

INVERURIE OUT OF SCHOOL CLUB



Inverurie Out of School Club (SCIO)
SCO47820

Trustees' Annual Report

**From 1st September 2024 -
31st August 2025**

IOOSC Trustees' Annual Report

IOOSC charity trustees have the pleasure in presenting their report for the period 1st September 2024 until 31st August 2025.

Reference and Administration details

Charity name – Inverurie Out of School Club SCIO

Other names charity is known by – IOOSC

Registered charity number – SCO47820

Charity's principal address - Uryside School, Peregrine Drive, Inverurie AB51 6AS

Current charity trustees on date of approval of Trustees' Annual Report

Trustee Name	Office (if applicable)	Date acted (if not for whole year)
Neil Manson	Chairperson	
Lisa Coutts	Vice Chairperson	
Rebecca Harrison	Secretary	
Rebecca Harrison	Treasurer	
Sara Brodie		
Lauren Herd		
Lisa McWilliam		

Structure, Governance and Management

Type of governing document

IOOSC is governed by its Constitution.

Current constitution was approved and signed formally by charity trustees on the 22nd January 2018.

The Committee shall have the power on behalf of the club to raise, spend and hold funds, in a bank or otherwise which will properly further the aims of the club.

The organisation upon registration on the 11th October 2017 is a Scottish Charitable Incorporated Organisation (SCIO).

Trustee recruitment and appointment

Membership is open to any individual aged 16 or over who has an interest in the service provided by Inverurie Out of School Club.

Employees of the organisation are not eligible for membership.

Charity trustees meet at scheduled committee meetings spread across the year.

During this financial year 2024-2025, an AGM was held on 10th November 2025.

Charity trustees are elected at the Annual General meeting. There must be a minimum of 3 and a maximum of 16 charity trustees.

Objectives and Activities

Charitable purposes

IOOSC's purposes are to provide care and education of children between the ages of 4 and 16 in need of care during out of school hours and school holidays and to promote the provision of facilities for the recreation and leisure time occupation of such children in the interests of social welfare with the object of improving their conditions of life.

Summary of the main activities in relation to these objects

IOOSC provides high quality out of school care at an affordable cost.

IOOSC provides a safe and happy environment where children can learn and develop freely in a child centred environment under the supervision of highly motivated professional staff.

IOOSC is located at Uryside Primary School. IOOSC provides an after school club for children attending school and home time, with almost 3 hours of fun packed activities. After School – Monday to Friday from 3.15pm to 6.00pm.

The Holiday Club and In-service days - fills school holidays with activities and trips and takes away some of the stress for working parents who have to find childcare. Typically the club opens during all holidays with the exception of May Day and the Christmas / New Year period. The club has been able to run programmes for the

October 2024 holidays, the Easter 2025 holidays and the Summer 2025 holidays and an example of the programmes offered are presented below.

Week 1 7th-11th July		Mon 7th am. Arts and crafts morning. Messy play. Obstacle course. Tues 8th am. Nerf gun fun. Arts and crafts. Wed 9th am. Design your own T-shirt (bring an old plain t-shirt) Mini orienteering.	pm. Wii Just Dance. Table pong. Ice cream fruit smoothies pm. More nerf gun fun. Minecraft design competition. Who am I quiz. pm. Slime Water fight. Slip and slide water fun.	Week 4 28th-1st Aug		Mon 28th am. Mini orienteering. Pebble painting. Tues 29th am. Shorts and shades day. Make garlands. Limbo. Wed 30th All day trip	pm. Team games. Talent show. Chocolate crisps. pm. Sand and shell crafts. Guess the sea creature. Ice cream fruit smoothies.
	Thurs 10th All day trip Picnic at Haddo House £10 extra				A trip to Aden Country Park. £10 extra Thurs 31st am. Team games. Clay modelling. Riverside walk	pm. Tennis/badminton match. Natural material pictures.	
Week 2 14th- 18th July		Fri 11th am. Splatter painting and bubble painting. Basketball.	pm. Balloon fun and games. Lego races. Oreo cookies	Week 5 4th-8th Aug		Fri 1st am. Mario Kart racing. Team circuits.	pm. Balloon fun and games Glitter tattoos Bake cookies
		Mon 14th am. Clay modelling. Football tournament. Sidewalk chalk Tues 15th am. Skipping and jogging session. Make your own keyring.	pm. Team games. Make a windmill. Make fruit kebabs. pm. Junk modelling. Mario Kart racing. Make pizzas.			Mon 4th am. Build a cardboard town. Minecraft Competition. Tues 5th All day trip Duthie Park and Winter Gardens £10 extra	 pm. Rainbow rice pictures. Joke telling. Make us laugh. Make pizzas.
Week 3 21st-25th July		Wed 16th All day trip Stonehaven Play Park and Beach £10 extra		Week 6 11th- 15th Aug		Wed 6th am. Nerf gun fun Mini orienteering.	pm. Design a paper aeroplane. Best dance competition.
		Thurs 17th am. Jungle theme day. Animal mask designing. Animal quiz	pm. Jingles on fire. Sleeping lions. Guess the animal noise.			Thurs 7th am. Tin foil robot masks. Musical instruments. Parachute games	pm. Pool tournament. Splatter painting. Make ice cream fruit smoothies.
		Fri 18th am. Sports day races. Free painting and collage pictures.	pm. Marshmallow tower game Mini beast hunt. Design a beastie biscuit.			Fri 8th am. Tie Dye t-shirts (bring an old t-shirt) Design a Ninja.	pm. Wii sports competition General knowledge quiz. Jewellery making.
		Mon 21st am. Water fight. Slip and slide water fun. Clay modelling. Tues 22nd All day trip A visit to Hazelhead Park's Pets Corner followed by a picnic and a play in the large play area. £10 extra	pm. Prize bingo. Minecraft competition. Bake cup cakes			Mon 11th am. Outdoor games morning. Lego building competition. Tues 12th am. Hockey match. Design your own pencil case.	pm. Water fight. Slip and slide water fun.
		Wed 23rd am. Space themed day. Build space ships. Space quiz.	pm. Lego spaceship competition Design a planet. Pop rockets			Wed 13th All day trip Picnic at Den and the Glen £12 extra	
		Thurs 24th am. Handprint friendship trees. Outdoor 'hunt the tractor'	pm. Spider drive. Pool tournament. Mallow smores.			Thurs 14th am. Traditional sports day fun. T-shirt designing (bring an old t-shirt	pm. Disco afternoon and party games. Face paints and tattoos.

Parents have the freedom to send their children for ½ day or full day activities, half days are available between 8am to 1pm or 1pm to 6pm.

We are based within the Uryside Primary School campus and have access to a large room in which we can offer the children a range of activities, including games, toys, arts and crafts as well as games console for the older children. We also have access to an indoor games hall and a large outdoor play area.

IOOSC recognizes the importance of healthy nutrition for children and follow NHS Health Scotland's nutritional guidelines as written in "Setting the Table" (2014) & The Nutritional Requirements for Food & Drink in Schools (Scotland) Regulations 2020.

Children are provided each afternoon with a drink and a snack and it will be delivered in a calm, friendly setting. We promote independence by encouraging children to prepare their own snack and to clear away after themselves.

Children staying in the Club all day during Holiday Club and In-service days should bring a packed lunch with them. Breakfast/morning snack and afternoon snack is provided by Club during Holiday Club and In-service days.

Achievements and performance

Main achievements of the charity during the financial period

IOOSC had an unannounced inspection by the Care Inspectorate in August 2025, the main scoring that was received is extracted below:

In evaluating quality, we use a six point scale where 1 is unsatisfactory and 6 is excellent

How good is our care, play and learning?	4 - Good
How good is our setting?	4 - Good
How good is our leadership?	4 - Good
How good is our staff team?	5 - Very Good

Children can choose what they want to do out of the activities/games on offer. Staff will try to respond to requests from the children regarding activities such as arts and crafts, table games, sports, computing facilities, etc.

It is club policy for staff to monitor time spent by children on certain activities such as a maximum time of 20 minutes per computing facility to encourage variety and allow other children equal access.

A quiet area is provided for reading/homework.

Continuous feedback from parents and guardians is positive and we wish to remain successful to maintain our high standards as there are a few other after school and holiday club facilities available in Inverurie. All are more expensive and do not offer the range of activities that IOOSC currently provides.

Financial review

Our principal funding source is fee income and we accept all employers scheme childcare vouchers. We also can accept BACS Bank Transfer which has widened payment types for parents and guardians on comparison to previous years when this function of payment was unavailable.

Fee income from 1st September 2024 to 31st August 2025 was £113,516.68.

Our largest expenditure is wages. Our employer obligations to provide wages benchmarked against the other Out of School Clubs in Aberdeenshire and the National Minimum Wages and the provision of a NEST Workplace pension may mean rises in the future that will be monitored. Our total expenditure is £109,822.58 leaving a total of £3,694.10 of profit for the reporting period.

We continue to ensure that we are offering our services at fair market rates and as such we have been increasing our costs to offset the current higher cost base. As of time of writing, this is set at £15 / after school session.

Reserves Policy

Our normal Reserves policy is to maintain free reserves at a level roughly equivalent to three month's salary and normal running costs.

The Covid-19 pandemic had a negative impact on the club's finances. The club continues to recover from the pandemic period. The trustees believe that the club is now financially viable and we will work towards building back up our fund reserve as stated above to rebuild the reserve that was diminished during the pandemic.

Additional Information

We believe in providing high quality out of school care at an affordable cost within a safe, reliable and quality assured service.

A successful, sustainable Out of School Club is based simply on the principle of "Making Our Customers Happy". Our marketing strategy is based on our Service, our Product and our Price.

Declaration

Signed on behalf of the Charity Trustees.



PRINT NAME	Neil Manson
DESIGNATION	Chairperson
DATE	29/05/2025