OSCR will accept digital or typed signatures