**APPENDIX 1**

OSCR
Scottish Charity Regulator
Office of the Scottish **Charity Regulator**

| Trustees' Annual Report for the period | | | | | | | |
|---|---|---|---|---|---|---|---|
| | Period start date | | | | Period end date | | |
| | Day | Month | Year | | Day | Month | Year |
| From | 01 | 12 | 2024 | To | 30 | 11 | 2025 |

## Reference and administration details

| | | |
|---|---|---|
| **Charity name** | Portobello Youth Rugby Academy | |
| **Other names charity is known by** | PYRA | |
| **Registered charity number** | **SC** 052979 | |
| **Charity's principal address** | 2 Queen's Bay Crescent | |
| | Edinburgh | |
| | | |
| | **Postcode** | EH15 2NA |

**Names of the charity trustees on date of approval of Trustees' Annual Report**

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|---|---|---|---|---|
| 1 | Michael Leeman | Chair | | |
| 2 | Arran Moffat | | | |
| 3 | David Barnes | | | |
| 4 | | | | |
| 5 | | | | |
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| 20 | | | | |

**APPENDIX 1**

## Reference and administration details

**Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)**

| Name | Dates acted if not for whole year |
|---|---|
| | |
| | |
| | |

## Structure, governance and management

| | |
|---|---|
| **Type of governing document** | Trust Deed |
| **Trustee recruitment and appointment** | |

## Objectives and activities

| | |
|---|---|
| **Charitable purposes** | The Portobello Youth Rugby Academy (PYRA) is a Scottish charity established to promote and develop youth participation in rugby within the Portobello and Eastern Edinburgh community. The organisation aims to foster sportsmanship, teamwork and fair play among its members while also providing opportunities for the physical, mental and social development of young players. The trust is also committed to ensuring a safe and inclusive environment for all participants. |
| **Summary of the main activities in relation to these objects** | During 2024/25 the academy provided regular coached rugby sessions for young people aged 11 to 18, supported by a growing membership and subscription base. The trust ran a P7 rugby introduction day involving over 300 pupils, and introduced a free strength and conditioning programme open to local young people. The trust raised funds through sponsorship, merchandise sales and a Christmas tree fundraiser, and invested in new pitch lighting to extend the training season into winter evenings. |

**APPENDIX 1**

## Achievements and performance

| | |
|---|---|
| **Summary of the main achievements of the charity during the financial period** | 2024/25 was a year of significant growth for the academy. Membership subscriptions, sponsorship and merchandise sales all grew substantially compared with the trust's first partial year. Key achievements include: delivering a P7 rugby introduction day for over 300 pupils; launching a free strength and conditioning programme for local young people; securing a National Lottery Awards For All grant and a separate lottery grant dedicated to pitch lighting; and investing in new portable floodlighting to allow training to continue through winter evenings. |

## Financial review

| | |
|---|---|
| **Brief statement of the charity's policy on reserves** | The Portobello Youth Rugby Academy (PYRA) aims to maintain sufficient reserves to ensure its financial stability and ongoing operations. Following a period of growth in 2024/25, the trust's unrestricted reserves increased to support future coaching, equipment and community activities. The trust's policy is to retain enough unrestricted funds to cover short-term operational expenses and unexpected costs, while directing restricted grant funding solely towards the purpose for which it was given. Reserves will continue to be reviewed and adjusted as the charity grows. |
| **Details of any deficit** | N/A |
| **Donated facilities and services (if any)** | Full use of Portobello Rugby Club House and pitches at Cavalry Park, Edinburgh, was again donated for the season. The senior club also covered pitch and facility costs on the trust's behalf for the year. The independent examination of the accounts was carried out free of charge. |

**APPENDIX 1**

## Other optional information

## Declaration

**The trustees declare that they have approved the trustees' report above.**

**Signed on behalf of the charity's trustees**

| | | |
|---|---|---|
| **Signature(s)** ***OSCR will accept digital or typed signatures*** | Michael Leeman | |
| **Full name(s)** | Michael Leeman | |
| **Position (e.g. Chair)** | Chair | |
| **Date** | 22nd September 2026 | |

Enter charity name below

Enter SC No. below

SC

OSCR
Scottish Charity Regulator

# Receipts and payments accounts

| For the period from | Period start date Day | Month | Year | to | Period end date Day | Month | Year |
|---|---|---|---|---|---|---|---|
| | 01 | 12 | 2024 | | 30 | 11 | 2025 |

## Section A Statement of receipts and payments

| | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Expendable endowment funds to nearest £ | Permanent endowment funds to nearest £ | Total funds current period to nearest £ | Total funds last period to nearest £ |
|---|---|---|---|---|---|---|
| **A1 Receipts** | | | | | | |
| Donations | 12,820 | - | - | - | 12,820 | 116 |
| Legacies | - | - | - | - | - | - |
| Grants | 4,500 | 2,573 | - | - | 7,073 | - |
| Receipts from fundraising activities | 425 | - | - | - | 425 | - |
| Gross trading receipts | 1,394 | - | - | - | 1,394 | - |
| Income from investments other than land and buildings | - | - | - | - | - | - |
| Rents from land & buildings | - | - | - | - | - | - |
| Gross receipts from other charitable activities | 7,649 | - | - | - | 7,649 | - |
| | | | | | | |
| ***A1 Sub total*** | 26,788 | 2,573 | - | - | 29,361 | 116 |
| **A2 Receipts from asset & investment sales** | | | | | | |
| Proceeds from sale of fixed assets | - | - | - | - | - | - |
| Proceeds from sale of investments | - | - | - | - | - | - |
| ***A2 Sub total*** | - | - | - | - | - | - |
| ***Total receipts*** | 26,788 | 2,573 | - | - | 29,361 | 116 |
| **A3 Payments** | | | | | | |
| Expenses for fundraising activities | - | - | - | - | - | - |
| Gross trading payments | 934 | - | - | - | 934 | - |
| Investment management costs | - | - | - | - | - | - |
| Payments relating directly to charitable activities | 10,652 | - | - | - | 10,652 | - |
| Grants and donations | - | - | - | - | - | - |
| Governance costs: | - | - | - | - | - | - |
| Audit / independent examination | - | - | - | - | - | - |
| Preparation of annual accounts | - | - | - | - | - | - |
| Legal costs | - | - | - | - | - | - |
| Other | - | - | - | - | - | - |
| | | | | | | |
| ***A3 Sub total*** | 11,586 | - | - | - | 11,586 | - |
| **A4 Payments relating to asset and investment movements** | | | | | | |
| Purchases of fixed assets | 5,401 | 2,573 | - | - | 7,974 | - |
| Purchase of investments | - | - | - | - | - | - |
| ***A4 Sub total*** | 5,401 | 2,573 | - | - | 7,974 | - |
| ***Total payments*** | 16,987 | 2,573 | - | - | 19,560 | - |
| ***Net receipts / (payments)*** | 9,801 | - | - | - | 9,801 | 116 |
| **A5 Transfers to / (from) funds** | - | - | - | - | - | - |
| ***Surplus / (deficit) for year*** | 9,801 | - | - | - | 9,801 | 116 |

## Section B Statement of balances

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Expendable endowment funds to nearest £ | Permanent endowment funds to nearest £ | Total current period to nearest £ | Total last period to nearest £ |
|---|---|---|---|---|---|---|---|
| **B1 Cash funds** | Cash and bank balances at start of year | 116 | - | - | - | 116 - | - |
| | Surplus / (deficit) shown on receipts and payments account | 9,801 | - | - | - | 9,801 - | 116 |
| | | | | | | - | |
| | | | | | | - | |
| | **Cash and bank balances at end of year** | - - | - - | - - | - - | - - | - - |
| | (Agree balances with receipts and payments account(s)) | 9,917 | - | - | - | 9,917 | 116 |

| | Details | Fund to which asset belongs | Market valuation to nearest £ | Last year to nearest £ |
|---|---|---|---|---|
| **B2 Investments** | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | **Total** | - | - |

| | Details | Fund to which asset belongs | Cost (if available) to nearest £ | Current value (if available) to nearest £ | Last year to nearest £ |
|---|---|---|---|---|---|
| **B3 Other assets** | Sports equipment (pitch lighting) | Unrestricted | 7,974 | 6,335 | - |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | **Total** | 7,974 - | 6,335 - | - - |

| | Details | Fund to which liability relates | Amount due to nearest £ | Last year to nearest £ |
|---|---|---|---|---|
| **B4 Liabilities** | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | **Total** | - | - |

| | Details | Fund to which liability relates | Amount due (estimate) to nearest £ | Last year to nearest £ |
|---|---|---|---|---|
| **B5 Contingent liabilities** | | | | |
| | | | | |
| | | | | |
| | | **Total** | - | - |

| Signed by one or two trustees on behalf of all the trustees | Signature* | Print Name | Date of approval |
|---|---|---|---|
| | | Michael Leeman | |
| | | | |

**** Please note - OSCR will accept digital or typed signatures***

## Section C Notes to the Accounts

**C1 Nature and purpose of funds** *(may be stated on analysis of funds worksheets)*

The trust holds one restricted fund during the period: a National Lottery grant of £2,573 received specifically for the purchase of pitch lighting, which was fully spent on that equipment during the year. All other income and expenditure is held within the trust's general unrestricted fund, built from membership subscriptions, sponsorship, unconditional grants, fundraising and trading activities, and used to meet the trust's general running and coaching costs.

**C2 Grants**

| Type of activity or project supported | Individual / institution | Number of grants made | £ |
|---|---|---|---|
| Pitch lighting equipment | Institution | 1 | 2,573 |
| General running costs (unrestricted) | Institution | 1 | 4,500 |
| | | | |
| | | | |
| | | | |
| | | Total | 7,073 - |

**C3a Trustee remuneration**

| | |
|---|---|
| If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b) | X |

**C3b Trustee remuneration - details**

| Authority under which paid | £ |
|---|---|
| | |
| | |
| | |
| | |
| | |

**C4a Trustee expenses**

| | |
|---|---|
| If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b) | X |

**C4b Trustee expenses - details**

| | Number of trustees | £ |
|---|---|---|
| | | |
| | | |
| | | |
| | | |
| | | |

**C5 Transactions with trustees and connected persons**

| Nature of relationship | Nature of transaction | Transaction amount (£) | Balance outstanding at period end (£) |
|---|---|---|---|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

**C6 Other information**

- SC

## Additional analysis (1)

**Analysis of receipts and payments**

**1 Donations**

| | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Expendable endowment funds to nearest £ | Permanent endowment funds to nearest £ | Total current period to nearest £ | Total last period to nearest £ |
|---|---|---|---|---|---|---|
| | - | | | | - - | - |
| | | | | | - | |
| | | | | | - | |
| | | | | | - | |
| Total | - - | - | - | - | - - | - - |
| | - | - | - | - | - | - |

**2 Grants**

| | Unrestricted funds to nearest £ | Restricted funds to nearest £ | | | Total current period to nearest £ | Total last period to nearest £ |
|---|---|---|---|---|---|---|
| | | | | | - | |
| | | | | | - | |
| | | | | | - | |
| | | | | | - | |
| Total | - | - | | | - | - |
| | - | - | | | - | - |

**3 Gross receipts from other charitable activities**

| | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Expendable endowment funds to nearest £ | Permanent endowment funds to nearest £ | Total current period to nearest £ | Total last period to nearest £ |
|---|---|---|---|---|---|---|
| | | | | | - | |
| | | | | | - | |
| | | | | | - | |
| | | | | | - | |
| | | | | | - | |
| | | | | | - | |
| | | | | | - | |
| | | | | | - | |
| Total | - | - | - | - | - | - |
| | - | - | - | - | - | - |

**4 Payments relating directly to charitable activities**

| | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Expendable endowment funds to nearest £ | Permanent endowment funds to nearest £ | Total current period to nearest £ | Total last period to nearest £ |
|---|---|---|---|---|---|---|
| | | | | | - | |
| | | | | | - | |
| | | | | | - | |
| | | | | | - | |
| | | | | | - | |
| | | | | | - | |
| | | | | | - | |
| | | | | | - | |
| | | | | | - | |
| | | | | | - | |
| Total | - | - | - | - | - | - |
| | - | - | - | - | - | - |

**SC**

## Additional analysis (2)

**5 Breakdown of unrestricted funds**

| | Unrestricted fund 1 - enter name of fund below | Unrestricted fund 2 - enter name of fund below | Unrestricted fund 3 - enter name of fund below | Unrestricted fund 4 - enter name of fund below | Total unrestricted funds | Total unrestricted funds last period |
|---|---|---|---|---|---|---|
| **Receipts** | | | | | | |
| Donations | - | | | | - | - |
| Legacies | | | | | | |
| Grants | | | | | | |
| Receipts from fundraising activities | | | | | | |
| Gross trading receipts | | | | | | |
| buildings | | | | | | |
| Rents from land & buildings | | | | | | |
| Gross receipts from other charitable activities | | | | | | |
| ***Sub total*** | - | | | | - | - |
| **Receipts from asset & investment sales** | | | | | | |
| Proceeds from sale of fixed assets | | | | | | |
| Proceeds from sale of investments | | | | | | |
| ***Sub total*** | | | | | | |
| ***Total receipts*** | - | | | | - | - |
| **Payments** | | | | | | |
| Expenses for fundraising activities | | | | | | |
| Gross trading payments | | | | | | |
| Investment management costs | | | | | | |
| Payments relating directly to charitable activities | | | | | | |
| Grants and donations | | | | | | |
| Governance costs: | | | | | | |
| Audit / independent examination | | | | | | |
| Preparation of annual accounts | | | | | | |
| Legal costs | | | | | | |
| | | | | | | |
| | | | | | | |
| ***Sub total*** | | | | | | |
| **Payments relating to asset and investment movements** | | | | | | |
| Purchases of fixed assets | | | | | | |
| Purchase of investments | | | | | | |
| ***Sub total*** | | | | | | |
| ***Total payments*** | | | | | | |
| ***Net receipts / (payments)*** | - | | | | - | |
| **Transfers to / (from) funds** | | | | | | |
| ***Surplus / (deficit) for year*** | - | | | | - | |

**Nature and purpose of funds**

- SC

## Additional analysis (3)

**6 Breakdown of restricted funds**

| | Restricted fund 1 - enter name of fund below | Restricted fund 2 - enter name of fund below | Restricted fund 3 - enter name of fund below | Restricted fund 4 - enter name of fund below | Total restricted funds | Total restricted funds last period |
|---|---|---|---|---|---|---|
| | Pitch Lighting Grant | | | | | |
| **Receipts** | | | | | | |
| Donations | - | - | - | - | - - | - |
| Legacies | - | - | - | - | - - | - |
| Grants | 2,573 | - | - | - | 2,573 - | - |
| Receipts from fundraising activities | - | - | - | - | - - | - |
| Gross trading receipts | - | - | - | - | - - | - |
| Income from investments other than land and buildings | - | - | - | - | - - | - |
| Rents from land & buildings | - | - | - | - | - - | - |
| Gross receipts from other charitable activities | - | - | - | - | - - | - |
| ***Sub total*** | 2,573 - | - - | - - | - - | 2,573 - | - - |
| **Receipts from asset & investment sales** | | | | | | |
| Proceeds from sale of fixed assets | - | - | - | - | - - | - |
| Proceeds from sale of investments | - | - | - | - | - - | - |
| ***Sub total*** | - - | - - | - - | - - | - - | - - |
| ***Total receipts*** | 2,573 - | - - | - - | - - | 2,573 - | - - |
| **Payments** | | | | | | |
| Expenses for fundraising activities | - | - | - | - | - - | - |
| Gross trading payments | - | - | - | - | - - | - |
| Investment management costs | - | - | - | - | - - | - |
| Payments relating directly to charitable activities | - | - | - | - | - - | - |
| Grants and donations | - | - | - | - | - - | - |
| Governance costs: | - | - | - | - | - - | - |
| Audit / independent examination | - | - | - | - | - - | - |
| Preparation of annual accounts | - | - | - | - | - - | - |
| Legal costs | - | - | - | - | - - | - |
| | | | | | - | |
| | | | | | - | |
| ***Sub total*** | - - | - - | - - | - - | - - | - - |
| **Payments relating to asset and investment movements** | | | | | | |
| Purchases of fixed assets | 2,573 | - | - | - | 2,573 - | - |
| Purchase of investments | - | - | - | - | - - | - |
| ***Sub total*** | 2,573 - | - - | - - | - - | 2,573 - | - - |
| ***Total payments*** | 2,573 - | - - | - - | - - | 2,573 - | - - |
| ***Net receipts / (payments)*** | - - | - - | - - | - - | - - | - - |
| **Transfers to / (from) funds** | - | - | - | - | - - | - |
| ***Surplus / (deficit) for year*** | - - | - - | - - | - - | - - | - - |

**Nature and purpose of funds**

A National Lottery grant of £2,573 was received during the year, restricted to the purchase of pitch lighting equipment for the trust's training facilities. The full amount was applied to that purpose within the year, leaving no balance carried forward in this fund.

**APPENDIX 3**

OSCR
Scottish Charity Regulator

## Independent examiner's report on the accounts v2

**Report to the trustees/members of**

Charity name: Portobello Youth Rugby Academy

**Registered charity number**

SC 052979

**On the accounts of the charity for the period**

| Period start date | | | | Period end date | | |
|---|---|---|---|---|---|---|
| Day | Month | Year | | Day | Month | Year |
| 01 | 12 | 2024 | to | 30 | 11 | 2025 |

**Set out on pages**

1-14 (remember to include the page numbers of additional sheets)

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

**Independent examiner's statement**

In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page*]

1. which gives me reasonable cause to believe that in any material respect the requirements:
   - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
   - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed**:** T. McPherson **Date:** 29/09/2026

**Name:** Trudy McPherson

**Relevant professional qualification(s) or body (if any):**

Chartered Accountant
ICAS

**Address:**

283 Portobello High Street
Edinburgh
EH15 2AR

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.
**OSCR will accept digital or typed signatures.

**APPENDIX 3**

## Disclosure section

Only complete if the examiner needs to highlight material problems.

| | |
|---|---|
| **Give here brief details of any items that the examiner wishes to disclose** | |