

## REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31st MAY 2024

**Charity Number SC016220** 

## REPORT AND FINANCIAL STATEMENTS

# YEAR TO 31st MAY 2024

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## Report of the Master Court

and

## **Accounts for 2023-2024**

## MASTER COURT 2023-2024

Deacon Collector Late Deacon Late Collector

Masters



Quilter Cheviot, Delta House, 50 West Nile Street, Glasgow

Honorary Master

Clerk

Independent Examiner

**Investment Advisers** 

Bankers Bank of Scotland

Charity Number

SC016220

## HISTORICAL NOTES

The Incorporation of Cordiners in Glasgow is one of the Craft Guilds formed for mutual aid in the Middle Ages and still maintaining its original Charitable purposes.

Deacons to care for the poor had been nominated from the earliest time by the Church and when, in 1174, the Archbishop of Glasgow obtained from William the Lion a Charter making the settlement round the Cathedral a Bishop's Burgh, control of the trading privileges available went to the Deacon of each craft which accepted responsibility for its own poor.

The Cordiners were the Tanners, Curriers and Shoemakers who derived their title from the Old French "Courdouanier" meaning "of Cordova," then the source of the best leather - no doubt under the influence of the French and Flemish Craftsmen who came to Scotland to replace those "slane in wars".

The Minute Book of 1550 shows that the Craft was by then appointing its own Deacon, controlling entry to the trade by apprenticeship and essaye, allotting the booths in the Market, supervising the quality and origin of the wares sold therein, and applying the fines, entry money and subscriptions for the benefit of the poor, all "according to the ancient custom".

This position was established formally in 1558 by Seal of Cause from the Town Council, which was confirmed by the Archbishop. When the latter fled after the Reformation the Incorporation secured a further Charter from the new Town Council in 1569, and in 1919 was honoured by reincorporation by Royal Charter. The Royal Charter was amended in 2006 to permit the admission of women to the Craft.

In 1605, the Incorporation participated in forming the Trades House on which it is represented by the Deacon, Collector, Late Deacon, Late Collector and two additional Masters.

The exclusive privileges protecting the Craftsmen of one Burgh from those of another were abolished and the political power of the Crafts was diminished by the Reform Acts of the early Nineteenth Century. The Industrial Revolution destroyed training by apprenticeship and admission by essaye. The Incorporation having thus lost its main source of revenue opened its membership to all who could qualify as Freemen of the City and continued and extended its original purpose of taking personal interest in and providing assistance to those in need.

## STATEMENT OF OBJECTIVES

The affairs of the Craft are managed and administered by a governing body known as the Master Court who act under the Royal Charter of Incorporation of 1919, as amended by Supplementary Royal Charter of 2006 (permitting the admission of women to membership of the Craft). The members of the 2023/2024 Master Court were elected at the Choosing Meeting of the Incorporation held on 22<sup>nd</sup> September 2023.

The objects of the Incorporation are principally the provision of support to members, their widows, widowers and dependents, the furtherance of the Leather Industry and trade education, the good of the community in Glasgow and the advance of appropriate charitable causes.

Under the 1919 Royal Charter -

George the V. by the Grace of God......

"AND WE DO DECLARE the objects and purposes of The Incorporation to be:-

To create a deeper interest among the inhabitants of Glasgow in the work of The Incorporation......

To grant.....relief and suitable provision to deserving members of the Incorporation their widows and children......

To advance and improve technical education knowledge and skill and scientific research in all matters relating to the leather trades and industries......"

## **DEACONS FROM 1946 TO DATE**



## **TIMETABLE OF MASTER COURT MEETINGS FOR 2024/2025**

**Annual Meeting** 

Friday, 20th September 2024, at 8.45 am

Trades Hall.

Master Court Meeting

Wednesday, 2<sup>nd</sup> October 2024, at 6.00 pm

Trades Hall.

Master Court Meeting

Tuesday, 10th December 2024, at 6.00 pm

Trades Hall.

Annual Dinner

Friday, 7th February 2025, at 6.00 for 6.30 pm

Trades Hall.

Master Court Meeting

Thursday, 6<sup>th</sup> March 2025, at 6.00 pm

Trades Hall.

Master Court Meeting

Wednesday, 7th May 2025, at 6.00 pm

Trades Hall.

Master Court Meeting

Thursday, 7th August 2025, at 6.00 pm

Trades Hall.

## **MEMBERSHIP ROLL**

Craftsmen are requested to assist the Clerk in keeping the Membership Roll and correspondence lists up to date by intimating to him: -

- 1 Any change of address or email address.
- 2 The address of any Member who wishes to receive circulars but is not receiving them
- If any Member does <u>not</u> wish to receive intimation of Quarterly Meetings, Social Events or Competitions to save printing, posting and administration costs.

Intimation of the Annual Meeting will always be sent.

## JOINING THE INCORPORATION

New members, both ladies and gentlemen, are very welcome.

Applicants may apply to join either:-

At the Near Hand if they are a child, son in law or daughter in law of present or late members,

or

At the Far Hand if they have no such previous connection.

There are three stages involved in joining:-

- Burgess Ticket Applicants should have a Burgess Ticket from Glasgow City Council or any of its predecessors and so be a Burgess and Guild Brother of the City of Glasgow of Craft Rank. The cost is £30 for both Near Hand and Far Hand applications. Members of any of the other Crafts forming The Trades House will already have a Burgess Ticket and need not apply again.
- 2 <u>Trades House Matriculation</u> Applicants require to Matriculate with the Trades House, which costs £25.
- 3 Entry Money The dues of membership for the Craft itself are presently:-

Near Hand If under 25 years of age, £20, otherwise £40.

Far Hand If under 18 years of age, £30, otherwise £80.

Entry Monies for applicants outwith these parameters are at the discretion of the Master Court.

The Clerk will be pleased to supply Application Forms and process all stages on behalf of any applicant. Membership is for life, and there are no annual subscriptions.

## REPORT OF THE TRUSTEES

The Trustees have pleasure in submitting their Report for 2023/2024. The Incorporation, which dates from at least 1550, is now established by Royal Charter, granted in 1919, as amended by Supplementary Royal Charter of 2006 (permitting the admission of women to membership of the Craft), and is recognised by the Office of the Scottish Charity Regulator as a charity under Scottish Charity Number SC016220. The Trustees are the members of the Master Court.

## 1. OBJECTIVES AND ACTIVITIES

The objectives of the Incorporation are:

- To provide financial assistance for members and certain relatives of members.
- To promote education and craftsmanship in the traditional activities of the Craft.
- To consider requests from good causes, particularly within the City of Glasgow. In addition to its Charitable work the Master Court is responsible for maintaining and upholding the Traditions of the Craft.

## 2. ACHIEVEMENTS AND PERFORMANCE

The Master Court are satisfied with the achievements of the Craft during the year. Income levels were, when combined with income reserves, sufficient to meet the ongoing costs of the Craft and also give additional support to various grantees and projects throughout the year.

## 3. STRUCTURE, GOVERNANCE AND MANAGEMENT

The affairs of the Incorporation are managed by the Master Court. The Master Court meets five times throughout the year. At these meetings the Master Court agrees the broad strategy and areas of activity. In addition there is the Annual General Meeting for all members. The day to day administration of the Incorporation is delegated to the Clerk.

## 4. MEMBERSHIP

There were three new members admitted during the year.

### 5. ACCOUNTS

The Accounts for the year ended 31<sup>st</sup> May 2024 follow on pages 13 to 19. The total revenue from all funds was £47,784 (2023- £58,900). Total investment income increased by £1,335 (2023 - increased by £1,637) when compared to the prior year, which follows a sustained improvement in investment income after the Covid-19 pandemic. The total charitable activity expenditure was £45,828 (2023 - £53,726).

The Accounts show a net deficit of income over expenditure of £6,319. This deficit is then set against gains on disposal and revaluations of investments of £79,392, resulting in a net gain for the year of £73,073 (2023 – loss of £54,337).

## 6. GRANTS

During the period the Master Court disbursed £830 in cash and kind to assist Widows and relatives of Members each according to their needs as ascertained by personal visits by Members of the Court supplemented by reports from our Social Worker. In the course of the period one individual was a regular recipient, with a quarterly grant of £200.

## 7. SPECIAL FUNDS

Members are invited to contribute to the following funds, and to inform the Clerk of any Member, Member's Widow or Widower, or Member's Daughter or Son who might qualify for assistance from them.

### The Clerk's Fund

a former Clerk of the Incorporation, bequeathed £500 to help descendants of members who, under the Bye-Laws, would not be qualified to receive assistance. The investments held by the fund amount to £32,938.

## James Gebbie Bequest

a Member, bequeathed sums to help pensioners, shoemakers preferred. The investments held by the fund amount to £33,224.

### The Goudie Box

The Goudie Box is available at all Meetings of the Craft or the Master Court to receive donations from which the Deacon continues to make grants in cases of distress.

## 8. CHARITIES

Mindful of the needs of others, the Master Court made payments of £27,140 to Charitable Institutions, the majority of which was spent on the Incorporation's Body & Sole initiative, which provides sports and vocational footwear to some of the neediest children throughout Glasgow.

## 9. INVESTMENT POLICY

In accordance with the Royal Charter, the Trustees have the power to invest in such stocks, shares, investments and property as they see fit. The policy is to follow a medium to high risk investment strategy based on a combination of income and capital growth. This policy was adhered to during the period to 31<sup>st</sup> May 2024.

## 10. RESERVES

The Trustees' policy is to hold a level of reserves at least sufficient to meet the Craft's annual running costs. Unrestricted funds were maintained above this level throughout the year thereby enabling the Trustees to respond to support needs should they arise.

### 11. RISKS

The Trustees have assessed the main risks to which the Craft is exposed, in particular those related to the operations and finances of the Craft, and are satisfied that adequate controls are in place to mitigate exposure to the main risks. The principal risk is injudicious investment of the Craft's funds. This is guarded against by invariably taking professional stockbroking advice on acquisitions and disposals.

The Master Court continues to consider the impact of the Covid-19 pandemic on the Incorporation. The investment portfolio recovered well after being negatively impacted, but the market has continued to undergo difficult and fluctuating conditions. Going forward it is thought that investment income will continue to rise as companies increase the level of their dividends. It is not known exactly what the long term impact on the Incorporation's income will be, but the Incorporation has sufficient cash reserves and the Master Court consider that this will allow it to meet its anticipated future charitable activities.

## 12. ANNUAL DINNER

The Annual Dinner of the Incorporation was held with great success on Friday 2<sup>nd</sup> February 2024. Guest speakers were and Members are invited to note that this most enjoyable function will be held again next year in The Trades Hall, on Friday, 7<sup>th</sup> February 2025.

## 13. LONDON LIVERY COMPANIES AND GUILDS

During the year liaison was maintained with our reciprocal London Livery Companies and Guilds, with the Company of Cordwainers of the City of York and with the Shoemakers of Basel. It is hoped that the usual visits to London, York and Basel will continue during the course of the coming year.

## 14. TRADES HOUSE COMPETITIONS

Each year Members of the Craft seek to participate in the Angling, Curling and Golf competitions held under the auspices of the Trades House. Members, of all abilities, interested in participating are warmly invited to contact the Clerk.



6<sup>th</sup> September 2024

## ACCOUNTS FOR THE YEAR ENDED 31ST MAY 2024

### STATEMENT OF TRUSTEES' RESPONSIBILITIES

## Master Court (the Trustees) Responsibilities in relation to the financial statements

The Trustees are responsible for preparing a Trustee's annual report and financial statements in accordance with applicable Law and United Kingdom Accounting Standards (UK Generally Accepted Accounting Practice).

The Law applicable to charities in Scotland requires the Charity Trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources, of the Charity for that period. In preparing the financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the applicable Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any
  material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and to enable them to ensure that the financial statements comply with the Charities and Trustee Investment (Scotland) Act 2005, the Charity Accounts (Scotland) Regulations 2006 (as amended), and the provisions of the Trust deed. They are also responsible for safeguarding the assets of the Charity and taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the Charity and financial information where it is included on the Charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by the Master Court and signed on their behalf by

## Independent Examiner's Report to the Trustees of The Incorporation of Cordiners

I report on the accounts of the charity for the year ended 31 May 2024 which are set out on pages 13 to 19.

## Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

## Basis of Independent Examiner's Statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

## **Independent Examiner's Statement**

In the course of my examination, no matter has come to my attention

- 1. which gives me reasonable cause to believe that in any material respect the requirements:-
  - to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
  - to prepare accounts which accord with the accounting records and comply with Regulation 8 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



# Incorporation of Cordiners in Glasgow Statement of Financial Activities (Incorporating income and expenditure account) for the year ended 31st May 2024

	Notes	Unrestricted Funds General £	Restricted Funds Other	2024 Total	2023 Total
Income and Endownments from:				120020-200	2121 212121
Voluntary income	2	9,340	170	9,340	21,803
Charitable activities	3	6,024	-	6,024	6,012
Investments	4	30,326	2,094	32,420	31,085
Total		45,690	2,094	47,784	58,900
Expenditure on: Raising funds	7	5,375	-	5,375	5,577
Charitable activities	5	45,828	-	45,828	53,726
Other	6	2,900		2,900	2,870
Total	· ·	54,103		54,103	62,173
I otal		37,103		34,103	02,173
Net gains/(losses) on investments	8	79,224	168	79,392	(51,064)
Net income/(expenditure)		70,811	2,262	73,073	(54,337)
Transfers between funds	14	2,262	(2,262)	-	-
Net movement in funds		73,073	0	73,073	(54,337)
Reconciliation of funds Total funds brought forward		908,368	68,169	976,537	1,030,874
Total funds carried forward		981,441	68,169	1,049,610	976,537

The notes on pages 15 to 19 form an integral part of these financial statements

# Incorporation of Cordiners in Glasgow Balance Sheet as at 31st May 2024

		2024		2023	
	Notes	£	£	£	£
Fixed assets Insignia of office Investments	9 10	8,073 964,582	972,655	8,073 875,278	883,351
Current assets Debtors Short term deposits	11	2,269 78,575 80,844		2,224 94,122 96,346	
Liabilities Creditors falling due within one year	12	3,889		3,160	
Net current assets		-	76,955 1,049,610	-	93,186 976,537
Net Assets		-	1,049,610	-	976,537
Funds of the charity					
Unrestricted funds	14		981,441		908,368
Restricted funds	14		1,049,610	-	68,169 976,537

These financial statements were approved by the Trustees and signed on their behalf by:-



The notes on pages 15 to 19 form an integral part of these financial statements

#### 1. Accounting Policies

#### 1.1 Basis for Accounting

The financial statements have been prepared in accordance with Financial Reporting Standard 102, as issued by the Financial Reporting Council (effective 1 January 2016) ("FRS 102"), the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended).

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to the accounts.

The charity meets the definition of a public benefit entity under FRS 102.

All figures reported in the financial statements are in pounds sterling.

The Master Court considers that there are no material uncertainties about the Incorporation's ability to continue as a going concern.

#### 1.2 Incom

Voluntary income including donations, gifts and legacies that provide core funding or are of general nature are recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability. Such income is only deferred when the donor specifies that the grant or donation must only be used in future accounting periods, or when the donor has imposed conditions which must be met before the charity has unconditional entitlement.

Income from investments is included in the year in which it is receivable.

#### 1.3 Expenditure

Expenditure is recognised on an accruals basis when a liability is incurred. The Incorporation is not VAT registered and accordingly expenditure is shown gross of irrecoverable VAT.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those incurred in the governance of the charity and its assets and are primarily associated with constitutional and statutory requirements.

#### 1.4 Fixed assets

Fixed asset investments are stated at market value at the balance sheet date. The statement of financial activities includes net gains and losses arising on revaluation and disposals throughout the year.

Insignia and plates are included at cost and no depreciation has been provided. The Master Court considers that these are best represented at cost.

The charity does not acquire put options, derivatives or other complex financial instruments. The main form of financial risk faced by the charity is that of volatility in equity markets and investment markets due to wider economic conditions, the attitude of investors to investment risk, and changes in sentiment concerning equities and within particular sectors or sub sectors.

### 1.5 Realised gains and losses

All gains and losses are taken to the statement of financial activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and their opening carrying value or their purchase value if acquired subsequent to the first day of the financial year. Unrealised gains and losses are calculated as the difference between thew fair value at the year end and their carrying value. Realised and unrealised gains and losses are combined in the Statement of Financial Activities.

#### 1.5 Fund structure

Unrestricted income funds comprise those funds which the trustees are free to use for any purpose in furtherance of the charitable objects.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor or trust deed. Further details of each restricted fund are disclosed in note 14.

#### 1.6 Allocation of support costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back office costs, finance, personnel, payroll and governance costs which support the charity's programmes and activities. These costs have been allocated to expenditure on charitable activities.

#### 1.7 Debtors

Trade and other debtors are recognised at the settlement amount due after any discount offered. Prepayments are valued at the amount prepaid net of any discounts due.

### 1.8 Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

#### 1.9 Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any discounts due.

2.	Charitable activities income		
		2024	2023
	D	£	£ 21,803
	Donations	9,340	21,803
3.	Charitable activities income		
		2024	2023
		£	£
	Annual dinner income	4,078	4,665
	Box opening	1,125	420
	Heraldry lecture	-	350
	Entry monies	257 564	312 265
	Sundry income	6,024	6,012
		0,024	0,012
4.	Investments	2024	2023
		£	£
	Dividends received	32,318	30,641
	Bank Interest	102	444
	Dunk interest	32,420	31,085
	The investment income above includes £2,094 (2023 - £2,006	) that relates to restricted f	funds.
5.	Charitable activities expenditure		
	C.m. man and man and an	2024	2023
		£	£
	Educational Grants	2,000	2,000
	Grants payable	830	850
	Clerk's fees	6,120	6,235
	less - allocated to Governance Costs	(2,000)	(2,000)
	Stationery, postage and sundries	1,295	290 34,362
	Charitable donations	27,140 770	710
	Share of social worker salary Insurance	686	666
	Craft functions and Master Court expenses	5,831	7,677
	Contribution to Trades Hall Trust	3,156	2,936
		45,828	53,726
	Grants payable comprise of grants payable to individuals of a		
	All grants were awarded in furtherance of the objects of the o	charity.	
	Included within Craft functions and Master Court Expenses:-		2222
		2024	2023
	Dinner Costs less Sponsorship	4,078	5,328
6	Other expenditure		
		2024	2023
		£	£
	Independent examination	900	870
	Proportion of Clerk's fee	2,000	2,000
		2,900	2,870
7	Raising funds		
		2024	2023
		£	£
	Investment management costs	5,375	5,577

## 8 Gains/(losses) on investment assets

	2024	2023
	£	£
Realised Gain/(loss) on sale of investments	973	(2,815)
Unrealised gain/(loss) on sale of investments	78,577	(48,249)
Security and territory and the Commission of the	79,550	(51,064)

## 9 Tangible fixed assets

The incorporation owns various ceremonial items which are stated in the accounts at original cost. These assets were mainly gifted to the Incorporation, and any additional costs relating to them have been written off over the years. These items have been stated at original cost because in the opinion of the Trustees the cost of professionally valuing them each year to include current value in the accounts outweighs the benefits to the users of the accounts.

### 10 Fixed asset investments - Listed investments

	Unrestricted	Restricted	
	funds	funds	Total
	£	£	£
Valuation			
At 1 June 2023	808,261	67,017	875,278
Additions	45,829	4,083	49,912
Disposals	(34,827)	(4,358)	(39,185)
Revaluations	78,419	158	78,577
At 31 May 2024	897,682	66,900	964,582
Additions in the year amounted to £	49,912 (2023 -£53,756)		
Market value at year end			
		2024	2023
Investments listed on a recognised sheld in common investment funds,		£	£
investment companies, unit trusts o	r other collective		
investment schemes Total		964,582 964,582	875,278 875,278
Material investment holdings			
The following holding represents malue of the charity's investments.	nore than 5% of the total	2024 £	2023 £
Murray International Trust		45,136	55,817 17

12

13

	2024 £	2023 £
Prepayments and sundry debtors	2,269	2,224
Creditors amounts falling due within one year		
	2024 £	2023 £
Accruals and deferred income	3,000	3,160

## Trustees' Emoluments

is a trustee of the charity and is also an employee of Quiliter & Co Limited which manages the charity's fixed assets investments. Fees paid during the year for their services amounted to £5,375 (2023 - £5,557).

During the year no trustees received any remuneration or reimbursement of expenses (2023-£nil).

## 14 Analysis of net movements between funds

	Unrestricted	Restricted	Restricted	
Balance at 1 June 2023	General Fund £ 908,845	Clerks Fund £ 32,869	Gebbie Bequest £ 34,823	Total £ 976,537
Net (outgoing)/incoming resources before transfers and investment gains	(5,691)	953	1,053	(3,685)
Transfers between funds	2,262	(1,052)	(1,431)	(221)
Net gains/losses on sales of investments	(2,524)	168	(291)	(2,647)
Unrealised gains / (losses) gains on revaluation of investments	79,308	0	(930)	79,308
Balance at 31 May 2024	982,200	32,938	33,224	1,049,610
Represented by:				
Insignia	8,073	-	-	8,073
Investments	891,844	38,420	33,070	964,582
Net current assets	82,283	(5,482)	154	76,955
	982,200	32,938	33,224	1,049,610

## Restricted funds

## The Clerk's Fund

former Clerk of the Incorporation, bequeathed £500 to help descendants of members who, under the Bye-Laws, would not be qualified to receive assistance. The Master Court treats the capital of this fund as restricted, and the income as unrestricted.

## James Gebbie Bequest

a Member, bequeathed sums to help pensioners, shoemakers preferred. The Master Court treats the capital of this fund as restricted, and the income as unrestricted.

## **Unrestricted Funds**

Unrestricted funds are funds where there are no conditions which have been set down by the fund provider on their use.