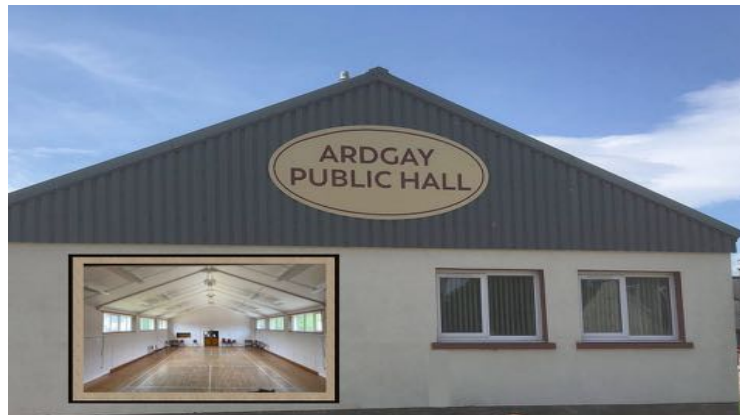


# ARDGAY PUBLIC HALL

Scottish Charity: SC008669



## Trustees' Annual Report & Receipts & Payments Accounts

1 September 2023 – 31 August 2024

TRUSTEES' ANNUAL REPORT and RECEIPTS & PAYMENTS ACCOUNTS  
For the year from 1 September 2023 to 31 August 2024

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CONTENTS

Trustees' Annual Report	3
Independent Examiner's Report	8
Statement of Receipts & Payments	9
Statement of Balances	10
Notes to the Accounts	11

TRUSTEES' ANNUAL REPORT and RECEIPTS & PAYMENTS ACCOUNTS  
For the year from 1 September 2023 to 31 August 2024

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The Trustees present their annual report and financial statements for the year ended 31 August 2024, along with the independent examiner's report.

## **Introduction**

Ardgay Public Hall is a community-owned building providing a meeting place, central to Ardgay, where locals and others can come together for social, sporting, educational, networking and entertainment events. All residents of Ardgay District are members of the Hall. The Committee are also the trustees and directors with voting rights.

We presently have 11 committee members and approximately 20 regular volunteers.

## **Our Focus**

We have three key areas of focus.

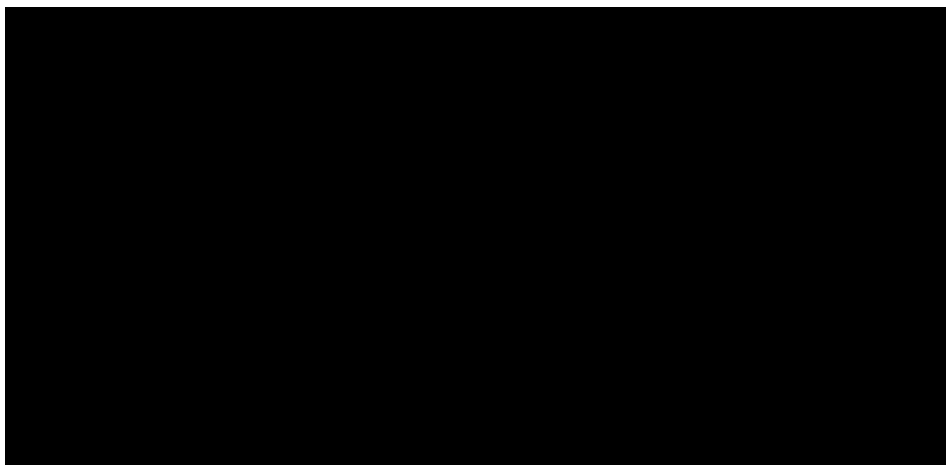
1. To maintain the fabric of the building and surrounds.
2. To monitor and manage the associated fundamental costs of running the Hall including electricity, broadband, and other utilities.
3. To promote the use of the Hall, running community events which serve to build community resilience and, in addition, support Hall running costs.

## **Reference and Administration Details**

The charity is registered as Ardgay Public Hall and known as Ardgay Community Centre. It became a Scottish Charitable Incorporated Organisation (SCIO) on 10 August 2016 and has been a registered charity since 11 January 1968 and is registered with the Office of the Scottish Charity Regulator (OSCR): number SC008669.

The principal office and operating address of the charity is:-  
Ardgay Public Hall, Carron Place, Ardgay, IV24 3BQ.

The following served as charity trustees during the year, inclusive of the dates of this report:-



TRUSTEES' ANNUAL REPORT and RECEIPTS & PAYMENTS ACCOUNTS  
For the year from 1 September 2023 to 31 August 2024

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Other Trustees who served during the year: [REDACTED] (Resigning 31/08/2023 on the last day of the last financial year) and [REDACTED] (Resigning 8/10/23)

## Structure Governance and Management

Ardgay Public Hall, also known as Ardgay Community Centre, is a Scottish Charitable Incorporated Organisation and the purposes and administration arrangements are set out in our constitution. All of Ardgay Public Hall's trustees are appointed or reappointed by the members at our annual general meeting, which [we aim to hold](#) in October each year.

## Objectives and Activities

The advancement of education, the provision of recreational facilities, or the organisation of recreational activities, with the object of improving the conditions of life for the persons for whom the facilities or activities are primarily intended

The SCIO will promote, advance and further charitable purposes and in that regard the assets of the SCIO have been dedicated and shall continue to be held for the purposes of physical and mental training and recreation, and social, moral and intellectual development through the medium of education and recreation facilities, lectures, classes, recreation or otherwise as may be found expedient of the inhabitants of said Parish of Kincardine and Croick, without distinction of or of political, religious or other opinions subject to the provisions of these presents.

## Summary of Activities

### Hall Administration

**Upgrading & maintenance:** significant effort has been expended throughout the year reviewing the building's energy efficiency. We considered installing additional solar panels and complementing these with battery storage. However, we rejected this idea, concluding that the required effort and expense would neither increase user comfort nor significantly decrease running costs.

We are, however, in the process of developing plans to improve heating, upgrade doors and install energy efficient lighting. We expect these changes to both increase warmth and reduce energy costs.

Additionally, we are also developing plans to replace the roofing at the north end of the building combined with replacing guttering and downpipes and over-cladding fascia and barge boards.

The car park has been kept tidy and weeded by our dedicated volunteer team.

**Electricity:** in May this year we transferred to *Corona Energy* on the advice of an Energy Broker, hoping to significantly reduce our electricity bill. Despite early, significant problems with Corona's administration of this account and the closure of the Ovo/SSE account, we are confident that, with sufficient scrutiny, we can achieve energy savings.

TRUSTEES' ANNUAL REPORT and RECEIPTS & PAYMENTS ACCOUNTS  
For the year from 1 September 2023 to 31 August 2024

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**Broadband:** thanks are due to *Highland Broadband* for installing their super-fast fibre system in the Hall on a *pro bono* basis, saving us £40 per month. (The BT contact ended on 19<sup>th</sup> September 2024).

**Non-Event Fundraising:** in August 2024, we created accounts with *easyfundraising* and *The Highland Community Lottery*. Although a relatively small amount of money has been raised thus far, we will continue to promote this in the coming year.

**Hall Events:**

We were delighted to continue the growth and popularity of our *Community Markets*; this year running from May to October. These have been very successful on many counts including providing valuable opportunities for the community to get together, supporting and promoting local businesses and raising Hall funds. Our annual *Christmas Fair* rounds off the year with carols, Santa, crafts and community fund raising opportunities.

Additionally, the markets initiated new opportunities. These include our now regular *Gala Book Fair* and our new *Art & Photography Fair*. The *Repair Cafés* were also launched following discussions at the markets and these are run in collaboration with *RE:Circulate Sutherland* and *Planet Sutherland*.

Our community garden table at the markets provides a regular focus on gardening and produce which, in turn, supports our regular *Garden Swap* events. These are also collaborative ventures with the *Kyle of Sutherland Development Trust (KoSDT)*, *The Kyle of Sutherland Garden Group*, *Planet Sutherland* and *Re:Circulate Sutherland*.

Special thanks are due to our volunteer team for their dedication in supporting the admin and running of the markets and other events. Thank you.

**User Groups and Other Bookings:** it is wonderful to see the regular bookings grow, with various new groups forming such as music and photography, and also being part of the community fitness program from the KoSDT.

We are also delighted that our traditional groups continue to enjoy the hall. These being the *Ardgay Badminton Club*, *Tai Chi*, *The Ladybird Club* and *Scottish Country Dancing*.

The hall is also a Key Safe Location in the *Kyle of Sutherland Resilience Plan* and is used by the *Ardgay Community Council*, *The Church* and as a *Polling Station* for elections.

Finally, in this section it is also worth commenting that all the above activities have significantly increased the profile of Ardgay Public Hall, thus attracting bookings from a

TRUSTEES' ANNUAL REPORT and RECEIPTS & PAYMENTS ACCOUNTS  
For the year from 1 September 2023 to 31 August 2024

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broader community including, hopefully providing a base for *The Long Distance Walkers Group* for a coast to coast walk next year.

We would like to thank all our community, the various group organisers, our committed volunteers, the help provided by our local businesses, associated local groups, and the committee for their hard work, which continues to improve this wonderfully welcoming and enjoyable community resource.

## Hall promotions

**Website:** [www.ardgayhall.co.uk](http://www.ardgayhall.co.uk). We do not monitor usage stats on our hall web site, but it is kept up to date with event and hall news, and the integral calendar is now being fully used to help identify booking possibilities.

**Social Media:** our main Ardgay Hall Page is now supported by various Facebook groups: *Ardgay Community Market* and *Kyle of Sutherland Books & Arts*.

**Notice Boards:** hall events are advertised on our own internal and external notice boards, the Ardgay Community notice board and various local shops.

**Kyle Chronicle:** articles are published each quarter providing the community with a summary of hall information and promoting the hall in general.

## Financial Summary (1/9/23-31/8/24)

1. The income structure of the hall is heavily dependent on grants. In the y/e end 2023 this amounted to £8,500 which included an early payment of £3,000 from the Coire Na Cloiche (CnC) grant, hence this is not included in the 2023/24 income. However, our annual balance sheet has been kept stable with a starting balance of £15,072. and closing balance £15,320, creating an operating surplus of £242. This was due to the increase in hall bookings and the success of the markets and similar events.
2. As expected, our electricity costs significantly increased from last years figure of £3101. This year, it was £4591, plus a bill of £2000 (approx), which was relevant to the financial year but received too late to include in the accounts report. It is too early to tell whether our change of supplier will reduce the coming year's costs.
3. The savings we'll accrue from changing broadband supplier did not take effect till September 2024, but will result in a saving of approximately £480.
4. Forecast: As can be seen, we have a healthy bank balance which is expected to be supplemented by £3,000 from the Coire Na Cloiche fund. We have also saved £504. from the reduction of our insurance bill and are hoping that the electricity costs will be lower. Until now, £3,000 of our funds has been retained for emergencies; this may be reviewed. We expect to use some of our funds as partial matched funding for our maintenance and upgrade projects planned for the coming year. It is finally worth emphasising that the ongoing financial viability of the hall cannot rely on rental income and fundraising activities alone and that we are very much dependent on, and grateful for, grant income.



TRUSTEES' ANNUAL REPORT and RECEIPTS & PAYMENTS ACCOUNTS  
For the year from 1 September 2023 to 31 August 2024

## Funding Sources & Thanks

We are very grateful for our regular contribution of £3000 from the "Coire na Cloiche". We look forward to receiving the 5<sup>th</sup> year's tranche soon and are hopeful that Ardgay & District Community Council will authorise this continuing, stable fund.

There have been much-appreciated donations from local individuals which have helped fund new furniture, equipment and competition/raffle prizes.

Again, thank you to Highland / Lothian Broadband for installing our new broadband system at no cost to the Hall.

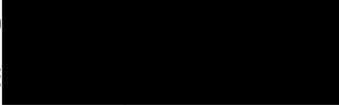

### **Vote of Thanks. Grateful thanks are due to**

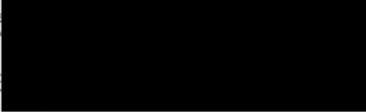
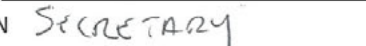
- Our dedicated team of regular and ad hoc volunteers.
- Our committee and sub-committees.
- *Voluntary Groups Sutherland* for their ongoing support and accounts creation.
- *The Kyle of Sutherland Development Trust* for their increasing use of our Hall.
- The local businesses, market vendors and volunteers who have supported the hall in various ways.
- A special thank you to *Fiona Venters* for keeping the hall clean and tidy, managing all the bookings and especially for being on hand when emergencies arise.
- Thank you also to *Donna & Donald Gillies of The Hirsell* and *Anna & Steve George* for extra help with the markets for our Woolly and Apple Themes.
- Many thanks too to our anonymous donor for donating £500 towards the purchase of additional tables.
- And of course, our whole community. The committee are hugely grateful to everyone for their general support of the hall.

## Outlook for 2024-2025

We are looking forward to the continuing success of our regular and new user groups and to growing the success of our markets, repair cafes, garden, sporting and artistic events. Wherever possible, we will continue to maintain and upgrade our facilities and assets. As ever, we encourage everyone to contact the committee with any new ideas or thoughts and, of course, we'd be delighted to welcome any new volunteers and committee members.

Approved by the Trustees and signed on their behalf by

SIGNED   
PRINT NAME   
POSITION *Chair*  
DATE *15/11/24*

SIGNED   
PRINT NAME   
POSITION *SECRETARY*  
DATE *15/11/24*

**INDEPENDENT EXAMINER'S REPORT**

For the year from 1 September 2023 to 31 August 2024

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**Independent Examiner's Report** to the Trustees of Ardgay Public Hall, registered charity number SC008669.

I report on the accounts of the charity for the year ended 31 August 2024, set out on pages 9-11.

**Respective responsibilities of trustee and examiner**

The charity's Trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity Trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanation from the Trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.

**Independent examiner's statement**

In the course of my examination, no matter has come to my attention

1 which gives me reasonable cause to believe that in any material respect the requirements :-

- to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
- to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

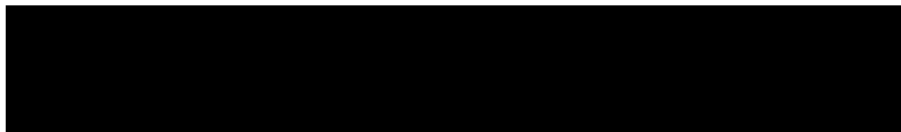
have not been met, or

2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed



, Date: 19th November 2024





## STATEMENT OF RECEIPTS &amp; PAYMENTS

For the year from 1 September 2023 to 31 August 2024

			<b>2024</b>	<b>2023</b>
<b>Receipts</b>	Unrestricted	Restricted		
Donations	566		<b>566</b>	<b>415</b>
Grants:-				
Highland Council Revenue			<b>0</b>	<b>500</b>
Coire na Cloiche			<b>0</b>	<b>6000</b>
North Highland Initiative			<b>0</b>	<b>2000</b>
 Fundraising	 3059		 <b>3059</b>	 <b>2023</b>
FIT Payment	252		<b>252</b>	<b>446</b>
Hall Rental & Storage	6868		<b>6868</b>	<b>5889</b>
Interest	58		<b>58</b>	
<b>Total Receipts</b>	<b>10803</b>	<b>0</b>	<b>10803</b>	<b>17273</b>
 <b>Payments</b>				
Fundraising	141		<b>141</b>	<b>405</b>
Payments for charitable activities:				
Office Expenses	2		<b>2</b>	<b>46</b>
Utilities/Wifi/Insurance	5160	1221	<b>6381</b>	<b>5658</b>
Building Maintenance	2446		<b>2446</b>	<b>3490</b>
Furniture & Equipment	1333		<b>1333</b>	
Subscriptions/Licences	165		<b>165</b>	
Miscellaneous	43		<b>43</b>	<b>0</b>
Governance				
Independent Examination of Accounts	50		<b>50</b>	<b>50</b>
<b>Total Expenditure</b>	<b>9340</b>	<b>1221</b>	<b>10561</b>	<b>9649</b>
 <b>Surplus / (deficit) for year</b>	<b>1463</b>	<b>(1221)</b>	<b>242</b>	<b>7624</b>

## STATEMENT of BALANCES

For the year from 1 September 2023 to 31 August 2024

			2024	2023
	Unrestricted	Restricted		
<b>Bank and cash in hand</b>				
Opening balances:-	13857	1221	15078	7454
Surplus /(deficit) for year	1463	(1221)	242	7624
<b>Closing balances:-</b>	<b>15320</b>	<b>0</b>	<b>15320</b>	<b>15078</b>

Represented by:

BoS Current Account	8612
BoS Reserve Account	6051
Petty Cash	321
Unbanked	336
	<u>15320</u>

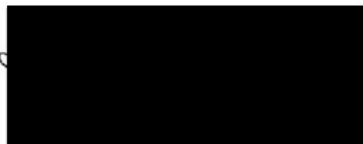
These accounts were approved by the Trustees and signed on their behalf by

SIGNED

PRINT NAME

POSITION

DATE



Chair

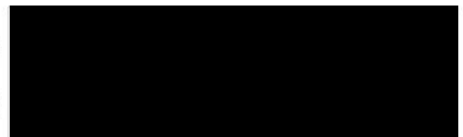
15/11/24

SIGNED

PRINT NAME

POSITION

DATE



TREASURER

15/11/24

## NOTES to the ACCOUNTS

For the year from 1 September 2023 to 31 August 2024

NOTES**1 Basis of Accounting**

These accounts have been prepared on the receipts and Payments basis in accordance with the Charities & Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

**2 Trustee Remuneration and Expenses**

No trustees received any remuneration or reimbursement of expenses in the year.

**3 Reserves**

There are reserves of £15320 all of which are unrestricted.