

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	1	Jan	2025	To	31	Dec	2025

Reference and administration details

Charity name
Other names charity is known by
Registered charity number
Charity's principal address

Melvin Village Hall Trustees
SC 005830
Melvin Hall
Duthie Road
Tarves
Postcode AB41 7JX

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David Hekelaar	Chairman		
2	Robert Davidson	Vicechair		
3	Fiona Smith	Treasurer		
4	Colin Taylor			
5	Alison Walker			
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

Structure, governance and management

Type of governing document

Deed of Trust and Constitution for Melvin Hall Tarves

Trustee recruitment and appointment

By Public Election

Objectives and activities

Charitable purposes

To provide an amenity to the village and parish of Tarves through maintenance, upkeep and improvement of the hall.

Summary of the main activities
in relation to these objects

To provide a facility for various activities eg school concerts; sporting activities; Dancing classes; Flower Show; Charity Fund Raising and other social and cultural events.

APPENDIX 1

Achievements and performance

Summary of the main achievements of the charity during the financial period

The Hall continues to be actively used, with NADA, the biggest user, celebrating their 25th anniversary.

There has been some routine maintenance during the year. Roofing works are required prior to application for funding for and installation of energy saving measures such as solar panels and batteries.

The Hall insurance is with a new, direct broker, who are specialists in Village Hall insurance. They have committed to match or better the current pricing.

Financial review

Brief statement of the charity's policy on reserves

The Trustees seek to maintain a reasonable reserve to cover improvements to the Hall and any unforeseen circumstances. This is set at £50k of accessible funds.

Details of any deficit

N/A

Donated facilities and services (if any)

The majority of the maintenance and upkeep is done on a voluntary basis. Any major refurbishment is, where possible, funded by available grants and/or fundraising.

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Other optional information

Declaration

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

Signature(s)	REDACTED	REDACTED
Full name(s)	Fiona Smith	David Hekelaar
Position (e.g. Chair)	Treasurer	Chair
Date	9/7/2026	9/7/2026

APPENDIX 3



Independent examiner's report on the accounts

v2

Report to the trustees/members of

Melvin Village Hall Trustees

Registered charity number

SC005830

On the accounts of the charity for the period

Period start date				Period end date		
Day	Month	Year		Day	Month	Year
1	1	2025	to	31	12	2025

Set out on pages

1-8

(remember to include the page numbers of additional sheets)

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page*]

- which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Name:

Date:

02/07/2026

Relevant professional qualification(s) or body (if any):

D. LEXIE C.A.
ICAS

Address:

BRAIKLEY FARMHOUSE
TARVES
ELOW
AB41 7NS

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

Melvin Village Hall Trustees

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Receipts and payments accounts						
For the period from				to		
	1	January	2025		31	December

Section A Statement of receipts and payments

	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total funds current period	Total funds last period
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
A1 Receipts						
Donations					-	24,338
Legacies					-	-
Grants					-	15,868
Receipts from fundraising activities					-	-
Gross trading receipts	20,073				20,073	18,642
Income from investments other than land and buildings					-	-
Rents from land & buildings					-	-
Gross receipts from other charitable activities					-	-
					-	-
A1 Sub total	20,073	-	-	-	20,073	58,848
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	-
Proceeds from sale of investments					-	-
A2 Sub total	-	-	-	-	-	-
Total receipts	20,073	-	-	-	20,073	58,848
A3 Payments						
Expenses for fundraising activities					-	-
Gross trading payments	10,858				10,858	36,703
Investment management costs					-	-
Payments relating directly to charitable activities					-	-
Grants and donations					-	-
Governance costs:					-	-
Audit / independent examination					-	-
Preparation of annual accounts					-	-
Legal costs					-	-
Other					-	-
					-	-
A3 Sub total	10,858	-	-	-	10,858	36,703
A4 Payments relating to asset and investment movements						
Purchases of fixed assets					-	-
Purchase of investments					-	-
A4 Sub total	-	-	-	-	-	-
Total payments	10,858	-	-	-	10,858	36,703
Net receipts / (payments)	9,215	-	-	-	9,215	22,146
A5 Transfers to / (from) funds						
					-	-
Surplus / (deficit) for year	9,215	-	-	-	9,215	22,146

Section B Statement of balances

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
B1 Cash funds	Cash and bank balances at start of year	99,175				99,175	77,030
	Surplus / (deficit) shown on receipts and payments account	9,215	-			9,215	22,145
	Cash and bank balances at end of year	108,390	-	-	-	108,390	99,175
	(Agree balances with receipts and payments account(s))						

	Details	Fund to which asset belongs	Market valuation to nearest £	Market valuation to nearest £
B2 Investments	Bank Term Deposit		32,031	31,416
	Interest on Term Deposit		2,053	615
	Total		34,084	32,031

	Details	Fund to which asset belongs	Cost (if available) to nearest £	Current value (if available) to nearest £	Current value (if available) to nearest £
B3 Other assets					
	Total		-	-	-

	Details	Fund to which liability relates	Amount due to nearest £	Amount due to nearest £
B4 Liabilities				
	Total		-	-

	Details	Fund to which liability relates	Amount due (estimate) to nearest £	Amount due (estimate) to nearest £
B5 Contingent liabilities				
	Total		-	-

Signed by one or two trustees
on behalf of all the trustees

Signature

Print Name

Date of approval

	Fiona Smith	1/6/2024

Section C Notes to the Accounts

C1 Nature and purpose of funds (may be stated on analysis of funds worksheets)

C2 Grants

Type of activity or project supported	Individual / institution	Number of grants made	£
Total			-

C3a Trustee remuneration

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)	X
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C3b Trustee remuneration - details

Authority under which paid	£

C4a Trustee expenses

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	X
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C4b Trustee expenses - details

	Number of trustees	£

C5 Transactions with trustees and connected persons

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)

C6 Other information

Additional analysis (1)

Analysis of receipts and payments

1 Donations

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
					-	-
Legacy received					-	24,338
					-	-
					-	-
Total	-	-	-	-	-	24,338

2 Grants

	Unrestricted funds to nearest £	Restricted funds to nearest £	Total current period to nearest £	Total last period to nearest £
Aberdeenshire Council (windows)			-	15,868
			-	-
			-	-
			-	-
Total	-	-	-	15,868

3 Gross receipts from other charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
					-	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
Total	-	-	-	-	-	-

4 Payments relating directly to charitable activities

[illegible]

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Additional analysis (2)

5 Breakdown of unrestricted funds

	2025/26 Unrestricted funds 2025/26	2024/25 Unrestricted funds 2024/25	2023/24 Unrestricted funds 2023/24	2022/23 Unrestricted funds 2022/23	Total unrestricted funds	Total unrestricted funds last period
Receipts						
Donations					-	-
Legacies					-	24,338
Grants					-	-
Receipts from fundraising activities					-	-
Gross trading receipts	20,073				20,073	18,642
Income from investments other than land and buildings					-	-
Rents from land & buildings					-	-
Gross receipts from other charitable activities					-	-
Sub total	20,073	-	-	-	20,073	42,980
					-	0
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	-
Proceeds from sale of investments					-	-
Sub total	-	-	-	-	-	-
Total receipts	20,073	-	-	-	20,073	42,980
					-	0
Payments						
Expenses for fundraising activities					-	-
Gross trading payments	10,858				10,858	19,041
Investment management costs					-	-
Payments relating directly to charitable activities					-	-
Grants and donations					-	-
Governance costs:					-	-
Audit / independent examination					-	-
Preparation of annual accounts					-	-
Legal costs					-	-
					-	-
Sub total	10,858	-	-	-	10,858	19,041
					-	0
Payments relating to asset and investment movements						
Purchases of fixed assets					-	-
Purchase of investments					-	-
Sub total	-	-	-	-	-	-
					-	0
Total payments	10,858	-	-	-	10,858	19,041
					-	0
Net receipts / (payments)	9,215	-	-	-	9,215	23,939
Transfers to / (from) funds						
					-	-
Surplus / (deficit) for year	9,215	-	-	-	9,215	23,939
					-	0
Nature and purpose of funds						

Melvin Village Hall Trustees

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Additional analysis (3)

6 Breakdown of restricted funds

	Bartholomew Trust 100% owned by the village	James Watt Trust 100% owned by the village	James Watt Trust 100% owned by the village	James Watt Trust 100% owned by the village	Total restricted funds	Total restricted funds last period
Receipts						
Donations					-	-
Legacies					-	-
Grants					-	15,868
Receipts from fundraising activities					-	-
Gross trading receipts					-	-
Income from investments other than land and buildings					-	-
Rents from land & buildings					-	-
Gross receipts from other charitable activities					-	-
Sub total	-	-	-	-	-	15,868
					-	0
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	-
Proceeds from sale of investments					-	-
Sub total	-	-	-	-	-	-
Total receipts	-	-	-	-	-	15,868
					-	0
Payments						
Expenses for fundraising activities					-	-
Gross trading payments					-	17,662
Investment management costs					-	-
Payments relating directly to charitable activities					-	-
Grants and donations					-	-
Governance costs:					-	-
Audit / independent examination					-	-
Preparation of annual accounts					-	-
Legal costs					-	-
					-	-
Sub total	-	-	-	-	-	17,662
					-	0
Payments relating to asset and investment movements						
Purchases of fixed assets					-	-
Purchase of investments					-	-
Sub total	-	-	-	-	-	-
					-	0
Total payments	-	-	-	-	-	17,662
					-	0
Net receipts / (payments)	-	-	-	-	-	(1,794)
Transfers to / (from) funds					-	-
Surplus / (deficit) for year	-	-	-	-	-	(1,794)
					-	

Nature and purpose of funds

All restricted funds were expended in the previous year (2024)

Income & Expenditure for the period to 31 December 2025

2024	2025	Income	Expenditure	2025	2024
£	£				
18,641.82	20,003.86	Hall Lets	Cleaner	1,622.84	1,749.00
24,338.49		Donations	Heat & Light	3,883.47	4,278.08
		Bank interest	Cleaning materials	394.44	227.96
15,868.00		Grants (2024 AC for window Insurance		2,595.71	2,402.14
	68.83	Other (Sumup balance)	Booking fees	1,008.75	1,190.75
			Secretary/Accounts	0.00	0.00
			Performing Rights Soc.	137.70	137.70
			Fire servicing	316.62	232.80
			Repairs/renovations	563.80	20,267.66
			Bank charges	13.30	15.20
			Other (Generator)		5,781.98
			Gen Expenses	321.24	419.33

<u>58,948.31</u>	<u>20,072.69</u>	Gross Income	Gross Expenditure	<u>10,857.87</u>	<u>36,702.60</u>
			Net Surplus (Deficit) for year	<u>9,214.82</u>	<u>22,145.71</u>

Net of restricted funding	Income	Expenditure	2025	2024
2024				
£	£			
<u>42,980.31</u>	<u>20,072.69</u>	Gross Income	Gross Expenditure	<u>30,920.62</u>
			Net Surplus (Deficit) for year	<u>12,059.69</u>



[F Smith - Treasurer].

Income & Expenditure continued:-

Statement of balances as at 31 December 2025

	2025		2024		Unrestricted		2024
	£	£	£	£	£	£	
Current account							
Balance brought Forward	99,175.32	77,029.61			99,175.32		75,235.91
Income from Receipts & Payments	9,214.82	22,145.71			9,214.82		23,939.41
Balance carry Forward	108,390.14	99,175.32			108,390.14		99,175.32
Cash deposit accounts							
Clydesdale Bank Term Deposit reported to OSCR with accrued i	34,084.07	32,031.00			34,084.07		32,031.00
Income on Deposit accounts as reported to OSCR as interest							
Clydesdale Bank Term Deposit	2,053.07	615.82			2,053.07		615.82