

# Trustees' Annual Report

For the period

From (start date)

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to end date

3	1	0	8	2	5
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## Section A

## Reference and administration details

Charity name

159th Glasgow Scout Group

Other names the charity is known by

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Registered charity number (if any)

SC033310

HQ registration number

1 0 0 1 2 9 9 0

Charity's principal address

c/o Stuart Rigg

354 Albert Drive

Glasgow

Postcode G 4 1 5 P J

Names of the charity trustees who manage the charity

*(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)*

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Karl Richmond	Chair	
2	Sara Abbott	Secretary	
3	Stuart Rigg	Treasurer	
4	Sheila Yuill	Beaver Leader	
5	Stuart Yuill	Nominated Member	
6	Phil Tausney	Cub Leader	
7	Rod MacNeill	Scout Leader	
8	Catherine Meylan	Explorers Leader	
9	Catriona MacNeil	Elected Member	
10	Kirsty McKechnie	Elected Member	
11			
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

*(These will be published in the annual report of the charity)*

Type of advisor	Name	Address
n/a		

## Section B

## Structure, governance and management

Description of the charity's trusts

1 LT700001 (14 September 2024)

Type of governing document  (e.g. trust deed, constitution)	The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.
How the charity is constituted  (e.g. trust, association, company)	The Group is a Trust established under its rules which are common to all Scouts.
Trustee selection methods (e.g. appointed by, elected by)	The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.
Additional governance issues (optional information but encouraged as best practice)	
You may choose to include additional information, where relevant, about:	The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.
Policies and procedures adopted for: a) the induction and training of trustees; b) trustee' consideration of major risks and the systems and procedures to manage them	<p>The Trustee Board consists of the Chair, Treasurer plus 8 Trustees and meets every 3-4 months.</p> <p>Members of the Trustee Board complete Being a Scouts Trustee learning within the first 6 months of joining the Board.</p> <p>This Group Trustee Board exists to make sure the Charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.</p>

Section B	Structure, governance and management (continued)
	<p><b>Risk and Internal Control (Specimen 1)</b></p> <p>The Group Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:</p> <p>Damage to property and equipment. The Group would request the use of property and equipment from neighbouring organisations such as the church and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient contents insurance in place to mitigate against permanent loss.</p> <p>Injury to leaders, helpers, supporters and members. The Group through the membership fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.</p> <p>Reduced income from fund raising. The Group is primarily</p>

reduced income from fundraising. The Group is primarily reliant upon income from subscriptions and fundraising. The Group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Board could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The Group is totally reliant upon volunteers to run and administer the activities of the Group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

**Risk and Internal Control (Specimen 2)**

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policy to ensure that insurable risks are covered.

Section C	Objectives and activities
<p>Summary of the objects of the charity set out in its governing document</p>	<p><b>The Purpose of Scouting</b> Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p><b>The Values of Scouting</b> As Scouts we are guided by these values: <b>Integrity</b> - We act with integrity; we are honest, trustworthy and loyal. <b>Respect</b> - We have self-respect and respect for others. <b>Care</b> - We support others and take care of the world in which we live. <b>Belief</b> - We explore our faiths, beliefs and attitudes. <b>Co-operation</b> - We make a positive difference; we co-operate with others and make friends.</p> <p><b>The Scout Method</b> Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.</p>

Summary of the main activities in relation to these objects

159th runs weekly term time meetings for Cubs on Tuesday, Beavers and Explorers on Wednesday & Scouts on Thursday evenings. 159th also runs external activities such as climbing and ten-pin bowling, as well as sleepovers and camps, all of which are suitable for the different age groups involved.

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

159th is registered for Gift Aid and work has continued during the year to ensure documentation to allow GiftAid to be claimed is up to date. A claim was not made within the Financial Year, and the intention is that a claim for 23/24, 24/25 & 25/26 will be made in the 25/26 Financial Year. The Group's investment policy is included in Section E.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

## Section D

## Achievements and performance

Summary of the main achievements of the charity during the year

In addition to the regular weekday evening sessions, a number of camps/sleepovers were run successfully during the year (Beavers Sleepover, Scouts Lapwing, Scouts & Explorers Everton & Explorers Aberdeen). Activities included trips to the Gang Show (in which 17 members participated either on stage or in support roles) & Panto. Fundraising activities included Christmas card delivery, the Ceilidh organised in conjunction with the Church and the lucrative RaceNight. The Scouts/Explorers Trip to Kandersteg in June 25, was a great success and the culmination of much hard work and commitment from the Leaders as well as the Scouts/Explorers attending.

## Section E

## Financial Review

Brief statement of the charity's policy on reserves

### Reserves Policy

The Groups Policy is to cover costs and in light of a more significant increase last year, it was decided the annual subscription should remain at £80 this year, with the expectation that it would be increased in subsequent years.

Cash balances at the end of the year remain higher than normal largely due to Kandersteg, for which we still hold circa £2k.

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

N/A

Further financial review details (optional information)

You may choose to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives;

**Investment Policy (Specimen 1)**

To take advantage of increased returns, the Group continued to utilise an instant access deposit account, which is visible on the groups Internet Banking. The Group's turnover is modest and does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has adopted a low risk strategy to the investment of its funds. All funds are held in cash.

The Group Executive Committee has elected to produce the receipts and payments form of accounts (as opposed to fully accrued accounts) permitted by The Charities Accounts (Scotland) Regulations 2006. As a consequence, activities can have receipts and related payments in different financial years.

**Section F**

**Other Optional Information**

Plans for future periods (details of any significant activities planned to achieve them)

**Section G**

**Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

*K Richmond*

*S Rigg*

Full name(s)

Karl Richmond

Stuart Rigg

Position (eg Secretary, Chair)

Chair

Treasurer

Date

2 00 0 2 2 0



**159th Glasgow Scout Group (Charity no. SC033310)**  
**Receipts and payments account**

	Year start date		Year end date
<b>For the year from</b>	<b>1st Sept 2024</b>	<b>To</b>	<b>31st Aug 2025</b>

**Receipts and payments**

Consolidated	2024/25 Unrestricted funds £	2023/24 Unrestricted funds £
<b>Receipts</b>		
<b>Donations, legacies and similar income</b>		
Membership subscriptions	7,920	5,524
Donations	100	-
Legacies	-	-
Gift Aid	-	-
Other similar income	27,105	19,592
<b>Sub total</b>	<b>35,125</b>	<b>25,115</b>
<b>Grants</b>		
Maintenence grant	-	-
Other grants	495	374
<b>Sub total</b>	<b>495</b>	<b>374</b>
<b>Fundraising events (gross)</b>		
Detail 1	330	577
Detail 2	515	463
Detail 3	224	213
Other fundraising activities	3,487	260
<b>Sub total</b>	<b>4,556</b>	<b>1,513</b>
<b>Scout hut income</b>		
Hire of building	-	-
Hire of equipment	-	-
Other Scout hut income	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Investment income</b>		
Bank interest	160	61
Building Society interest	-	-
The Scout Association Short Term Investment Service	-	-
Other investment income	-	-
<b>Sub total</b>	<b>160</b>	<b>61</b>
<b>Total Gross Income</b>	<b>40,337</b>	<b>27,063</b>
<b>Asset and investment sales, etc.</b>	-	-
<b>Total receipts</b>	<b>40,337</b>	<b>27,063</b>

# 159th Glasgow Scout Group (Charity no. SC033310)

## Receipts and payments account

Year start date

Year end date

For the year from	1st Sept 2024	To	31st Aug 2025
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### Receipts and payments

	2024/25 Unrestricted funds £	2023/24 Unrestricted funds £
<b>Payments</b>		
<b>Charitable Payments</b>		
Membership subscriptions paid on (National/County/Area/District)	4,445	3,528
Youth programme and activities	-	-
Adult support and training	-	-
Rent	1,060	1,040
Water and Sewerage	-	-
Electricity and Gas	-	-
Insurance	239	229
Repairs and Renewals	-	-
Materials and equipment	110	256
Printing and photocopying	-	-
Contribution to camp costs	-	-
Uniforms	388	583
AGM and trustee expenses	-	-
Other costs detail 1	35,600	9,531
Other costs detail 2	1,460	1,460
Other costs detail 3	142	-
<b>Sub total</b>	<b>43,444</b>	<b>16,627</b>
<b>Fundraising expenses</b>		
Detail 1	-	-
Detail 2	734	695
Detail 3	-	-
Other fundraising costs	515	-
<b>Sub total</b>	<b>1,248</b>	<b>695</b>
<b>Total Gross Expenditure</b>	<b>44,692</b>	<b>17,322</b>
<b>Asset and investment purchases, etc.</b>	-	-
<b>Total payments</b>	<b>44,692</b>	<b>17,322</b>
<b>Net of receipts/(payments)</b>	<b>- 4,356</b>	<b>9,741</b>
<b>Cash funds last year end</b>	-	-
<b>Cash funds this year end</b>	<b>4,356</b>	<b>9,741</b>

# 159th Glasgow Scout Group (Charity no. SC033310)

## Receipts and payments account

Year start date

Year end date

For the year from	1st Sept 2024	To	31st Aug 2025
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### Statement of assets and liabilities at the end of the year

	2024/25 Unrestricted funds £	2023/24 Unrestricted funds £
<b>Cash funds</b>		
Bank current account	973	12,023
Bank deposit account	16,813	10,061
Building society account	-	-
Pam Hall Endeavour Award Fund (designated)	246	304
Cash/Floats	-	-
<b>Total cash funds</b>	<b>18,032</b>	<b>22,388</b>
<b>Other monetary assets</b>		
Tax claim	-	-
Debts due from the County/Area/District/Group	-	-
Insurance claim	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Investment assets</b>		
Investment property - detail	-	-
Quoted investments	-	-
Other investments - detail	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Non monetary assets for charity's own use</b>		
Badge stock	-	-
Shop stock	-	-
Other stock	-	-
Land and buildings	-	-
Motor vehicles	-	-
Scouting equipment, furniture etc	-	-
Other	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Liabilities</b>		
Accounts not yet paid	-	-
Expenses incurred but not invoiced	-	-
Subscriptions not yet paid	-	-
Loan - detail	-	-
Other liabilities	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Total net assets</b>	<b>18,032</b>	<b>22,388</b>

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees

Signature

Print Name

<i>Karl Richmond</i>
Stuart Rigg

Karl Richmond, Chair
Stuart Rigg, Treasurer



## **Independent examiner's report to the trustees of 159th Glasgow Scout Group**

I report on the accounts of the charity for the year ended August 2025 which are set out on the attached.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the 2006 Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

### **Basis of independent examiner's statement**

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### **Independent examiner's statement**

In the course of my examination, no matter has come to my attention [other than disclosed below\*]

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations
  - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations have not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: *Ken Hunter*

Relevant Professional qualification/professional body: AIB (Scot) Institute of Bankers of Scotland

Address: 23 Darvel Road, Newmilns, KA16 9BH

Date: 16<sup>th</sup> April 2026

