

APPENDIX 1

OSCR

Scottish Charity Regulator

Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	01	09	24	To	31	08	25

Reference and administration details

Charity name

Other names charity is known by

Registered charity number

Charity's principal address

Rosyth Methodist Church
SC 028599
Queensferry Road
Rosyth
Fife
Postcode KY11 2JH

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rev Adam Stevenson	Superintendent		Methodist Conference
2	Natalie Clark	Minister		Forth Valley Circuit
3	Adele Borrowman	Circuit Steward		Circuit Stewards
4	David Salthouse	Church Steward		Church Council
5	Mary Kidd	Church Steward		Church Council
6	Mandy Ward	Church Steward		Church Council
7	Lorraine Wilkinson	Church Steward		Church Council
8	Jenni Gill	Elected Representative		General Church Meeting
9	Gwyneth Kirby	Elected Representative		General Church Meeting
10	Ann White	Elected Representative		General Church Meeting
11	John Cowie	Elected Representative		General Church Meeting
12				
13				
14				
15				
16				
17				
18				
19				
20				

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

Structure, governance and management

Type of governing document

The "Constitutional Practice and Discipline of the Methodist Church" (the CPD), published by the Methodist Conference, defines the constitutional requirements from national ("Connexional") to local levels. Guidance on governance at local level is given in Standing Orders (SO) 602-607. The Church Council is the responsible body, and its constitution and functions are set out in CPD Section 61. Stewards may draw together others with appropriate gifts and skills for the Church Council to form a Leadership Team (SO 633). Two joint meetings with our ecumenical partner are held each year (see p4). The Local Ecumenical Partnership's Constitution (2000) provides that a minister and one lay member of each congregation attend ordinary meetings of the other's managing body.

Trustee recruitment and appointment

Trustees are the Church Council members, appointed as follows:
a) The Superintendent, the Presbyterian in Pastoral charge, up to one more presbyter or presbyteral probationer, up to two deacons or diaconal probationers and certain others selected by the Circuit meeting.
b) By election annually at the General Church Meeting, the Stewards and not less than 6 nor more than 15 representatives
c) By appointment annually by the Church Council the Treasurer, the Secretary of the Council and Secretary of the Pastoral Committee.
d) By appointment by the Church Council of up to 15 other members.
Appointments at (b,c) should not go beyond 6 successive years but if the position is essential and cannot be filled, approval by 75% is needed.

Objectives and activities

Charitable purposes

The Methodist Church Act 1976 defines the purposes of the Church. The CPD describes the charitable purposes of the local church as supporting:
- the advancement of the Christian faith [SO 650(5)]
- the relief of poverty or distress [SO 651]
- any connexional, district, circuit or local fund of the Methodist Church
- the work of Mission [SO 1000]
- ecumenical work in which the Local Church is engaged [SO 650(6)]
- any charitable fund/body, provided such support would not be contrary to any purpose of the Methodist Church or to Methodist discipline.

Summary of the main activities in relation to these objects

- Worship and Sunday School occur at 11am on Sundays
- "Messy Church" monthly open to children up to 15.
- House-based study groups and Fellowship groups open to all.
- Community involvement, Rainbows, Guides, Rangers, Beavers, Cubs, Scouts and Explorer Scouts, Parahandies.
- Fund-raising events for related charitable causes (e.g. Christian Aid, Scottish Churches Housing Action, Action for Children, MHA)

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Achievements and performance

Summary of the main achievements of the charity during the financial period

During the week Rosyth Methodist Church (RMC) is normally the venue for several organisations serving both the church and the wider community. These are the Parahandies Group for physically disabled people and the uniformed organisations within the Scout and Guide Associations. Also using the facilities is the Blusette Band and towards the end of the year Weightwatchers also started making use of the facilities. Our usual pattern of worship service is varied and includes Holy Communion once a month. We have held 'café church' style service which has also proved to be very popular and provides a more informal service using the main hall rather than the church sanctuary. During the year our Messy Church has proven popular for children of all ages participating in creative fun and fellowship together. Attendance has varied over the year but still averages about 12. There was a joint Carol Service with our Local Ecumenical Partner, St Margaret's Episcopal Church. This was a joint service in terms of the participants and well attended by members of both congregations along with other members of the community. We have maintained our ecumenical links with other churches in Rosyth. We hold regular bible study groups which were held on-line and are open to everyone as well as Lent and Advent groups specifically looking at our preparations for Christmas and Easter. The church has also been used by the Zimbabwe Church for their services. The main hall has also been used by the Fife Health Board as a child flu vaccination centre.

Financial review

Brief statement of the charity's policy on reserves

For unrestricted funds, any surplus will be used to build up reserves such that the balance at any one time is sufficient to cover one - half of the budgeted expenditure. For restricted funds our policy is to ensure that tax refunds from Gift-Aided contributions and interest earned in the Deposit Fund follow the main donations to their intended destination. A permanent endowment fund generates income reserved for the activities of the various Uniformed organisations.

Details of any deficit

Donated facilities and services (if any)

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Other optional information

Rosyth Methodist Church has long established roots in the local community. Founded in 1916 it moved to the current building in 1970 which provided a better design for community use. On 14 June 2000 a Covenant to form a Local Ecumenical Partnership (LEP) was formerly signed by RMC (within the Edinburgh and Forth Valley Circuit) and the St Margaret's Scottish Episcopal Church (within the Diocese of St Andrews, Dunkeld and Dunblane).

The covenant is recognised by the Synod of the Methodist Church in Scotland and the General Synod of the Scottish Episcopal Church. The covenant, to work and worship together, has helped to provide a regular monthly joint communion service as well as monthly evening service.

As at September 2025 the church membership was 41 and the average attendance for the main Sunday service during October 2024 was 31 adults and 5 children under 18 years of age.

The calling of the Methodist Church is to respond to the gospel of God's love in Christ and to live out its discipleship in worship and mission. It does this through

Worship

Learning and Caring

Service

Evangelism

Response to this calling within the wider community we serve is undertaken not only with our partners in the existing LEP but with other Christians and Churches in Rosyth and the local district. As well as the need for spiritual growth, there is an appreciation that the ever expanding population of the area offers opportunities and challenges for the LEP for further outreach and the spread of the 'Good news'

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) <i>OSCR will accept digital or typed signatures</i>		
Full name(s)	David Salthouse	
Position (e.g. Chair)	Senior Steward	
Date	17/05/2026	

Receipts and payments accounts

For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	01	Sept	2024		31	Aug	2025

Section A Statement of receipts and payments

	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total funds current period	Total funds last period
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
A1 Receipts						
Donations	877	210			1,087	4,990
Legacies					-	-
Grants					-	-
Receipts from fundraising activities	43				43	46
Gross trading receipts	39,601				39,601	26,681
Income from investments other than land and buildings	648	474			1,122	1,331
Rents from land & buildings	11,227				11,227	11,075
Gross receipts from other charitable activities					-	-
					-	-
A1 Sub total	52,396	684	-	-	53,080	44,123
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
A2 Sub total	-	-	-	-	-	-
Total receipts	52,396	684	-	-	53,080	44,123
A3 Payments						
Expenses for fundraising activities					-	-
Gross trading payments	44,745				44,745	49,123
Investment management costs					-	-
Payments relating directly to charitable activities					-	-
Grants and donations					-	2,272
Governance costs:					-	-
Audit / independent examination	100				100	-
Preparation of annual accounts					-	-
Legal costs					-	-
Other					-	-
					-	-
A3 Sub total	44,845	-	-	-	44,845	51,395
A4 Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
A4 Sub total	-	-	-	-	-	-
Total payments	44,845	-	-	-	44,845	51,395
Net receipts / (payments)	7,551	684	-	-	8,235	(7,272)
A5 Transfers to / (from) funds					-	
Surplus / (deficit) for year	7,551	684	-	-	8,235	(7,272)

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
B1 Cash funds	Cash and bank balances at start of year	8,296	4,141	-	-	12,437	19,709
	Surplus / (deficit) shown on receipts and payments account	7,551	684	-	-	8,235	(7,272)
						-	-
						-	-
	Cash and bank balances at end of year	15,847	4,825	-	-	20,672	12,437
(Agree balances with receipts and payments account(s))							

	Fund to which asset belongs	Cost (if available) to nearest €	Current value (if available) to nearest €	to nearest €
B3 Other assets				
Buildings (Insured value)			2,156,503	2,035,238
Contents (Insured value)			172,269	166,441
Total			2,328,772	2,201,679

Details		Fund to which liability relates	Amount due (estimate) to nearest £	Last year to nearest £
B5 Contingent liabilities	Loan from Forth Valley Circuit	Loan from Circuit	10,630	10,630
	(No date or interest set for repayment)			
		Total	10,630	10,630

Signature	Print Name	Date of approval
	David Salthouse	17 May 2026

C1 Nature and purpose of funds (may be stated on analysis of funds work sheets)

[illegible]

C3a Trustee	If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)	X
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	Authority under which paid	£
C3b Trustee remuneration - details		

C4a Trustee expenses	If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	x
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		Number of trustees	£
C4b Trustee expenses - details			

	Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end
C5 Transactions with trustees and connected persons				

C6 Other information	
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Additional analysis (1)

Analysis of receipts and payments

1 Donations

	Unrestricted fund	Restricted fund	Expendable endowment funds	Permanent endowment fund	Total current period	Total last period
	£0000000	£0000000	£0000000	£0000000	£0000000	£0000000
Collections	19,531				19,531	14,937
Donations	877	210			1,087	2,853
Anniversary Gifts	5,905				5,905	3,415
Anniversary Gifts (Groups)	1,813				1,813	2,137
Tax recovery	10,513				10,513	4,446
	38,639	210	-	-	38,903	27,788

2 Grants

	Unrestricted fund	Restricted fund			Total current period	Total last period
	£0000000	£0000000			£0000000	£0000000
Grants (church)					-	-
Grants (national body)					-	-
					-	-
					-	-
Total	-	-			-	-

3 Gross receipts from other charitable activities

	Unrestricted fund	Restricted fund	Expendable endowment funds	Permanent endowment fund	Total current period	Total last period
	£0000000	£0000000	£0000000	£0000000	£0000000	£0000000
Event receipts					-	-
Sundry receipts	494				494	59
Toddlers' fees					-	-
					-	-
					-	-
					-	-
Total	494	-	-	-	494	59

4 Payments relating directly to charitable activities

	Unrestricted fund	Restricted fund	Expendable endowment funds	Permanent endowment fund	Total current period	Total last period
	£0000000	£0000000	£0000000	£0000000	£0000000	£0000000
Circuit assessment	28,881				28,881	28,480
Cleaning	2,243				2,243	1,808
Congregational costs	817				817	769
Contingency					-	-
Event payments					-	-
Furnishings & equipment					-	2,400
Insurance premiums	2,030				2,030	1,964
Printing, publicity & stationery	445				445	576
Repairs & maintenance	4,491				4,491	2,397
Sundry payments (including Examiner fees)	79				79	25
Young people activities	154				154	222
Utilities	5,605				5,605	7,518
Young people					-	-
Donations					-	2,272
Total	44,745	-	-	-	44,745	48,431

Additional analysis (2)

5 Breakdown of unrestricted funds

	Unrestricted fund 1 - enter name of fund below General Account	Unrestricted fund 2 - enter name of fund below	Unrestricted fund 3 - enter name of fund below	Unrestricted fund 4 - enter name of fund below	Total unrestricted funds	Total unrestricted funds last period
Receipts						
Donations	877				877	877
Legacies					-	-
Grants					-	-
Receipts from fundraising activities	43				43	43
Gross trading receipts	39,601				39,601	39,601
Income from investments other than land and buildings	648				648	648
Rents from land & buildings	11,227				11,227	11,227
Gross receipts from other charitable activities					-	-
Sub total	52,396	-	-	-	52,396	52,396
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	-
Proceeds from sale of investments					-	-
Sub total	-	-	-	-	-	-
Total receipts	52,396	-	-	-	52,396	52,396
Payments						
Expenses for fundraising activities					-	-
Gross trading payments	44,745				44,745	43,123
Investment management costs					-	-
Payments relating directly to charitable activities					-	-
Grants and donations					-	-
Governance costs:					-	-
Audit / independent examination	100				100	-
Preparation of annual accounts					-	-
Legal costs					-	-
					-	-
					-	-
Sub total	44,845	-	-	-	44,845	43,123
Payments relating to asset and investment movements						
Purchases of fixed assets					-	-
Purchase of investments					-	-
Sub total	-	-	-	-	-	-
Total payments	44,845	-	-	-	44,845	43,123
Net receipts / (payments)	7,551	-	-	-	7,551	3,273
Transfers to / (from) funds					-	-
Surplus / (deficit) for year	7,551	-	-	-	7,551	3,273
Nature and purpose of funds						

Additional analysis (3)

6 Breakdown of restricted funds

	Restricted fund 1 - enter name of fund below Christie Fund	Restricted fund 2 - enter name of fund below Macmillan	Restricted fund 3 - enter name of fund below Christian Aid	Restricted fund 4 - enter name of fund below Other (AFC, Cooper)	Total restricted funds	Total restricted funds last period
Receipts						
Donations	-			210	210	63
Legacies					-	-
Grants					-	-
Receipts from fundraising activities					-	-
Gross trading receipts					-	-
Income from investments other than land and buildings	474				474	586
Rents from land & buildings					-	-
Gross receipts from other charitable activities					-	-
<i>Sub total</i>	474	-	-	210	684	649
					-	
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
<i>Sub total</i>	-	-	-	-	-	-
<i>Total receipts</i>	474	-	-	210	684	649
					-	
Payments						
Expenses for fundraising activities					-	-
Gross trading payments					-	-
Investment management costs					-	-
Payments relating directly to charitable activities					-	-
Grants and donations					-	2,272
Governance costs:					-	-
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	-
					-	-
<i>Sub total</i>	-	-	-	-	-	2,272
					-	
Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
<i>Sub total</i>	-	-	-	-	-	-
<i>Total payments</i>	-	-	-	-	-	2,272
<i>Net receipts / (payments)</i>	474	-	-	210	684	(1,623)
Transfers to / (from) funds					-	
<i>Surplus / (deficit) for year</i>	474	-	-	210	684	(1,623)
					-	
Nature and purpose of funds						

APPENDIX 3



		Independent examiner's report on the accounts v2						
Report to the trustees/members of	Charity name	Rosyth Methodist Church						
Registered charity number	SC	028559						
On the accounts of the charity for the period	Period start date	Day	Month	Year	to	Day	Month	Year
		01	09	2024		31	08	2025
Set out on pages	5 - 10						(remember to include the page numbers of additional sheets)	
Respective responsibilities of trustees and examiner	The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.							
Basis of independent examiner's statement	My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.							
Independent examiner's statement	In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page*] - which gives me reasonable cause to believe that in any material respect the requirements: - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations have not been met, or - to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.							
Signed**:					Date:	17/5/2026		
Name:	TERRY O'NEILL							
Relevant professional qualification(s) or body (if any):								
Address:	211 ABERDOWIE ROAD BONFERNHINE FIFE KY11 8LL							

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

**OSCR will accept digital or typed signatures.

APPENDIX 3

Disclosure section

Only complete if the examiner needs to highlight material problems.

Give here brief details of
any items that the
examiner wishes to
disclose