

APPENDIX 1

OSCr

Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
From	Day	Month	Year	To	Day	Month	Year
	23	09	2024		28	09	2025

Reference and administration details

Charity name	FRIENDS OF NEWTON HILL WOODLAND (SCIO)
Other names charity is known by	
Registered charity number	SC052028
Charity's principal address	MUIRFIELD
	NEWTON HILL
	WICK
	CAITHNESS
	Postcode KW1 5SB

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	MR WILLIAM NICOLSON	CHAIRPERSON		
2	MR WILLIAM SMITH	VICE CHAIRPERSON		
3	MR WILLIAM BRUCE	SECRETARY		
4	MRS BARBARA SMITH	TREASURER		
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

Structure, governance and management

Type of governing document

The Woodland Group is a charitable incorporated organisation (SCIO) and the purposes and administrative arrangements are set out in our constitution.

Trustee recruitment and appointment

All of the Woodland Group Trustees are Members, with the Board being appointed or re-appointed yearly by those Member present at the Annual General Meeting.

Objectives and activities

Charitable purposes

The organisation's purposes are: 4.1 to promote the conservation, protection and improvement of the physical and natural environment at Newton Hill community woodland. To promote the benefit of the inhabitants of Newton Hill and its environs without distinction of gender, sexuality, political, religious or other opinions by associating the local statutory authorities, voluntary organisations and inhabitants in a common effort to advance education and to provide facilities, or assist in the provision of facilities, in the interest of social welfare, for recreation and other leisure-time occupations so that their conditions of life may be improved. 4.2 To advance public education in environmental matters and in the conservation, protection and improvement of the same wheresoever.

Summary of the main activities in relation to these objects

The advancement of education", "the provision of recreational facilities, or the organisation of recreational activities, with the object of improving the conditions of life for the persons for whom the facilities or activities are primarily intended", "the advancement of environmental protection or improvement" The beneficiaries to be:" No specific group, or for the benefit of the community"

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Achievements and performance

Summary of the main achievements of the charity during the financial period

Our Halloween 2024 event took place with an upgraded light and sound system which significantly enhanced the experience for the participants. It was very well attended with an estimated 200-300 people attending and also using the cottage for refreshments and comfort breaks.

Our well established Xmas Tree Sales Fundraiser went very well and festive social activities were provided within the cottage.

The trees and shrubs have grown well achieving some height now, storms causing splitting trunks etc. which are dealt with as they occur. We have created a dead hedge with the branches etc. providing a haven for wildlife and also helping to disturb the wind flow.

2000 Volunteer hours were clocked up by committee, helpers and volunteers carrying out the usual maintenance jobs on the site, other works on the site included grass cutting, path and drainage maintenance, wildlife/flora/fauna observation with descriptions published on our Facebook site; this is gathering momentum and encouraging new visitors to the woodland. The annual census exercise recorded and extrapolated figure of 30,000 visits to the woodland per annum.

Further expansion of items/activities for the younger visitors have been added, our Fairy Dell and Traditional Games Area are proving very popular.

Financial review

Brief statement of the charity's policy on reserves

The Trustees aim to retain between 12 to 24 months of funds to cover the basic operating costs of the Group and running of the Cottage. This is done by fundraising activities and letting of the cottage to users of the woodland.

Funding by Grants and/or Donating Bodies are sought for any projects and all funds are used against that specified.

Details of any deficit

Donated facilities and services (if any)

It carries out activities or services itself.

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Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	
Full name(s)	Mrs Barbara Smith
Position (e.g. Chair)	Treasurer
Date	23/04/2026



Receipts and payments accounts						
For the period from				to		
	23	09	2024		28	09 2025

Section A Statement of receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
A1 Receipts						
Donations	582				582	544
Memberships	200				200	67
Grants		25,499			25,499	2,500
Receipts from fundraising activities	4,297				4,297	3,357
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities	750				750	1,108
					-	
A1 Sub total	5,829	25,499	-	-	31,328	7,576
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
A2 Sub total	-	-	-	-	-	-
Total receipts	5,829	25,499	-	-	31,328	7,576
A3 Payments						
Expenses for fundraising activities	2,402				2,402	2,209
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	1,510				1,510	2,499
Grants and donations		27,943			27,943	1,298
Governance costs:					-	-
Audit / independent examination	80				80	80
Preparation of annual accounts					-	
Legal costs					-	
Other	1,625				1,625	879
					-	
A3 Sub total	5,617	27,943	-	-	33,560	6,965
A4 Payments relating to asset and investment movements						
Purchases of fixed assets					-	-
Purchase of investments					-	
A4 Sub total	-	-	-	-	-	-
Total payments	5,617	27,943	-	-	33,560	6,965
Net receipts / (payments)	212	(2,444)	-	-	(2,232)	611
A5 Transfers to / (from) funds						
					-	
Surplus / (deficit) for year	212	(2,444)	-	-	(2,232)	611

Section B Statement of balances

		Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total current period	Total last period
		to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
B1 Cash funds	Cash and bank balances at start of year	16,641	-	-	-	16,641	16,030
	Surplus / (deficit) shown on receipts and payments account	212	(2,444)	-	-	(2,232)	611
		-	-	-	-	-	
		-	-	-	-	-	
	Cash and bank balances at end of year	16,853	(2,444)	-	-	14,409	16,641
	(Agree balances with receipts and payments account(s))						

	Details	Fund to which asset belongs	Market valuation	Last year
			to nearest £	to nearest £
B2 Investments				
		Total		

	Details	Fund to which asset belongs	Cost (if available)	Current value (if available)	Last year
			to nearest £	to nearest £	to nearest £
B3 Other assets	Insurance Paid In Advance	MAIN UNRESTRICTED A/C	1,384	1,384	587
	Let Monies to Sept 2024 (Late Banking)	MAIN UNRESTRICTED A/C	537	537	125
	Honda Mower & Trailer	ATRICE RESRICTED/UNRESTRICT	3,396	3,396	3,881
	Tractor X950R/STRMMERS	UNDATION SCOTLAND (EQUIPME	25,510	25,510	
		Total	30,827	30,827	4,593

	Details	Fund to which liability relates	Amount due	Last year
			to nearest £	to nearest £
B4 Liabilities	Electricity Due to 28/09/2025	MAIN UNRESTRICTED A/C	32	41
	Late General Expenses Claim	MAIN UNRESTRICTED A/C	275	24
		Total	307	65

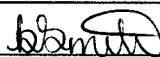
	Details	Fund to which liability relates	Amount due (estimate)	Last year
			to nearest £	to nearest £
B5 Contingent liabilities				
		Total		

Signed by one or two trustees
on behalf of all the trustees

Signature

Print Name

Date of
approval

	BARBARA SMITH	19/02/20

Section C Notes to the Accounts

C1 Nature and purpose of funds (may be stated on analysis of funds worksheets)

Our main source of funds are from Grants awarded, Fund Raising Activities and Letting of the cottage for activities to promote Health, Education and well being of the local community. The grants are sought for suitable projects to enhance the site and are for the users benefits. Fund raising activities are for the unrestricted general funds which may be used at the discretion of the committee and to meet the general running costs of the charity.

C2 Grants

[illegible]

C3a Trustee remuneration

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)	X
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C3b Trustee remuneration - details

Authority under which paid	£

C4a Trustee expenses

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	X
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C4b Trustee expenses - details

	Number of trustees	£

C5 Transactions with trustees and connected persons

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)

C6 Other information

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FRIENDS OF NEWTON HILL WOODLAND (SCIO)

SC052028

Additional analysis (1)

Analysis of receipts and payments

1 Donations

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
VARIOUS OTHERS	582				582	544
					-	
					-	
					-	
Total	582	-	-	-	582	544

2 Grants

	Unrestricted funds to nearest £	Restricted funds to nearest £	Total current period to nearest £	Total last period to nearest £
NHI FOUNDATION SCOTLAND EQUIPMENT GRANT		23,899	23,899	
NHI FOUNDATION CISP HALLOWEEN		1,600	1,600	
FOUNDATION SCOTLAND-COMMUNITY EVENTS			-	2,000
WICK GALA COMMITTEE - FAIRY DELL PROJECT			-	500
Total	-	25,499	25,499	2,500

3 Gross receipts from other charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
COTTAGE LETS	750				750	400
SOUTHERN ELECTRIC SSE/CREDIT					-	500
RETURN OF MONIES					-	208
					-	
					-	
					-	
					-	
Total	750	-	-	-	750	1,108

4 Payments relating directly to charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
PLANT & EQUIPMENT REPAIRS/REPLACEMENT	292				292	451
COTTAGE MAINTENANCE	203				203	445
COTTAGE SERVICING	701				701	769
PLANT & EQUIPMENT RUNNING COSTS	186				186	186
PAT TESTING & MISCELLANEOUS ITEMS	68				68	262
SMALL PROJECTS					-	408
CAR PARK MAINTENANCE	60				60	-
					-	
					-	
					-	
Total	1,510	-	-	-	1,510	2,501

Additional analysis (2)

5 Breakdown of unrestricted funds

	Operating General Fund				Total unrestricted funds	Total unrestricted funds last period
Receipts						
Donations	582				582	544
Memberships	200				200	67
Grants					-	
Receipts from fundraising activities	4,297				4,297	3,357
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities	750				750	1,108
Sub total	5,829	-	-	-	5,829	5,076
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total	-	-	-	-	-	-
Total receipts	5,829	-	-	-	5,829	5,076
Payments						
Expenses for fundraising activities	2,402				2,402	2,209
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	1,510				1,510	2,599
Grants and donations					-	
Governance costs:						
Audit / independent examination	80				80	80
Preparation of annual accounts					-	
Legal costs					-	
Insurance Costs	1,625				1,625	779
Sub total	5,617	-	-	-	5,617	5,667
Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
Sub total	-	-	-	-	-	-
Total payments	5,617	-	-	-	5,617	5,667
Net receipts / (payments)	212	-	-	-	212	(591)
Transfers to / (from) funds	-				-	
Surplus / (deficit) for year	212	-	-	-	212	(591)

Nature and purpose of funds

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FRIENDS OF NEWTON HILL WOODLAND (SCIO)

SC052028

Additional analysis (3)

6 Breakdown of restricted funds

	NHI FOUNDATION COMMUNITY EQUIPMENT	COMMUNITY INFRASTRUCTURE SUPPORT PROGRAMME	WICK GALA COMMITTEE - FAIRY DELL PROJECT	FOUNDATION SCOTLAND COMMUNITY EVENT 2024/5	Total restricted funds	Total restricted funds last period
Receipts						
Donations					-	
Legacies					-	
Grants	23,899	1,600			25,499	2,500
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
Sub total	23,899	1,600	-	-	25,499	2,500
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total	-	-	-	-	-	-
Total receipts	23,899	1,600	-	-	25,499	2,500
Payments						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities					-	
Grants and donations	25,595	1,807	336	205	27,943	1,298
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
Sub total	25,595	1,807	336	205	27,943	1,298
Payments relating to asset and investment movements						
Purchases of fixed assets					-	-
Purchase of investments					-	-
Sub total	-	-	-	-	-	-
Total payments	25,595	1,807	336	205	27,943	1,298
Net receipts / (payments)	(1,696)	(207)	(336)	(205)	(2,444)	1,202
Transfers to / (from) funds						
					-	
Surplus / (deficit) for year	(1,696)	(207)	(336)	(205)	(2,444)	1,202
Nature and purpose of funds						

APPENDIX 3



Independent examiner's report on the accounts

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Report to the trustees/members of

FRIENDS OF NEWTON HILL WOODLAND (SCIO)

Registered charity number

SC052028

On the accounts of the charity for the period

Period start date				Period end date		
Day	Month	Year	to	Day	Month	Year
29TH	SEPTEMBER	2024		28TH	SEPTEMBER	2025

Set out on pages 1 TO 6

(remember to include the page numbers of additional sheets)

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page*]

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 6-3-26

Name: Victoria Osbury

Relevant professional qualification(s) or body (if any): Relationship Manager
Bank of Scotland

Address: CRAIGENO
CRESCENT STREET
HALKIRK
KW12 6YN

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

APPENDIX 3

Signed:		Date:	9/3/20
Name:	Isla Newlands		
1. Relevant professional qualification(s) or body (if any):	BA (Hons) Management 2:1		
Address:	Robert Gordon University		
	8 Murchison Street		
	Wick		
	KW1 5HW		

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

Disclosure section

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose