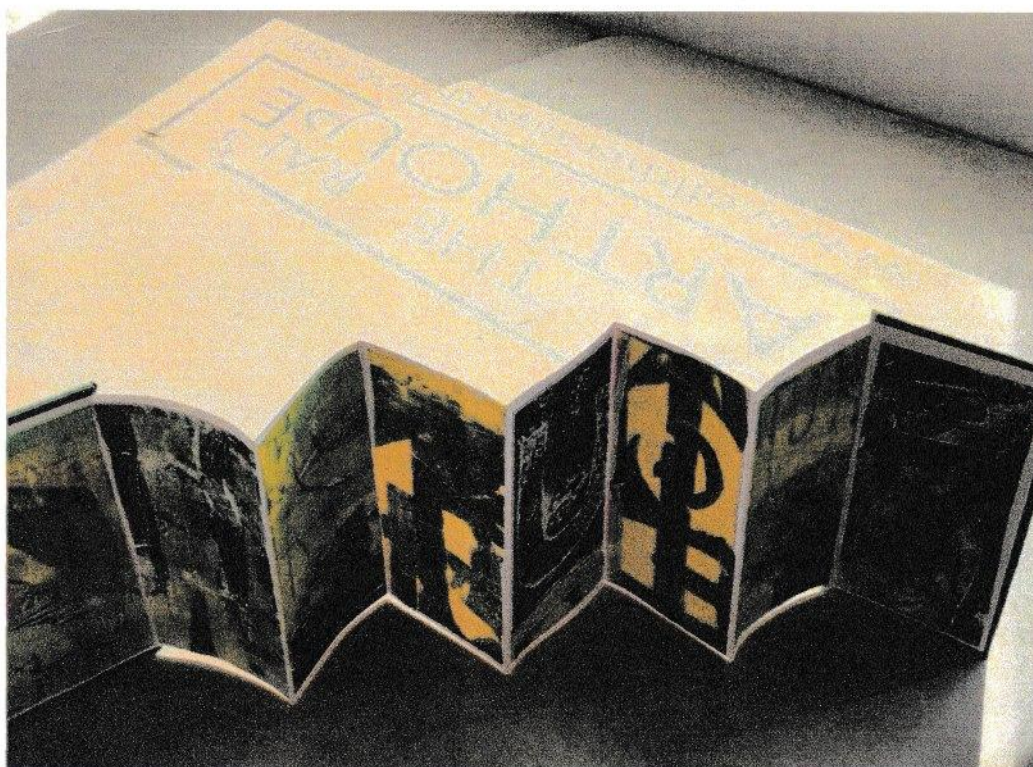


OFF THE RAILS ARTHOUSE

Trustees Annual Report & Accounts
2025/26



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Cover image by Grant Newell

Our Details

Off The Rails Arthouse is a Scottish Charitable Incorporated Organisation (SCIO).

Our Charity Reference Number is **SC046622**

Our Address is: Station House Upper Flat
Victoria Street
Ladybank
KY15 7JT

The Charities and Trustee Investment (Scotland) Act 2005 requires the production of a Trustees Report together with the publication of our Annual Accounts. This report meets the requirements of this Act, and the Charities SORP, as they relate to our organisation. It is also hoped that it presents a useful insight into the activities and structure of the Arthouse during the year.

Trustees

- Claire Heminsley (Chair)
- Sheila Page (Secretary)
- Grant Newell (Treasurer)
- Amanda Chinn
- Carolyn Scott
- Diana Sykes
- Colin Ross
- Anna Chworow

Recruitment of Trustees – all the trustees are appointed or reappointed at our Annual General Meeting.

Remuneration of Trustees – the trustees did not receive any remuneration during the year in connection with their responsibilities as trustees.

Objectives and Activities

Charitable Purposes

Our charitable purposes fall under two categories: b) The advancement of education and g) the advancement of the arts.

Our fundamental purpose is to encourage learning in the arts and improve the creative skills of people of all ages and backgrounds. In this way we aim to enhance the quality of people's lives and support cultural cohesion within communities.

A further purpose is to advance the arts more widely. This includes facilitating a range of activities which promote the arts, invite participation in them and stimulate generation of creative ideas. In this we aim to support enjoyment, appreciation, and greater understanding of the arts.

Activities

We programme arts-related activity and make available our specialised premises to support others, mainly artists, designers and crafts workers, to deliver a wide range of creative learning and other arts related activities and programmes. We operate two parallel business models. In the first model, we hire premises to others to deliver a range of activities; in the second model we deliver activities directly by engaging tutors to run specific workshops or classes.

Our premises are used for classes, exhibitions, training sessions, poetry readings, live performances, and other arts-related events. We provide support and advice for event organisers by facilitating bookings, promoting activities and providing and maintaining equipment and facilities in good order.

We work in partnership with other arts organisations, as appropriate, to further the aims of the organisation. Partners include Scotrail, Fife Contemporary, Open Studios North Fife, as well as local shopkeepers and businesses.

Achievements and Performance

This financial year, we programmed and ran 45 successful workshops. These workshops involved approximately 350 participants and took place either at weekends or during the week. They covered a variety of activities, including art, design and craft, and were delivered by a mix of regular tutors and some new to us. The Arthouse also continues to benefit from regular hires by a number of groups, including textiles, fused glass, drawing and painting, ukulele and a writing group. Almost all the participants were adults, with most extending or enhancing existing skills by attending our workshops. We also held a very successful one-day event, The Big Draw, which attracted many adults and children. We also hosted an exhibition by local art students.

We are conscious that most participants are female and we are actively considering ways to attract more men to our events. We also continued our weekly Thursday evening Open House sessions, funded by The Hugh Fraser Foundation, St Andrews University and the William Syson Foundation. Some of these sessions included several taster workshops, all free to participants. They have been very successful and attendance has remained high, with several participants going on to take part in other workshops offered by the Arthouse.

We have taken steps to ensure our premises continue to be as safe as possible and ensure that tutors hiring our premises are covered by their own insurance. We have developed a new contract with those who hire our premises, to ensure that everyone is familiar with requirements for health and safety, insurance and maintenance of the property. Our electrical goods are checked and tested regularly. We are mindful of our environmental responsibilities and take steps to minimise energy use and ensure waste recycling takes place. The installation of a smart meter has made monitoring and regulating our energy usage very effective. We have made some key purchases which have improved our workshop facilities and our external environment and continue to maintain the property to a high standard, including the adjacent garden.

We consistently receive very positive feedback from people who use our services. We note any areas for improvement in our communication to potential participants and continue to use an external booking agency for almost all our workshops. This means that participants can pay directly when they book, which has much improved the efficiency of our organisation. Our activities have addressed our charitable purposes well and we are in a strong position to expand our suite of activities and broaden our client base. Our website has been redesigned and continues to be a valuable marketing and information tool.

We continue to ensure that we abide by General Data Protection Regulations (UK GDPR). We are also ensuring that other policies, such as equalities and health and safety are up to date.

Financial Review

A surplus of £3,491 was recorded this year, a significant increase on last year.

The main reasons for this are a consistent level of income through the year with both workshops and hires performing well, together with good control of our expenditure, particularly energy costs.

Taking all these factors into account, our financial performance this year has been very good, and our current reserves are in good shape.

Reserves Policy

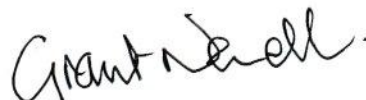
The Trustees' policy is to retain 6 months' worth of payments for our normal running costs. Six months expenditure would be approximately £4,000 with our current balance being well in excess of this.

Plans for Future Period

The trustees intend to continue to develop Off the Rails Arthouse and run a broad range of arts-related activities. We plan to run more leisure classes such as crafts and digital photography, to reach people with as wide a range of relevant interests as possible.

Report Approved by Trustees (Board of Management)

This report, and the accounts within, were approved by the trustees of Off the Rails Arthouse and are signed here on their behalf.



Independent Examiners Report to Trustees of Off the Rails Arthouse

I report on the accounts of Off the Rails Arthouse for the year ended 31 January 2026.

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1)(d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.

During my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements:
 - a. to keep accounting records in accordance with section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - b. to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. To which, in my opinion, attention should be drawn to enable a proper understanding of the accounts to be reached.



Marcus Croy ACCA
1, Ravenscraig Street, Kirkcaldy, Fife

31 March 2026

OFF THE RAILS ARTHOUSE

Statement of Receipts and Payments for the year ended 31 January 2026

	Unrestricted Funds £	Restricted Funds £	Year ended 31/1/2026 £	Previous Year £
<u>Receipts</u>				
Fundraising	-	-	-	-
Grants	-	-	-	-
Bank Interest	-	-	-	-
Receipts from charitable activities	22,239	-	22,239	16,925
TOTAL RECEIPTS	22,239	-	22,239	16,925
<u>Payments</u>				
Fundraising Costs	-	-	-	-
Cost of charitable activities	18,303	-	18,303	16,378
Governance costs	50	-	50	30
Purchase of Equipment	395	-	395	-
TOTAL PAYMENTS	18,748	-	18,748	16,408
Surplus / (Deficit) for the year	3,491	-	3,491	517
Transfers between funds	-	-	-	-
SURPLUS/(DEFICIT) FOR THE YEAR	3,491	-	3,491	517

Statement of Balances - as at 31 January 2026

	Unrestricted Funds £	Restricted Funds £	31-Jan-26 £	31-Jan-25 £
Opening cash at bank and in hand	12,263	-	12,263	11,746
Surplus/(Deficit) for the year	3,491	-	3,491	517
Closing cash at bank and in hand	15,754	-	15,754	12,263
Bank and Cash Balances				
Current Account	15,754	-	15,754	12,263
Debits being cleared through bank	-	-	-	-
	15,754	-	15,754	12,263

Treasurer - Off The Rails Arthouse (Grant Newell)

Independent Examiner (Marcus Croy)

Grant Newell
M. Croy

OFF THE RAILS ARTHOUSE

Notes to the Accounts

1 Basis of Accounting

These accounts have been prepared on the Receipts & Payments basis in accordance with the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

2 Nature and Purpose of Funds

Restricted funds are funds earmarked by the Trustees where a funder has given specific instructions on how any funding must be spent. We have no restricted funds this year.

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes. The trustees maintain three unrestricted funds - a general fund for the day to day running of the Arthouse, and two designated funds where the trustees have earmarked funding for a specific purpose. A new Fund created this year is for This Artful Life, a new long-term project based on textile art and design - ringfencing the income received to fund different tutors and events.

A summary of all our fund balances is shown below:

	Opening Balance £	Income £	Expenditure £	Closing Balance £
Open House - Designated Fund	1,102	0	1,102	0
This Artful Life - Designated Fund	0	1,800	390	1,410
General Fund - Unrestricted	11,161	20,439	17,256	14,344
Total of All Funds	12,263	22,239	18,748	15,754

3 Grant Income

No grant income received this year, however the recorded spending on the Open House project reflects the usage of all remaining grants received for this project.

4 Receipts from Charitable Activities

	Unrestricted Funds £	Restricted Funds £	Year ended 31/1/2026 £	Previous Year £
Workshops & Classes	11,997	0	11,997	9,054
Hire of the Arthouse	8,233	0	8,233	7,575
Textile Project - This Artful Life	1,800	0	1,800	0
Sale of Materials & Sketchbooks	209	0	209	296
	22,239	0	22,239	16,925

5 Cost of Charitable Activities

	Unrestricted Funds £	Restricted Funds £	Year ended 31/1/2026 £	Previous Year £
Tutors for Workshops	8,565	0	8,565	7,537
Insurance	471	0	471	477
Electricity	2,893	0	2,893	4,117
WIFI/Broadband	342	0	342	330
Website Maintenance	731	0	731	461
Cleaning	1,130	0	1,130	942
Gardening	266	0	266	424
Other Property Costs	2,120	0	2,120	312
Materials and Sketchbooks	165	0	165	0
Textile Project - This Artful Life	390	0	390	0
Open House Project	1,102	0	1,102	1,692
Purchase of Equipment	395	0	395	0
Advertising & Printing Costs	128	0	128	86
	18,698	0	18,698	16,378

6 Governance Costs

	Unrestricted Funds £	Restricted Funds £	Year ended 31/1/2026 £	Previous Year £
Independent Examiner	50	0	50	30

7 Exceptional Items

Other Property Costs includes expenditure of £285 on painting the fence, plus £673 on new signage for the Arthouse. We also spent £395 on a Heat Press.