

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
From	Day	Month	Year	To	Day	Month	Year
	1 <sup>st</sup>	August	2024		31 <sup>st</sup>	July	2025

**Reference and administration details**

<b>Charity name</b>	Hyndland Secondary School Fund
<b>Other names charity is known by</b>	
<b>Registered charity number</b>	SC016644
<b>Charity's principal address</b>	Lauderdale Gardens
	Glasgow
	Postcode G12 9RQ

**Names of the charity trustees on date of approval of Trustees' Annual Report**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Louise Edgerton	Chairperson (headteacher)		Hyndland Secondary School
2	Laura Forrester	Vice Chairperson (Depute Head Teacher)		Hyndland Secondary School
3	Clare Hayes	Depute Head Teacher		Hyndland Secondary School
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**Reference and administration details**

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year
Nil	

**Structure, governance and management**

Type of governing document

Constitution

Trustee recruitment and appointment

The Chair person (Head Teacher) is appointed. All others are elected at an annual general meeting.

**Objectives and activities**

**Charitable purposes**

The purpose of the school fund is the fostering of all such pursuits which may contribute to the growth of a corporate spirit in the school including the development of extra-curricular and charitable activities.

**Summary of the main activities in relation to these objects**

The School Fund donates to local and national charities and assists with pupils who come from deprived areas and are unable to afford to participate in certain activities.

It supports sporting activities for pupils, contributes to affiliation fees to sports organisations and entry fees for competitions both sports and non-sports.

It supports pupil travel to various events, participation in activity and cultural trips (some recreational, some educational, some educational some both) locally, nationally and internationally as well as in-school events. It provides support for additional equipment and resources and for various day-to-day activities beyond those funded by Glasgow City Council.

Awards and prizes for pupils' academic achievement and progress are largely financed by the School Fund.

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**Achievements and performance**

**Summary of the main achievements of the charity during the financial period**

A number of charitable donations were made during the session to Cancer Research and UNICEF to help with the crisis in Ukraine.

There were also affiliation fees to sporting bodies and entry fees for sporting events and other competitions.

Many non-sporting events (including their travel costs) involving pupils were funded. Locally, there were visits to the Theatre. End of year trips for all pupils are organised and some costs are helped by the fund such as those families who are in receipt of free school meals. Equipment and resources are financed by the Fund as was the trophies for the Awards Ceremony.

Other general demands on the School Fund included expenses for a sign writer to the dux board, administration involving entrance exams for university, 6<sup>th</sup> year prom and supply of food and liquids for breakfast supported study groups and breakfast clubs for young people requiring support before attending classes in the morning.

**Financial review**

**Brief statement of the charity's policy on reserves**

Currently we have no policy on reserves.

**Details of any deficit**

**Donated facilities and services (if any)**

No

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**Other optional information**

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>	<i>L Edgerton</i>	<i>L Forrester</i>
<b>Full name(s)</b>	Louise Edgerton	Laura Forrester
<b>Position (e.g. Chair)</b>	Chair Person / Head Teacher	Vice Chair Person / Depute Head Teacher
<b>Date</b>	06.11.2025	06.11.2025



Hyndland Secondary School Fund

Receipts and payments accounts							
For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	01	August	2024		31	July	2025

Section A Statement of receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
<b>A1 Receipts</b>						
Donations	-	4,800			4,600	11,772
Legacies					-	
Grants					-	
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities	2,781	71,909			74,691	86,793
<b>A1 Sub total</b>	<b>2,781</b>	<b>76,509</b>	<b>-</b>	<b>-</b>	<b>79,291</b>	<b>98,585</b>
<b>A2 Receipts from asset &amp; investment sales</b>						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
<b>A2 Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>2,781</b>	<b>76,509</b>	<b>-</b>	<b>-</b>	<b>79,291</b>	<b>98,585</b>
<b>A3 Payments</b>						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	10,777	73,706			84,484	95,401
Grants and donations	-	4,249			4,249	486
Governance costs:					-	
Audit / independent examination	300				300	300
Preparation of annual accounts					-	
Legal costs					-	
Other					-	
<b>A3 Sub total</b>	<b>11,077</b>	<b>77,955</b>	<b>-</b>	<b>-</b>	<b>89,033</b>	<b>96,189</b>
<b>A4 Payments relating to asset and investment movements</b>						
Purchases of fixed assets					-	
Purchase of investments					-	
<b>A4 Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>11,077</b>	<b>77,955</b>	<b>-</b>	<b>-</b>	<b>89,033</b>	<b>96,189</b>
<b>Net receipts / (payments)</b>	<b>(8,296)</b>	<b>(1,446)</b>	<b>-</b>	<b>-</b>	<b>(8,742)</b>	<b>2,376</b>
<b>A5 Transfers to / (from) funds</b>						
					-	
<b>Surplus / (deficit) for year</b>	<b>(8,296)</b>	<b>(1,446)</b>	<b>-</b>	<b>-</b>	<b>(8,742)</b>	<b>2,376</b>

Section B Statement of balances

Categories	Details	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total current period	Total last period
		to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
B1 Cash funds	Cash and bank balances at start of year	62,116	2,270			64,386	62,010
	Surplus / (deficit) shown on receipts and payments account	(8,296)	(1,446)			(9,742)	2,376
						-	
	Cash and bank balances at end of year	53,820	824	-	-	54,644	64,386

(Agree balances with receipts and payments account(s))

B2 Investments	Details	Fund to which asset belongs	Market valuation	Last year
			to nearest £	to nearest £
		Total	-	-

B3 Other assets	Details	Fund to which asset belongs	Cost (if available)	Current value (if available)	Last year
			to nearest £	to nearest £	to nearest £
	Owed to fund re school trips	Restricted	5,994	5,994	-
		Total	5,994	5,994	-

B4 Liabilities	Details	Fund to which liability relates	Amount due	Last year
			to nearest £	to nearest £
	Payments due re 2425 school trips	Restricted	-	7,680
	Payments ringfenced for departments	Restricted	5,888	2,563
	Payments due to be paid out to charities	Restricted	990	639
		Total	6,878	10,882

B5 Contingent liabilities	Details	Fund to which liability relates	Amount due (estimate)	Last year
			to nearest £	to nearest £
		Total	-	-

Signed by one or two trustees on behalf of all the trustees

Signature*	Print Name	Date of approval
<i>L Forrester</i>	Laura Forrester	6/11/25
<i>d Edgerton</i>	Louise Edgerton	6.11.25

\* Please note - OSCR will accept digital or typed signatures

**Section C Notes to the Accounts**

**C1 Nature and purpose of funds** (may be stated on analysis of funds worksheets)

The School Fund donates to local and national charities and assists with pupils who come from deprived areas and are unable to afford to participate in certain activities. It supports sporting activities for pupils, contributes to affiliation fees to sports organisations and entry fees for competitions both sports and non-sports. It supports pupil travel to various events, participation in activity and cultural trips (some recreational, some educational, some educational some both) locally, nationally and internationally as well as in-school events. It provides support for additional equipment and resources and for various day-to-day activities beyond those funded by Glasgow City Council. Awards and prizes for pupils' academic achievement and progress are largely financed by the School Fund.

**C2 Grants**

Type of activity or project supported	Individual / Institution	Number of grants made	£
<b>Total</b>			

**C3a Trustee remuneration**

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)	<b>None</b>
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**C3b Trustee remuneration - details**

Authority under which paid	£

**C4a Trustee expenses**

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	<b>None</b>
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**C4b Trustee expenses - details**

	Number of trustees	£

**C5 Transactions with trustees and connected persons**

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)

**C6 Other information**

APPENDIX 3



**Independent examiner's report on the accounts** v2

**Report to the trustees/members of**  
**Registered charity number**  
**On the accounts of the charity for the period**  
**Set out on pages**

Charity name Hyndland Secondary School Fund								
Registered charity number SC016644								
Period start date					Period end date			
Day	Month	Year		Day	Month	Year		
01	08	2024	to	01	08	2025		
Set out on pages 1 - 8						(remember to include the page numbers of additional sheets)		

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

**Basis of Independent examiner's statement**

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

**Independent examiner's statement**

In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page\*]

- which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
  - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed\*\*:**  
**Name:**

*Fiona Takahashi*      **Date:** 6.11.25

**Relevant professional qualification(s) or body (if any):**

ICAEW

**Address:**

20 Churchill Drive  
Glasgow  
G11 7LS

\*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.  
\*\* OSCR will accept digital or typed signatures