

Mummers Theatre Group

Trustees' Annual Report

1st Sept 2024 to 31st August 2025



Charity contact information



The Mummers Theatre Group

Scottish Charity Number: SC038341

Address- 33 Vanguard Street, Clydebank,

Postcode G81 2NB

Telephone number – 07306 152372

Email address – mummerstheatregroup@gmail.com

Website - NA

Twitter / Facebook / Social Media profile name

– Mummers Theatre Group

Charity Trustees

1. Paul Irmie – President, elected Sept 2023
2. Joanne McLaughlin – Secretary, Elected Sept 2023
3. Anne Jo Hannah – Treasurer, Elected Sept 2023
4. James Smart – Vice-President, elected Sept 2023
5. Lesley McCombe – General board member – elected Sept 2023
6. Lisa Warden – General board Member – elected Sept 2023
7. Moira Cochrane – general board Member – elected – Sept 2023
8. Mary Jack – General Board Member – elected 2023

Objectives and activities

- To present plays, musicals and shows, advancing the education of the public in music and the performing arts.
- To increase interest in such plays/musicals, by propaganda, lectures, conferences and or any other suitable means.
- To encourage the training of actors for the purposes of providing legitimate, moral, and instructive entertainment in west Dunbartonshire and surrounding areas.
- To advance citizenship and community development and in furtherance of the objects to donate any charitable proceeds to the appropriate and agreed charities.

Activities Used to Achieve Objectives:

- Advertised free workshops in dance and music within the local community to attract new members and generate interest in forthcoming productions.
- Provision of weekly rehearsals with instruction and guidance from professionals to promote understanding in the performing arts, including music, drama and movement.
- Chosen charities for our season invited to make collections at all performances.
- Annual donations also made to those selected charities.
- Involvement with local community Christmas celebrations.
- Preparation for a Musical production of “The Addams Family” staged May 2025.

Structure, governance and management

The Board of the Mummers Theatre Group, who are the trustees for the purposes of charity law, presents its report and accounts for the year ended 31st August 2025. These have been prepared in accordance with the requirements of the Statement of Recommended Accounting and Reporting by Charities (March 2005).

Trustee recruitment and appointment

At each Annual General Meeting (AGM), we conduct elections for any board seats vacated by retiring members. Prior to the AGM, we notify the membership of these upcoming vacancies and call for nominations. Any fully paid-up member may be nominated, and the final appointments are determined by a vote of the members present at the meeting.

Achievements and performance

SEPTEMBER/OCTOBER/NOVEMBER:

- We held a fundraiser 'Halloween Party Night' for all members and family members raising c.£1k for our funds with a lovely night been had by everyone present

We also completed a Strictly Fundraiser, raising £150 for the club and same in prize money for the winner.

- Once again, we promoted and encouraged new & old members to join us for three organised workshops with our professional staff for our next production of 'The Addams Family'. These were held over two dates and were centred around the audition requirements.

JANUARY/FEBRUARY:

These events saw the club's profile being raised and new potential members came along to see what we had to offer. Auditions were held and we were delighted with the turn out.

A full cast of 38 were auditioned and rehearsals commenced two times a week.

MARCH/APRIL/MAY:

- We held another fundraising evening "Quizoke Night", raising over £1,000 to aid with future productions.
- Following successful training of cast and crew through rehearsals with professional staff our cast took to the stage within the Denny Civic Theatre Dumbarton to perform 'The Addams Family' over five sell out live performances for our patrons within West Dunbartonshire area.

JUNE/JULY/AUGUST:

- A £100 donation was presented to Beatson
- A £100 donation presented to the Alzheimer's Scotland (Purple Fundraising Club)

LEADERSHIP, MANAGEMENT AND GOVERNANCE:

CLUB MEMBERSHIP:

- Membership shall be open to anyone aged 16 or above, who approves of the objectives of the group, agrees to abide by the constitution and membership rules and pays an annual subscription.
- Annual subscriptions shall be levied for Playing and Non-Playing Members at the discretion of the Board and will be set by the membership at the Annual General Meeting.
- Annual membership must be paid in part by the 30th of October and full membership by end of February each year and is valid for one full year.
- Members may be accepted or dismissed at the discretion of the Board.
- No member under the age of 18 may stand for election to any position on the Board.
- Club members agree that all photography taken at rehearsals, fundraisers, events and shows remains the property of the club, and can be used for promotional purposes, both online and in print.
- Club members must endorse and abide by The Mummers Theatre Group constitution.

THE BOARD:

- The Board shall consist of President, Club Secretary, Treasurer and 5 other members, all of whom will be elected at the AGM. The Board shall appoint from their own number a Vice President.
- The board are elected to serve, represent, and make executive decisions on behalf of club members.
- All board members will be elected for a period of 3 years and retire by rotation.
 - i) Candidates must be a fully paid club member
 - ii) Candidates must be nominated by a fully paid member (who bears no familial to them) and seconded by another member in order to seek election at the AGM or EGM
 - iii) Candidates must be willing and able to attend board meetings as scheduled
 - iv) Candidates must conduct themselves in a professional, approachable, and respectable manner at all times and never bring the club into disrepute.

- v) Candidates must be willing to serve their full three-year term unless exceptional circumstances determine otherwise, or they are dismissed by the board at an EGM.
- The Director, Choreographer and Musical Director of the main show may not be elected to serve on the Board.
 - Any adult Member wishing to be elected to the Board must have had at least 3 consecutive years fully paid active involvement within the club.
 - The board must make available details of board meetings and decisions taken by them to any club member who requests them.
 - Quorum of the Board
- i). 5 Members of the Board, one of whom must be either the President, Vice President, Secretary or Treasurer, shall form a Quorum.
- ii). A Quorum has the power to support the selected charities, as approved by a majority of members at the AGM.
- iii). A Quorum has power to do any lawful thing in pursuit of its charitable objectives.
- If a board member's position becomes available for any reason before their term ends, the board can request that a board member be co-opted on until next AGM.
 - The Board shall have the power to appoint Committees with such powers as they may determine, and the Board Member shall be responsible for each Committee.
 - On the requisition of the President, the Secretary shall forthwith call an Extraordinary General Meeting.
 - Under exceptional circumstances that club members have major concerns about any decision made on their behalf or concerns about the board nominated to represent them, at least 12 fully paid members can call an Extraordinary General Meeting to address such concerns and vote accordingly. The 12 club members can inform the club secretary or any nominated person who must distribute details of the EGM to every club member, and a majority vote will determine the outcome.
 - Should the board need to be dissolved at an Extraordinary General Meeting, new board members may be nominated and elected on an interim or part time basis until the next Annual General Meeting takes place
 - The President shall chair all Board and General Meetings and shall have a deliberate and casting vote. In the absence of the President, the Vice President, Secretary or Treasurer shall chair, with a similar voting right.
 - The Vice President shall assist the President with his/her duties and takes charge in his/her absence as well as overseeing the duties of treasurer and secretary, reporting to the President.

- The Treasurer shall take charge of all funds, carry out all financial transactions under the direction of the Board and at the AGM shall submit a duly audited Annual Account of his or her transactions.
- The Club Secretary shall carry out all administrative tasks at the request of the board including board/ general meeting minutes and all communications between board and club members

Financial review

Financial Review:

Our financial protocol as per our constitution is as follows:

BANK ACCOUNT:

- All cheques and orders drawn upon the group's bank account shall be signed by any 2 of the 3 signatories mentioned in iii) below. These elected board members must amend the bank mandate within 6 weeks of taking over newly appointed position.
- Bank Statements must be produced, and counter signed by another member of the elected board at each scheduled board meeting.
- All requests and authorities to the group's bankers covering the withdrawal, realisation or exchange of Securities held on account of the group, withdrawal of Securities, Articles or Documents lodged for safe custody on account of the group, shall be signed by the President, Treasurer and Club Secretary.

FINANCIAL ASSETS:

- The Board shall have the power to borrow money on behalf of the group when required, but only after an Extraordinary General Meeting of the club has been held and the Membership has approved the amount of any borrowings and authorised the Board to proceed.
- None of the association's assets may be distributed or otherwise applied (on being wound up or at any other time) except to further our charitable purposes.
- In the event of the disbanding of the Group, all monies, and assets to the credit of the Group shall be allocated to such Charitable Organisations as may be decided by the Group Members at an Extraordinary General Meeting.
- The Members of the Group will be jointly and severally liable for the debts of the Group.
- The Group will be run on a purely Amateur and Non-Sectarian basis.

Bank

Bank of Scotland plc PO Box 1000 BX2 1LB

Scottish Charity Number: SC038341

INDEPENDENT EXAMINER'S REPORT

I, Peter Greenlees, reported on the accounts for the year ended 31st August 2025.

Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006, and they consider that the audit requirement of Regulation 10(l)(d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(l) (c) of the Act and to state whether matters have come to my attention.

Basis of Opinion

My examination was carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

In the course of my examination, no matter has come to my attention:

(a) which gives me reasonable cause to believe that in any material respect the requirements:

(i) to keep accounting records in accordance with section 44(l)(a) of the 2005 Act, Regulation 4 of the 2006 Accounts Regulation; and (ii) to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations; have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: P Greenlees

Date: 12/09/2025

Mummers Theatre Group SCO38341
Receipts and Payments 01/09/24-31/08/2025

RECEIPTS

	2024/2025	2023/2024	2022/2023
Ticket Sales	£ 19,319.00	£ 23,380.00	£ 39,276.00
Weekly Fees	£ 3,355.00	£ 4,978.00	£ 3,424.00
Membership Fees	£ 2,215.00	£ 2,155.00	£ 2,400.00
Fundraising	£ 1,791.00	£ 1,227.00	£ 2,779.24
Programme Sales	£ 847.00	£ 946.00	£ 1,768.50
Show Raffle	£ 1,388.00	£ 1,868.00	£ 2,636.00
Bar	£ 1,735.00	£ 2,646.28	£ 2,222.66
Programme Adverts	£ 825.00	£ 900.00	£ 1,100.00
Hall Hire (Town Hall Refund)			£ 859.95
Wardrobe Fees	£ 500.00	£ 1,176.00	£ 760.00
Miscellaneous	£ 1,400.00	£ 1,172.00	£ 455.00
Donations	£ 21.00		£ 15.00
TOTAL RECEIPTS	£ 33,396.00	£ 40,448.28	£ 57,696.35

PAYMENTS

Professional Fees	£ 10,530.00	£ 10,840.00	£ 20,353.00
Hall Hire / Rent	£ 5,235.00	£ 5,888.50	£ 4,189.67
Ryalties	£ 3,524.54	£ 5,102.10	£ 8,260.52
Set and Props	£ 3,678.43	£ 3,545.14	£ 6,117.17
Light and Sound	£ 4,662.00	£ 3,690.99	£ 8,312.24
Wardrobe	£ 1,011.76	£ 3,289.17	£ 4,602.52
Printing and Admin	£ 690.87	£ 788.71	£ 1,480.17
Insurance	£ 374.13	£ 401.76	£ 466.04
Donations (cheques carried over)	£ 200.00	£ 250.00	£ 300.00
Floats			£ 455.00
Fundraising (Easy Fundraising Error)			£ 20.22
Miscellaneous	£ 418.28	£ 571.70	£ 487.85
TOTAL PAYMENTS	£ 30,325.01	£ 34,368.07	£ 55,044.40

SURPLUS FOR YEAR

£ 3,070.99	£ 6,080.21	£ 2,651.95
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STATEMENT OF BALANCES as of 31/08/2025

Cash in Hand	£ 21.03	£ 30.13	£ 495.32
Bank (including Cheques not yet presented)	£ 24,252.40	£ 18,063.09	£ 14,945.95
minus cheques written but not yet cashed	-£ 100.00	-	
TOTAL	£ 24,173.43	£ 18,093.22	£ 15,441.27

Suplus for year

£ 3,070.99	£ 6,080.21	£ 2,651.95
£ 27,244.42	£ 24,173.43	£ 18,093.22

CLOSING BALANCES

Cash in Hand	£ 36.91	£ 21.03	£ 30.13
Bank (including Cheques not yet presented)	£ 27,407.51	£ 24,252.40	£ 18,063.09
minus cheques written but not yet presented	-£ 200.00	-£ 100.00	
TOTAL	£ 27,244.42	£ 24,173.43	£ 18,093.22

Approved by the Trustees and signed on their behalf

Audited and found correct

P. Greenlees
12/9/25

DECLARATION:

The Board Members declare that they have approved the trustees' report above.

Signed: Paul Imrie, President

Signed: Joanne McLaughlan, Secretary

Future plans

- As the 2025–26 season marks our 40th anniversary, we are planning a significant year of fundraising alongside two major productions — *Sunshine on Leith* and a special 40th Anniversary Concert. We also intend to host a celebratory dinner dance later in the year to recognise and celebrate the achievements of both past and present members.
- We remain committed to welcoming new members and continuing to raise the profile of the club within the local community, with the aim of encouraging ongoing growth in membership and participation.
- To continue supporting and developing strong working relationships with local charities across our catchment area.
- To secure the performing rights for our annual musical theatre production and deliver another successful show season.
- To strengthen relationships with local businesses and encourage ongoing sponsorship opportunities in support of both the club and our charitable activities.

Declaration

Signed on behalf of the charity trustees:



Print name

JOANNE M^CLAUGHLAN

Designation

SECRETARY

Date

28/05/26.