

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	01	01	2025	To	31	12	2025

Reference and administration details

Charity name
Other names charity is known by
Registered charity number
Charity's principal address

Kirkcaldy Parks Running Festival
SC051403
52 Lochtyview Way
Thornton
Kirkcaldy
Fife
Postcode KY1 4BL

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Cara Murdoch	Chair		
2	Neil McLeary	Vice Chair		
3	James Dunstan	Secretary		
4	Allen Marr	Treasurer		
5	Linn Williamson	Trustee		
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Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year
Danny Cepok	
Wendy Wylie	

Structure, governance and management

Type of governing document

Constitution

Trustee recruitment and appointment

New trustees recruited from the wider organising committee and appointed upon completion of relevant forms and declarations. Trustees to conduct themselves within the terms laid out in the constitution

Objectives and activities

Charitable purposes

Our charitable purposes are:

- the advancement of public participation in sport;
- the organisation of recreational activities;
- the advancement of health; and
- the advancement of citizenship and community development, in Kirkcaldy and the surrounding areas ("the Charitable Purposes").

Summary of the main activities in relation to these objects

- To stage an annual running festival featuring a variety of events that cater to participants of all abilities, thereby promoting widespread public engagement in sport;
- To organise additional sporting activities designed to encourage community involvement in healthy recreation;
- To invite and involve local community organisations and individuals in the planning and delivery of our festivals and events;
- To collaborate with individuals and community groups in support of our charitable aims-advancing health, recreation, citizenship and community development across Kirkcaldy and the surrounding

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Achievements and performance

Summary of the main achievements of the charity during the financial period

- Staged a multi-event running festival featuring incorporating a half-marathon road race, a 5 mile (approx) trail run, an event village for families and a childrens' fun run
- Fostered our relationships with local businesses to provide sponsorship of the running festival and introduced a new headline sponsor
- Partnered with local sports clubs, schools, Scouts and Guides to recruit and coordinate volunteer support
- Collaborated with local community groups to provide route-side entertainment and encouragement
- Invited local community organisations and businesses to take part in the event village.
- Increased public engagement through social media with marketing and awareness campaigns to better inform the local community about
- road closures and providing route related help for residents and businesses.
- Partnered once again with our established charity partner Maggie's to raise their profile, encourage runners to secure sponsorship and facilitate on-the-day donations.

Financial review

Brief statement of the charity's policy on reserves

The charity does not generate a significant reserve. Any surplus is carried forward for use in the operating the following year's running festival.

Details of any deficit

There was no deficit in the reporting year

Donated facilities and services (if any)

Water, snacks and fruit for runners and volunteers

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Other optional information

The organising committee was very pleased to note that participation numbers in the running festival continue to increase year on year as the event weekend becomes an established fixture in the annual running calendar. Plans for 2026 include additional events over festival weekend to increase participation levels still further and environmentally-friendly innovations to reduce impact on the climate. Despite rising cost levels, the generous support of our local authority Fife Council and our loyal sponsors helped to ensure a small financial surplus was recorded – this will be carried forward to help keep cost of entry as low as possible in 2026. The committee also raised funds by hosting a very successful fundraising night at a local venue and will look to replicate this in future years.

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) <i>OSCR will accept digital or typed signatures</i>	Allen Marr	
Full name(s)	Allen Charles Marr	
Position (e.g. Chair)	Treasurer	
Date	15 September 2026	