

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	01	07	2024	To	30	06	2025

Reference and administration details

Charity name	Inch Community Association	
Other names charity is known by	ICA	
Registered charity number	SC049401	
Charity's principal address	Inch House Community Centre	
	225 Gilmerton Road	
	Edinburgh	
	Scotland	Postcode EH16 5SG

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Diarmid Jamieson	Chairperson + Treasurer	Whole Year	General Meeting
2	Campbell Mills	Vice-Chairperson	Whole Year	General Meeting
3	John Nichol	Secretary	Whole Year	General Meeting
4	Witek Bobelak	Ordinary Trustee	Whole Year	General Meeting
5	Kay Haggarty	Ordinary Trustee	Whole Year	General Meeting
6	Louise Baker	Ordinary Trustee	Whole Year	General Meeting
7	Rob Armitage	Ordinary Trustee	Whole Year	General Meeting
8	MariaConcetta de Pandis	Ordinary Trustee	Whole Year	General Meeting
9	Francisco Miguel Sanchez Mera	Ordinary Trustee	Whole Year	General Meeting
1				
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1				
1				
1				
2				

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

Structure, governance and management

Type of governing document

Constitution.

Trustee recruitment and appointment

Trustees are appointed by the membership at the Annual General Meeting, or by the Board of Trustees through co-option in the event of a vacancy. We try to encourage a wide variety of people from the local Inch Community to come forward for election and to give potential candidates the opportunity to gain experience first in sub-committees or through involvement in the Association's other activities. We also look out for candidates with special skills (e.g. in business, law, accounting, communications etc.), especially when co-opting new trustees, should such skills be needed at the time. However, both the General Meeting and the Board when electing / co-opting new members are required to respect the ICA Constitutional provision that there should be a majority of Trustees made up of residents of the local area of benefit (i.e. the Inch District).

Objectives and activities

Charitable purposes

"The advancement of education", "The advancement of citizenship or community development", "The advancement of the arts, heritage, culture or science", "The provision of recreational facilities, or the organisation of recreational activities, with the object of improving the quality of life for the persons for whom the facilities or activities are primarily intended."

Summary of the main activities in relation to these objects

The Association manages the local community centre at Inch House (previously operated by Inch Community Education Centre Association – SC001317), in order to provide a range of services and facilities for the local Inch community, in accordance with the Charitable purposes set out in the Inch Community Association (ICA) Constitution. These include programmes of community activities and education targeting Inch residents and the wider public of all ages and abilities; providing opportunities for community engagement and volunteering; operating programmes in support of senior citizens and those experiencing social isolation; as well as providing a wide variety of leisure activities at Inch House, including the provision of programmes and activities raising awareness of history, arts and culture as well as physical relaxation such as dance, community choir, yoga, pilates and Tai Chi. We also facilitate the hosting of an expanding programme of Adult Education Classes at Inch House, by Edinburgh City Council.

During the period covered by this report (July 2024 – June 2025), the ICA continued to (a) expand our programme of activities and events offered from Inch House, (b) employ two part-time employees (Development Manager and Administrative Assistant), and (c) extend our outreach to Inch residents and the ICA members via Newsletter, Facebook and website, regarding activities / events programme at Inch House and related matters, and (d) develop working relationships with other local stakeholders in the Inch area, including Bridgend Farm, the Inch Sports Club, the Gilmerton Community Association and the newly established Friends of Inch Park.

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Achievements and performance

Summary of the main achievements of the charity during the financial period

Much work has been done by the ICA Trustees and employees in facilitating and supporting delivery of the ICA activities (including cleaning, maintaining, repairing and improving the fabric of rooms within Inch House and improving the adjacent garden space for users) and in assessing the house rooms / spaces and planning for future expansion of the Association's programme of community outreach activities. This has included, liaising with new house user groups, refreshing our website and social medial platforms, expanding our base of volunteers, formalising the administration system for booking space within the House, planning new activities and events, liaising with Edinburgh Council officers on a range of matters - including participation in (and hosting of) the Council's Community Centre Group meetings (for all 35 community centres across the city), hosting meetings of the newly established 'Friends of Inch Park Group', and latterly, engaging with the Council regarding long-term options for leasing arrangements for Inch House (IH) by the ICA.

Examples of the main achievements of the Association during this period include:

1. Expansion and consolidation of the programme of user groups and community activities – including after-school care, toy library, community leisure activities (e.g. indoor bowling, yoga, tai-chi, art classes), music practice, ESOL, scouting and hosting of Edinburgh City Council programme of Adult Education classes, Chinese School.

2. Regular communication with ICA members and outreach to local Inch residents, including through printing / delivery of community Newsletters (Summer 2024, and 2025) to 3,000 Inch households, and via website, facebook and email.
3. Expansion of Inch House as a venue for hosting Edinburgh Council Adult Education Classes. Since commencement in Spring 2022, Inch House has become a major provider of Adult Education Classes, ranging from Pilates, Bridge, Art History, Photography, Knitting, Dancing and Guitar to Scottish History and Literature. There are now around 16 courses being offered at Inch House each term.
4. Participation in and hosting of regular meetings at Inch House and engagement with the newly established Friends of Inch Park (FoIP) group.
5. Hosting classes each Sunday during term time of the Edinburgh Chinese Language Education Centre (weekly Chinese-language tuition for children) – this has helped raise the profile of minority groups amongst the users of Inch House.
6. Continuation of first Inch House 'Artist in Residence' (Bill Dick) from Summer 2023. Bill has also provided a programme of weekly art classes at Inch House during Autumn 2023 and spring 2024.
7. Continuation of the Inch House Community Choir during autumn 2024 and spring 2025. Led by Heather McLeod, the Inch House Choir met weekly during term time at Inch House, and has performed at events in Inch House and elsewhere in the city.
8. Working with the City of Edinburgh 'Payback Team', ICA provided volunteering opportunities within Inch House (room renovation) and externally in the Garden (garden improvements) during 2023 and 2024.
9. Expanded Inch House events programme – including regular Jazz Afternoons, regular IH Fairs (Easter, Summer, Christmas), annual Burns Supper, St. Andrew's Ceilidh, concerts (jazz, folk and classical) and dance events.

Actions / activities which remain ongoing for the ICA during the next year:

- Improvement of user space / rooms/ kitchen in Inch House - to facilitate further expansion of Inch House's ability to host new user groups and community activities and events.
- Recommencement of the Golden Years programme (terminated during Covid pandemic) providing regular activities targeted at older residents of the Inch.
- Exploration of IH Café/ garden project, to provide an enhanced community hub within the House.
- Ongoing discussions with CEC regarding options to secure a long-term lease of Inch House for the local community.
- Identification of suitable funds / sources to support specific future ICA projects including upgrade of the physical fabric of IH.
- Preparation and research undertaken to establish a Work Play Hub project at Inch House for parents with small children (co-working space and creche) - this project is currently ongoing and moving towards fruition.

Financial review

Brief statement of the charity's policy on reserves

During the period covered by the report, the Association was focussed on the process of consolidating the regeneration of a secure and stable revenue stream that would enable future sustainable delivery of the Association objectives. Although its income stream has grown steadily during this period, it is not yet in a position to start accumulating a meaningful amount of reserves. However the Association recognises the importance of reserves to the longer term security and intends to continue expansion of both revenue generating and charitable activities in order to work towards a more secure position in the near future.

Details of any deficit

In the 12 month period covered by this statement to June 2025, the Association reported a significant operational surplus of £15,781, our first substantial operating surplus since closure of Inch House during the covid epidemic. This places the ICA on a more secure commercial footing going forward. The revenues received by the ICA remain healthy and continuing to expand over time to support a sustainable financial future for the charity.

Donated facilities and services (if any)

None

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Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Diarmid Jamieson	John Nichol
Position (e.g. Chair)	Chair	Secretary
Date	30 March 2026	30 March 2026

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