CT:Audit

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The Officers' Association Scotland

For the year ended 31 March 2026

Audit Summary Report to those charged with Governance

CT Audit Limited is registered in Scotland (SC765600). Our registered office is at 61 Dublin Street, Edinburgh EH3 6NL. Offices in Glasgow, Inverness and London. For full contact details visit www.ct.me.

CT Audit is registered to carry on audit work and is regulated by the Institute of Chartered Accountants of Scotland. Details about our audit registration can be viewed at www.auditregister.org.uk.

Contents

Limitations of this report

This report refers only to material matters we have identified from our audit of the financial statements of The Officers' Association Scotland, for the year ended 31 March 2026, that we think merit being brought to your attention. The matters raised in this report are only those which came to our attention during the course of our audit and are not necessarily a comprehensive statement of all issues affecting the financial statements of The Officers' Association Scotland.

Any recommendations for improvements should be assessed by you for their full commercial impact before they are implemented. We draw your attention to the fact that management are responsible for identifying, evaluating and managing risk, including new risks and those which change.

This report has been prepared solely for your use as Directors and should not be quoted in whole or in part without our prior written consent. No responsibility to any third party is accepted as the report has not been prepared, and is not intended, for any other purpose

Executive summary

Introduction

The purpose of this report is to highlight the key issues affecting the preparation of the financial statements for the year ended 31 March 2026. It is also used to report to management matters arising from our audit work and to meet the mandatory requirements of International Standard on Auditing (UK) 260 – Communication with those charged with governance.

Changes to our audit plan

In the conduct of our audit, we have not had to alter or change our audit plan, which we communicated to you in our Audit Planning Document dated March 2026. We note how we have addressed the risks identified at planning.

Status of the audit

Our audit is substantially complete although we are finalising our procedures in the following areas:

- Obtaining and reviewing the letter of representation.
- Updating our post balance sheet events review to the date of signing the financial statements.

Audit adjustments

The audit adjustments are discussed in the 'Audit Adjustments' section of this document.

Control matters

Management are responsible for the identification, assessment, management and monitoring of risk, and for developing, operating and monitoring the system of financial control.

Our audit is not designed to test all internal controls or identify all areas of control weakness. However, where, as part of our testing, we identify any control weaknesses, we will report these to the Directors.

There are no control issues noted in the current year that we would wish to bring to your attention.

Matters arising from the financial statements audit and any recommendations have been discussed with senior management and noted in the 'Issues Arising During the Audit' section.

Financial statements opinion

We propose to give an unqualified opinion on the financial statements.

Appreciation

We would like to take the opportunity to record our appreciation for the assistance provided by your team during our audit.

Accounting and audit risks and responses

Issues identified at planning stage

As noted in our Audit Planning Document submitted to the Directors, the following audit risk areas in respect of the financial statements being materially misstated were identified as significant matters and therefore were considered in detail during our audit fieldwork.

Business risks

Risk and audit response	Resolution
Strategic plans and their impact on the going concern status of the charity. We will review the budgets and forecasts for the upcoming year, evaluating the assumptions underpinning them. Additionally, we will compare these against the charity's strategic plans and consider whether there is any indication that the going concern assumption may not be appropriate.	We have reviewed the budget covering the period of April 2026-June 2027 alongside the responses to the going concern questionnaire provided by management. We are satisfied that the charity can continue to meet its future obligations as they fall due and therefore remain a going concern.

Audit risks

Risk and audit response	Resolution
Completeness of income We will perform audit walkthrough tests to verify that the systems and controls related to income are functioning effectively and in line with documented procedures. In addition, we will undertake substantive testing to assess the completeness and accuracy of income, along with income cut off testing to ensure that income is recorded in the correct accounting period.	During fieldwork we have performed tests on the income recognition systems and performed walkthroughs on all major sources of income. We are satisfied that these are operating correctly. We have performed other substantive testing on income with special regard for completeness and cut-off testing. We identified no issues during this testing.

Audit risks (continued)

Risk and audit response	Resolution
Investments may be overstated in the financial statements. We will obtain third party information from the investment manager to reconcile their year end report with the client register. In addition, sample checks will be performed on selected prices against published listings.	We obtained third party confirmation of the transfer of the investment portfolio shortly before year end from the previous investment manager. Additionally, we received third party confirmation of the year end valuation and confirmation of title from the new investment manager. We carried out sample testing of the valuation and gains/losses calculations and are satisfied that these are not materially misstated in the financial statements.
Fraud or error due to management override of controls We will discuss the assessment of fraud risk and the controls in place to detect and mitigate such risks with management. In addition, we will perform testing using data analytics software to review journal entries posted during the period, to assess the risk of management override of controls.	We have confirmed with management that they are not aware of any fraud during the year or post year end. Our audit testing of journals and our other key areas have identified no instances of fraud, including management override of control.
Completeness of related party transactions We will review related party disclosures for reasonableness and confirm with management that there are no omissions from the financial statements.	We have reviewed declarations of interest and discussed related parties with management. We are satisfied that due to the nature of the relationships declared, no disclosures are required in the financial statements.

Issues arising during the audit

During the course of our audit work we noted the following issues that we wish to bring to your attention:

Issue	Resolution
FRS 102 and Charities SORP updates As the updated FRS 102 and Charities SORP are now published and available, changes will be required for OAS in the year ended 31 March 2027.	The changes and those areas being affected in OAS financial statements were discussed with management during the close of audit meeting. These included the following areas: • Directors report narrative - inclusion of reporting on ESG activities . We recommend that the Charities SORP for the above area is reviewed so management are happy with the new requirements. CT have also held webinars on the changes arising from the new SORP and FRS 102 updates. We would be happy to provide the link to these recorded sessions.

Issues arising during the prior year audit

During our audit work in the prior year we noted some issues which are of ongoing relevance. The table below describes these issues and the actions taken to address them.

Issue	Resolution
Future audit requirement The charity is below the audit threshold as prescribed by the Office of the Scottish Charity Regulator (OSCR). Unless an audit is required per the charity's trust deed then an independent examination could be carried out in the forthcoming year.	We recommended that a review is undertaken into the audit requirements for the charity as professional fees could be saved if an independent examination is undertaken in the future. From discussions at the 2026 close of audit meeting we understand that an independent examination will be undertaken in future years.

Forthcoming developments

We enclose a copy of our Technical Developments briefing document which we hope will be of interest to you. If you have any questions regarding any of the content please do not hesitate to contact us.

Internal Control

Weakness and governance issues arising during the audit

We have set out below areas of accounting and internal control weakness that we consider should be brought to the attention of the Trustees which arose as a result of our audit work.
This does not constitute a comprehensive statement of weaknesses that may exist in internal controls or of all improvements which may be made

Definition of priorities

High	Issues subjecting the organisation to material risk which should be addressed as a matter of priority.
Medium	Issues subjecting the organisation to actual or potential significant risk.
Low	Matter which, if addressed, will enhance efficiency and effectiveness.

Issues arising

We are pleased to note that our audit has not identified any control weaknesses or governance issues in the current year.

No control matters or governance issues were identified in the prior year.

Weaknesses arising in the prior year

The table below highlights the issues raised in the prior year audit summary report and follows up on the actions taken to address them. Recommendations have been ranked in terms of priority reflecting the risk attaching to the recommendation.

Issues arising

Issues arising	
Issue 1	No formal approval of salary increases
Previous recommendation	It was observed that although the salary increases were discussed at Board meetings, it was not formally minuted. Without formal approval there was a potential for misunderstandings to arise about the agreed-upon salary increase, its effective date, and whether other terms of employment have also changed.
Priority	Low
Action to date	We note that the Chairperson of the Board formally approved the 2026/27 salary increase via email correspondence.
Current position	Resolved.

Audit adjustments

Impact of audit adjustments made

No audit adjustments were identified as requiring to be made in the financial statements for the year to 31 March 2026.

There were a number of presentational and disclosure changes which arose during the course of our audit and, as agreed with you, these have been reflected in the financial statements.

Uncorrected misstatements

We are required to communicate all uncorrected misstatements to you, other than those considered to be clearly trivial. We are pleased to report that there were no uncorrected misstatements arising from our audit.

ISA 260 reporting requirements

International Standard on Auditing ('ISA') 260 "Communication of audit matters with those charged with governance" requires us to communicate relevant matters relating to the audit of the financial statements to those charged with governance.

We have set out opposite how each of the key areas has been addressed and where they have been reported:

ISA 260 Requirement	CT Response
Confirmation of the independence of both the Firm and the audit team	Confirmed.
Confirmation of audit approach and scope	Confirmed via planning document.
Consideration of significant accounting policies	Considered throughout the audit process and discussed with management as appropriate.
Consideration of any material risks and exposures	Considered throughout the audit process and further within this report.
Schedule of material audit adjustments (adjusted and unadjusted)	None noted.
Consideration of material uncertainties casting doubt on the entity's ability to continue as a going concern	None noted.
Significant disagreements with management	None noted.
Expected modifications to the auditor's report	None noted.
Material weakness in the accounting and internal control system	None noted.

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