Docusign Envelope ID: 3EC6DCEA-0A6B-84A8-83BD-245F37CD30D5

APPENDIX 2

Enter SC No. below

**ICUsteps** **SC054221**

OSCR Scottish Charity Regulator

# Receipts and payments accounts

| For the period from | Period start date (Day / Month / Year) | to | Period end date (Day / Month / Year) |
|---|---|---|---|
| | 01 February 2025 | | 31 January 2026 |

## Section A Statement of receipts and payments

| | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Expendable endowment funds to nearest £ | Permanent endowment funds to nearest £ | Total funds current period to nearest £ | Total funds last period to nearest £ |
|---|---|---|---|---|---|---|
| **A1 Receipts** | | | | | | |
| Donations | 3,113 | | | | 3,113 | 734 |
| Fund Raising | 13,456 | | | | 13,456 | 1,086 |
| Grants | | | | | - | |
| Receipts from fundraising activities | | | | | - | |
| Gross trading receipts | | | | | - | |
| Income from investments other than land and buildings | | | | | - | |
| ICUsteps Active (protected funfs ) | | 6,810 | | | 6,810 | 16,720 |
| Booklet Orders | 8,190 | | | | 8,190 | 6,603 |
| | | | | | - | |
| ***A1 Sub total*** | 24,759 | 6,810 | - | - | 31,569 | 25,142 |
| **A2 Receipts from asset & investment sales** | | | | | | |
| Proceeds from sale of fixed assets | | | | | - | |
| Proceeds from sale of investments | | | | | - | |
| ***A2 Sub total*** | - | - | - | - | - | - |
| ***Total receipts*** | 24,759 | 6,810 | - | - | 31,569 | 25,142 |
| **A3 Payments** | | | | | | |
| Stationaruy and postage | 230 | | | | 230 | 283 |
| Travel Expenses – Internal Meetings | 645 | | | | 645 | 421 |
| Re Branding and Advertising | 2,769 | | | | 2,769 | 1,384 |
| Other | 400 | | | | 400 | 2,125 |
| Travel Expenses on behalf of Charity | 2,924 | | | | 2,924 | 1,043 |
| Donation or development work | 400 | | | | 400 | 1,000 |
| Subs | 1,534 | | | | 1,534 | |
| Booklet Orders / Design Work | 3,321 | | | | 3,321 | 6,978 |
| Payment for Accomodation | 105 | | | | 105 | 102 |
| Insurances | 660 | | | | 660 | 528 |
| ICUsteps ACTIVE ( restricted funds ) | | 10,458 | | | 10,458 | 7,429 |
| ***A3 Sub total*** | 12,989 | 10,458 | - | - | 23,448 | 21,293 |
| **A4 Payments relating to asset and investment movements** | | | | | | |
| Purchases of fixed assets | | | | | - | |
| Purchase of investments | | | | | - | |
| ***A4 Sub total*** | - | - | - | - | - | - |
| ***Total payments*** | 12,989 | 10,458 | - | - | 23,448 | 21,293 |
| ***Net receipts / (payments)*** | 11,769 | (3,649) | - | - | 8,121 | 3,849 |
| **A5 Transfers to / (from) funds** | | | | | - | |
| ***Surplus / (deficit) for year*** | 11,769 | (3,649) | - | - | 8,121 | 3,849 |

Docusign Envelope ID: 3EC6DCEA-0A6B-84A8-83BD-245F37CD30D5

APPENDIX 2

**ICUsteps** **SC054221**

## Section B Statement of balances

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Expendable endowment funds to nearest £ | Permanent endowment funds to nearest £ | Total current period to nearest £ | Total last period to nearest £ |
|---|---|---|---|---|---|---|---|
| **B1 Cash funds** | Cash and bank balances at start of year | 48,005 | 12,568 | | | 60,573 | |
| | Surplus / (deficit) shown on receipts and payments account | 11,770 | (3,648) | | | 8,122 | |
| | | | | | | - | |
| | | | | | | - | |
| | **Cash and bank balances at end of year** | 59,775 | 8,920 | - | - | 68,695 | 60,573 |
| | (Agree balances with receipts and payments account(s)) | 1 | 1 | - | - | 1 | - 3,849 |

| | Details | Fund to which asset belongs | Market valuation to nearest £ | Last year to nearest £ |
|---|---|---|---|---|
| **B2 Investments** | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | **Total** | - | - |

| | Details | Fund to which asset belongs | Cost (if available) to nearest £ | Current value (if available) to nearest £ | Last year to nearest £ |
|---|---|---|---|---|---|
| **B3 Other assets** | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | **Total** | - | - | - |

| | Details | Fund to which liability relates | Amount due to nearest £ | Last year to nearest £ |
|---|---|---|---|---|
| **B4 Liabilities** | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | **Total** | - | - |

| | Details | Fund to which liability relates | Amount due (estimate) to nearest £ | Last year to nearest £ |
|---|---|---|---|---|
| **B5 Contingent liabilities** | | | | |
| | | | | |
| | | | | |
| | | **Total** | - | - |

| Signed by one or two trustees on behalf of all the trustees | Signature* | Signed by: | Print Name | Date of approval |
|---|---|---|---|---|
| | Original signed by | Mo Peskett 1213448AD414474... | Mo Peskett | 15 August 2026 |
| | Original signed by | Andrew Davis 85B678E6E5B8490... | Andrew Davis | 02 August 2026 |

Docusign Envelope ID: 3EC6DCEA-0A6B-84A8-83BD-245F37CD30D5



## Section C Notes to the Accounts

**C1 Nature and purpose of funds** *(may be stated on analysis of funds worksheets)*

Restricted Funds – exclusively for funding "ICUsteps Active^ programme

**C2 Grants**

| Type of activity or project supported | Individual / institution | Number of grants made | £ |
|---|---|---|---|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | Total | - |

**C3a Trustee remuneration**

| | |
|---|---|
| If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b) | |

**C3b Trustee remuneration - details**

| Authority under which paid | £ |
|---|---|
| | |
| | |
| | |
| | |
| | |

**C4a Trustee expenses**

| | |
|---|---|
| If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b) | |

**C4b Trustee expenses - details**

| | Number of trustees | £ |
|---|---|---|
| | | |
| | | |
| | | |
| | | |
| | | |

**C5 Transactions with trustees and connected persons**

| Nature of relationship | Nature of transaction | Transaction amount (£) | Balance outstanding at period end (£) |
|---|---|---|---|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

**C6 Other information**

Docusign Envelope ID: 3EC6DCEA-0A6B-84A8-83BD-245F37CD30D5



**ICUsteps** **SC054221**

## Additional analysis (1)

**Analysis of receipts and payments**

### 1 Donations

| | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Expendable endowment funds to nearest £ | Permanent endowment funds to nearest £ | Total current period to nearest £ | Total last period to nearest £ |
|---|---|---|---|---|---|---|
| Just Giving | 13,456 | | | | 13,456 | |
| Hamilton Medical | 1,464 | | | | 1,464 | |
| Other | 1,648 | | | | 1,648 | |
| **From Event Fundraising** | | 6,810 | | | 6,810 | |
| **Total** | 16,568 | 6,810 | - | - | 23,378 | - |
| | reference | reference | - | - | reference | reference |

### 2 Grants

| | Unrestricted funds to nearest £ | Restricted funds to nearest £ | | | Total current period to nearest £ | Total last period to nearest £ |
|---|---|---|---|---|---|---|
| | | | | | - | |
| | | | | | - | |
| | | | | | - | |
| | | | | | - | |
| **Total** | - | - | | | - | - |
| | - | - | | | - | - |

### 3 Gross receipts from other charitable activities

| | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Expendable endowment funds to nearest £ | Permanent endowment funds to nearest £ | Total current period to nearest £ | Total last period to nearest £ |
|---|---|---|---|---|---|---|
| Booklet Sales | 8,190 | | | | 8,190 | |
| | | | | | - | |
| | | | | | - | |
| | | | | | - | |
| | | | | | - | |
| | | | | | - | |
| | | | | | - | |
| | | | | | - | |
| **Total** | 8,190 | - | - | - | 8,190 | - |
| | - | - | - | - | - | reference error |

### 4 Payments relating directly to charitable activities

| | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Expendable endowment funds to nearest £ | Permanent endowment funds to nearest £ | Total current period to nearest £ | Total last period to nearest £ |
|---|---|---|---|---|---|---|
| | | | | | - | |
| | | | | | - | |
| | | | | | - | |
| | | | | | - | |
| | | | | | - | |
| | | | | | - | |
| | | | | | - | |
| | | | | | - | |
| | | | | | - | |
| | | | | | - | |
| **Total** | - | - | - | - | - | - |
| | reference error | - | - | - | reference error | reference error |

Docusign Envelope ID: 3EC6DCEA-0A6B-84A8-83BD-245F37CD30D5



**SC054221**

## Additional analysis (2)

**5 Breakdown of unrestricted funds**

| | Unrestricted fund 1 - enter name of fund below | Unrestricted fund 2 - enter name of fund below | Unrestricted fund 3 - enter name of fund below | Unrestricted fund 4 - enter name of fund below | Total unrestricted funds | Total unrestricted funds last period |
|---|---|---|---|---|---|---|
| **Receipts** | | | | | | |
| Donations | | | | | - | |
| Legacies | | | | | - | |
| Grants | | | | | - | |
| Receipts from fundraising activities | | | | | - | |
| Gross trading receipts | | | | | - | |
| buildings | | | | | - | |
| Rents from land & buildings | | | | | - | |
| Gross receipts from other charitable activities | | | | | - | |
| ***Sub total*** | - | - | - | - | - | - |
| | | | | | cross ref error | |
| **Receipts from asset & investment sales** | | | | | | |
| Proceeds from sale of fixed assets | | | | | - | |
| Proceeds from sale of investments | | | | | - | |
| ***Sub total*** | - | - | - | - | - | - |
| ***Total receipts*** | - | - | - | - | - | - |
| | | | | | cross ref error | |
| **Payments** | | | | | | |
| Expenses for fundraising activities | | | | | - | |
| Gross trading payments | | | | | - | |
| Investment management costs | | | | | - | |
| Payments relating directly to charitable activities | | | | | - | |
| Grants and donations | | | | | - | |
| Governance costs: | | | | | - | |
| Audit / independent examination | | | | | - | |
| Preparation of annual accounts | | | | | - | |
| Legal costs | | | | | - | |
| | | | | | - | |
| | | | | | - | |
| ***Sub total*** | - | - | - | - | - | - |
| | | | | | cross ref error | |
| **Payments relating to asset and investment movements** | | | | | | |
| Purchases of fixed assets | | | | | - | |
| Purchase of investments | | | | | - | |
| ***Sub total*** | - | - | - | - | - | - |
| | | | | | - | |
| ***Total payments*** | - | - | - | - | - | - |
| | | | | | cross ref error | |
| ***Net receipts / (payments)*** | - | - | - | - | - | - |
| **Transfers to / (from) funds** | | | | | - | |
| ***Surplus / (deficit) for year*** | - | - | - | - | - | - |
| | | | | | cross ref error | |

| **Nature and purpose of funds** |
|---|
| |

Docusign Envelope ID: 3EC6DCEA-0A6B-84A8-83BD-245F37CD30D5



**ICUsteps** **SC054221**

## Additional analysis (3)

### 6 Breakdown of restricted funds

| | Restricted fund 1 - enter name of fund below | Restricted fund 2 - enter name of fund below | Restricted fund 3 - enter name of fund below | Restricted fund 4 - enter name of fund below | Total restricted funds | Total restricted funds last period |
|---|---|---|---|---|---|---|
| **Receipts** | | | | | | |
| Donations | | | | | - | |
| Legacies | | | | | - | |
| Grants | | | | | - | |
| Receipts from fundraising activities | | | | | - | |
| Gross trading receipts | | | | | - | |
| Income from investments other than land and buildings | | | | | - | |
| Rents from land & buildings | | | | | - | |
| Gross receipts from other charitable activities | | | | | - | |
| ***Sub total*** | - | - | - | - | - | - |
| | | | | | cross ref error | |
| **Receipts from asset & investment sales** | | | | | | |
| Proceeds from sale of fixed assets | | | | | - | |
| Proceeds from sale of investments | | | | | - | |
| ***Sub total*** | - | - | - | - | - | - |
| ***Total receipts*** | - | - | - | - | - | - |
| | | | | | cross ref error | |
| **Payments** | | | | | | |
| Expenses for fundraising activities | | | | | - | |
| Gross trading payments | | | | | - | |
| Investment management costs | | | | | - | |
| Payments relating directly to charitable activities | | | | | - | |
| Grants and donations | | | | | - | |
| Governance costs: | | | | | - | |
| Audit / independent examination | | | | | - | |
| Preparation of annual accounts | | | | | - | |
| Legal costs | | | | | - | |
| | | | | | - | |
| | | | | | - | |
| ***Sub total*** | - | - | - | - | - | - |
| | | | | | cross ref error | |
| **Payments relating to asset and investment movements** | | | | | | |
| Purchases of fixed assets | | | | | - | |
| Purchase of investments | | | | | - | |
| ***Sub total*** | - | - | - | - | - | - |
| | | | | | - | |
| ***Total payments*** | - | - | - | - | - | - |
| | | | | | cross ref error | |
| ***Net receipts / (payments)*** | - | - | - | - | - | - |
| **Transfers to / (from) funds** | | | | | - | |
| ***Surplus / (deficit) for year*** | - | - | - | - | - | - |
| | | | | | cross ref error | |

**Nature and purpose of funds**