

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	1	Jan	2025	To	31	Dec	2025

Reference and administration details

Charity name
Other names charity is known by
Registered charity number
Charity's principal address

Melvin Village Hall Trustees
SC 005830
Melvin Hall
Duthie Road
Tarves
Postcode AB41 7JX

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David Hekelaar	Chairman		
2	Robert Davidson	Vicechair		
3	Fiona Smith	Treasurer		
4	Colin Taylor			
5	Alison Walker			
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Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

Structure, governance and management

Type of governing document

Deed of Trust and Constitution for Melvin Hall Tarves

Trustee recruitment and appointment

By Public Election

Objectives and activities

Charitable purposes

To provide an amenity to the village and parish of Tarves through maintenance, upkeep and improvement of the hall.

Summary of the main activities in relation to these objects

To provide a facility for various activities eg school concerts; sporting activities; Dancing classes; Flower Show; Charity Fund Raising and other social and cultural events.

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Achievements and performance

Summary of the main achievements of the charity during the financial period

The Hall continues to be actively used, with NADA, the biggest user, celebrating their 25th anniversary.

There has been some routine maintenance during the year. Roofing works are required prior to application for funding for and installation of energy saving measures such as solar panels and batteries.

The Hall insurance is with a new, direct broker, who are specialists in Village Hall insurance. They have committed to match or better the current pricing.

Financial review

Brief statement of the charity's policy on reserves

The Trustees seek to maintain a reasonable reserve to cover improvements to the Hall and any unforeseen circumstances. This is set at £50k of accessible funds.

Details of any deficit

N/A

Donated facilities and services (if any)

The majority of the maintenance and upkeep is done on a voluntary basis. Any major refurbishment is, where possible, funded by available grants and/or fundraising.

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Other optional information

Declaration

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

Signature(s)	Fiona Smith	David Hekelaar
Full name(s)	Fiona Smith	David Hekelaar
Position (e.g. Chair)	Treasurer	Chair
Date	9/7/2026	9/7/2026