



North Queensferry Heritage Trust

SCIO SC019966



Trustees Report
&
Financial Statements

31st December 2025

Trustees Report 2025

Registered Charity Name: North Queensferry Heritage Trust

Charity Number: SC019966

Trustees:

James Lawson
Garry Irvine
Pamela Bell
Iain G. Mitchell KC
Bruce Finlayson
Barbara McKechnie

Independent Financial Examiner:

Sue Jack
Fife Voluntary Action
Caledonia House,
Pentland Park,
Saltire Centre
Glenrothes
KY6 2AL

The Trustees have pleasure in submitting their annual report and financial statement as a Scottish Charitable Incorporated Organisation (SCIO), for the year ending 31 December 2025. This report follows the 2006 recommendations of The Office of the Scottish Charity Regulator (OSCR).

Structure, Governance and Management

The charity is a SCIO whose purposes and administration arrangements are set out in its constitution dated 7 March 2023. Our registered charity number is SC019966.

All of the trustees are appointed or reappointed by members at our Annual General Meeting each year.

The induction process for new Trustees includes meeting the current Trustees who will brief the new Trustee on the role and operation of the charity, present them with a copy of the constitution and explain its terms and also explain their duties and responsibilities in terms of the Charities and Trustees Investment (Scotland) Act 2005.

Objectives

Our objectives, as recorded in our constitution, are to stimulate public interest in and care for the history, character and beauty of the ancient village of North Queensferry and its immediate surroundings.

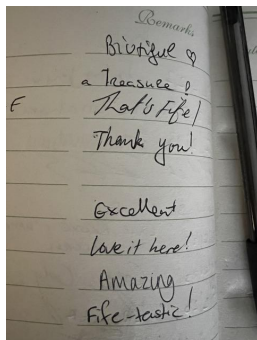
Activities, Achievements and Performance

The Trustees continued to plan events and exhibitions that promote the history, character and beauty of the area as illustrated below:

All our venues continue to be popular and in particular the Forth Bridges Lighthouse Museum - our Light Tower where there has been a noticeable increase in visitors wishing to 'light the lamp' for a 'good' donation, following the Trust's media advertising policy. Another important source of income for the Trust are the many donations that are received throughout the year. In keeping with other museums, we see a higher percentage of non-cash donations being received online and via QR code donation triggers.

The Trustees continued to meet regularly with our Mentor on 'working towards accreditation' for the 'Forth Bridges Lighthouse Museum' and the 'Forth Bridges Heritage Centre'. The process, as per Spectrum from Grantium, with the help from several new volunteers taken on as a result of MGS supported promotion, we are deep in the digitization of the Trust's collection. As per last year, the Trustees have been much encouraged by the positive comments left in our railway station and light tower visitor books. With these comments, the Heritage Trust is encouraged that visitors enjoy and appreciate our efforts in educating them into our rich industrial and cultural heritage.

The Book Exchange facility located in the old Telephone Kiosk has also continued to be popular with many residents contributing a wide range of books and



magazines - both for children and older readers. We share the books and magazines between the Station Gallery's book swap area and the Kiosk. This BT Phonebox started as a children's book swap, but has morphed into a more general purpose book swap and information kiosk. Plans are afoot to further develop the shelving in the kiosk to allow better display of the many varied topics we are receiving.



The Trust's 'Forth Bridges Trail - Self Guided Walks' brochure details several walks around the peninsula and continues to be very popular with visitors as well as many of the businesses on both sides of the Forth including Edinburgh who stock the brochure. By completing the circular walk that includes a short Forth Bridge train section, we offer a lovely certificate in exchange for a donation. This has also been popular and the secretary is continually being asked to send these certificates out to visitors far and wide who have completed the circular FB trail.

Visitors to the trust's website www.nght.org will again notice newly researched material which has become a main and invaluable source of heritage information within the North Queensferry Peninsula. Many thanks, again, go to Boyd Williamson for the time he has spent on development the huge amount of research that has been completed over the years.



As a member of the 'Forth Bridge World Heritage Management Group' (FB-WHMG) the Heritage Trust represents North Queensferry, along with a representative from the Community Council, and Fife Council. This group is supported by the common tourism strategy of Fife Council and Edinburgh Council.



More information can be found on the website www.nght.org, info@nght.org and [Facebook](https://www.facebook.com/nght.org).
North Queensferry Heritage Trust, The Station, Ferryhills Road, North Queensferry, KY11 1HE



The Trust was again delighted to stage the successful Village Show at the end of August, with a very appropriate 80th commemorative theme for the end of WW2. Thanks go to the many local residents who supplied much of the memorabilia and the Trust's Ladies Group and volunteer committee members who organised the event.

Donations of prizes were again much appreciated from local businesses, including... DoubleTree Hilton, Orocco Pier, ESC Packaging, Scotts Restaurant, Maid of the Forth, Forth Boat Tours and

Rankin's Bistro. Sarah Brown was again delighted to be our principal guest who kindly presented the various cups and prizes.

The Meeting Room at the station hosted two well received talks in October and November this year by Jackie Sangster from Historic Environment Scotland and local resident Boyd Williamson.

Due to a series of unforeseen circumstances and cancellations, the Trust was not able to put on the planned number of talks earlier in the year. However, so far this current year of 2026, the Trust has successfully put on a number of talks.

The Trust published 3 newsletters in 2025... April, September and December to keep members up to date with the activities throughout the year.

The Trustees hope that 2026 will see a continued return of visitors to enjoy the local attractions to keep North Queensferry, a good place to live, along with a vibrant and friendly community.

Also, the Trustees would very much like to thank all our members and volunteers who have contributed much of their time over 2025 that has ensured the Trust has continued to meet our constitutional objectives to serve the North Queensferry community.

Risk Assessment

The Trustees have conducted their review of the major risks and have taken steps to mitigate them. These include ensuring fire extinguishers and furniture arrangements are protected against fire risk. The CCTV system is still in operation and has proved valuable during episodes of vandalism we have experienced. Fortunately, we have not had any major vandalism during 2025.

Reserves

No specific amount has been allocated as a reserve. However, the trustees consider the bank balances will enable the Trust to continue at current subscription rates for the forthcoming year.

Responsibilities of the Committee

The law applicable to charities in Scotland requires the committee to prepare financial statements for each financial year. Under the law, the committee has elected to prepare the financial statements following United Kingdom Generally Accepted Accounting Practices (United Kingdom Accounting Standards and applicable law). The financial statements are required by law to give a true and fair view of the state of the affairs of the charity and the surplus or deficit of the charity for each financial year.

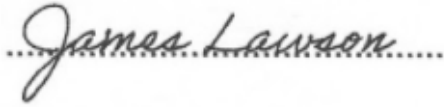
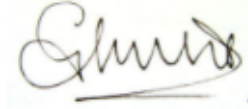
Museums Gallery Scotland - Museum Accreditation

The Trust has gained a "working towards" accreditation status for both the Light Tower and the Station. Trustees meet regularly with our mentor. The main standard for all accredited museums is called Spectrum, as defined by Grantium, and ensures all museum collections in the UK are sustainable which is critical for on-going grant funding.

Approved by the Trustees and signed on their behalf...

Chairman: James Lawson

Secretary: Garry Irvine

A handwritten signature in cursive script that reads "James Lawson". The signature is written in dark ink on a white background.A handwritten signature in cursive script that reads "Garry Irvine". The signature is written in dark ink on a white background.

Financial Statement

In preparing these financial statements, the committee are required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The committee are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with the Statement of Recommended Practice "Accounting and Reporting by Charities" issued in March 2005 (SORP 2005), the Charities and Trustees Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). The committee is also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Receipts and Payments Statement

	Notes	Unrestricted Funds	Restricted Funds	Total 2025	Total 2024
Receipts		£	£	£	£
Membership – On-line		175.00		175.00	178.00
Membership - Cash		20.00		20.00	
Grants			1685.00	1,685.00	
Donations – On-line		854.00		854.00	2,427.00
Donations - Cash		2,228.00		2,228.00	
Sales (souvenirs/DVS etc					
Village Show		742.00		742.00	761.00
Events		14.00		14.00	24.00
Station Room Hire		120.00		120.00	
Gift Aid/Interest		294.00		294.00	326.00
Total Receipts		4,447.00	1,685.00	6,132.00	3,716.00
Payments					
Cost of charitable activity	6	2,971.00		2,971.00	2,603

Cost of fund raising	7	304.00		304.00	
Governance costs	8	120.00		120.00	
Total Payments		3,395.00		3,395.00	3550
Surplus/(Deficit)		1,052.00	1,685.00	2,737.00	919

Statement of Balances

		Unrestrict ed Funds	Restrict ed Funds	Total 2025	Total 2024
Cash at Bank and in Hand at 1 st January		11,810.00		11,810.00	10,912
Surplus / Deficit		1,052.00	1685.00	2,737.00	1,113
Cash at bank and in hand at year end		12,862.00	1,685.00	14,547.00	12,025
Represented by					
Cash				76.00	215
Commercial Instant Access				4,310.00	2,001
Charity Account				225.0 0	148
32 day Notice account				9,936.00	9,661
				14,547.00	11,810

Notes to the Accounts

1. Basis of Accounting

These Accounts have been prepared on the Receipts and Payments basis in accordance with the Charities & Trustees Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

2. Nature and purpose of funds

Unrestricted funds are those that may be used at the discretion of the trustees in furtherance of the objects of the charity. The trustees maintain a single unrestricted fund for the day to day running of the Trust. Restricted

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North Queensferry Heritage Trust, The Station, Ferryhills Road, North Queensferry, KY11 1HE

funds may only be used for specific purposes. Restrictions arise when specified by the donor or when funds are raised for specific purposes. During the year the Trust received zero restricted fund.

3. Related Party Transactions

The Trust's insurance policy includes Trustee Indemnity Insurance for all its trustees.

4. Grants Received

Grants were received in this accounting year from the Heritage Lottery Fund.

5. The donations received in this accounting year were from various sources.

6. Cost of Charitable Activity

	Unrestricted Funds	Restricted Funds	Total 2025	Total 2024
Web design costs	113.00			101.00
Advertising	54.00			
Broadband	594.00			472.00
Light tower maintenance	65.00			9.00
Light Tower Hub renovations	113.00			
Insurance	444.00			417.00
Miscellaneous				39.00
Exhibition expenses (R)	552.00			23.00
Station related expenses	1,011.00			1,240.00
	2,946.00			2,603.00

7. Cost of Fund Raising

	Unrestricted Funds	Restricted Funds	Total 2025	Total 2024
Event expenses	61.00			
Village Show expenses	243.00			302.00
Total	304.00			

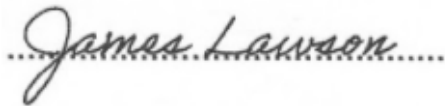
8. Governance Costs

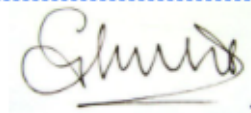
	Unrestricted Funds	Restricted Funds	Total 2025	Total 2024
Meeting and secretarial costs				
Independent examination	120.00			
Total	120.00			

Approved by the Trustees and signed on their behalf...

Chairman: James Lawson

Secretary: Garry Irvine





20th May 2026

APPENDIX 3



		Independent examiner's report on the accounts v2					
Report to the trustees/members of	Charity name	NORTH QUEENSFERRY HERITAGE TRUST					
	Registered charity number	SC019966					
On the accounts of the charity for the period	Period start date			to	Period end date		
	Day 01	Month 01	Year 2025		Day 31	Month 12	Year 2025
Set out on pages							(remember to include the page numbers of additional sheets)
Respective responsibilities of trustees and examiner	The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.						
Basis of independent examiner's statement	My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.						
Independent examiner's statement	In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page*]						
	- which gives me reasonable cause to believe that in any material respect the requirements: - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations have not been met, or - to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.						
Signed:							Date: 22.05.26
Name:	Susan Jack						
Relevant professional qualification(s) or body (if any):							
Address:	Fife Voluntary Action						
	Caledonia House						
	Pentland Park						
	Glenrothes KY6 2AL						

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

The notes of the accounts form an integral part.

Notes to the Accounts

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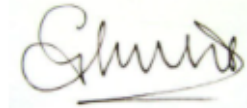
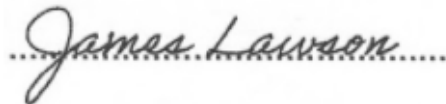
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Chairman: James Lawson

Secretary: Garry Irvine



22th May, 2026