

## APPENDIX 1



Office of the Scottish Charity Regulator

### Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	01	2024		31	12	2024

### Reference and administration details

Charity name	Gatehouse Community Church
Other names charity is known by	
Registered charity number	SC038567
Charity's principal address	Conchieton Kirkcudbright
	Postcode DG6 4TA

### Names of the charity trustees on date of approval of Trustees' Annual Report

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Chair		
2	Treasurer		
3	Administrator		
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			

## Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

## Structure, governance and management

### Type of governing document

The Charity was set up in August 2007 and originally known as Gatehouse Christian Fellowship but changed its name to Gatehouse Community Church in July, 2012. The church has continued its services and ministry into our community and the communities represented by our congregation. The Church is administered in accordance with the constitution.

### Trustee recruitment and appointment

The trustees were those appointed on the establishment of the Charity and represent at least the minimum number required. Appointment and removal is in accordance with the constitution which requires that appointment is approved by unanimous agreement of the existing trustees and removal of any trustee by the unanimous agreement of the existing trustees.

## Objectives and activities

### Charitable purposes

The objects of the Church are to advance the Christian Faith by the proclamation and furtherance of the gospel concerning his Son Jesus and the preaching and teaching of the Word of God in accordance with the statement of Faith of the Assemblies of God Incorporated, as approved by the National Leadership Team of the Assemblies of God Incorporated, from time to time and in such parts of the United Kingdom, or the world as the Church Council may, from time to time think fit. To relieve sickness and financial hardship, and to promote and preserve good health, by the provision of funds, goods or services of any kind, through the provision of counselling and support in such parts of the United Kingdom or the world. The Church meets each Sunday for worship in Gatehouse Community Centre an addition to live streaming via remote Facebook and YouTube

### Summary of the main activities in relation to these objects

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### Achievements and performance

#### Summary of the main achievements of the charity during the financial period

We maintained Sunday worship in person and on-line, a fortnightly 'Life Group' and regular prayer meetings. We established a young people's Bible group, "Bible Besties". Our Ladies' Ministry has continued to play an important part in the life of our church and has included women from other churches. We maintain close links with our sister charity, The Gatehouse Bunker (TGB). We took assemblies in two local schools and services in the local care home. Highlights of 2024 included *Songs of Hope, Freedom and Justice* when our very own worship band performed with other musicians and TGB to showcase the work of *Hope for Justice* and to raise awareness of people trafficking and modern slavery. We hosted a *Life and Witness* training event in the summer to prepare members for a forthcoming event and organised a bus to the event. We funded four young people's attendance at a Summer Camp; we had a baptism service and church picnic and a summer social. We were visited by our mission partners from Serbia. We hosted an event when a member spoke on their travelling ministry overseas. Leaders attended conferences in Harrogate, Aberdeen and Cumbernauld. We took up a four special offerings for other charitable causes.

### Financial review

#### Brief statement of the charity's policy on reserves

There is no policy on reserves

#### Details of any deficit

#### Donated facilities and services (if any)

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### Other optional information

### Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (e.g. Chair)

Chair .

Date

28-9-25

Receipts and payments accounts						
For the period from	Period start date			Period end date		
	Day	Month	Year	Day	Month	
	01	01	2024	31	12	2024

**Section A Statement of receipts and payments**

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
<b>A1 Receipts</b>						
Donations	30,777				30,777	22,780
Legacies					-	
Grants					-	
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than land and buildings	1,102				1,102	500
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
<b>A1 Sub total</b>	<b>31,879</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>31,879</b>	<b>23,280</b>
<b>A2 Receipts from asset &amp; investment sales</b>						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
<b>A2 Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>31,879</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>31,879</b>	<b>23,280</b>
<b>A3 Payments</b>						
Expenses for fundraising activities					-	
Gross trading payments	7,160				7,160	7,215
Investment management costs					-	
Payments relating directly to charitable activities	11,156				11,156	8,208
Grants and donations	3,312				3,312	3,836
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
Other					-	
<b>A3 Sub total</b>	<b>21,628</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>21,628</b>	<b>19,259</b>
<b>A4 Payments relating to asset and investment movements</b>						
Purchases of fixed assets	16				16	4,094
Purchase of investments					-	
<b>A4 Sub total</b>	<b>16</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>16</b>	<b>4,094</b>
<b>Total payments</b>	<b>21,644</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>21,644</b>	<b>23,353</b>
<b>Net receipts / (payments)</b>	<b>10,235</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>10,235</b>	<b>(73)</b>
<b>A5 Transfers to / (from) funds</b>						
<b>Surplus / (deficit) for year</b>	<b>10,235</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>10,235</b>	<b>(73)</b>

## Section B Statement of balances

Signed by one or two trustees  
on behalf of all the trustees

Signature\*

Print Name

Date of  
approval

\*Please note - OSCB will accept digital or typed signatures.

## Section C Notes to the Accounts

### **C1 Nature and purpose of funds (may be stated on analysis of funds worksheets)**

All funds are unrestricted, and used for the purpose of running the Church and funding mission

## C2 Grants

### C3a Trustee remuneration

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)

### C3b Trustee remuneration - details

Administration services	1,366
Pastors honorarium	3,026

#### **C4a Trustee expenses**

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)

### C4b Trustee expenses - details

Travel Expenses	trustees	1	58

## C5 Transactions with trustees and connected persons

Nature of relationship	Nature of transaction	amount (£)	outstanding at period end (£)
Treasurer	Website SSL	66	0

## C6 Other information

**Additional analysis (1)****Analysis of receipts and payments****1 Donations**

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Donation	24,193				24,193	21,465
Gift Aid	6,584				6,584	1,315
Appeals					-	
<b>Total</b>	<b>30,777</b>				<b>30,777</b>	<b>22,780</b>

**2 Grants**

	Unrestricted funds to nearest £	Restricted funds to nearest £		Total current period to nearest £	Total last period to nearest £
				-	-
				-	-
				-	-
				-	-
<b>Total</b>	<b>-</b>	<b>-</b>		<b>-</b>	<b>-</b>

**3 Gross receipts from other charitable activities**

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
					-	-
					-	-
					-	-
					-	-
					-	-
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**4 Payments relating directly to charitable activities**

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Mission	2,023				2,023	100
Honorarium	3,026				3,026	3,012
Childrens work	2,331				2,331	1,533
Training	2,275				2,275	1,655
Catering	253				253	227
Subscription	550				550	427
Misc					-	162
Worship & Resources	698				698	1,092
					-	
<b>Total</b>	<b>11,156</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>11,156</b>	<b>8,208</b>

**Additional analysis (2)****5 Breakdown of unrestricted funds**

	Unrestricted fund 1 - enter name of fund below	Unrestricted fund 2 - enter name of fund below	Unrestricted fund 3 - enter name of fund below	Unrestricted fund 4 - enter name of fund below	Total unrestricted funds	Total unrestricted funds last period
<b>Receipts</b>						
Donations	30,777				30,777	22,780
Legacies					-	
Grants					-	
Receipts from fundraising activities					-	
Gross trading receipts					-	
Interest	1,102				1,102	500
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
<i>Sub total</i>	31,879	-	-	-	31,879	23,280
<b>Receipts from asset &amp; investment sales</b>						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
<i>Sub total</i>	-	-	-	-	-	-
<i>Total receipts</i>	31,879	-	-	-	31,879	23,280
<b>Payments</b>						
Expenses for fundraising activities					-	
Gross trading payments	7,160				7,160	7,215
Investment management costs					-	
Payments relating directly to charitable activities	11,156				11,156	8,208
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Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
<i>Sub total</i>	21,628	-	-	-	21,628	19,259
<b>Payments relating to asset and investment movements</b>						
Purchases of fixed assets	16				16	4,094
Purchase of investments					-	
<i>Sub total</i>	16	-	-	-	16	4,094
<i>Total payments</i>	21,644	-	-	-	21,644	23,353
<i>Net receipts / (payments)</i>	10,235	-	-	-	10,235	(73)
<b>Transfers to / (from) funds</b>						
<i>Surplus / (deficit) for year</i>	10,235	-	-	-	10,235	(73)
<b>Nature and purpose of funds</b>						

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## APPENDIX 3



Scottish Charity Regulator

<b>Independent examiner's report on the accounts</b>								v2
<b>Report to the trustees/members of</b>	Charity name Gatehouse Community Church							
<b>Registered charity number</b>	SC038567							
<b>On the accounts of the charity for the period</b>	Period start date			Period end date				
	Day	Month	Year	Day	Month	Year		
	01	01	2024	to	31	12	2024	
<b>Set out on pages</b>	1 TO 5							(remember to include the page numbers of additional sheets)
<b>Respective responsibilities of trustees and examiner</b>	<p>The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.</p>							
<b>Basis of independent examiner's statement</b>	<p>My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.</p>							
<b>Independent examiner's statement</b>	<p>In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page*]</p> <ol style="list-style-type: none"> <li>which gives me reasonable cause to believe that in any material respect the requirements: <ul style="list-style-type: none"> <li>to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and</li> <li>to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations</li> </ul> have not been met, or</li> <li>to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.</li> </ol>							
<b>Signed**:</b>								<b>Date:</b> 28.9.25
<b>Name:</b>								
<b>Relevant professional qualification(s) or body (if any):</b>								
<b>Address:</b>								

\*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

\*\* OSCR will accept digital or typed signatures

## APPENDIX 3

### Disclosure section

Only complete if the examiner needs to highlight material problems.

Give here brief details of  
any items that the  
examiner wishes to  
disclose