

**Minutes of the Trustee Meeting of the  
Mulanje Mission Hospital Charitable Trust**

**Date:** 7 October 2025, 18:00 – 19:00

**Location:** via zoom

**Trustees apologised:** [REDACTED]

**Minutes**

- 1) Welcome by the Chairman
- 2) A quorum was confirmed with four trustees present.
- 3) The minutes of the previous meeting were approved.
- 4) No matters arose from the minutes.
- 5) Report of the Chairman
  - Thorsten visited MMH in February of this year and reported from this visit. The visit served to build a personal relationship with Andrea the new medical director and her family.
  - The head of administration [REDACTED] has resigned. There is an ongoing investigation into the possible mismanagement of a clinical compensation payment to a patient which has not yet concluded.
  - The head of HR has left the hospital.
  - It was agreed that the trust would pay £750 monthly for twelve months towards an administrative officer and HR consultant to ease Andrea's workload. Those positions are in place since October of this year.
  - Vera reported on livelihood activities funded by Northern Ireland charities.
  - The following funds for a new truck for the hospital could be raised so far:
    - Christmas appeal: £4'500
    - ERC concert 2024: €6'250
    - ERC concert Oct 2025 (estimate): €6'250

The total cost for the truck is €27'000.

It was agreed that the trust transfers £10'000 to enable the hospital to purchase the truck.

6) Report of the Treasurer:

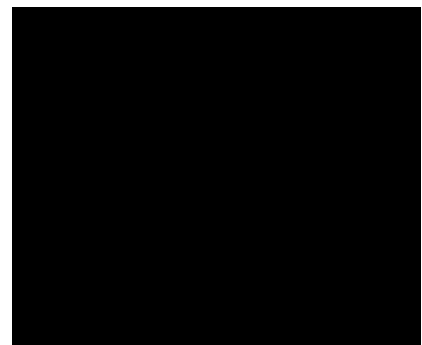
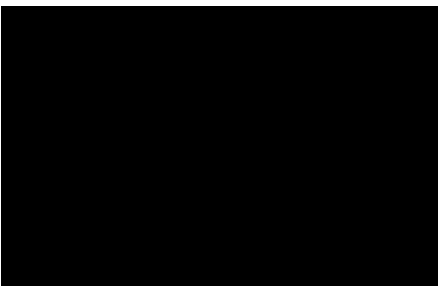
- Matters 2024/2025:
  - The treasurer reported that the Trust held £41'218 at the beginning of its financial year, received donations of £39'011, received Gift Aid of £3'434, and interest of £ 402.
  - The Trust transferred £46'404 to MMH during the financial year.
  - The Trust closed the financial year with £37'425.
- Matters to-date
  - The Trust has received donations of £24'963 to date (larger ones being Sight 2020 £10'000, West Presbyterian Church £7'500 and [REDACTED] £2'500), HMRC Gift Aid of £3'553, and interest of £112.
  - Since the beginning of the current financial year the Trust has transferred £12'250 to MMH.
  - The Trust currently holds £53'580.

7) The Trustee's annual report & Receipts and Payment Accounts for the period 2024/2025 were approved.

8) Comments or reports from other Trustees

- The trustees discussed the trust's practice how it manages funds hold in its accounts. It was agreed that the current practice is appropriate.
- It was discussed and confirmed that the chairman and the treasurer together continue to be able to approve transfers of funds on request by the medical director.

9) No A.O.B.



**Mulanje Mission Hospital Charitable Trust**

**Scottish Charity No – SC050178**

**Third Annual Report and Financial**

**Statements for the year to 31 May 2025**

## MULANJE MISSION HOSPITAL CHARITABLE TRUST

### Trustees' Annual Report

#### For the year ended 31 May 2025

The trustees have pleasure in presenting their second report together with the financial statements for the year ended 31 May 2025.

### Reference and Administrative Information

#### Charity name

Mulanje Mission Hospital Charitable Trust

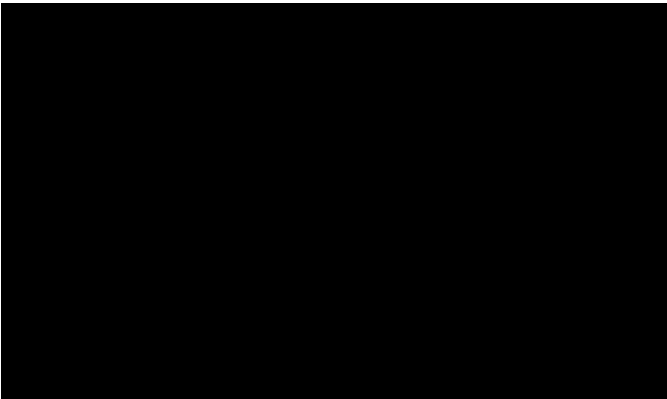
#### Charity no

SC050178

#### Address

69 Mill Village, Lower Mill Estate, Somerford Keynes, Cirencester, GL7 6FR

#### Current Trustees



## **Structure, Governance and Management**

### **Constitution**

The Office of the Scottish Charity Regulator (OSCR) has entered Mulanje Mission Hospital Charitable Trust in the Scottish Charitable Register and in so doing has charitable status under the Charities and Trustee Investment (Scotland) Act 2005. It was registered in its current legal form on 21 May 2020. The charity has been established to receive donations on behalf of Mulanje Mission Hospital.

### **Appointment of trustees**

The appointment of trustees are all persons who have had long term close ties with Mulanje Mission Hospital and who have suitable experience and or qualifications to hold such positions.

There must be a minimum of two trustees.

### **Purpose and Objects**

#### **Charitable purpose**

The charitable purpose is the advancement of health.

#### **Objects**

To provide funding and support to Mulanje Mission Hospital, Malawi, to assist in its mission of serving children, families and elderly people suffering poverty, malnutrition and ill-health and giving hope by providing public health, primary care and hospital services, meeting urgent social care needs and building self-sufficient communities with sustainable livelihoods, through both practical and spiritual support.

#### **Achievements and Performance**

Donations of £39'011 were received in the period to 31 May 2024 (2024 £40'827), together with HMRC Gift Aid of £3'434 (2024 £4'391) and £46'404 (2024 £28'547) was transferred to Mulanje Mission Hospital during this period of which all was used for specific and general purposes.

#### **Financial review**

As of 31 May 2025, the bank balance was £37'425 (2024 £41'218) after inflows £42'847 (2024 £45'513), outflows out £46'640 (2024 £28'618).

#### **Reserves policy**

The trustees' policy on reserves is yet to be established.

## MULANJE MISSION HOSPITAL CHARITABLE TRUST

### **Plans for future period**

The trustees intend to ensure that the Trust continues to be utilized as a means of collecting and of enabling funds to be transferred to Mulanje Mission Hospital in line with the Medical Director's requests and individual donors' wishes.

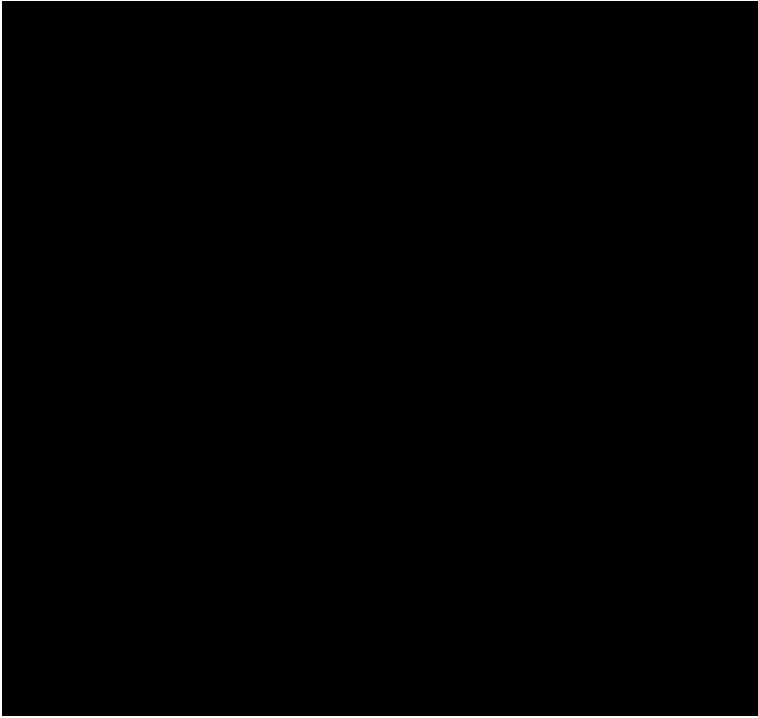
MULANJE MISSION HOSPITAL CHARITABLE TRUST

Statement of Receipts and Payments for the year ended 31 May 2025

	Unrestricted funds	Restricted funds	Total funds current period	Total funds last period
	to nearest £	to nearest £	to nearest £	to nearest £
<b>A1 Receipts</b>				
Donations	33,011	6,000	39,011	40,827
HMRC CHARITIES ST04997	3,434		3,434	4,391
Interest received	402		402	295
<b>A1 Sub total</b>	<b>36,847</b>	<b>6,000</b>	<b>42,847</b>	<b>45,513</b>
<b>Total receipts</b>	<b>36,847</b>	<b>6,000</b>	<b>42,847</b>	<b>45,513</b>
<b>A3 Payments</b>				
Grants and donations	40,404	6,000	46,404	28,547
Bank charges and commissions	236		236	71
<b>A3 Sub total</b>	<b>40,640</b>	<b>6,000</b>	<b>46,640</b>	<b>28,618</b>
<b>Total payments</b>	<b>40,640</b>	<b>6,000</b>	<b>46,640</b>	<b>28,618</b>
<b>Net receipts / (payments)</b>	<b>(3,793)</b>	<b>-</b>	<b>(3,793)</b>	<b>16,895</b>
<b>A5 Transfers to / (from) funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Surplus / (deficit) for year</b>	<b>(3,793)</b>	<b>-</b>	<b>(3,793)</b>	<b>16,895</b>

Statement of Balances - As at 31 May 2025

Categories	Details	Unrestricted funds	Restricted funds	Total current period	Total last period
		to nearest £	to nearest £	to nearest £	to nearest £
<b>B1 Cash funds</b>	Cash and bank balances at start of year	41,218	-	41,218	24,323
	Surplus / (deficit) shown on receipts and payments account	(3,793)	-	(3,793)	16,895
				-	-
				-	-
	Cash and bank balances at end of year	37,425	-	37,425	41,218
				to nearest £	to nearest £
<b>B4 Liabilities</b>				-	-
				37,425	41,218



**Notes to the accounts - for the year ended 31 May 2025**

**1 Basis of accounting**

These accounts have been prepared on the Receipts and Payments basis in accordance with the Charities & Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended)

**2 Nature and purpose of funds**

Unrestricted funds are those that may be used at the discretion of the trustees in furtherance of the objects of the charity.

Restricted funds may only be used for specific purposes. Restrictions arise when specified by the donor or when funds are raised for specific purposes.

**3 Related party transactions**

There were no related party transactions during the period under review.

MULANJE MISSION HOSPITAL CHARITABLE TRUST

4 Donations	Unrestricted funds	Restricted funds	Total current period	Total last period
	to nearest £	to nearest £	to nearest £	to nearest £
	10		10	
	100		100	
	20		20	
	320		320	125
	285		285	
			-	1,000
			-	1,000
			-	50
	3,000		3,000	3,000
			-	70
			-	50
	100		100	
	50		50	
	30		30	
			-	55
			-	218
	156		156	
			-	100
			-	124
	10		10	
			-	3,654
	1,954		1,954	
	30		30	
	10		10	
			-	100
			-	50
	500		500	
			-	1,860
	245		245	
	164		164	
	10		10	
	100		100	
	30		30	
	2,000		2,000	
	50		50	
	2,350		2,350	
	204		204	
	20		20	
	212		212	
	70		70	
	240		240	240
	100		100	
	250		250	
	500		500	500
	900		900	500
	1,200		1,200	1,200

MULANJE MISSION HOSPITAL CHARITABLE TRUST

	10		10	
	41		41	
	500		500	
			-	15
			-	2,727
	123		123	
	1,000		1,000	614
			-	100
	50		50	
	200		200	
	1,000		1,000	
	190		190	
	100		100	
			-	10
			-	20
			-	50
	400		400	150
	300		300	
	198		198	
			-	50
			-	20
	10		10	
	82		82	
	100		100	
	200		200	
			-	20
	30		30	
	20		20	
	5		5	
	1,039		1,039	
	2,450		2,450	1,450
	537		537	
			-	56
	10		10	6
			-	20
			-	20
	200		200	
			-	250
	240		240	240
			-	
	418		418	42
	50		50	
	660		660	660
		1,000	1,000	1,000
			-	10
			-	20

MULANJE MISSION HOSPITAL CHARITABLE TRUST

			-	20
	550		550	
	450		450	600
			-	20
	40		40	
		5,000	5,000	5,001
	1,000		1,000	1,010
	10		10	
	30		30	
	2,000		2,000	3,845
	200		200	50
	10		10	
	3,050		3,050	2,400
			-	4,464
			-	150
	240		240	240
	50		50	
			-	40
			-	40
			-	1,500
	33,011	6,000	39,011	40,827

5 Grants received

Nil

6 Breakdown of Unrestricted Funds

	General Funds	Total unrestricted funds	Total unrestricted funds last
<b>Receipts</b>			
Donations	33,011	33,011	20,871
HMRC	3,434	3,434	4,391
Income from investments other than land and buildings	402	402	295
<b>Sub total</b>	<b>36,847</b>	<b>36,847</b>	<b>25,557</b>
<b>Total receipts</b>	<b>36,847</b>	<b>36,847</b>	<b>25,557</b>
<b>Payments</b>			
Transfers to Mulanje Mission Hospital	40,405	40,405	8,591
Bank charges and PayPal commissions	235	235	71
<b>Sub total</b>	<b>40,640</b>	<b>40,639.53</b>	<b>8,662</b>
<b>Total payments</b>	<b>40,640</b>	<b>40,639.53</b>	<b>8,662</b>
<b>Surplus / (deficit) for year</b>	<b>(3,793)</b>	<b>(3,793)</b>	<b>16,895</b>

MULANJE MISSION HOSPITAL CHARITABLE TRUST

7 Breakdown of Restricted Funds

	Eye Hospital	Sustainable Livelihood	Total restricted funds	Total restricted funds last period
<b>Receipts</b>				
Donations	5,000	1,000	6,000	19,956.00
<i>Sub total</i>	5,000	1,000	6,000	19,956.00
			-	
<i>Total receipts</i>	5,000	1,000	6,000	19,956.00
			-	
<b>Payments</b>				
Transfers to Mulanje Mission Hospital	5,000	1,000	6,000	19,956.00
<i>Sub total</i>	5,000	1,000	6,000	19,956.00
			-	-
<i>Total payments</i>	5,000	1,000	6,000	19,956.00
			-	
<i>Surplus / (deficit) for year</i>	-	-	-	-

8 Trustee Remuneration

No remuneration has been paid or payable to any trustee for the year under review.

## **MULANJE MISSION HOSPITAL CHARITABLE TRUST**

### **Independent Examiner's Report to the Trustees of Mulanje Mission Hospital Charitable Trust**

I report on the accounts of the charity for the year ended 31 May 2025 which are set out on pages 2 to 10.

#### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities

Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the 2006 Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

#### **Basis of independent examiner's statement**

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

#### **Independent examiner's statement**

In the course of my examination, no matter has come to my attention -

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations
  - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

