

# **Pollok Baptist Church (SCIO) [SC 049168]**

## Report of the Trustees

### for the Year Ended 31 March 2024

The Trustees present their report with the financial statements of the charity for the year ended 31 March 2024. The Trustees have adopted the provisions of financial reporting in accordance with information drawn from the OSCR Scottish Charity website as suitable for a constituted SCIO.

## **PURPOSE, OBJECTIVES AND ACTIVITIES**

The Purposes of Pollok Baptist Church are the advancement of religion, namely the Christian faith, primarily in Pollok, Glasgow and throughout Scotland and the rest of the World by all means consistent with:

4.1. The Christian Bible.

4.2. The Declaration of Principle \* see page 6.

4.3. including (without prejudice to the foregoing generality) worship, ministry, mission, witness, prayer, fellowship, networking, education, community service, the provision of activities and facilities for the community, and the relief of poverty and other social needs, including the support of individuals and other charitable organisations and agencies involved in any or all of these.

The Church encourages its members to love and serve God and to reach out to others that they may become fully devoted followers of Christ. There are regular church services and activities for different age-groups that seek to work towards those core objectives and the varied and changing needs of the community around the Church. So, in this past year it has worked to alleviate those needs as much as it can through a monthly “Messy church” for families, a Weekly “Happy hour” for primary children and a Tuesday café and warm space for all (which incorporates an English class for non-English speaking people). The church also holds a monthly service in a local Care Home for elderly residents and their families.

Having identified food poverty as a major issue in our local community, springing from the Tuesday Café, a Kook Skool (which opened in 2021) was further developed in the last year to incorporate cooking classes, not only for adults, but also for disadvantaged children from two local senior schools. Further, whilst we no longer run the Food-bank that we did during the Covid lock-down period, emergency food was available to all on request, as was help with paying for gas and electricity.

The Church continues to support wider mission through its ongoing support of the Baptist Union of Scotland and Baptist World Mission and seeks to raise awareness of these organisations and their work.

## **Volunteers**

The Church benefits from the work of volunteers in all areas, including leadership, general church running, hospitality, catering, cleaning & maintenance, leading & facilitating age-focussed groups (as examples above) and pastoral care etc.

## **FINANCIAL REVIEW**

### **Principal funding sources**

The principal funding source of the Church is voluntary giving by its members, adherents and friends. We also receive gifts from people and organisations for specific purposes. And, from time to time, grants for specific purposes are applied for. These are reflected in our accounts.

### **Financial Policy**

The Church Leadership are empowered by the Church members to manage the church finances and keep adequate accounts. These accounts are presented to the AGM for member's approval. In addition to ongoing expenditure for utilities, building maintenance and ministries, reasonable sums are spent by the church leadership but anything extra-ordinary or large would be approved at a special meeting of church members. The Church Treasurer is responsible for overseeing the accounts together with the management and investment of the Church funds within the bounds of relevant legislation.

### **Reserves Policy**

The Church has a General Fund (for the use of all ordinary church business) and two Restricted funds: Building Fund and Food Outreach Fund. The Building Fund was started to amass monies towards a new building; the Food Outreach fund is a legacy from the Food bank the church ran during the Covid period – funds having been granted for it by outside bodies and individuals, the residue being used for ongoing food ministries of the church. The balances of these funds are reflected in the accounts below.

The church operates with two accounts: a General Account and a Charity (higher interest) account. The balances of these accounts are reflected in the accounts below.

There are, in addition, a number of causes for which specific monies are set aside on a case by case basis but these form part of the General Fund.

### **Review of the year**

The financial statements for the year show an average weekly offering of £749.19 excluding tax recovered on Gift Aid. This compares with an average of £765.00 during the previous financial period. Other income also became available during the year, as reflected in the accounts.

The overall effect of these incomes, together with some drawing from reserves, was that the Church's essential ministries were supported financially and donations to external bodies were also possible during the said year. At the end of the year there was a deficit in the accounts.

Having presented these accounts to Church members for their approval, each member was encouraged to review their giving so that the work will continue to prosper under our stewardship, the Church's essential ministries will be maintained, and support can continue to be extended to our external ministry partners. Leadership also informed members that any future ministry developments would need to be considered carefully and costed and funded accordingly.

Nevertheless, we thank God for His continuing provision for the Church and all its ministries.

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

## **FUTURE PLANS**

The Leadership of the Church constantly review their approach to Church Services and the 'reaching out' ministries as well as undertake ongoing maintenance of the Buildings of the Church including its Health & Safety.

In the next year further steps will be taken towards a new building on our existing site. This will be a community facility in the first instance but which the church will also use for its worship. In the year past (2023-24) we consulted with Glasgow City Council Planning Department with respect to a Pre-planning application for our new building. The application was accepted favourably by the planners who gave us a few observations and encouraged us to pursue full planning approval for our new building.

The present outreach ministries of the church will be continued and developed as needs arise within our local community.

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Governing document**

The Church governance is congregational in nature. The Church has a constitution approved by OSCR when it became a SCIO.

### **Recruitment and appointment of new Trustees**

The Lead Pastor is appointed by the congregation for an unlimited term of office.

The Assistant Pastor is appointed by the congregation for an unlimited term of office.

Both the Lead Pastor and Assistant Pastor are Trustees of Pollok Baptist Church SCIO and are remunerated during the year as serving clergy but not in their office as trustees. (In the 2023/24 accounting year the Lead Pastor's remuneration was £32,234 whilst the Assistant Pastor's was £24,989) In addition to their responsibilities as trustees they are actively involved in carrying out the

objectives of the Church. Salary, expenses and pension contributions are paid accordingly as reflected in the Accounts.

The charity operates a defined contribution pension scheme for the Trustee Pastors. Contributions are payable to the charity's pension scheme and are reflected in the accounts below.

The Trustees, other than the Lead Pastor and Assistant Pastor, are elected to office for a period of three years, renewable for a second term before stepping aside for a minimum 1 year break. Election is done by nomination from Church Members, the names nominated are then voted on in a secret ballot, with the result communicated to the Church at the AGM. The Church may on occasion decide to co-opt Trustees (on a need basis) to a maximum number as per the Constitution.

### **Organisational structure**

The elected Church Leadership, consisting of the two Pastors and elected Deacons, have delegated responsibility for specific aspects of the day to day running of the Church. Two of the Church Leadership are appointed by them as Church Secretary and Treasurer, and they, together with the Lead Pastor and Assistant Pastor, serve as Office Bearers.

### **Wider network**

The Church is a member of The Baptist Union of Scotland and BMS World Mission.

### **Risk management**

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

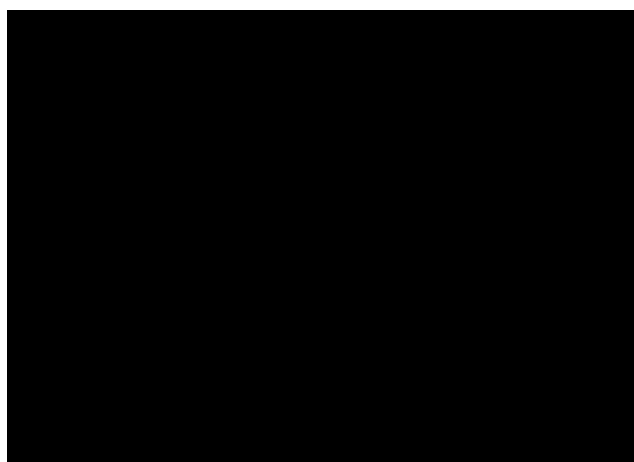
There is also an ongoing review of health and safety, fire risk assessment and food safety compliance.

The Church has policy on working with children and vulnerable adults and several members are disclosed by Disclosure Scotland, meeting more than the ratios required by legislation. A number of the Church volunteers are also First Aid trained.

## **REFERENCE AND ADMINISTRATIVE DETAILS**

Registered Charity number: SC 049168      Principal address: 14 Haughburn Road. Glasgow. G53 6AB

Trustees 2023-2024:



Independent examiner:



## **Trustees Responsibility Statement for the Year Ended 31 March 2024**

The Trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards.

The Trustees are also responsible for preparing the financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. These are to be prepared in accordance with extant legislation and the provisions of the charity's constitution.

In preparing those financial statements, the Trustees have sought to:

- select suitable accounting policies and then apply them consistently;
- observe normal accounting methods and principles;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

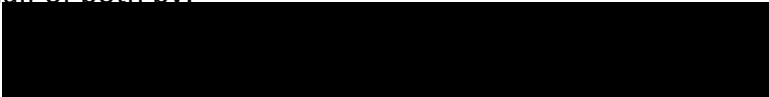
Please note that, with respect to the Accounting Policy of the Church, as reflected in its accounts, the Trustees make the following specific assumptions: -

- the buildings are not depreciated because they are maintained to ensure that their value does not diminish over time. The maintenance costs are charged as expenditure in the year they are incurred.
- The charity is exempt from tax on its charitable activities.
- Unrestricted funds are used in accordance with the charitable objectives at the discretion of the trustees. The Trustees may earmark part of the charity's unrestricted funds to be used for particular purpose in the future. Such sums may be described as "designated funds".
- Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

The Trustees are also responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements aforementioned comply with with extant legislation and the provisions of the charity's constitution.

All this they have sought to do within this financial period. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. This they have sought to do within this financial period.

The Report and Accounts were approved by the board of trustees on 27/10/24, the Church Members on 27/10/24 and signed on behalf of both by:



\* The Declaration of Principle: –

1. that the Lord Jesus Christ our God and Saviour is the sole and absolute authority in all matters pertaining to faith and practice, as revealed in the Holy Scriptures, and that each church has liberty, under the guidance of the Holy Spirit, to interpret and administer His laws;
2. that Christian baptism is the immersion in water into the name of the Father, the Son and the Holy Spirit, of those who have professed repentance towards God and faith in the Lord Jesus Christ, who died for our sins according to the Scriptures, was buried and rose again the third day; and
3. that it is the duty of every disciple to bear witness to the Gospel of Jesus Christ, and to take part in the evangelisation of the world.

**POLLOK BAPTIST CHURCH (SCIO)**  
**RECEIPTS AND PAYMENTS**  
**1ST APRIL 2023 TO 31ST MARCH 2024**

**Registered charity**  
**SC049168**

**1st April 2023**  
**to 31/03/2024**  
**General Fund**

**1st April 2023**  
**to 31/03/2024**  
**Restricted**

**TOTAL**

**Apr-22**  
**Mar-23**

**RECEIPTS**

Open Offerings  
Gift Aid small donations scheme  
Gift Aid Offerings  
Gift Aid Tax Recovered HMRC  
Special offerings  
Seasonal offerings  
Donations – Misc.  
Building Fund donations  
Café donations  
Children Donations  
Food outreach donations/grants  
Kook Skool  
Use of premises (fitness; car boot etc)  
Youth  
Legacies  
Grants (designated)  
BMS  
Other mission  
Overseas Mission  
underpaid tax/NI recovered

£2,546.62		£2,546.62	£4,219.00
£6,708.67		£6,708.67	£4,422.03
£29,703.00		£29,703.00	£28,018.00
£8,733.89	£156.00	£8,889.89	£10,894.20
£118.37		£118.37	£310.00
£0.00		£0.00	£0.00
£160.00		£160.00	£1,169.07
	£7,670.22	£7,670.22	£5,826.75
£1,339.71		£1,339.71	£0.00
£1,135.00		£1,135.00	£710.00
	£2,565.00	£2,565.00	£6,350.00
	£200.00	£200.00	£0.00
£0.00		£0.00	£50.00
£105.00		£105.00	£250.00
£500.00		£500.00	£250.00
£1,000.00		£1,000.00	£0.00
£100.00		£100.00	£350.00
£0.00		£0.00	£0.00
£0.00		£0.00	£0.00
£0.00		£0.00	£250.00
£52,150.26	£10,591.22	£62,741.48	£63,069.05
£2,569.37		£2,569.37	£1,292.06
£54,719.63	£10,591.22	£65,310.85	£64,361.11

**Interest from Charity Bank**  
**Total receipts**

-£6,216.08

**PAYMENTS**

**Ministry Costs**

**1st April 2023**  
**to 31/03/2024**  
**General Fund**

**1st April 2023 to**  
**31-Mar-24**  
**Restricted**

**TOTAL**

**Apr-22**  
**Mar-23**

Stipends/related costs  
Pensions  
**Local mission**  
café (Included in Food Outreach)  
Food Outreach  
children (Sundays)  
children (Wednesdays)  
New Build (Building Fund)  
Messy church  
Trips  
Retreat/Camp  
Audio Visual Equipment

£ 52,251.25		£52,251.25	£ 48,566.76
£ 6,707.88		£6,707.88	£ 6,747.91
		£0.00	
£ -		£0.00	£0.00
	£6,547.44	£6,547.44	£2,957.20
£ 449.15		£449.15	£545.00
£ 1,310.00		£1,310.00	£0.00
£ -		£0.00	£0.00
£ 286.81		£286.81	£105.22
£ -		£0.00	£508.00
£ -		£0.00	£0.00
£ 240.49		£240.49	£164.87
£61,245.58	£6,547.44	£67,793.02	£59,594.96

Totals

**PAYMENTS (CONTINUED)**

Books Stationary  
Other meetings/events  
Catering Consumables  
Pulpit supply  
Gardner

**Overseas mission**  
BMS  
Other

**Administration**  
Insurance  
Telephone  
Electric  
Gas  
Professional Fees  
Building Repairs & Maintenance  
Equipment  
Fire Safety

**1st April 2023  
to 31/03/2024  
General Fund**

**1st April 2023  
to 31/03/2024  
Restricted**

**TOTAL**

**Apr-22  
Mar-23**

£	14.75		£14.75	£34.98
£	-		£0.00	£97.79
£	167.15		£167.15	£25.00
£	70.00		£70.00	£180.00
£	900.00		£900.00	£900.00
			£0.00	
			£0.00	
£	100.00		£100.00	£969.72
£	-		£0.00	£0.00
			£0.00	
£	1,298.06		£1,298.06	£1,099.78
£	561.95		£561.95	£602.88
£	1,459.98		£1,459.98	£956.00
£	1,434.07		£1,434.07	£1,152.27
£	10,073.40		£10,073.40	£129.00
£	1,798.70		£1,798.70	£2,397.23
£	-		£0.00	£21.49
£	250.63		£250.63	£220.89
			£0.00	
			£0.00	
			£0.00	
£	-		£0.00	£110.40
£	124.70		£124.70	£124.70
£	-		£0.00	£0.00
£	66.48		£66.48	£0.00
£	-		£0.00	£0.00
£	214.12		£214.12	£280.10
			£0.00	
£	518.37		£518.37	£210.00
£	1,344.00		£1,344.00	£1,470.00
	£0.00		£0.00	£0.00
	£0.00		£0.00	£0.00
	£0.00		£0.00	£0.00
	£20,396.36		£20,396.36	£10,982.23
	£81,641.94	£6,547.44	£88,189.38	£70,577.19
	-26,922.31	£4,043.78	-£22,878.53	-£6,216.08

**Totals**  
**(Loss)/surplus**



# **Summary of Balances** **For the 12 months ended 31 March 2024**

	As at 31/4/23	Receipts	Payments	As at 31/03/24	Surplus Deficit 24
Breakdown of Restricted Items	£	£	£	£	£
Children (Wensdays) N/A	£ -	£ -	£ -	£ 0	£ 0
BMS Cash in Hand N/A	£ -	£ -	£ -	£ 0	£ 0
Café Cash in Hand N/A	£ -	£ -	£ -	£ 0	£ 0
Building Fund (Restricted)	£ 26,422.12	£ 7,826.22	£ -	£ 34,248.34	£ 7,826.22
Food Outreach & K/S (Restricted)	£ 10,123.51	£ 2,765.00	£ 6,547.44	£ 6,341.07	£ (3,782.44)
General Fund 100-day notice account	£ 86,979.97	£ 2,569.37	£ -	£ 89,549.34	£ 2,569.37
General Fund (SCIO account)	£ 171,831.08	£62,741.48	£88,189.38	£ 146,383.18	£ (25,447.90)
Totals	£ 258,811.05	£ 65,310.85	£88,189.38	£ 235,932.52	£ (22,878.53)

All books audited and found correct

Examiner Signature

Date

15/10/2024

## **Independent Examiner's Report to the Trustees of Pollok Baptist Church (SCIO)**

I report on the accounts of the charity for the year ended 31 March 2024 which are set out on pages 1 to 4.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the 2006 Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

### **Basis of independent examiner's statement**

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### **Independent examiner's statement**

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:

to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations

to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations

to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

N/A

\* Please delete the words in brackets if they do not apply. If the words do apply set out those matters which have come to your attention.