

## Secretary's Report 2022-23

During this year Hayfield Community Centre Management continued to maintain Hayfield Community Centre as a venue for educational and recreational activities in an area in Scotland's 15% most deprived according to SIMD and 5% most deprived in education (SIMD 2012).

Amongst these were the continuation of the community garden cared for by our Community Gardener and open to the community to sit in and enjoy, for children to play in the Fairy Maze and families to grow fruit and veg in the raised beds.

Also continuing were the weekly Tuesday Lunch Club for those with additional support needs and their carers, run by volunteers, and the weekly Parent & Child Group, also volunteer-led, for babies and pre-school children with their family carers, a noisy, happy group mostly leaving nowadays at 2 and a half years old for a nursery place.

In addition the Church of Christ meeting in the Centre every week for worship maintains a weekly Youth Club for older children from the community around the Centre.

A major feature this year has been the successful development of the weekly [Community Cafe@Hayfield](#), designed to reduce social isolation, improve mental health and provide a tasty 3-course meal at affordable cost – 50p per course – as encouragement to come out to the Centre and meet up with others. Some 80 – 100 meals are served each Wednesday, prepared on the premises by our team of volunteer cooks.

Hires of the premises to other groups and for children's birthday parties have largely recovered this year from the effects of lockdown and Covid restrictions but fuel costs have more than doubled and several items with Health & Safety implications have required expenditure – two new fridges and a freezer, essential for the cafe. A new projector and screen were also added, funded by donations from the Church of Christ, ASDA Community Fund and Arnold Clark.

In the office a volunteer assistant to the Office Administrator proved his worth in computer work and subsequently was employed as a job share with the Office Administrator. This was his first paid job as he had found difficulty in securing employment because of his autism. Another volunteer with additional support needs, working in the kitchen, was encouraged to find employment because of his volunteer experience and growth of self-confidence.

The Committee of 12 Trustees was elected as follows:



**HAYFIELD COMMUNITY CENTRE MANAGEMENT**  
**REGISTERED CHARITY NUMBER SC041255**  
**INCOME AND EXPENDITURE ACCOUNT**  
**1 April 2022 - 31 March 23**

	2020/2021	2021/2022	2022/2023
<b>INCOME</b>	<b>Totals</b>	<b>Totals</b>	<b>Totals</b>
Fife Council - Annual recurring grant	2,347.00	2347.00	2347.00
Other Grants (Corras)	4,300.00	8060	0.00
Hall Lets	1,188.34	8,370.65	15044.66
Donations	161.00	1404.48	8609.57
Community Events	922.34	1494.19	86.13
Café		169.30	3424.80
Fund Raising	0.00	0	0.00
Government Funding	10,000.00	0	0.00
Miscellaneous	0.00	0	0.00
Building Project	0.00	0	0.00
Insurance settlement	0.00	0	0.00
<b>Total Income</b>	<b>18,918.68</b>	<b>21,845.62</b>	<b>29,512.16</b>
<b>EXPENDITURE</b>	<b>Totals</b>	<b>Totals</b>	<b>Totals</b>
Employee Costs	4,231.64	9538	14924.37
Public Entertainment License	0.00	0	0.00
Rent	339.56	339.56	339.56
Fuel and Power	1,621.46	1510.77	3763.44
Training	0.00	0	0.00
Maintenance	698.72	4113.44	794.80
Equipment	223.09	3541.25	5616.81
Kitchen/Cleaning Materials	63.05	232.87	681.65
Administration	70.00	357.57	249.41
Events			591.15
Telephone	312.01	398.38	455.55
Transport	0.00	269.34	132.70
Café@ Hayfield	3,192.89	4876.58	2872.67
Miscellaneous	0.00	25	0.00
Auditor	25.00	25.00	25.00
Restricted fund project	1,305.74	2244.59	86.13
<b>Total Expenditure</b>	<b>12,083.16</b>	<b>27,472.35</b>	<b>30,533.24</b>
<b>Net Income</b>	<b>6,835.52</b>	<b>-5,626.73</b>	<b>-1,021.08</b>
Add funds at 31/03/2022	36,232.84	43,068.36	37,441.63
Funds at 31/03/2023	<b>43,068.36</b>	<b>37,441.63</b>	<b>36,420.55</b>
Represented by:			
	33,621.22	30,429.77	31237.34
	9,246.46	7001.87	5182.53
CEFCO	0.68	0.68	0.68
Customs and Excise	0.00	9.31	0.00
Cash in hand	0.00	0.00	0.00
	<b>43,068.36</b>	<b>37,441.63</b>	<b>36,420.55</b>

# HAYFIELD COMMUNITY CENTRE MANAGEMENT

Registered Charity Number SC041255

Balance Sheet as at 31st March 2023

FIXED ASSETS	£	-
<b>CURRENT ASSETS</b>		
Bank - Current Account	£	31,237.34
Bank Project Account	£	5,182.53
CEFCO	£	0.68
Cash in hand	£	-
Less CREDITORS	£	-
<b>NET CURRENT ASSETS</b>	£	<b>36,420.55</b>
<b>REPRESENTED BY:</b>		
Accumulated Fund Brought Forward	£	37,441.63
Profit for the year	-£	1,021.08
<b>TOTAL</b>	£	<b>36,420.55</b>

Treasurer



I have examined the accounts and the groups financial records. To the best of my knowledge and belief, and in accordance with the information and explanations given to me, the Income and Expenditure Account and statement of balances have been properly prepared from the records of the group, and are in agreement with these, and/or comply with the constitution of the group.

