



# Annual Report 2024-2025

Kinross After School Club

Email: [kinrossafterschoolclub@gmail.com](mailto:kinrossafterschoolclub@gmail.com)

Website: [www.kasc.scot](http://www.kasc.scot)

Tel: 07453 065 143

8 Christie Street,  
Dunfermline, KY12 0AQ

# CONTENTS

	Page
CHARITY INFORMATION	3
TRUSTEES REPORT	4-5
FINANCIAL SUMMARY	6
FINANCIAL STATEMENTS	
o Independent Examiner Report	7
o Statements of Receipts and Payments	8
o Statement of Balances	8
o Notes to financial statements	9-10



# CHARITY INFORMATION

## Charity Name

Kinross After School Club

## Trustees

Chairperson: Craig Masson

Treasurer: Kirsty Patterson

Secretary: Jayne Mackay

## Charity Registration

Registered Scottish Charity (SC019835)

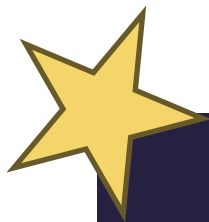
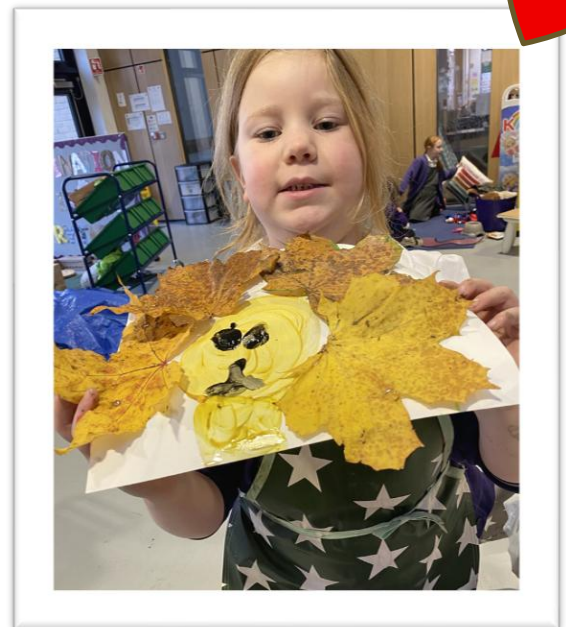
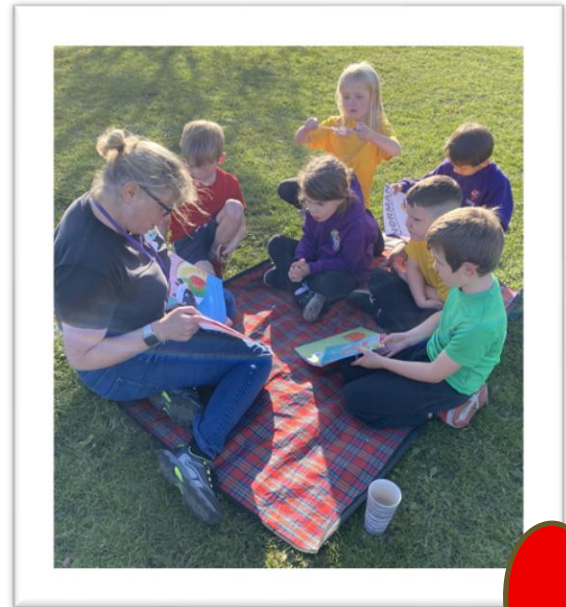
Care Inspectorate Reg No: CS2003010128

## Charity Address

8 Christie Street

Dunfermline

KY12 0AQ



“This is OUR club!”



# CHAIRPERSON REPORT

For more than 30 years, Kinross After School Club has provided local families with affordable and quality childcare. In recent years, KASC has continued to develop and respond to better serve the community and its changing needs. Likewise, KASC is committed to fulfilling its regulatory and compliance obligations, ensuring positive outcomes for the young people in our care.

KASC continues to be the largest childcare provider in the area, with a positive reputation to match in scale. 2024-2025 highlights have been:

- Maintaining and further developing our membership.
- Developing our activity planning and evaluation to ensure that our service continues to be inspired and led by our young people.
- Strengthening and training our staff team.
- Developing our use of technology to make our service more efficient and communication easier with both our KASC families and the staff team. For example, using Cheqdin to its full capacity, moving towards a paperless setting,
- Partnering with HR Booth to provide human resource management required since KASC has grown significantly in recent years.
- Developing our committee. Though recruitment can be challenging and remains ongoing, we appreciated the input and commitment of new members.

Craig Masson  
KASC Chairperson

# MANAGER REPORT

- Observation, Evaluation & Learning

Having updated our program of observation, feedback and evaluation in 24-25, it is a priority to imbed this as part of our culture, for our young people, their families and our team. We are already observing each child attending our service considering their well-being & support/learning needs on a 4-week cycle, updating their KASC Passport (Individual Learning Plan) on a bi-annual basis, and asking for their daily participation in evaluating activities offered and our setting.

Our next step is to further develop a comprehensive evaluation process to share and learn from the information collated.

- Parent participation & communication

Last year, we further promoted and developed our communication with families, via Instagram page-offering more regular updates throughout the week, we continued to reach families through our weekly Flashback Friday photo edits & termly newsletters and have been developing our parent area to offer another opportunity for our families to feel involved with KASC. Cheqdin has made it easier to share information and evidence with families about their time in KASC. Going forward, we will be further developing our Parent zone to help gather more feedback and the evaluation of our service.

- Staffing & Recruitment

Overall, KASC has excellent staff retention and our team continued to grow 24-25. However, the childcare sector continues to be a challenging sector to recruit for. 25-26 has brought new challenges as our Depute moves on after 7 years with the club. We continue to take a wide-reaching approach to find the right recruits to join our team and support our young people.

- Staff Development & HR Management

The club continues to signpost and provide development opportunities to our members of staff to ensure that they remain highly skilled and able to provide the best care for our KASC children. To support service and team, HR Booth, having provided ad-hoc & short-term support over the last few years, are now providing human resource management on long term basis. They can offer guidance, expertise, and practical updates to our current administration relating to contracts, handbooks, etc. on an ongoing basis, to ensure that we fulfill our obligations as an employer.

- Quality Improvement Plan Update

The Care Inspectorate has recently updated its inspection framework, and we are in the process of aligning our Improvement Plan with these changes, ensuring our professional development and compliance is relevant and focused on current expectations from our regulatory bodies. This process helps to identify priorities for the year ahead, as we evaluate our current provision; how we reach established goals or, improve on those achieved already.

Joanne Masson  
KASC Manager



Top Row: Our crib/ Little architects/ Robin Hood getting some practice in!  
 Middle Row: Fairies convention/ Row, row, row your boat!  
 Bottom Row: Stars in our eyes/ This won't hurt a bit...

## FINANCIAL SUMMARY

Income for the period was £164,560 and expenditure was £168,186, giving a loss of £3626 for the period. Leaving a closing balance of £41,106. Of the balance, £41,106 relates to unrestricted funds.

During this period, our service has been self-funding. For 2024-2025, our families pay a session fee, and this accounted for £41,106 of our funds.

### Reserves Policy

At the present time, the trustees consider the balance and future membership fees to be sufficient to carry on the current activities for 2025-2026.

### Plans for future development

Looking forward to 2025-2026, our top priorities are:

- Develop current service evaluation & capacity for improved learning outcomes
- Continue to strengthen our staff team and the development of our current training program & HR management
- Strengthening our communication with KASC families, encouraging more participation
- Continue to our commitment to developing our technology use for the service, team and young people

Approved by the trustees and signed on their behalf by:



Craig Masson  
KASC Chairperson

# FINANCIAL STATEMENTS