

Bank Details Form

Girlguiding Scotland have requested that the County hold details of all unit and district Bank Accounts
Please complete and return this form to the County via your District Commissioner
with your unit Accounts

Unit 1ST BIGGAR GUIDES.

Scottish
Charity Number SCO³ 83027

Bank RBS

Branch BIGGAR

Address of Branch 104 HIGH STREET

BIGGAR ML12 6DH

Sorting Code

83-16-11

Account number

00138977

Signatories ANNA CAMPBELL

KAREN GRACIE

LORNA GOOFREY

If your unit has more than one Bank Account, please complete the relevant number of forms and attach them to each other.

GIRLGUIDING SCOTLAND

UNIT NAME	1ST BIGGAR GUIDES		
CHARITY NUMBER	SCO	SC033027	
YEAR	FROM	01-Jan-24	TO 31-Dec-24

UNIT OFFICIALS AT YEAR END	
UNIT LEADER	ANNA CAMPBELL
ASSISTANT GUIDERS	KAREN GRACIE
UNIT OFFICIALS WHO RESIGNED DURING THE YEAR	

CONTACT ADDRESS	16 THORPE RIG
	BIGGAR
	ML12 6ZX

BANK BALANCES	Opening balance	1025.48
	Closing Balance	4275.93
CASH BALANCES	Opening balance	0.00
	Closing Balance	0.00

GIRLGUIDING SCOTLAND
SUPPLEMENTARY INFORMATION

1 Enter the average number of girls in the unit during the year

13

2 Briefly describe the two main activities during the year, excluding regular weekly activities

DGL Holiday
Craft sale

3 If expenses have been re-imbursed to the Unit Leader or Assistant Guiders
in respect of travel or other incidental expenses, enter the amount here £
and the number of Trustees who received payments

4 If you have received any donated equipment, materials or services during the year, please
detail below

5 If your accounts show a deficit for the year (expenses greater than income), please enter
the reasons below

6 If you hold equipment or other assets with a value of more than £100 please detail below

<i>description of asset</i>	<i>value</i>

7 If you owed any money at the year end please enter the total amount
and describe the liabilities

UNIT NAME		1ST BIGGAR GUIDES			CHARITY NUMBER			SC033027							
PAYMENTS SHEET FOR THE PERIOD FROM		01-Jan-24			TO			31-Dec-24							
DATE	DESCRIPTION	Cheque Number	AMOUNT PAID		Contra Deposit to Bank	Census paid to GGUUK	Fund Raising expenses	Camps Trips	Guiding Activities & Events		Leaflets Printing Advertising	Sales Costs	General Admin Costs	Donations Made	Other General Costs
			CHEQUES	CASH					Room Hire	Books, Badges Materials	Other				
04-Jan-24	MATERIALS	617	34.50							34.50					
12-Jan-24	MATERIALS	634	692.21							692.21					
19-Feb-24	HALL RENT	636	54.00						54.00						
27-Feb-24	MATERIALS	635	47.91							47.91					
05-Mar-24	ANNUAL SUBS GG	637	954.00			954.00									
22-Apr-24	HALL RENT	638	54.00						54.00						
24-Apr-24	HALL RENT	640	72.00						72.00						
21-May-24	PGL/MATERIALS	639	1,019.00					976.80		42.20					
30-May-24	HALL RENT	641	46.80						46.80						
12-Jun-24	HALL RENT	642	117.00						117.00						
10-Sep-24	HALL RENT	643	23.40						23.40						
18-Oct-24	HALL RENT	644	93.60						93.60						
13-Nov-24	MATERIALS	646	483.08							483.08					
14-Nov-24	HALL RENT	645	93.60							36.09					
15-Nov-24	MATERIALS	647	36.09							20.33					
15-Nov-24	MATERIALS	648	20.33												
09-Dec-24	HALL RENT	649	70.20						70.20						
20-Dec-24	MATERIALS	652	210.50							210.50					
TOTALS			4,122.22	0.00	0.00	954.00	0.00	976.80	624.60	1,566.82	0.00	0.00	0.00	0.00	0.00

	GIRLGUIDING	1ST BIGGAR GUIDES	SCO SC033027																								
Previous Period	RECEIPTS & PAYMENTS ACCOUNT FOR THE PERIOD FROM 01-Jan-24 TO 31-Dec-24																										
	RECEIPTS <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Membership Subscriptions</td> <td style="width: 20%; text-align: right;">1,370.00</td> </tr> <tr> <td>Proceeds from Fund Raising Activities</td> <td style="text-align: right;">4,698.36</td> </tr> <tr> <td>Guiding Activities & Events</td> <td style="text-align: right;">1,050.00</td> </tr> <tr> <td>Charitable Income</td> <td></td> </tr> <tr> <td> Legacies</td> <td style="text-align: right;">0.00</td> </tr> <tr> <td> Grants Received</td> <td style="text-align: right;">0.00</td> </tr> <tr> <td> Donations Received</td> <td style="text-align: right;">0.00</td> </tr> <tr> <td>Miscellaneous Sales</td> <td style="text-align: right;">0.00</td> </tr> <tr> <td>Investment Income</td> <td style="text-align: right;">31.41</td> </tr> <tr> <td>Other General Income</td> <td style="text-align: right;">12.40</td> </tr> <tr> <td>CHQ 652 NOT CASHED</td> <td style="text-align: right;">210.50</td> </tr> <tr> <td>Total Receipts</td> <td style="text-align: right; border-top: 1px solid black;">7,372.67</td> </tr> </table>			Membership Subscriptions	1,370.00	Proceeds from Fund Raising Activities	4,698.36	Guiding Activities & Events	1,050.00	Charitable Income		Legacies	0.00	Grants Received	0.00	Donations Received	0.00	Miscellaneous Sales	0.00	Investment Income	31.41	Other General Income	12.40	CHQ 652 NOT CASHED	210.50	Total Receipts	7,372.67
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0																											
0	Surplus (Deficit) for the Period 3,250.45																										
	STATEMENT OF BALANCES <table style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2">Opening Balances</td> <td></td> </tr> <tr> <td style="width: 40%;">Bank</td> <td style="width: 40%; text-align: right;">1,025.48</td> <td></td> </tr> <tr> <td>Cash</td> <td style="text-align: right;">0.00</td> <td></td> </tr> <tr> <td></td> <td style="text-align: right; border: 1px solid black;">1,025.48</td> <td></td> </tr> <tr> <td colspan="2">Closing Balances</td> <td></td> </tr> <tr> <td>Bank</td> <td style="text-align: right;">4,275.93</td> <td></td> </tr> <tr> <td>Cash</td> <td style="text-align: right;">0.00</td> <td></td> </tr> <tr> <td></td> <td style="text-align: right; border: 1px solid black;">4,275.93</td> <td style="text-align: right; border: 1px solid black;">3,250.45</td> </tr> </table>			Opening Balances			Bank	1,025.48		Cash	0.00			1,025.48		Closing Balances			Bank	4,275.93		Cash	0.00			4,275.93	3,250.45
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	4,275.93	3,250.45																									
	(the movement in balances equates to the surplus/deficit for the period shown above)																										
	In addition to the above balances the unit has other assets at a valuation of 																										
	Being 0																										
	0																										
	Liabilities at the year end (if appropriate) comprised the following 210.5																										
	cheques not cashed																										
	0																										
	All funds held by the charity are unrestricted in nature																										

Prepared By (signature) LORNA GODFREY
 Date 16/01/2020

Approved by Trustee Name..... *Hanna Campbell*
 Signature..... *Hanna Campbell*
 Date..... *25/2/25*

GIRLGUIDING

1ST BIGGAR GUIDES

SCO

SC033027

RECEIPTS & PAYMENTS ACCOUNT FOR THE PERIOD FROM 01-Jan-24

TO

31-Dec-24

INDEPENDENT EXAMINATION CERTIFICATE

I have examined the Trustees' Report, the Units Accounting records, and the Receipts & Payments Account and Statement of Balances that are attached as part of this document.

My examination has been carried out under Section 44(1)(c) of the Charities & Trustee Investment (Scotland) Act 2005, and this report is made solely to the charity's trustees.

To the best of my knowledge & belief, and in accordance with the information & explanations given to me :

- a) The charity trustees consider that the audit requirement of Regulation 10(1)(d) of the Charities Accounts (Scotland) Regulations 2006 does not apply and therefore the Unit is eligible to have an independent examination.
- b) The Receipts & Payments Account and Statement of Balances have been properly prepared from the records of the Unit and are in agreement with them,
- c) The Receipts & Payments Account & Statement of Balances comply with Regulation 9 of the 2006 Accounts Regulations and with the Unit's effective Constitution.
- d) * In the course of my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect, the requirements of Section 44 (1) (a) of the 2005 Act and Regulations 4 and 9 of the 2006 Accounts Regulations have not been met.

or

~~* In the course of my examination the following matters of a material nature have come to my attention :-~~

.....
.....
.....
.....

(please delete alternative paragraph * as appropriate)

Signed

G. Niville

Dated

30/03/2025

Name

SIM NIVILLE

Qualification

Address

5 SOUTHCROFT WAY
BIGGAR
ML12 6ET

Trustees Annual Report

1ST BIGGAR GUIDES

31-Dec-24

Charity Name	1ST BIGGAR GUIDES
Charity Number SCO	SC033027
Trustees at Year End	ANNA CAMPBELL
	KAREN GRACIE
	0
	0
	0
Trustees resigned during Year	0
	0
	0
	0
	0
Charity Address	16 THORPE RIG
	BIGGAR
	ML12 6ZX
	0
	0

The above unit is an unincorporated association. It has no written constitution, but operates in accordance with the Guiding Manual published by Girlguiding UK, the operating name of the Guide Association. The Guide Association is incorporated under a Royal Charter which gives power to form units across the United Kingdom.

Its trustees are the volunteer adult leaders appointed as Guiders in terms of the said Guiding Manual, and in accordance with the Royal Charter

The charity's aim is to help girls and young women develop their potential to be leaders and effective citizens by delivering a programme of informal education in accordance with the ethos and principles of Girlguiding UK.

During the above period the charity provided this programme to girls numbering 13 in the area, and conducted other activities as shown below :

PGL Holiday 0
Craft sale 0

The charity's main income is subscription income. The charity aims to hold sufficient cash funds to meet all expenditure due and anticipated during a 2 month period.

No remuneration was paid to Trustees during the year.

Legitimate expenses reimbursed to Trustees during the Year, for travel and other related expenses necessarily incurred by them in fulfilling their duties amounted to £ 0 and were paid to individual Trustees numbering 0

Further information (if applicable)

Services or facilities donated to the Charity

0
0

Explanation of any operating deficit

0
0
0

signed *A. Campbell* Name ANNA CAMPBELL Date 25/2/25