

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
	Period start date				Period end date		
	Day	Month	Year		Day	Month	Year
From	1	1	2025	To	31	12	2025

Reference and administration details

Charity name	Lerwick Brass Band		
Other names charity is known by			
Registered charity number	SC010471		
Charity's principal address	c/o Maya Darrell Hewins,		
	XXXXXXXXXX		
	XXXXXXXXXX		
	XXXXXXXXXX		Postcode XXXXXX

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David L. Thomson	Bandmaster		
2	Leslie Thomson	Asst. Bandmaster		
3	Roy W. R. Hughson	Musical Director		
4	Maya Darrell Hewins	Secretary		
5	Alan S. Gifford	Treasurer		
6	Steven Lamb			
7	Lauren Doughton			
8	Scott Goudie			
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

Structure, governance and management

Type of governing document

Unincorporated association.

A brass band whose members elect a management committee at an annual general meeting.

The band has no parent body.

Trustee recruitment and appointment

A brass band whose members elect a management committee at an annual general meeting. The management committee act as trustees.

Objectives and activities

Charitable purposes

- (a) To provide or assist in the provision of concerts, recitals and other appearances in public, and for the benefit, enjoyment and education of the public, of the Band or other bands, societies or groups whose aims and objects are the presentation and stimulation for the benefit of the public of the art of Brass Band and Brass Instrument Playing;
- (b) To provide or assist in the provision of the education of musicians by means of the practical experience of working with, playing with or receiving tuition from the Band or any of the members thereof for the time being;
- (c) After a reasonable reserve for the continuing and future purposes of the Band has been made, to donate the free proceeds of any performances of the Band to such organisations charitable in law as the members in General Meeting shall determine;
- (d) To do all other things which are lawful to promote the foregoing objects.

Summary of the main activities in relation to these objects

Lerwick Brass Band provides a service to the community by providing music at local events when requested to do so by local organisations. We welcome school-aged members, who benefit from playing in an adult band. We donate the proceeds of our annual carol concert to charity.

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Achievements and performance

Summary of the main achievements of the charity during the financial period

During 2025 the band gave a total of 19 public performances:
 10 performances associated with various Up-Helly-A' festivals.
 2 VE Day Services.
 National Fishing Remembrance Service
 VJ Day Service.
 Battle of Britain Day Service at the War Memorial, Lerwick.
 Remembrance Day service at the War Memorial, Lerwick.
 Christmas Lights Parade, Lerwick.
 2 Carol Concerts.

Financial review

Brief statement of the charity's policy on reserves

After analysing the essential annual running costs of the band, the trustees have adopted a policy of keeping reserves of not less than £3000 and not more than £15000. Principal running costs include insurance, uniforms, instruments and music. There is currently no designated fund.

Details of any deficit

Donated facilities and services (if any)

During 2024 the band had 26 regular players. All of these gave their time free of charge to fulfil the playing commitments mentioned above and to attend regular rehearsals. The local authority provided the band with practice accommodation for a small rent.

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Other optional information

Declaration

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

Signature(s)



Full name(s)

Maya Darrell Hewins

Position (e.g. Chair)

Secretary

Date

13/07/2026

Enter charity name below

Enter SC No.
below

APPENDIX 2

OSCR

LERWICK BRASS BAND

SC

Office of the Scottish Charity Regulator

Receipts and payments accounts

Period start date

Period end date

Day

Month

Year

Day

Month

Year

From 01 01 2025 To 31 12 2025

Section A Statement of receipts and payments

	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total funds current period	Total funds last period
A1 Receipts	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
Donations	1017					1853
Legacies						
Grants	1289					2634
Receipts from fundraising activities						
Gross trading receipts						
Income from investments other than land and buildings						
Rents from land and buildings						
Gross receipts from other charitable activities						
A1 Sub total	2306					4487
A2 Receipts from asset and investment sales						
Proceeds from sale of fixed assets						
Proceeds from sale of investments						
A2 Sub total						
Total receipts	2306					4487
A3 Payments						
Expenses for fundraising activities						403
Gross trading payments	671					786
Investment management costs						
Payments relating directly to charitable activities	215					184
Grants and donations	1097					1135
Governance costs:						
Audit/independent examination						
Preparation of annual accounts						
Legal costs	540					540
Other	97					94
A3 Sub total	2620					3142
A4 Payments relating to asset and investment movements						
Purchases of fixed assets						
Purchase of investments						
A4 Sub total						
Total payments	2620					3142
Net receipts/(payments)	(314)					1345
A5 Transfers to/(from) funds						
Surplus/(deficit) for year	(314)					1345

Section B Statement of balances

Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total current period	Total last period
to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £

Categories

Details

B1 Cash funds

Cash and bank balances at start of year

Surplus/(deficit) shown on receipts and payments account

7356

(314)

6011

1345

Cash and bank balances at end of year

7042

7356

B2 Investments

Details

Fund to which asset belongs

Market valuation

Last year

to nearest £ to nearest £

Total

B3 Other assets

Details

Fund to which asset belongs

Cost (if available)

Current value (if available)

Last year

to nearest £ to nearest £ to nearest £

Total

B4 Liabilities

Details

Fund to which liability relates

Amount due

Last year

to nearest £ to nearest £

Total

B5 Contingent liabilities

Details

Fund to which liability relates

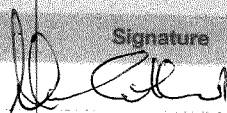
Amount due (estimate)

Last year

to nearest £ to nearest £

Total

Signature



Print Name

Alan Gifford

Date of approval

17/3/26

Signed by one or two trustees on behalf of all the trustees

Independent examiner's report on the accounts

Report to the trustees/members of

Charity name

LERWICK BRASS BAND

Registered charity number

SC 10471

On the accounts of the charity for the period

Period start date

Day 01 Month 01 Year 2025

to

Period end date

Day 31 Month 12 Year 2025

Set out on pages

(remember to include the page numbers of additional sheets)

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page*]

1. which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
- to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Alan Irvine

Date: 28/04/2026

Name:

ALAN IRVINE

Relevant professional qualification(s) or body (if any):

Address:

