

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	01	09	2024	To	31	08	2025

Reference and administration details

Charity name
 Other names charity is known by
 Registered charity number
 Charity's principal address

La Petite Ecole
La Petite Ecole d'Edimbourg
SC20726
22 Buckstone Dell
Edinburgh
Postcode EH10 6PG

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Florence Bonacina-Pugh	President		
2	Adèle Mortier	Secretary		
3	Emilie Morisson	Secretary / Treasurer	Moved to Treasurer in Jan 2026	
4	Manuel Maarek	Treasurer	Left the board of Trustees in Jan 2026	
5	Thomas Redares	Treasurer		
6	Caroline Varin	Communication		
7	Rachel Le Noan	Communication	Joined the board of Trustees in Nov 2025	
8	Frederic Gonzales	Secretary	Joined the board of Trustees in Jan 2026	
9				
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17				

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8
1
9
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0

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

Structure, governance and management

Type of governing document

La Petite Ecole is governed by a constitution. On 26 October 2016 La Petite Ecole changed its legal form from an unincorporated charity to a SCIO (Scottish Charitable Incorporated Organisation). It means it is now an incorporated body having charitable status under the Charities and Trustees Investment (Scotland) Act 2005.

Trustee recruitment and appointment

Trustees are self-nominated volunteers and are formally appointed by voting at the AGM. Trustees have a term of four years and can be re-appointed by voting at the AGM.

Objectives and activities

Charitable purposes

La Petite Ecole is established for charitable purposes only, and in particular, the objectives are the advancement of education and the advancement of Arts and Culture.

The area within which La Petite Ecole shall operate shall be Edinburgh and the surrounding areas.

La Petite Ecole shall promote (but not promote exclusively) its activities and delivery operations to people within Edinburgh and surrounding areas who are families who have at least one French-speaking parent/carer and children between 3 and 17 years old.

These people will be the organisation's beneficiaries.

Summary of the main activities in relation to these objects

- Children are given informal tuition in small class groups (<12) for two hours face to face or one hour online

- Classes are run weekly on Tuesdays and Saturdays

- Once each term plus at the end of the year, an event is organised with children and parents with the aim of Petite Ecole families socialising in a French-speaking environment (show, cinema, party, etc).

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Achievements and performance

Summary of the main achievements of the charity during the financial period

La Petite Ecole's core mission is to provide classes and cultural activities linked to the French language.

La Petite Ecole runs face-to-face classes on Saturdays at St George's School in Edinburgh and online classes on Tuesdays to offer more choices to the parents.

The committee has recruited additional / replacement well qualified / experienced teaching staff.

La Petite Ecole prepares pupils to the Diplôme d'Étude en Langue Française (Diploma In French Language Studies - DELF) A2, DELF B1, and DELF B2 exams, all of which are internationally recognised French diplomas.

In the annual year 2024/5, La Petite Ecole extended its offer with a Theatre class on Friday afternoon at the location Morningside United Church. The class started in March 2025 for 7 children and on 7 Fridays.

On 4th and 5th June 2025 La Petite Ecole organised its first school trip and visited Le Parc Asterix near Paris with a group of 17 teenagers (> 12 years old) and 4 adults. It included flights and an overnight stay in a hotel.

Financial review

Brief statement of the charity's policy on reserves

At the end of the period there was a balance on the unrestricted general fund of £37,341 which is held in our current account to be accessible.

The charity has a policy of retaining reserves equal to an academic year's expenditure to ensure sufficient resources in the event of a downturn in activity and to use any surplus to enhance the quality of educational experience, which can be offered to its members.

This year the number of pupils rose from 122 to 149.

Details of any deficit

N/A

Donated facilities and services (if any)

N/A

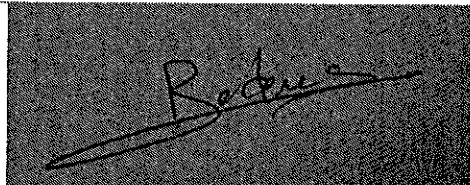
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Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) <i>OSCR will accept digital or typed signatures</i>		
Full name(s)	Thomas Redares	
Position (e.g. Chair)	Treasurer	
Date	2026-05-17	

La Petite Ecole

SC20726



Receipts and payments accounts							
For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	01	09	2024		31	08	2025

Section A Statement of receipts and payments

	Unrestricted to nearest £	Restricted to nearest £	Expendable to nearest £	Permanent to nearest £	Total funds to nearest £	Total funds last to nearest £
A1 Receipts						
Donations	2,308				2,308	1,990
Legacies					-	
Grants					-	
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than land and buildings	1,322				1,322	7
Rents from land & buildings					-	
Gross receipts from other charitable activities	55,752				55,752	39,599
A1 Sub total	59,382	-	-	-	59,382	41,596
A2 Receipts from asset &						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
A2 Sub total	-	-	-	-	-	-
Total receipts	59,382	-	-	-	59,382	41,596
A3 Payments						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	52,765				52,765	33,390
Grants and donations					-	
Governance costs:						
Audit / independent examination	420				420	420
Preparation of annual accounts					-	
Legal costs					-	
Other	10,085				10,085	6,678
A3 Sub total	63,270	-	-	-	63,270	40,488
A4 Payments relating to asset and						
Purchases of fixed assets					-	
Purchase of investments					-	
A4 Sub total	-	-	-	-	-	-
Total payments	63,270	-	-	-	63,270	40,488
Net receipts / (payments)	(3,888)				(3,888)	1,108
A5 Transfers to / (from) funds						
Surplus / (deficit) for year	(3,888)				(3,888)	1,108

Section C Notes to the Accounts

C1 Nature and purpose of funds (may be stated on analysis of funds worksheets)

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C2 Grants

Type of activity or project supported	Individual / Institution	Number of grants made	£
Total			

C3a Trustee remuneration

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)	X
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Authority under which paid

£

C3b Trustee remuneration - details

C4a Trustee expenses

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	X
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Number of trustees

£

C4b Trustee expenses - details

C5 Transactions with trustees and connected persons

Nature of relationship	Nature of transaction	Transaction	Balance

C6 Other information

Expenses occurred by La Petite Ecole during the year from a trip to Le Parc Asterix near Paris were reimbursed to trustees who paid for it out of pocket.

Additional analysis (1)

Analysis of receipts and payments

1 Donations

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Donations (AEFE and others)	2,308				2,308	1,990
					-	
					-	
					-	
Total	2,308				2,308	1,990

2 Grants

	Unrestricted funds to nearest £	Restricted funds to nearest £	Total current period to nearest £	Total last period to nearest £
			-	
			-	
			-	
			-	
Total				

3 Gross receipts from other charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Pupils subscriptions and other activities	55,752				55,752	39,599
					-	
					-	
					-	
					-	
					-	
Total	55,752				55,752	39,599

4 Payments relating directly to charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Teacher Invoices	52,765				52,765	33,390
					-	
					-	
					-	
					-	
					-	
					-	
Total	52,765				52,765	33,390

Additional analysis (2)

5 Breakdown of unrestricted funds

	Unrestricted fund 1 - enter name of fund below	Unrestricted fund 2 - enter name of fund below	Unrestricted fund 3 - enter name of fund below	Unrestricted fund 4 - enter name of fund below	Total unrestricted funds	Total unrestricted funds last period
Receipts						
Donations	2,308				2,308	1,990
Legacies					-	
Grants					-	
Receipts from fundraising activities					-	
Gross trading receipts					-	
Interest from bank	1,322				1,322	7
Rents from land & buildings					-	
Gross receipts from other charitable activities	55,752				55,752	39,599
Sub total	59,382	-	-	-	59,382	41,596
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total	-	-	-	-	-	-
Total receipts	59,382	-	-	-	59,382	41,596
Payments						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	52,765				52,765	33,390
Grants and donations					-	
Governance costs:						
Audit / independent examination	420				420	420
Preparation of annual accounts					-	
Legal costs					-	
Other	10,085				10,085	6,678
Sub total	63,270	-	-	-	63,270	40,488
Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
Sub total	-	-	-	-	-	-
Total payments	63,270	-	-	-	63,270	40,488
Net receipts / (payments)	(3,888)	-	-	-	(3,888)	1,107
Transfers to / (from) funds						
Surplus / (deficit) for year	(3,888)	-	-	-	(3,888)	1,107
Nature and purpose of funds						

Additional analysis (3)

6 Breakdown of restricted funds

	Restricted fund 1 - enter name of fund below	Restricted fund 2 - enter name of fund below	Restricted fund 3 - enter name of fund below	Restricted fund 4 - enter name of fund below	Total restricted funds	Total restricted funds last period
Receipts						
Donations					-	
Legacies					-	
Grants					-	
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
Sub total						
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total						
Total receipts						
Payments						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities					-	
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
Sub total						
Payments relating to asset and investment						
Purchases of fixed assets					-	
Purchase of investments					-	
Sub total						
Total payments						
Net receipts / (payments)						
Transfers to / (from) funds						
Surplus / (deficit) for year						

Nature and purpose of funds						
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APPENDIX 3



Report to the trustees/members of
Registered charity number
On the accounts of the charity for the period

Set out on pages

Independent examiner's report on the accounts						
Charity name La Petite Ecole						
Registered charity number SC020726						
Period start date				Period end date		
Day	Month	Year	to	Day	Month	Year
01	09	2024		31	08	2025
6 to 10					(remember to include the page numbers of additional sheets)	

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention

- which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations
 have not been met, or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: *William Main* **Date:** *20th May 2026*

Name: William Main

Relevant professional qualification(s) or body (if any): ICAS

Address: 91 West Savile Terrace
Edinburgh
EH9 3DP

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following pa

