



Hillbank Church

Scottish Charity Number SC010761

Trustees' Annual Report and Accounts

For the year ended 31 December 2024

Hillbank Church

Trustees' Annual Report and Accounts for the year ended 31 December 2024

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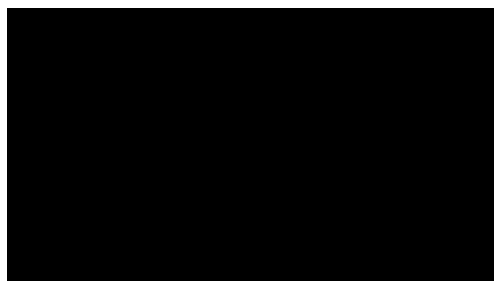
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Information

Trustees



Secretary

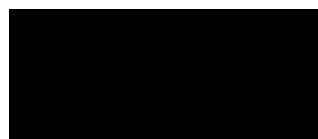
Address



Scottish Charities Number

SC 010761

Independent Examiner



Bankers

TSB

Hillbank Church

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Structure, Governance and Management

Hillbank Church is governed by a Trust Deed dated 27th June 1927 under which Trustees are appointed from time to time. The Trust Deed requires at least 3 Trustees to hold office.

Trustees are appointed from the church membership having regard to their expertise and professional background. New Trustees are appointed at the Annual General Meeting or exceptionally at Special Meetings of the church, upon the requisite notice being given as required by the Trust Deed.

New Trustees appointed are provided with a copy of the Trust Deed, appraised of their responsibilities and guided by other Trustees as appropriate.

The Trustees take an overview to ensure that the requirements of the Trust Deed and relevant regulatory legislation etc. are being adhered to, but the oversight and administration of the church are the respective responsibilities of the Elders and Deacons. Elders are responsible for the affairs of the church and for the spiritual and pastoral care of those who meet within the church. Deacons are responsible for the day to day running of the church. The finances of the church are overseen by an Elder and at least one other church member, acting as joint Treasurers.

The Trustees, along with the Elders and Deacons, continue to monitor the building to ensure that it is fit for purpose taking account of fire and other health and safety matters. Child protection is taken seriously, and a Child Protection Policy has been established and Disclosures are sought for those wishing to work with children.

The Trustees did not receive any remuneration or expenses during the year.

Objectives and Activities

The purpose of Hillbank Church is to meet for worship and arrange activities for the promotion of the Christian faith which includes direct support to individuals and communities in and around the Hilltown area of Dundee.

In addition, the church takes an interest in, and supports, activities undertaken by others – whether local, national, or overseas to promote the Christian faith and to meet the social need. Donations thus made are shown in the financial statements.

The Sunday Family Service continues to be shown online using our You Tube channel. Our main weekly services consist of the following:

Sunday mornings: Communion Service followed by Family Service plus Sunday Club for children.

Sunday or Monday Evenings: Bible Teaching or Group Bible Studies

Wednesday Evenings: Prayer and Ministry.

In addition to the weekly church meetings, we hold a Children's Club 'Globetrotters', during school term times, providing a mix of spiritual and practical activities for primary school age children. There is a Young Adults Group, a 'One Way' group catering for those from secondary 3 upwards, and a '712' club catering for the needs of the primary 6 to secondary 2 age group.

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Objectives and Activities (continued)

Other social and community activities include –

An occasional meeting for Senior Citizens to enjoy fellowship called "Kettles On"

Several children at the local primary school were given one to one mentoring once a week in conjunction with an organisation called "Transforming lives for Good"

Participating in various events at the local primary school.

Children's Holiday Clubs and a residential holiday ('Camp').

Food hampers were prepared and given to needy families identified by the local school at Christmas and Easter.

The church supports work amongst the homeless and substance abusers/addicts primarily through Eagles Wings, Parish Nursing and the Reconnection Project, all registered charities. Contact with the nearby Lily Walker reception centre for the homeless was maintained with some practical support being given.

Regular visits have been made to the custody unit called the Bella Centre meeting long term prisoners nearing the end of their sentence.

The full time **Community Outreach Worker** (appointed full-time in 2012) has the following remit -

Community

To develop links with Community Organisations, including schools, especially in the Hillbank and Hilltown areas.

To develop a follow up programme amongst individuals attending public services of the church, coordinate the contacts made with such individuals and to participate in the programme.

To coordinate visitation in the local community.

To attend planning meetings of activities in the local community and decide, in consultation with the Elders, where the church can be usefully involved.

To build up relationships with the various community care bodies as appropriate.

Evangelism

To develop links with community organisations, including schools, especially in the Hillbank and Hilltown areas.

To motivate existing church members to participate in current and new evangelistic activities.

Other Church Activities

To assist where appropriate in the main activities of the church.

To be involved in planning and working alongside the currently appointed leadership of the young people's and children's work including the Globetrotters Camp and Clubs, One Way youth work, Searchers and Sunday Club work.

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Objectives and Activities (continued)

Development

A programme to develop the church was commenced in 2016. Phase 1 was completed in 2017 and Phase 2 was completed in 2019.

Phase 3 has started in 2025 and further development will be undertaken as and when funds allow.

Strategic Review

The Church continues to undertake a strategic review of all its activities with a view to helping each member of the Church to improve their discipleship qualities.

Financial Review

The accounts for the financial year 2024 have been drawn up having regard to the Charities Accounts (Scotland) Regulations 2006. The accounts have been drawn up on a receipts and payments basis.

Throughout the year the finances of the church were organised into 4 funds – General, Missionary, Community Outreach Worker, and a Building Development Fund.

Systems are in place to ensure propriety of accounting for freewill offerings, ongoing disbursements and the periodic reporting to Elders and Deacons.

The Accounts have been examined by an Independent Examiner and their Report is attached to these Financial Statements.

Hillbank Church

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Financial Review (Continued)

The closing balances on the funds as detailed on page 7 were as follows:

	<u>2024</u>	<u>2023</u>
General Fund	£ 20,926	£ 14,013
Building Fund	£ 2,881	£ 359
Missionary Fund	£ 577	£ -33
Full Time Workers Fund	£ 19,746	£ 20,288
TOTAL	£ 44,131	£ 34,627

Reserves

Unrestricted Funds

The General Fund is the main account of the church. Activities and giving are regulated in view of freewill offerings available.

The primary purpose of the Building Fund is to allow money to be put aside for the redevelopment proposals, although, if necessary, it could be used for any significant building-related expense of maintaining the existing building.

Restricted Funds

The Community Outreach Worker was appointed in 2012, partly financed by a Grant from The Laing Trust for a period of 5 years and partly from members of the church. Payments from the fund are primarily salary and training and travelling costs. Given the significant costs involved with this post and the ending of the grant from the Laing Trust, it is not proposed to set any specific target for the balance on the Community Outreach Worker Fund. The fund will continue to be kept under review.

The Missionary Fund is used for donations to specific individuals/organisations, which can be supplemented from the General Fund.

Approved by the Trustees and signed on their behalf:

Date -----

Hillbank Church

Trustees' Annual Report and Accounts for the year ended 31 December 2024

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Approved by the Trustees and signed on their behalf:



Hillbank Church

Trustees' Annual Report and Accounts for the year ended 31 December 2024

Receipts and Payments Account for the year ended 31 December 2024

	Notes	<u>Unrestricted Funds</u>		<u>Restricted Funds</u>		Total	2023
		General Fund	Building Fund	Missionary Fund	Community Outreach Worker		
		£	£	£	£	£	
Receipts							
Donations — non-Gift Aid		18,715	1,530	1,340	4,310	25,895	21,580
Donations — Gift Aid		27,034	4,415	8,065	21,570	61,084	60,240
Bank Interest		158			251	409	312
Camp/Church Weekend	1	5,230				5,230	4,394
Gift Aid Rebate		7,326	1,815	1,770	5,626	16,537	13,483
Legacies	1	15,000				15,000	2,000
Total Receipts		73,463	7,760	11,175	31,757	124,155	102,009
Payments							
Property Costs	2	17,920				17,920	20,300
Charitable Activities	3	25,948			33,299	59,247	54,139
Gifts and Donations	4	17,823		10,565		28,388	30,573
Governance Costs	6	760				760	400
Loan Repayments	8		6,237			6,237	6,110
		62,451	6,237	10,565	33,299	112,552	111,522
Payments relating to assets							
Purchase of Assets	7	2,099				2,099	0
		2,099	0	0	0	2,099	0
Total Payments		64,550	6,237	10,565	33,299	114,651	111,522
Surplus/Deficit for year		8,913	1,523	610	-1,542	9,504	-9,513

The Notes on pages 8 to 10 form an integral part of these accounts.

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Trustees' Annual Report and Accounts
for the year ended 31 December 2024

Statement of Balances as at 31 December 2024

<u>Fund Balances</u>	Unrestricted Funds		Restricted Funds			
	General Fund	Building Fund	Missionary Fund	Community Outreach Worker		
	£	£	£	£	Total	2023
Balance 1 Jan 2024	14,013	358	-33	20,288	34,627	44,140
Surplus/(Deficit) for year	8,913	1,523	610	-1,542	9,504	-9,513
Transfers in year (net)	-2,000	1,000		1,000	0	0
Balance 31 Dec 2024	20,926	2,881	577	19,746	44,131	34,627

Statement of Cash and Bank Balances as at 31 December 2024

	2024	2023
	£	£
Cash	109	63
Bank Current Accounts	12,457	9,033
Bank Savings Accounts	31,565	25,530
Total Bank and Cash	44,131	34,627

Fixed Assets

Building	Building Fund	Furniture and Fittings, Equipment etc.	Gen/Bldg Fund	FTW Fund
	£		£	£
Valuation at 31 Dec 2005	150,000	Cost -		
Cost – 2017 to 2024	137,879	Cost – 2005 to 2024	70,174	839
Buildings at Cost	287,879	Equipment at cost	70,174	839

Other Assets

Gift Aid Reclaim. The last claim included in the accounts was up to the end of June 2024. The claim for the period to 31 December 2024 has still to be received.

Approved by the Trustees and signed on their behalf:

.....

Date

Hillbank Church
Trustees' Annual Report and Accounts
for the year ended 31 December 2024

Statement of Balances as at 31 December 2024

Fund Balances	Unrestricted Funds		Restricted Funds			
	General Fund	Building Fund	Missionary Fund	Community Outreach		
				Worker		
				Total	2023	
	£	£	£	£	£	£
Balance 1 Jan 2024	14,013	358	-33	20,288	34,627	44,140
Surplus/(Deficit) for year	8,913	1,523	610	-1,542	9,504	-9,513
Transfers in year (net)	-2,000	1,000		1,000	0	0
Balance 31 Dec 2024	20,926	2,881	577	19,746	44,131	34,627

Statement of Cash and Bank Balances as at 31 December 2024

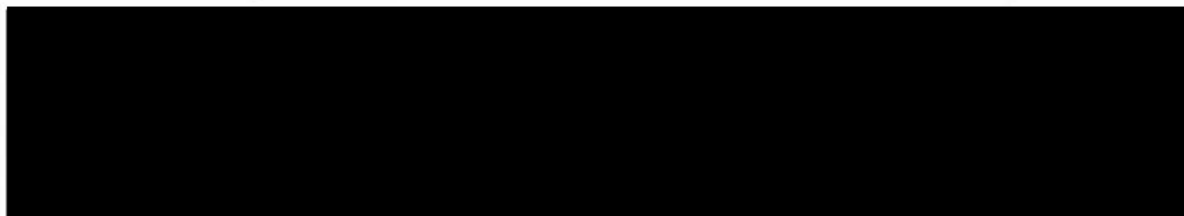
	2024	2023
	£	£
Cash	109	63
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Notes

1. Grants Received and Other Income

Camp, Church Weekend 5,230

Fees and Donations received to offset the costs of these functions.

Legacies and Gifts 15,000

Legacies were received from the late [REDACTED].

2. Property Costs	2024	2023
<u>General Fund</u>	£	£
-		
Property Maintenance	3,886	2,967
Electricity	3,004	3,850
Gas	7,804	10,465
Water	0	0
Insurance	2,347	2,193
Phone and WiFi	879	825
Total Property Costs	17,920	20,300

2. Property Costs	2024	2023
<u>Building Fund</u>	£	£
-	0	0
Total Property Costs	0	0

3. Charitable Activities	2024	2023	Community Outreach Worker Fund	2024	2023
<u>General Fund</u>	£	£		£	£
-					
Youth Work	728	1,871	[REDACTED]		
Outreach	2,000	951	Salary	32,273	29,666
Church Weekend, Camp and BBQ	5,132	5,369	Pension	1,026	994
Catering and Kitchen Supplies	909	356	Training	0	90
Books and Study Materials	845	690		33,299	30,750
Printing and Stationery	365	0			
Equipment Repairs	370	1,133	[REDACTED]		
Licences and Subscriptions	1,546	1,201	Support	0	6000
TLG	1,045	1140	(see General Fund)		
Support and Gifts (Note 5)	12,715	0	[REDACTED]		
Miscellaneous	293	2177	Support	0	2,500
			(see General Fund)		
Total Charitable Activities	25,948	14,889	Total	33,299	39,250

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Notes (Continued)

4. Gifts and Donations			
Funds Taken From	2024		2023
	General	Mission	
	£	£	£
			1,050
	300		300
			450
			100
			200
	500		
	4,699		3,600
	225	775	1,000
			300
	200		
	500		300
	175	805	
	600		1,800
			300
			300
	2,600		2,400
			1,000
		700	
			500
	400		1,000
	880	2,950	4,540
	300		
			200

Funds Taken From	2024		2023
	General	Mission	
	£	£	£
	425		1,100
			250
	230	770	1,000
	1,020	730	1,400
			500
	70	730	1,000
	200		
	300		
	180	820	
			300
			100
	476		183
	323		300
	300		
	200		
			500
	400		1,000
			200
			1,000
	1,000	1,055	
	300		400
	250		500
			500
	770	730	1000
		500	
TOTAL	17,823	10,565	30,573

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5. Support and gifts

The following received regular support throughout the year –

	2024	2023
	£	£
	4,000	6,000
	6,000	2,500
	1,200	0
	750	0
	500	0
TOTAL	12,450	8,500

6. Governance

Includes £400 to the Independent Examiner for 2022, who received a gift voucher for their services.
The 2023 Independent Examiner was paid £ 360 on invoice.

7. Assets

Fixed Assets purchased in the year include £1,838 for a new TV and fittings, £50 for a lectern and £209 for new microphones and cables.

8 Liability – Stewardship Loan

Stewardship Loan	£	2023 £
Balance at 1 January 2024	15,383	20,655
Repaid in Year	(6,237)	(6,109)
Interest charged in year	<u>1,569</u>	<u>837</u>
Balance as at 31 December 2024	<u>10,714</u>	<u>15,383</u>

The loan was arranged to partly finance the first phase of the building redevelopment.


The loan is payable in monthly instalments over 15 years.

The present monthly repayment is £ 520.

The Loan was paid off in 2025 following the receipt of a gift for that purpose.

OSCr

Office of the Scottish Charity Regulator

		Independent examiner's report on the accounts						v2	
Report to the trustees/members of	Hillbank Church								
Registered charity number	SC010761								
On the accounts of the charity for the period	Period start date Day Month Year 01 01 2024						Period end date Day Month Year 31 12 2024		
Set out on pages	01 to 10						(remember to include the page numbers of additional sheets)		
Respective responsibilities of trustees and examiner	<p>The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.</p>								
Basis of independent examiner's statement	<p>My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.</p>								
Independent examiner's statement	<p>In the course of my examination, no matter has come to my attention</p> <ol style="list-style-type: none"> which gives me reasonable cause to believe that in any material respect the requirements: <ul style="list-style-type: none"> to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations have not been met, or to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached. 								
Signed:							Date: 28/04/2025		
Name:									
Relevant professional qualification(s) or body (if any):									
Address:									