APPENDIX 1

OSCR

Office of the Scottish **Charity Regulator**

Trustees' Annual Report for the period							
	Period start date				Period end date		
	Day	Month	Year		Day	Month	Year
From	01	JULY	2024	To	30	JUNE	2025

Reference and administration details

Charity name	Gorebridge Primary School Parent Council	
Other names charity is known by	Gorebridge Primary School PTA	
Registered charity number	**SC045853**	
Charity's principal address	Gorebridge Primary School	
	2a Barleyknowe Lane	
	Gorebridge	
	Midlothian	**Postcode** EH23 4XA

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Amelia O'Toole	Joint Chair	Appointed 18/09/2025	AGM
2	Erin Whyte	Joint Chair		AGM
3	Neil Whyte	Treasurer		AGM

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Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year
Paula Hartley	Resigned 18/09/2025

Structure, governance and management

Type of governing document	Constitution.
Trustee recruitment and appointment	Members of the Parent Council consist of parents of children at the school who have volunteered for this role. All members of the Parent Forum, encompassing all parents/carer of all children enrolled at the school, are eligible to volunteer. Office bearers are selected by the Parent Council from their number at the AGM, and at that time those same office bearers become Trustees for the charity.

Objectives and activities

Charitable purposes	B – Advancement of Education
Summary of the main activities in relation to these objects	The objectives of the Parent Council are the Advancement of Education which will be achieved by the following methods: 1. To work in partnership with the school to create a welcoming school that is inclusive for all parents; 2. To promote close partnership between the school its pupils and all its parents; 3. To develop and engage in activities which support the education and welfare of the pupils including providing or assisting in the provision of facilities to enhance education at the school; 4. To identify and represent the views of the parents on the education provided by the school and other matters affecting the education and welfare of pupils; 5. To support and oversee the school Parent Teachers Association in all their activities; 6. To be accountable for its activities and those of any sub-committees such as the PTA.

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Achievements and performance

Summary of the main achievements of the charity during the financial period	We built on the solid foundations from the previous year to offer another year packed full of fundraising events and donations to the school to offer a varied and exciting experience for all pupils in the School. Total income was £3,157 (2023-24: £3,877) and total expenditure was £3,117 (2023-24: £3,505), creating a surplus of £40 for the full year (2023-24: £372 surplus). A full schedule of events – autumn and spring disco, Christmas Fair, Summer Fair and a Summer Raffle helped contribute a total of £3,157 from fundraising activities. No additional donations were received during the year. We caught up with paying for P7 yearbooks for both this year and the previous P7s (total £845). We also funded a book as a present for every child in Nursery and P1 (£88), and bought craft supplies to help the school celebrate Christmas (£335) alongside paying half towards a visiting pantomime (£839). In addition, we provided £290 to the School as "seed money" for a Grow-a-Fiver initiative with the senior years, which they will look to increase through various exciting enterprises to help subsidise the cost of the P7 camp. In order to raise the profile of the PTA helpers at events, we invested in a set of branded t-shirts to help us stand out to external visitors (like stall holders) and other parents (so they know who to talk to about joining us), to a cost of £257.

Financial review

Brief statement of the charity's policy on reserves	As the charity has no committed overheads the reserves are monitored and kept at a level where they can meet the commitments made at the start of the school term.
Details of any deficit	None.
Donated facilities and services (if any)	We kindly acknowledge the donation of webhosting space by 34sp.com, and have launched an informative website.

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Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Amelia O'Toole	Erin Whyte
Full name(s)	Amelia O'Toole	Erin Whyte
Position (e.g. Chair)	Joint Chair	Joint Chair
Date	23 March 2026	23 March 2026

Enter charity name below

GOREBRIDGE PRIMARY SCHOOL PARENT COUNCIL

Enter SC No. below

SC045853

OSCR Scottish Charity Regulator

Receipts and payments accounts

For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	01	JULY	2024		30	JUNE	2025

Section A Statement of receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
A1 Receipts						
Donations	-	-	-	-	-	3
Legacies	-	-	-	-	-	-
Grants	-	-	-	-	-	-
Receipts from fundraising activities	3,157	-	-	-	3,157	3,874
Gross trading receipts	-	-	-	-	-	-
Income from investments other than land and buildings	-	-	-	-	-	-
Rents from land & buildings	-	-	-	-	-	-
Gross receipts from other charitable activities	-	-	-	-	-	-
					-	-
A1 Sub total	3,157	-	-	-	3,157	3,877
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets	-	-	-	-	-	-
Proceeds from sale of investments	-	-	-	-	-	-
A2 Sub total	-	-	-	-	-	-
Total receipts	3,157	-	-	-	3,157	3,877
A3 Payments						
Expenses for fundraising activities	463	-	-	-	463	809
Gross trading payments	-	-	-	-	-	-
Investment management costs	-	-	-	-	-	-
Payments relating directly to charitable activities	2,654	-	-	-	2,654	2,696
Grants and donations	-	-	-	-	-	-
Governance costs:	-	-	-	-	-	-
Audit / independent examination	-	-	-	-	-	-
Preparation of annual accounts	-	-	-	-	-	-
Legal costs	-	-	-	-	-	-
Other	-	-	-	-	-	-
					-	-
A3 Sub total	3,117	-	-	-	3,117	3,505
A4 Payments relating to asset and investment movements						
Purchases of fixed assets	-	-	-	-	-	-
Purchase of investments	-	-	-	-	-	-
A4 Sub total	-	-	-	-	-	-
Total payments	3,117	-	-	-	3,117	3,505
Net receipts / (payments)	40	-	-	-	40	372
A5 Transfers to / (from) funds					-	
Surplus / (deficit) for year	40	-	-	-	40	372

Section B Statement of balances

SC045853

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
B1 Cash funds	Cash and bank balances at start of year	5,590				5,590	5,218
	Surplus / (deficit) shown on receipts and payments account	40				40	372
						-	-
						-	-
	Cash and bank balances at end of year	5,630	-	-	-	5,630	5,590
	(Agree balances with receipts and payments account(s))	-	-	-	-	-	-

	Details	Fund to which asset belongs	Market valuation to nearest £	Last year to nearest £
		0		
B2 Investments				
		-	-	-
		0		

	Details	Fund to which asset belongs	Cost (if available) to nearest £	Current value (if available) to nearest £	Last year to nearest £
B3 Other assets					
			-		
			-		
			-		
			-		
			-		
			-		
			-		
			-		
		Total	-	-	-
			0		

	Details	Fund to which liability relates	Amount due to nearest £	Last year to nearest £
		0		
B4 Liabilities				
		0	-	-

	Details	Fund to which liability relates	Amount due (estimate) to nearest £	Last year to nearest £
B5 Contingent liabilities				
		Total	-	-

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
	Amelia O'Toole	AMELIA O'TOOLE	23/03/26
	Neil Whyte	NEIL WHYTE	23/03/26

Section C Notes to the Accounts

C1 Nature and purpose of funds *(may be stated on analysis of funds worksheets)*

Unrestricted funds are donations or funds raised through fundraising activities to be used at the discretion of the trustees to fund any activity, which is in the futherance of the charty's objectives.

C2 Grants

Type of activity or project supported	Individual / institution	Number of grants made	£
		Total	-

C3a Trustee remuneration

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)	X

C3b Trustee remuneration - details

Authority under which paid	£

C4a Trustee expenses

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	X

C4b Trustee expenses - details

	Number of trustees	£

C5 Transactions with trustees and connected persons

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)

C6 Other information

GOREBRIDGE PRIMARY SCHOOL PARENT COUNCIL SC045853

Additional analysis (1)

Analysis of receipts and payments

1 Donations

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Donations received at events	-	-	-	-	-	3
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
Total	-	-	-	-	-	3
	-	-	-	-	-	-

2 Grants

	Unrestricted funds to nearest £	Restricted funds to nearest £			Total current period to nearest £	Total last period to nearest £
	-	-			-	-
	-	-			-	-
	-	-			-	-
	-	-			-	-
Total	-	-			-	-
	-	-			-	-

3 Gross receipts from other charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
	-	-	-	-		
	-	-	-	-		
	-	-	-	-	-	
	-	-	-	-	-	
	-	-	-	-	-	
	-	-	-	-	-	
	-	-	-	-	-	
	-	-	-	-	-	
Total	-	-	-	-	-	-
	-	-	-	-	-	-

4 Payments relating directly to charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Pantomime	839	-	-	-	839	2,317
Donation to Breakfast Club	-	-	-	-	-	300
Christmas presents (Nursery + P1)	88	-	-	-	88	66
Grow a fiver	290	-	-	-	290	- 195
Art materials for Book Week	-	-	-	-	-	208
P7 Yearbooks	845	-	-	-	845	-
PTA T-Shirts	257	-	-	-	257	-
Xmas Crafts	335	-	-	-	335	-
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
Total	2,654	-	-	-	2,654	2,696
	-	-	-	-	-	-

Independent examiner's report on the accounts v2

Report to the trustees/members of	Gorebridge Primary School Parent Council
Registered charity number	SC045853

On the accounts of the charity for the period

Period start date				Period end date		
Day	Month	Year		Day	Month	Year
01	July	2024	**to**	30	June	2025

Set out on pages	5-8 (remember to include the page numbers of additional sheets)

Respective responsibilities of trustees and examiner	The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.
Basis of independent examiner's statement	My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.
Independent examiner's statement	In the course of my examination, no matter has come to my attention 1. which gives me reasonable cause to believe that in any material respect the requirements: • to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and • to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations have not been met, or 2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:**	Graeme C Kelly	**Date:**	25/09/2026
Name:	Graeme C Kelly		
Relevant professional qualification(s) or body (if any):			
Address:	61 Powdermill Brae		
	Gorebridge		
	EH23 4HY		

APPENDIX 3

Disclosure section

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose	