6 Atholl Crescent
Perth
PH1 5JN

6th June 2026

The Executive Committee
Perth Civic Trust
C/o Sue Hendry
Tors
Fairies Lane
Perth
PH1 1NN

Dear Sirs

Perth Civic Trust

The aim of this letter is to set out the basis on which I act as Independent Examiner for the charity.

Roles:
As Trustees, you are responsible for maintaining proper accounting records and preparing the financial statements. You are also responsible for making available to me all of the charity's accounting records and related papers as required.

As Independent Examiner I have a responsibility to report whether the accounts are drawn up in a manner consistent with the founding documentation of the Charity and The Charities Accounts (Scotland) Regulations 2006. The responsibilities for other services provided will be agreed in advance through a further letter of appointment.

Fees:
My work is taken on a voluntary basis and no fee shall be raised to the charity for my examination

Proceeds of Crime Act 2002 and Serious Organised Crime and Police Act 2005
Under certain circumstances, the above legislation may require me to make a money laundering disclosure in relation to information obtained during my examination.

In addition, in some cases I have a statutory duty to report matters to the Office of the Scottish Charity Regulator (OSCR).

I should be grateful if you could confirm in writing your agreement to the terms of this letter by signing below. Once agreed this letter will remain effective from date of signature until it is replaced. You or I may agree to vary or terminate this appointment at any time, which must be given in writing.

Yours faithfully

William Robertson
Independent Examiner

On behalf of the Executive Committee I accept the terms of this letter

William Wilson