Scottish Charity No. SC019826

Linlithgow Young People's Project
(known as Youthspace)

Trustees' Report and Financial Statements
For the year ended 5 April 2026

Cornerstone
ACCOUNTING

Contents of the Financial Statements for the year ended 5 April 2026

Report of the Trustees for the year ended 5 April 2026

The Trustees are pleased to present their report together with the financial statements of the Charity for the year ended 5 April 2026.

Principal office
29 The Vennel
High Street
Linlithgow
EH49 7EX

Status of Charity and Governing Document
Linlithgow Young People's Project (known as Youthspace) was registered as a Scottish Charitable Incorporated Organisation on 4 December 2018. It has been a registered charity since 4 February 1992, previously being incorporated as a charitable company. The charity registration number is SC019826.

Trustees and Office Bearers
Management of the charity remains with the Trustees. The constitution requires a minimum of 3 trustees and a maximum of 7 to serve at any time. The day-to-day management of the operational work of the charity is delegated to the Project Manager.

The Trustees who served during the year and to the date of this report are:

Stephen Bell	Chair
Innes Chalmers	Secretary
Ruth Duncan	(appointed 1 December 2025)
Elaine Kinloch	(appointed 27 October 2025)
Stephen Marshall	
Rona Molloy	

The Trustees may appoint additional trustees at any time on the basis of a majority vote. At the conclusion of each AGM, any charity trustees appointed during the period since the preceding AGM retires from office. Out of the remaining charity trustees, one shall retire from office. A charity trustee who retires from office at the conclusion of an AGM shall be eligible for re-election at the next board meeting.

Objectives
The Charity's objects as laid out in its governing document are:

- To promote activities for the social, recreational and spiritual benefit of the young people of Linlithgow and surrounding villages.
- To promote the education of those who through their social and economic circumstances and by reason of their youth are in need living in Linlithgow and surrounding villages.

LYPP adopts a holistic approach to its objects and carries them out in partnership with local churches and the local authority by serving the needs of the local community and outlying areas.

The mission is underpinned by the following values which help to focus the activities:
Empower – we aim to encourage a sense of hope and potential in young people and inspire them in all areas of their lives, helping them to gain positive perspectives about their immediate circumstances and their life in the future. We also aim to engender a sense of equality and justice.
Engage – we aim to encourage young people to foster a sense of respect for themselves and for others. We recognise the individuality and diversity of each young person and aim to work creatively to best meet their needs. We also want to create opportunities for young people to explore questions of faith and spirituality.
Enable – we aim to facilitate ways for young people to learn and build new skills and confidence through formal and informal education settings, enabling young people to reach their full potential. To facilitate this, we work in partnership with local organisations, West Lothian Council and the community of West Lothian.

Activities and achievements
We base our work around the following measurable outcomes as laid out in YouthLink Scotland's Outcomes for Youth Work document. These are as follows:

Outcome 1: Young people build their health and wellbeing.
Outcome 2: Young people develop and manage relationships effectively.
Outcome 3: Young people create and apply their learning and describe their skills and achievements.
Outcome 4: Young people participate safely and effectively in groups and teams.
Outcome 5: Young people consider risk, make reasoned decisions, and take control.
Outcome 6: Young people grow as active citizens, expressing their voice and enabling change.
Outcome 7: Young people broaden their perspectives through new experiences and thinking.

The above values are realised through:

Lounge
The Lounge is a drop-in youth centre and is a free-to-access provision which is open twice a week on a Tuesday evening and Friday afternoon. These sessions include recreational activities, relational youth work, special projects and opportunities to equip young people with life skills as well as recognise their achievements by accrediting their learning with awards. On a Tuesday evening after the main club finishes, a targeted issue-based event session also runs providing young people with an opportunity to discuss issues and concerns in a more formal but relaxed environment.

Youth Volunteering Project
Our Youth Volunteering Project continues to provide young people with various opportunities each week to use and develop their skills. Through this project we have seen 139 young people volunteer 995 hours within Youthspace and the community, achieving Saltire, Hi-5 and Dynamic Youth Awards for their efforts. Those involved could take part in one-off projects, minor projects (up to 4 weeks) and major projects (up to 12 weeks). This included staffing tuck shops, delivering newsletters, planning the Christmas party, preparing a festive meal, developing a community treasure hunt, inputting to the drop-in programme, leading games and challenges, and sitting on the newly formed Youth Steering Group.

Schools work
Youthspace has established itself over many years as a key element of support for some of the most disengaged young people in Linlithgow Academy and local primary schools. We deliver health and wellbeing support for young people referred to us by pupil support staff and connect with them within a small group setting and on an adhoc basis. In addition to this, we run an Early Intervention Mentoring Programme in Linlithgow Primary, Lowport Primary, Bridgend Primary, Peel Primary, Springfield Primary and Linlithgow Academy. We also assist with young people's transition from primary to secondary school, lunch time events and clubs, run focussed group work and deliver Skills Development Scotland's Meta-Skills classes.

Bridgend
Bridgend is a small rural village 3 miles outside of Linlithgow where we run weekly football and drop in clubs which attract 85 young people to our older sessions, and 52 to the younger sessions across the year. In addition to these drop-ins, we also run termly primary aged trips, a weekly games club involving 23 young people, produce and distribute a quarterly Community Newsletter, and are the key operating partner for the Community Food Hub. We have worked closely with local businesses, youth agencies and the primary school to encourage both young people's and the community's acceptance and involvement. This year our Bridgend team was complemented by secondary aged volunteers who assisted us in running drop-ins and events for those of primary age.

Events and Holiday Programmes
Youthspace has a programme of events and activities that take place over evenings, weekends and school holidays. These are co-created with young people and are of a diversionary nature. In Summer 2025, we ran a 6-week holiday programme involving 221 young people, with 78% of events offered free of charge and the remainder capped at a maximum of £10. In addition to this, we also ran February, Easter and October holiday programmes.

Activities and achievements (continued)

Health and Wellbeing Programme

Our Health and Wellbeing programme includes our early intervention mentoring programme, counselling service and small groups programme. Each of these provisions are designed to meet young people in their need by providing nurturing environments, within school and the community, for genuine support to be offered. This year we have seen the number of young people taking part in our health and wellbeing work increase as they struggle to navigate their teenage years in an age of social media and relentless connectivity. This year, we have worked with 55 young people through early intervention mentoring sessions, 22 young people have attended our counselling service, and 53 young people have been involved in small groups.

Plans

In the coming year we will continue to commit to providing spaces for young people to find hope and grow as individuals. To help us do this, we want to continue to be a consistent and reliable presence in the lives of young people and create new activities and spaces for them to receive support. We particularly want to see our mentoring programmes expand into new schools, and increase the number of awards young people are able to work towards through our activities. To ensure we are able to adequately meet the need of the young people in all our areas, we will look to build the capacity of our current team and take on new workers to explore emerging opportunities in the surrounding area.

Financial review

The Trustees are grateful for the financial support of individual donors, churches and the funders who provided us with grants during the year for our projects. The Trustees would also like to thank all volunteers for the donation of their time.

Results for the year

The financial statements for the year are set out on pages 5 to 10. The Receipts and Payments Account on page 5 reflects a deficit for the year of £15,810 (2025: surplus of £21,874). Total reserves, including restricted funds, amounted to £29,155 (2025: £44,965).

Reserves policy

It is the policy of the charity to maintain unrestricted funds at a level which equates to approximately three months unrestricted expenditure. This allows sufficient funds to enable the ongoing work of the charity to be maintained. The Unrestricted Funds at 5 April 2026 amounted to £1,812 (2025: £9,227) which did not meet this target.

The trustees continue to monitor closely the position on unrestricted funds during the current financial year to ensure this target is met in the near future.

The accounts were approved by the Trustees on 30 June 2026 and signed on their behalf by:

Stephen Bell

Stephen Bell
Chair

Report of the Independent Examiner to the Trustees for the year ended 5 April 2026

I report on the accounts of the charity for the year ended 5 April 2026 which are set out on pages 5 to 10.

Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1)(d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

Basis of Independent Examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006 (as amended). An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:
   - to keep accounting records in accordance with Section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations (as amended), and
   - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations (as amended)

   have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Alison Franks

Alison Franks CA
Director
Cornerstone Accounting

11 Erngath Road
Bo'ness
EH51 9DP

Date: 1 July 2026

Receipts and Payments Account
For the year ended 5 April 2026

	Notes	Unrestricted fund £	Restricted funds £	2026 Total £	Unrestricted fund £	Restricted funds £	2025 Total £
Receipts							
Donations	2	**29,556**	**1,625**	**31,181**	43,536	307	43,843
Grants	3	**126,925**	**33,161**	**160,086**	98,231	49,268	147,499
Fundraising income	4	**327**	**-**	**327**	609	-	609
Trading income	5	**1,025**	**661**	**1,686**	2,728	202	2,930
Bank interest		**213**	**-**	**213**	181	-	181
Other income	6	**-**	**3,352**	**3,352**	-	1,455	1,455
Total receipts		**158,046**	**38,799**	**196,845**	145,285	51,232	196,517
Payments							
Fundraising costs		**-**	**10**	**10**	-	32	32
Trading costs	7	**1,058**	**-**	**1,058**	1,993	-	1,993
Charitable activities	8	**149,965**	**61,622**	**211,587**	133,185	39,433	172,618
Total payments		**151,023**	**61,632**	**212,655**	135,178	39,465	174,643
Surplus/(deficit) before transfers		**7,023**	**(22,833)**	**(15,810)**	10,107	11,767	21,874
Transfer between funds		**(14,438)**	**14,438**	**-**	-	-	-
Surplus/(deficit) after transfers		**(7,415)**	**(8,395)**	**(15,810)**	10,107	11,767	21,874
Total funds brought forward		**9,227**	**35,738**	**44,965**	(880)	23,971	23,091
		1,812	**27,343**	**29,155**	9,227	35,738	44,965

The notes on pages 7 to 10 form part of these financial statements.

Statement of Balances

As at 5 April 2026

	Notes	**2026** Opening balance	Deficit for year	Closing balance	2025 Opening balance	Surplus for year	Closing balance
		£	**£**	**£**	£	£	£
Cash at bank and in hand							
Current account		**44,965**	**(15,810)**	**29,155**	23,091	21,874	44,965
Total cash at bank and in hand		**44,965**	**(15,810)**	**29,155**	23,091	21,874	44,965
Represented by:							
Unrestricted fund	9						
General fund				**1,812**			9,227
				1,812			9,227
Restricted funds	10						
Restricted salary fund				**14,577**			-
WLC sessional staff fund				**-**			8,519
Bridgend fund				**1,427**			1,670
Bridgend sessional staff fund				**2,297**			2,354
Bridgend Primary School fund				**1,361**			2,000
Bridgend Larder fund				**-**			-
Crochet group fund				**-**			2,530
Stewart Investors fund				**1,093**			7,842
Holiday programme fund				**1,509**			2,764
Lounge fund				**966**			2,713
School fund				**-**			58
Small groups fund				**2,781**			2,700
Youth volunteering fund				**1,332**			1,468
Rebrand fund				**-**			1,120
				27,343			35,738
Total funds				**29,155**			44,965

Statement of assets	**2026**	2025
	£	£
Gift aid due	**437**	268
	437	268

Statement of liabilities	**2026**	2025
	£	£
HMRC payments due	**3,153**	2,941
Pensions due	**1,445**	1,482
Independent examination fee	**600**	600
	5,198	5,023

The financial statements on pages 5 to 10 were approved by the Trustees on 30 June 2026 and signed on their behalf by the undernoted:

Stephen Bell

Stephen Bell
Trustee

The notes on pages 7 to 10 form part of these financial statements.

Notes to the financial statements

For the year ended 5 April 2026

1. Accounting policies

Accounting convention

The financial statements have been prepared under the historical cost convention, on a receipts and payments basis and in accordance with the Charities Accounts (Scotland) Regulations 2006 (as amended).

Receipts and Payments Account

For the purpose of the Receipts and Payments account, funds are defined as follows:

Unrestricted funds comprise donations, grants and other income received for the objects of the charity without further specified purpose and are available as general funds.

Restricted funds comprise income which has been received for the objects of the charity and specified for a restricted purpose within these objects by the donor.

2. Donations

	Unrestricted funds	**Restricted funds**	**2026 Total**	Unrestricted funds	Restricted funds	2025 Total
	£	**£**	**£**	£	£	£
Donations - individuals	**11,131**	**-**	**11,131**	7,779	100	7,879
Donations - churches	**11,189**	**-**	**11,189**	23,475	-	23,475
Donations - local organisations	**5,352**	**1,625**	**6,977**	1,198	207	1,405
Donations - youth counselling service	**60**	**-**	**60**	210	-	210
Donations - events	**322**	**-**	**322**	-	-	-
Gift aid recovered	**1,502**	**-**	**1,502**	2,159	-	2,159
Legacy income	-	-	-	8,715	-	8,715
	29,556	**1,625**	**31,181**	43,536	307	43,843

3. Grants

	Unrestricted funds	**Restricted funds**	**2026 Total**	Unrestricted funds	Restricted funds	2025 Total
	£	**£**	**£**	£	£	£
West Lothian Council	**38,089**	**15,981**	**54,070**	42,291	20,579	62,870
Foundation Scotland	**28,500**	**1,500**	**30,000**	-	-	-
National Lottery - Young Start Fund	**26,333**	**3,620**	**29,953**	22,708	3,320	26,028
Robertson Trust	**14,000**	**-**	**14,000**	14,000	-	14,000
Cash4Kids	**1,003**	**6,160**	**7,163**	2,016	5,440	7,456
Souter Trust	**6,000**	**-**	**6,000**	-	-	-
True Light Trust	**2,000**	**3,000**	**5,000**			
The Four Barrows	**3,000**	**1,800**	**4,800**	3,000	2,000	5,000
Hugh Fraser Foundation	**4,000**	**-**	**4,000**	1,000	3,000	4,000
Youth Scotland	**2,000**	**600**	**2,600**	-	2,000	2,000
Paristamen	**1,000**	**-**	**1,000**	-	-	-
Dr Guthrie's Association	**1,000**	**-**	**1,000**	-	-	-
Sainsbury's Foundation	**-**	**500**	**500**	-	-	-
Stewart Investors	**-**	**-**	**-**	11,616	11,989	23,605
Grangemouth Rotary Club	-	-	**-**	1,100	-	1,100
Layc	-	-	**-**	-	740	740
Arnold Clark	-	-	-	500	-	500
Warburton's Trust	-	-	-	-	200	200
	126,925	**33,161**	**160,086**	98,231	49,268	147,499

Notes to the financial statements

For the year ended 5 April 2026

4. Fundraising income

	Unrestricted funds	**Restricted funds**	**2026 Total**	Unrestricted funds	Restricted funds	2025 Total
	£	**£**	**£**	£	£	£
Fundraising events and appeals	**-**	**-**	**-**	521	-	521
Jolomo prints	**327**	**-**	**327**	88	-	88
	327	**-**	**327**	609	-	609

5. Trading income

	Unrestricted funds	**Restricted funds**	**2026 Total**	Unrestricted funds	Restricted funds	2025 Total
	£	**£**	**£**	£	£	£
Sessional fees	**-**	**660**	**660**	-	-	-
Tuck shop	**981**	**-**	**981**	2,376	119	2,495
Pool table	**44**	**1**	**45**	52	-	52
Sale/rental of equipment and premises	**-**	**-**	**-**	300	83	383
	1,025	**661**	**1,686**	2,728	202	2,930

6. Other income

	Unrestricted funds	**Restricted funds**	**2026 Total**	Unrestricted funds	Restricted funds	2025 Total
	£	**£**	**£**	£	£	£
Holiday programme income	**-**	**3,352**	**3,352**	-	1,455	1,455
	-	**3,352**	**3,352**	-	1,455	1,455

7. Trading costs

	Unrestricted funds	**Restricted funds**	**2026 Total**	Unrestricted funds	Restricted funds	2025 Total
	£	**£**	**£**	£	£	£
Tuck shop costs	**1,058**	**-**	**1,058**	1,993	-	1,993
	1,058	**-**	**1,058**	1,993	-	1,993

8. Charitable activities

	Unrestricted funds	**Restricted funds**	**2026 Total**	Unrestricted funds	Restricted funds	2025 Total
	£	**£**	**£**	£	£	£
Programme activity costs	**(123)**	**23,771**	**23,648**	121	13,035	13,156
Transport for activities	**(332)**	**5,484**	**5,152**	-	4,500	4,500
Refreshments and food	**35**	**160**	**195**	375	361	736
Outreach costs	**17**	**2,287**	**2,304**	141	894	1,035
Gross salaries	**124,868**	**13,628**	**138,496**	109,916	11,493	121,409
Employer NI	**6,628**	**-**	**6,628**	5,129	-	5,129
Employer pensions	**9,148**	**-**	**9,148**	5,425	-	5,425
Sessional workers' costs	**-**	**4,600**	**4,600**	-	-	-
Staff training	**18**	**1,710**	**1,728**	514	238	752
Staff supervision	**1,406**	**1,350**	**2,756**	1,003	996	1,999
Staff travel	**-**	**497**	**497**	24	1,212	1,236
Other staff costs	**-**	**500**	**500**	879	-	879
Equipment costs	**43**	**496**	**539**	94	1,392	1,486
Maintenance costs	**-**	**25**	**25**	183	363	546
Utility costs	**-**	**-**	**-**	53	1,326	1,379
Insurance	**1,335**	**-**	**1,335**	1,260	-	1,260
Rent	**-**	**3,390**	**3,390**	516	1,248	1,764
Cleaning and hygiene supplies	**1,086**	**885**	**1,971**	1,592	84	1,676
Resources and consumables	**31**	**1,481**	**1,512**	-	323	323
Stationery, print and postage	**176**	**458**	**634**	176	101	277
IT costs (including phone costs)	**1,812**	**665**	**2,477**	1,366	182	1,548
Licences and subscriptions	**513**	**235**	**748**	826	-	826
Rebranding costs	**-**	**-**	**-**	-	1,630	1,630
Cornerstone Accounting costs:						
Gift aid services	**288**	**-**	**288**	756	-	756
Payroll services	**960**	**-**	**960**	1,272	-	1,272
Independent examination	**720**	**-**	**720**	600	-	600
Bank charges	**1,336**	**-**	**1,336**	964	55	1,019
	149,965	**61,622**	**211,587**	133,185	39,433	172,618

9. Unrestricted funds

	Balance at 06.04.25	**Receipts**	**Payments**	**Transfers**	**Balance at 05.04.26**
	£	**£**	**£**	**£**	**£**
General fund	9,227	158,046	(151,023)	(14,438)	**1,812**
Total unrestricted funds	**9,227**	**158,046**	**(151,023)**	**(14,438)**	**1,812**

Explanation of funds

The *General fund* represents all income and expenditure relating to the primary focus activities of the charity, other than those for which funding is restricted.

Notes to the financial statements

For the year ended 5 April 2026

10 Restricted funds

	Balance at 06.04.25	Receipts	Payments	Transfers	Balance at 05.04.26
	£	£	£	£	£
Restricted salary fund	-	-	-	14,577	**14,577**
WLC sessional staff fund	8,519	2,000	(10,789)	270	**-**
Bridgend fund	1,670	4,040	(4,283)	-	**1,427**
Bridgend sessional staff fund	2,354	5,242	(5,299)	-	**2,297**
Bridgend Primary School fund	2,000	900	(1,539)	-	**1,361**
Bridgend Larder fund	-	800	(800)	-	**-**
Crochet group fund	2,530	-	(2,530)	-	**-**
Stewart Investors fund	7,842	1,500	(8,249)	-	**1,093**
Holiday programme fund	2,764	14,082	(15,337)	-	**1,509**
Lounge fund	2,713	1,440	(3,187)	-	**966**
School fund	58	-	(37)	(21)	**-**
Small groups fund	2,700	5,175	(5,094)	-	**2,781**
Youth volunteering fund	1,468	3,620	(3,756)	-	**1,332**
Rebrand fund	1,120	-	(732)	(388)	**-**
Total restricted funds	**35,738**	**38,799**	**(61,632)**	**14,438**	**27,343**

Explanation of funds

The *Restricted salary fund* represents funds received from grant funders to cover salaries. The transfer represents the value of restricted salaries remaining in the general fund at year-end.

The *WLC sessional staff* fund represents funds provided by West Lothian Council towards the costs of sessional staff.

The *Bridgend fund* represents funds received and spent in the Bridgend community.

The *Bridgend sessional staff* fund represents funds provided towards the costs of sessional staff for work in Bridgend.

The *Bridgend Primary School* fund represents funds provided towards activities at the primary school in Bridgend.

The *Bridgend Larder* fund represents funds provided towards Bridgend Larder.

The *Crochet Group* fund represents a grant provided for a new health and wellbeing crochet group targeted at girls who have left, or are planning to leave school.

The *Stewart Investors fund* represents funds received for LYPP programme costs. The transfer out during the year was to split the funding received from this fund into the component projects.

The *Holiday programme fund* represents funds received specifically to support holiday programmes.

The *Lounge fund* represents funds received specifically to support our youth centre based activities.

The *School fund* represents funds received specifically to support our work in local schools including costs for accrediting rewards.

The *Small groups fund* represents funds received for our Small Groups Programme which creates shared experiences between young people and staff.

The *Youth volunteering fund* represents funds received specifically to support our youth volunteering projects, including trips, resources and events.

The *Rebrand fund* represents funds received specifically for the rebrand of LYPP to YOUTHSPACE.

11 Trustee and related party remuneration and expenses

There was no remuneration paid to the Trustees or any related parties during the year (2025: nil). There were no expenses paid to the Trustees in the year (2025: nil).

Donations of £932 (2025: £660) were received from trustees and related parties during the year.

12 Donated goods and services

Our premises in Linlithgow are provided by West Lothian Council on a pro-bono basis. The most recent draft lease values this benefit at £10,000 per annum. This figure has not been included in the receipts and payments of the Charity.