Changes East Lothian
Stuart House
Eskmills, Station Road
Musselburgh
East Lothian
EH21 7PB

29.09.26

Dear Trustees,

You have been asked to sign a letter of Representation addressed to Hollis Accounting in connection with the Accounts for the year ended 31 March 2026.

Consistent with the terms of that letter, on behalf of the charity, I can confirm that:

- all accounting records have been made available to Hollis and all the transactions undertaken by the Charity have been properly reflected and recorded in those records. All other matters relevant to the accounts have also been made available to them;

- all liabilities, post balance sheet events and transactions with Trustees or their associates that are required to be disclosed are disclosed in the accounts;

- the Charity's property is appropriately identified and insured;

- All restricted fund(s) are appropriately recorded;

- All closing restricted fund balances and deferred grants are fairly stated and in line with funder agreements;

- All contracts have been delivered to the funders' satisfaction; and

- the Trustees have been asked to approve any transfers between funds during the year and any transfers have been agreed with funders.

Yours sincerely,

Jill Jeans

Jill Jeans
CEO, Changes East Lothian