

APPENDIX 1

OSCr

Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	1	April	2025	To	31	March	2026

Reference and administration details

Charity name
Other names charity is known by
Registered charity number
Charity's principal address

Melvich Community SCIO
The Melvich & Portskerra Village Hall Committee
SC050942
Sunnybank
Portskerra
Melvich
Sutherland
Postcode KW14 7YL

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Eric Cameron	Chairperson		
2	Adrienne Nicholas	Secretary		
3	Deborah Smith	Treasurer		
4	Mike Bryant			
5	Sarah Kerr			
6	Tim Reed			
7	Julie Fittock			
8	Alan Mackay			
9				
10				
11				
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14				
15				
16				
17				
18				
19				
20				

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

Structure, governance and management

Type of governing document

Melvich Community SCIO is governed by its Constitution and operates as a Scottish Charitable Incorporated Organisation.

Melvich Community SCIO is governed by a Board of volunteer trustees who are responsible for the strategic direction and overall management of the organisation.

Trustee recruitment and appointment

Trustees are appointed in accordance with the terms of the constitution. The minimum number of trustees is five with a maximum of eleven, and no more than one of those trustees may be co-opted on to the board. Members may elect any member to be a trustee at the AGM or they may be appointed by the board. All trustees will retire at each AGM but are eligible for re-election.

The Board meets regularly throughout the year to oversee the charity's activities, financial management and long-term planning.

Subcommittees may be formed to focus on specific projects. During the reporting period, a dedicated playpark subcommittee continued to work on the development and delivery of improvements to the local playpark.

All trustees serve on a voluntary basis, are not remunerated for their service and are supported by members of the community who assist with events, fundraising and project delivery.

Objectives and activities

Charitable purposes

The charity's objectives are to support and promote community development within Melvich and the surrounding area. This includes:
Providing and supporting community facilities
Encouraging community participation and engagement
Supporting recreational, cultural and social activities
Improving local amenities for residents and visitors
The organisation works collaboratively with local groups, community bodies and funders to deliver projects that benefit the wider community.

Summary of the main activities in relation to these objects

Melvich Community SCIO continue to work towards the construction of a new community hall to replace the old Melvich Village Hall, which was demolished in 2021.

The hall is a much-needed facility in the village to support recreation and other leisure-time activities as well as community resilience provision.

This process has been slow due to Covid restrictions followed by an almost complete change to the board due to several board members resigning for personal reasons.

**Summary of the main activities
in relation to these objects
(continued)**

At the beginning of the period covered by this report, the Board of Trustees made the decision to prioritise progressing the design and development of a new community hall. As a result, fewer events were organised during the year, recognising that events can be time-consuming and that trustees are volunteers with significant personal and professional commitments.

Despite this, two pre-planned bingo events were held during the year. Both events were well attended by local residents and visitors and were very well received.

An Easter hunt was held in the village, with children following clues throughout the village and enjoying Easter treat prizes at the finish.

A VE Day celebration was also held in the community garden, funded by a micro-grant from Melvich Community Council. The garden was decorated appropriately for the occasion, 1940s music was played, and refreshments were provided. Residents brought along VE Day memorabilia to share with others, which added to the atmosphere and sense of community. This proved to be an extremely well-attended and enjoyable event.

The traditional Christmas lights event took place at the beginning of December. Funding was successfully secured through a micro-grant from Melvich Community Council to purchase new, robust lights for the Christmas tree and to decorate the community garden. Mulled wine, teas, coffees and light refreshments were provided. This continues to be a popular event, with around 50 members of the community attending.

The Community Action Plan project, delivered in collaboration with Melvich Community Council, has now been completed and formally signed off. The final funding payment from Local Energy Scotland was received in August 2025, and the plan is now available as a reference document for relevant parties moving forward.

Following the successful asset transfer of the playpark land from Highland Council, the playpark subcommittee oversaw the installation of new equipment, including a pump track and a shelter shed for children to enjoy.

The playpark subcommittee worked extremely hard to secure funding from a variety of sources and continue to receive support from the community through donations. The playpark was officially opened in December 2025.

A small group of volunteers continues to maintain the community garden. This space remains a popular area for both residents and visitors, helped by its attractive coastal views and its location next to the local business Coastline Coffee.

Membership

Membership of the charity increased by two during the reporting period and currently stands at 50 members.

As the organisation approaches a period of complex fundraising for the new community hall project, the Board will be encouraging further community membership in order to demonstrate strong local support to potential funders.

Achievements and performance

Summary of the main achievements of the charity during the financial period

Financial Review

The charity's income during the reporting period consisted primarily of grant funding, community donations and income from small fundraising events.

The 100 club also remains a regular source of income for the SCIO. The 100-club raised £2365 during the 25/26 season. £1419 was given out in prizes and £946 for the SCIO unrestricted funds. This money will go towards Melvich and Portskerra Village Halls regular financial commitments such as insurance, licenses and IT provision.

Donations received for the playpark project and the new hall during this fiscal year:

Playpark

£200 from local resident

£300 from local resident

£500 from local resident

£15 proceeds of sale of Halloween costumes

£40 donation from local business

New Hall

£165 from North Coast Market held Inn Halladale Inn

£200 from local resident who used the community garden for a small event

£12 from local resident

£97 regular donation through donate site.

The trustees continue to manage the charity's finances carefully and ensure that funds are used to support activities that benefit the community and further the charity's objectives.

Future Plans

The charity's primary focus in the coming year will be progressing the development and fundraising required for the new community hall project.

The Board of Trustees will continue to engage with the community and funding bodies to secure the financial support required to deliver this important project for the area.

The organisation will also continue to support community activities and maintain existing assets, including the playpark and community garden.

The board of trustees would like to thank our community, our grant funders and all our hardworking volunteers for helping us through the 25-26 fiscal period.

The Board of Trustees is confident that the coming year will be a positive and successful one.

Financial review

Brief statement of the charity's policy on reserves

We aim to keep reserves in order to ensure there are sufficient funds to allow continued day to day running of the charity. In line with good practice for charities we aim to hold a minimum of one year's operating costs in reserve and in addition now intend to try to increase our reserves to enable the delivery of a new community hub for delivering our charitable object in the future.

Details of any deficit

Donated facilities and services (if any)

Other optional information

The results for the year are reported in the financial statements.

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Eric Cameron	Deborah Smith
Position (e.g. Chair)	Chairperson	Treasurer
Date	01-07-26	01-07-26

Melvich Community SCIO

SC050942



Receipts and payments accounts

For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	1	April	2025		31	March	2026

Section A Statement of receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
A1 Receipts						
Donations	1,583	-			1,583	3,421
Legacies					-	-
Grants	1,000	57,143			58,143	29,176
Receipts from fundraising activities	1,214	-			1,214	1,681
Gross trading receipts					-	-
Income from investments other than land and buildings					-	-
Rents from land & buildings					-	-
Gross receipts from other charitable activities	7	-			7	3
					-	-
A1 Sub total	3,804	57,143	-	-	60,947	34,281
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	-
Proceeds from sale of investments					-	-
A2 Sub total	-	-	-	-	-	-
Total receipts	3,804	57,143	-	-	60,947	34,281
A3 Payments						
Expenses for fundraising activities	79	-			79	248
Gross trading payments					-	-
Investment management costs					-	-
Payments relating directly to charitable activities	1,247	1,563			2,810	8,877
Grants and donations					-	-
Governance costs:					-	-
Audit / independent examination	-	354			354	354
Preparation of annual accounts					-	-
Legal costs	-	1,768			1,768	-
Other	-	-			-	-
					-	-
A3 Sub total	1,326	3,685	-	-	5,011	9,479
A4 Payments relating to asset and investment movements						
Purchases of fixed assets	4,031	78,090			82,121	-
Purchase of investments					-	-
A4 Sub total	4,031	78,090	-	-	82,121	-
Total payments	5,357	81,775	-	-	87,132	9,479
Net receipts / (payments)	(1,553)	(24,632)	-	-	(26,185)	24,802
A5 Transfers to / (from) funds						
					-	-
Surplus / (deficit) for year	(1,553)	(24,632)	-	-	(26,185)	24,802

Section B Statement of balances

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
B1 Cash funds	Cash and bank balances at start of year	20,120	55,250			75,370	50,568
	Surplus / (deficit) shown on receipts and payments account	(1,553)	(24,632)			(26,185)	24,802
						-	-
						-	-
	Cash and bank balances at end of year	18,567	30,618	-	-	49,185	75,370
	(Agree balances with receipts and payments account(s))						

	Details	Fund to which asset belongs	Market valuation to nearest £	Last year to nearest £
B2 Investments				
		Total	-	-

	Details	Fund to which asset belongs	Cost (if available) to nearest £	Current value (if available) to nearest £	Last year to nearest £
B3 Other assets	Land at Melvich Village Hall	Endowment		10,000	10,000
	Additional Land at Melvich Village Hall	Restricted/Unrestricted	41,162	-	41,162
	Fencing	Unrestricted	1,020	-	1,020
	Bingo Machine	Restricted	186	-	186
	Soup Warmers	Unrestricted	98	-	98
	Filing Cabinet	Unrestricted	-	-	-
	Extension cable	Unrestricted	-	-	-
	Land at Portskerra PlayPark	Restricted	1	-	-
	Shelter Shed with seating	Restricted	4,440	-	-
	Playpark site works & Pump Track	Restricted/Unrestricted	77,196		
	Christmas Tree Lights	Restricted	484		
		Total	124,587	10,000	52,466

	Details	Fund to which liability relates	Amount due to nearest £	Last year to nearest £
B4 Liabilities				
		Total	-	-

	Details	Fund to which liability relates	Amount due (estimate) to nearest £	Last year to nearest £
B5 Contingent liabilities				
		Total	-	-

Signed by one or two trustees
on behalf of all the trustees

Signature

Print Name

Date of approval

E. Cameron
D. Smith

Eric Cameron

Deborah Smith

01-07-26
01/07/26

C1 Nature and purpose of funds (may be stated on analysis of funds worksheets)

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Type of activity or project supported	Individual / institution	Number of grants made	£
		Total	

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)	X
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Authority under which paid	£

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	
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	Number of trustees	£
Costs incurred on behalf of the charity repaid to trustees	4	1,414

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)

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Melvich Community SCIO

SC050942

Additional analysis (1)**Analysis of receipts and payments****1 Donations**

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Donations	583	-			583	681
Donations - Playpark	1,000	-			1,000	2,681
Donations - MOOV	-	-			-	59
					-	-
Total	1,583	-	-	-	1,583	3,421

2 Grants

	Unrestricted funds to nearest £	Restricted funds to nearest £	Total current period to nearest £	Total last period to nearest £
National Lottery Community Fund	-	7,710	7,710	-
Local Energy Scotland	-	5,190	5,190	-
SSE Renewables	-	695	695	25,000
EB Scotland Landfill	-	25,000	25,000	
CNSF	-	18,264	18,264	-
Melvich Community Council	-	284	284	776
Tesco - Blue Tokens	1,000	-	1,000	-
SSE Strathly North Community Fund			-	3,400
Total	1,000	57,143	58,143	29,176

3 Gross receipts from other charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Memberships	7				7	3
					-	
					-	
					-	
Total	7	-	-	-	7	3

4 Payments relating directly to charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Community Action Plan costs	-	-			-	5,190
Christmas Event, VE Day Event, Race Night Kit	-	500			500	276
Community Events	223	-			223	-
Playpark Costs	929	-			929	-
Insurance	-	434			434	330
Business Stream refund	-	-			-	-
Mission Hall - utilities	-	-			-	563
Mission Hall rents	-	-			-	1,900
Printing, stationery & advertising	-	11			11	59
Small lottery fees	-	20			20	20
Website & email costs	-	538			538	354
Bank charges	5	-			5	-
Community Update Leaflets	-	-			-	88
VGS membership	-	10			10	10
Miscellaneous	90	50			140	87
	-	-			-	-
	-	-			-	-
	-	-			-	-
	-	-			-	-
Total	1,247	1,563	-	-	2,810	8,877

APPENDIX 3



		Independent examiner's report on the accounts v2					
Report to the trustees/members of	Charity name	MELVICH COMMUNITY SCIO					
Registered charity number		SC050942					
On the accounts of the charity for the period	Period start date				Period end date		
	Day	Month	Year		Day	Month	Year
	1	April	2025	to	31	March	2026
Set out on pages	6 to 9						(remember to include the page numbers of additional sheets)
Respective responsibilities of trustees and examiner	The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.						
Basis of independent examiner's statement	My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.						
Independent examiner's statement	In the course of my examination, no matter has come to my attention - which gives me reasonable cause to believe that in any material respect the requirements: - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations have not been met, or - to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.						
Signed:	<i>Linda Cameron</i>			Date:	3.7.20		
Name:	Linda Cameron						
Relevant professional qualification(s) or body (if any):	FCCA CTA CA						
Address:	Reid & Fraser, Chartered Accountants						
	15 Princes Street						
	Thurso						
	KW14 7BQ						

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.