

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	1	Apr	2023	To	31	Mar	2024

Reference and administration details

Charity name
Other names charity is known by
Registered charity number
Charity's principal address

NAIRN AMATEUR ATHLETIC CLUB
SC051543
Postcode

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1		Treasurer		
2				
3				
4				
5				
6				
7				
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11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

Structure, governance and management

Type of governing document

Nairn Amateur Athletics Club are governed and adhere to policies and procedures, as well as the Nairn AAC Club Constitution. The Policies and Procedures are those produced by UK Athletics and Scottish Athletics and are listed below:

UKA Codes of Conduct
 UKA Child Safeguarding Policy
 UKA Child Safeguarding Procedure
 UKA Adult Safeguarding Policy
 UKA Adult Safeguarding Procedures
 Scottish Athletics Equality Policy

Trustee recruitment and appointment

Trustees are recruited from both our committee members, coaches and parents of athletes who attend the Club. If vacancies arise for a Trustee post a communication is sent initially sent to the committee to see new Trustees.

All roles within the Club are voluntary and there is no monetary payments received.

Objectives and activities

Charitable purposes

The advancement of public participation in sport
 The provision of recreational facilities or the organisation of recreational activities

Summary of the main activities in relation to these objects

Encouraging public to partake in sport, namely athletics, giving them an all round introduction, providing free taster sessions to encourage people to try something new.
 Attending athletic competitions at both local and national level.
 Continually looking for additional volunteers to assist at the Club, with the view to some of them going on to become coaches.

APPENDIX 1

Achievements and performance

Summary of the main achievements of the charity during the financial period

Athletes competed in a number of outdoor and indoor events through the period 1 April 2023 – 31 March 2024.

Senior athletes and Under 17s qualified for the Track and Field League Final in Aberdeen, having qualified in the top 4 in our area. We also had athletes competing at Age Championships in Scotland, North District Championships, Cross Country League events and the Knockando Jumps Series. One of our athletes competed in the English Combined Events. Throughout the season athletes achieved numerous Personal Bests at competitions. We held our outdoor Club Championships to decide the track and field trophy winners.

One of our officials was selected to officiate at the World Indoor Championships in Glasgow 1-3 March 2024. One of our coaches took part in the London Marathon in April 2023, completing the course in 6 hrs 3 mins.

We promoted the Club through social media providing free trial sessions for potential new athletes. This resulted in having athletes join the Club from local schools and further afield.

More volunteers came forward to assist at the Club, with the hope that at least one will progress to attending the Assistant Coach course in the next financial year.

On an annual basis we undertake ground maintenance at our facility which includes lining the track and throwing areas, digging over the long jump pit, check of all equipment and general tidy up and clean of the area. This is one by coaches and parents.

Financial review

Brief statement of the charity's policy on reserves

The trustees and committee review what, if anything, is required in terms of maintenance or upgrade for the Club and quotations are always obtained to ensure that the best cost is achieved.

During this current year, there has no large expenditure, with only normal expenditure for maintenance costs, facility bills and hall hire during the winter season to enable training to continue.

Details of any deficit

There are no deficits.

Donated facilities and services (if any)

The Club did not receive any donations this reporting period.

APPENDIX 1

Other optional information

Declaration



The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<div></div>	
Full name(s)	<div></div>	
Position (e.g. Chair)	Treasurer	
Date	6/11/2024	

OSCr

Office of the Scottish Charity Regulator

		Independent examiner's report on the accounts						v2	
Report to the trustees/members of		NAIRN AMATEUR ATHLETIC CLUB							
Registered charity number		SC051543							
On the accounts of the charity for the period		Period start date				Period end date			
		Day	Month	Year		Day	Month	Year	
		01	04	2023	to	31	03	2024	
Set out on pages		1-3						(remember to include the page numbers of additional sheets)	
Respective responsibilities of trustees and examiner		<p>The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.</p>							
Basis of independent examiner's statement		<p>My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.</p>							
Independent examiner's statement		<p>In the course of my examination, no matter has come to my attention</p> <ol style="list-style-type: none"> which gives me reasonable cause to believe that in any material respect the requirements: <ul style="list-style-type: none"> to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations <p>have not been met, or</p> <ol style="list-style-type: none"> to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached. 							
Signed:						Date:	14/12/24		
Name:									
Relevant professional qualification(s) or body (if any):		Chartered Public Finance Accountant (CPFA)							
Address:									

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

APPENDIX 3

Disclosure section

Only complete if the examiner needs to highlight material problems.

Give here brief details of
any items that the
examiner wishes to
disclose

Nairn Amateur Athletic Club SC051543**Receipts and Payments Account for year ended 31 March 2024**

	2022/23 £	2023/24 £
Receipts		
Fundraising Receipts:		
Donation received in memory of athlete	-	-
Donation from Nairn Sports Council - closure of Council's accounts	-	-
Donation from North District Cross Country League	123.50	-
Compensation from Bank	-	300.00
Interest from Bank on Account	-	473.82
	<u>123.50</u>	<u>773.82</u>
Operating Income		
Clothes	119.00	30.00
NAAAC Membership Fees	655.00	620.00
Weekly Subs	5040.00	3270.00
	<u>5814.00</u>	<u>3920.00</u>
Total Receipts	<u>5,937.50</u>	<u>4,693.82</u>

Nairn Amateur Athletic Club SC051543

Receipts and Payments Account for year ended 31 March 2024 cont.../

	2022/23	2023/24
	£	£
Payments		
Fundraising Expenses:		
None	-	-
	<u>-</u>	<u>-</u>
Payments for charitable activities:		
Affiliation Fees	499.00	499.00
Competition Entry Fees	93.00	-
Electricity	434.55	575.76
Insurance	489.47	467.07
Maintenance/ Grounds	-	254.98
Trophies/ Medals	546.00	-
Water Charges	132.00	120.00
Indoor Athletics - Hall Hire	736.00	690.00
Engraving	-	-
Website Fee	52.00	62.40
Total Payments for Charitable Activities:	<u>2982.02</u>	<u>2669.21</u>
Governance Costs:		
Hall Hire for AGM	-	-
Total Governance Costs	<u>0</u>	<u>0</u>
Total Payments	<u>2,982.02</u>	<u>2,669.21</u>
Uncashed cheques	0	0
Surplus/(deficit) for year	<u>2,955.48</u>	<u>2,024.61</u>
All funds are unrestricted		

Nairn Area Amateur Athletic Club SC051543


Statement of Balance for year ended 31 March 2024

Bank and cash in hand - Payment Account		
Opening Balances	40,228.83	43184.31
Surplus/(deficit) for year	2,955.48	2,024.61
Closing Balances	43,184.31	45,208.92
Reserves		
General Funds	43,184.31	45,208.92
Closing Balances	43,184.31	45,208.92
	2022/23	2023/24
	£	£
Assets		
Opening Balance of Equipment - at purchase cost	16,428.21	16828.21
Gift of Assets	400.00	-
Closing Balance of Equipment - at purchase cost	16,828.21	16,828.21

All funds are unrestricted

Approved by the Trustees and signed on their behalf



, Treasurer
06 November 2024