



TREASURERS REPORT 2023-2024

What a year! The SPR has really changed the landscape for Polmont Playgroup. We are now officially a SCIO which protects the Office Bearers and Members further, therefore we are in a position to purchase a building of our own. With that, however, comes additional financial commitments but also the freedom to control our “business” and expand out services at our will.

Looking back at the year we have raised a total of £31.5k

| | |
|------|--|
| £235 | Santa Shop/Christmas Raffle |
| £766 | Halloween Ghost Hunt |
| £438 | Rag Bag (63% increase on last year) |
| £53 | Easy Fundraising – taken a dive but we have not promoted on FB |
| £6k | Fun Day (supported by match funding) |

And Donations/Grants from:

| | |
|------|----------------------------|
| £400 | Warburtons |
| £300 | ASDA Green Tokens (online) |
| £5K | M&G |
| £20k | National Lottery – CAT |

We did not receive any direct financial donations from parents, however we have been promoting our Amazon wish list and parents have been very generous purchasing essentials via this route.

Expenses and toy purchases are generally in line with previous years and at a manageable level.

However, our staffing costs were over £6k more (highest ever on record) than our incoming fees at £8 per session – this raises the questions:

- Fees were £4k less than last year, £5k less than the previous year – Do we need to recruit more attendees?
- Do we need to look at our staffing ratio to children and reduce where possible
- Or do we (reluctantly) need to increase our fees again?
 - However, 125 places per week at £8 per session is £1k. Assuming 38 weeks, that equates to £38k therefore £13.6k deficit.

Its looking likely that with a successful CAT application we would move into the new premises in August 2025 – there is a possibility we can move mid-term but I think to have the premises in an ideal state, we should aim for Aug 25.

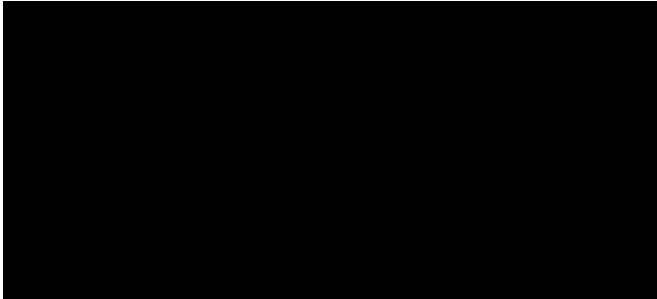
In order to support the CAT process and the renovation works, we will need the support of more Grants/Funding. I have a few lined up but I'd like to empower anyone and everyone to please apply for any funding, big or small, to support the playgroup – I can provide any supporting documents you may require. Also feel free to arrange any fundraising activities to help support us in this venture.



Prepared by:

██████████ – Treasurer

Polmont Playgroup - SC053631 / SC053512



Date: ____31/09/2024_____

| Polmont Playgroup | | SC033693 | | | | |
|--|------------------------------|----------|-----------|----------|-----------|------------|
| Receipts and Payments Accounts to 31st July 2024 | | 2024 | | 2023 | | Difference |
| | | £ | £ | £ | £ | £ |
| RECEIPTS | | | | | | |
| Fees & Registration | | | 24,343.00 | | 28,539.00 | (4,196.00) |
| Fundraising | 100 Club | 68.00 | | 96.00 | | (28.00) |
| | Santa Shop | 234.50 | | 270.35 | | (35.85) |
| | Amazon Smile | | | 125.62 | | (125.62) |
| | Halloween Ghost Hunt | 766.00 | | 824.55 | | (58.55) |
| | Fun Day | 5,485.44 | 703.5 | | | 5,485.44 |
| | Easy Fundraising | 52.79 | | 50.80 | | 1.99 |
| | Rag bag | 437.50 | | 276.80 | | 160.70 |
| | Obstacle Course | | | 1,558.50 | | (1,558.50) |
| Total Fundraising | | | 6,340.73 | | 5,314.44 | 1,026.29 |
| Donations | Neighbourly | | | 555.00 | | (555.00) |
| | Donations from parents | | | 270.00 | | (270.00) |
| | Warburtons | 400 | | | | 400.00 |
| | National Lottery - Community | 19550 | | | | 19,550.00 |
| | Asda | 600 | 300 | | | 600.00 |
| | M&G | 4900 | | | | 4,900.00 |
| Total Donations | | | 25,150.00 | | 825.00 | - |
| Miscellaneous | Petty Cash Change | 0 | | | | - |
| TOTAL RECEIPTS | | | 55,833.73 | | 34,678.44 | 21,155.29 |
| PAYMENTS | | | | | | |
| Payroll | Wages | 197.14 | 29939.74 | | 29056.4 | 883.34 |
| | HMRC tax | | 632.45 | | 219.03 | 413.42 |
| | Disclosure Scotland | | | | - | - |
| | Insurance & EYS membership | | 343.52 | | 267.00 | 76.52 |
| | Night Out | | | | 379.69 | (379.69) |
| | Staff Gifts | | | | 265.00 | (265.00) |
| Overheads | Greenpark Centre - Let | | 256.00 | | 414.00 | (158.00) |
| Operating Expenses | Snacks | | 2,649.74 | | 619.35 | 2,030.39 |
| | Consumables | | | | 304.30 | (304.30) |
| | Mobile Phone | | | | 75.39 | (75.39) |
| | HP Instant Ink | | | | 38.88 | (38.88) |
| | Time Capsule | | | | 92.00 | (92.00) |
| | Sundries | | | | 17.38 | (17.38) |
| | Website (One.com) | | | | 92.24 | (92.24) |
| | Toys | | | | 455.69 | (455.69) |
| | Christmas/Party Gifts | | | | 259.48 | (259.48) |
| | Maintenance | | | | 221.89 | (221.89) |
| | Uniform | | | | 141.96 | (141.96) |
| | 100 Club Payout | | 68.00 | | 48.00 | 20.00 |
| | Staff Training | | | | 194.00 | (194.00) |
| Petty Cash | Banked | | | | - | - |
| TOTAL PAYMENTS | | | 33,692.31 | | 33,161.68 | 530.63 |
| Surplus/Deficit | | | 22,141.42 | | 1,516.76 | 20,624.66 |

Accounts approved by Polmont Playgroup Committee and signed on their behalf:

Date: 22.2.2025

APPENDIX 3

OSCr

Office of the Scottish Charity Regulator

Independent examiner's report on the accounts

v2

Report to the trustees/members of

Charity name
Polmont Playgroup

Registered charity number

SC033693

On the accounts of the charity for the period

| Period start date | | | to | Period end date | | |
|-------------------|-------|------|----|-----------------|-------|------|
| Day | Month | Year | | Day | Month | Year |
| 01 | 08 | 2023 | | 31 | 07 | 2024 |

Set out on pages

1 and 2

(remember to include the page numbers of additional sheets)

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention ~~[other than that disclosed on the attached page*]~~

- which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Signed:

Name:

Relevant professional qualification(s) or body (if any):

Address:

