

## Hillbank Church

### Trustees' Annual Report and Accounts for the year ended 31 December 2025

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## Hillbank Church

### Trustees' Annual Report and Accounts for the year ended 31 December 2025

#### Information

|                           |                                                                  |
|---------------------------|------------------------------------------------------------------|
| Trustees                  | J Kay<br>D Bremner<br>R Kay<br>D Parsons<br>K Nelson<br>M Lawrie |
| Secretary                 | J Kay                                                            |
| Address                   | 57 Cotton Road<br>Dundee<br>DD3 7BS                              |
| Scottish Charities Number | SC 010761                                                        |
| Independent Examiner      | Simon Wills<br>5a Dishlandtown Street<br>Arbroath<br>DD11 1QX    |
| Bankers                   | TSB                                                              |

## **Hillbank Church**

### **Trustees' Annual Report and Accounts for the year ended 31 December 2025**

#### **Structure, Governance and Management**

Hillbank Church is governed by a Trust Deed dated 27<sup>th</sup> June 1927 under which Trustees are appointed from time to time. The Trust Deed requires at least 3 Trustees to hold office.

Trustees are appointed from the church membership having regard to their expertise and professional background. New Trustees are appointed at the Annual General Meeting or exceptionally at Special Meetings of the church, upon the requisite notice being given as required by the Trust Deed.

New Trustees appointed are provided with a copy of the Trust Deed, appraised of their responsibilities and guided by other Trustees as appropriate.

The Trustees take an overview to ensure that the requirements of the Trust Deed and relevant regulatory legislation etc. are being adhered to, but the oversight and administration of the church are the respective responsibilities of the Elders and Deacons. Elders are responsible for the affairs of the church and for the spiritual and pastoral care of those who meet within the church. Deacons are responsible for the day to day running of the church. The finances of the church are overseen by an Elder and at least one other church member, acting as joint Treasurers.

The Trustees, along with the Elders and Deacons, continue to monitor the building to ensure that it is fit for purpose taking account of fire and other health and safety matters. Child protection is taken seriously, and a Child Protection Policy has been established and Disclosures are sought for those wishing to work with children.

The Trustees did not receive any remuneration or expenses during the year.

#### **Objectives and Activities**

The purpose of Hillbank Church is to meet for worship and arrange activities for the promotion of the Christian faith which includes direct support to individuals and communities in and around the Hilltown area of Dundee.

In addition, the church takes an interest in, and supports, activities undertaken by others – whether local, national, or overseas to promote the Christian faith and to meet the social need. Donations thus made are shown in the financial statements.

The Sunday Family Service continues to be shown online using our You Tube channel. Our main weekly services consist of the following:

Sunday mornings: Communion Service followed by Family Service plus Sunday Club for children.

Sunday or Monday Evenings: Bible Teaching or Group Bible Studies

Wednesday Evenings: Prayer and Ministry.

In addition to the weekly church meetings, we hold a Children's Club 'Globetrotters', during school term times, providing a mix of spiritual and practical activities for primary school age children. There is a 'One Way' group catering for those from secondary 3 upwards, and a '712' club catering for the needs of the primary 6 to secondary 2 age group.

## Hillbank Church

### Trustees' Annual Report and Accounts for the year ended 31 December 2025

#### Objectives and Activities (continued)

Other social and community activities include –

An occasional meeting for Senior Citizens to enjoy fellowship called "Kettles On"

Several children at the local primary school were given one to one mentoring once a week in conjunction with an organisation called "Transforming lives for Good"

Participating in various events at the local primary school.

Children's Holiday Clubs and a residential holiday ('Camp').

Food hampers were prepared and given to needy families identified by the local school at Christmas and Easter.

The church supports work amongst the homeless and substance abusers/addicts primarily through Eagles Wings, Parish Nursing and the Reconnection Project, all registered charities. Contact with the nearby Lily Walker reception centre for the homeless was maintained with some practical support being given.

Regular visits have been made to the custody unit called the Bella Centre meeting long term prisoners nearing the end of their sentence.

The full time **Community Outreach Worker** (appointed full-time in 2012) has the following remit -

#### *Community*

To develop links with Community Organisations, including schools, especially in the Hillbank and Hilltown areas.

To develop a follow up programme amongst individuals attending public services of the church, coordinate the contacts made with such individuals and to participate in the programme.

To coordinate visitation in the local community.

To attend planning meetings of activities in the local community and decide, in consultation with the Elders, where the church can be usefully involved.

To build up relationships with the various community care bodies as appropriate.

#### *Evangelism*

To develop links with community organisations, including schools, especially in the Hillbank and Hilltown areas.

To motivate existing church members to participate in current and new evangelistic activities.

#### *Other Church Activities*

To assist where appropriate in the main activities of the church.

To be involved in planning and working alongside the currently appointed leadership of the young people's and children's work including the Globetrotters Camp and Clubs, One Way youth work, Searchers and Sunday Club work.

## **Hillbank Church**

### **Trustees' Annual Report and Accounts for the year ended 31 December 2025**

#### **Objectives and Activities (continued)**

##### **Development**

A programme to develop the church was commenced in 2016 with the first phase (redesign the entrance and back hall) being completed in April 2017.

The second phase to improve the back corridor and associated rooms was completed during 2019.

Throughout 2025 the Main Hall was renovated and made more energy efficient, largely through the work of some members of the Church, with tradesmen brought in where required. Further improvement works to the building will be undertaken as and when funds allow.

##### **Strategic Review**

The Church continues to undertake a strategic review of all its activities with a view to helping each member of the Church to improve their discipleship qualities.

##### **Financial Review**

The accounts for the financial year 2025 have been drawn up having regard to the Charities Accounts (Scotland) Regulations 2006. The accounts have been drawn up on a receipts and payments basis.

Throughout the year the finances of the church were organised into 4 funds – General, Missionary, Community Outreach Worker, and a Building Development Fund.

Systems are in place to ensure propriety of accounting for freewill offerings, ongoing disbursements and the periodic reporting to Elders and Deacons.

The Accounts have been examined by an Independent Examiner and their Report is attached to these Financial Statements.

## Hillbank Church

### Trustees' Annual Report and Accounts for the year ended 31 December 2025

#### Financial Review (Continued)

The closing balances on the funds as detailed on page 7 were as follows:

|                        | <u>2025</u>     | <u>2024</u>     |
|------------------------|-----------------|-----------------|
| General Fund           | £ 5,007         | £ 20,926        |
| Building Fund          | £ 10,458        | £ 2,881         |
| Missionary Fund        | £ -157          | £ 577           |
| Full Time Workers Fund | £ 17,079        | £ 19,744        |
| <b>TOTAL</b>           | <b>£ 32,387</b> | <b>£ 44,128</b> |

#### Reserves

##### Unrestricted Funds

The General Fund is the main account of the church. Activities and giving are regulated in view of freewill offerings available.

The primary purpose of the Building Fund is to allow money to be put aside for the redevelopment proposals, although, if necessary, it could be used for any significant building-related expense of maintaining the existing building.

##### Restricted Funds

The Community Outreach Worker was appointed in 2012, partly financed by a Grant from The Laing Trust for a period of 5 years and partly from members of the church. Payments from the fund are primarily salary and training and travelling costs. Given the significant costs involved with this post and the ending of the grant from the Laing Trust, it is not proposed to set any specific target for the balance on the Community Outreach Worker Fund. The fund will continue to be kept under review.

The Missionary Fund is used for donations to specific individuals/organisations, which can be supplemented from the General Fund.

**Approved by the Trustees and signed on their behalf:**

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Date -----

# Hillbank Church

## Trustees' Annual Report and Accounts for the year ended 31 December 2025

### Receipts and Payments Account for the year ended 31 December 2025

|                                    | - | Notes | <u>Unrestricted Funds</u> |               | <u>Restricted Funds</u> |                           | Total          | 2024           |
|------------------------------------|---|-------|---------------------------|---------------|-------------------------|---------------------------|----------------|----------------|
|                                    |   |       | General Fund              | Building Fund | Missionary Fund         | Community Outreach Worker |                |                |
|                                    |   |       | £                         | £             | £                       | £                         | £              |                |
| <b>Receipts</b>                    |   |       |                           |               |                         |                           |                |                |
| Donations — non Gift Aid           |   |       | 20,039                    | 2,845         | 1,000                   | 3,460                     | 27,344         | 25,895         |
| Donations — Gift Aid               |   |       | 26,361                    | 37,250        | 8,275                   | 22,880                    | 94,766         | 61,084         |
| Bank Interest                      |   |       | 184                       | 0             | 0                       | 227                       | 411            | 409            |
| Camp and Church Weekend            | 1 |       | 5,805                     | 0             | 0                       | 0                         | 5,805          | 5,230          |
| Gift Aid Rebate                    |   |       | 6,300                     | 4,986         | 1,921                   | 5,398                     | 18,605         | 16,537         |
| Legacies                           |   |       | 0                         | 0             | 0                       | 0                         | 0              | 15,000         |
| <b>Total Receipts</b>              |   |       | <b>58,689</b>             | <b>45,081</b> | <b>11,196</b>           | <b>31,965</b>             | <b>146,931</b> | <b>124,155</b> |
| <b>Payments</b>                    |   |       |                           |               |                         |                           |                |                |
| Property Costs                     | 2 |       | 22,033                    | 31,603        | 0                       | 0                         | 53,636         | 17,920         |
| Charitable Activities              | 3 |       | 27,798                    | 0             | 0                       | 34,702                    | 62,500         | 59,247         |
| Gifts and Donations                | 4 |       | 16,235                    | 0             | 11,930                  | 0                         | 28,165         | 28,388         |
| Governance Costs                   | 6 |       | 360                       | 0             | 0                       | 0                         | 360            | 760            |
| Loan Repayments                    | 8 |       | 0                         | 11,121        | 0                       | 0                         | 11,121         | 6,237          |
|                                    |   |       | <b>66,426</b>             | <b>42,724</b> | <b>11,930</b>           | <b>34,702</b>             | <b>155,782</b> | <b>112,552</b> |
| <b>Payments relating to assets</b> |   |       |                           |               |                         |                           |                |                |
| Purchase of Assets                 | 7 |       | 2,892                     | 0             | 0                       | 0                         | 2,892          | 2,099          |
|                                    |   |       | <b>2,892</b>              | <b>0</b>      | <b>0</b>                | <b>0</b>                  | <b>2,892</b>   | <b>2,099</b>   |
| <b>Total Payments</b>              |   |       | <b>69,318</b>             | <b>42,724</b> | <b>11,930</b>           | <b>34,702</b>             | <b>158,674</b> | <b>114,651</b> |
| <b>Surplus/Deficit for year</b>    |   |       | <b>-10,629</b>            | <b>2,357</b>  | <b>-734</b>             | <b>-2,737</b>             | <b>-11,743</b> | <b>9,504</b>   |

The Notes on pages 8 to 10 form an integral part of these accounts.

**Hillbank Church**  
**Trustees' Annual Report and Accounts**  
**for the year ended 31 December 2025**

**Statement of Balances as at 31 December 2025**

| <b><u>Fund Balances</u></b> | <b>Unrestricted Funds</b> |                      | <b>Restricted Funds</b> |                                  |               |               |
|-----------------------------|---------------------------|----------------------|-------------------------|----------------------------------|---------------|---------------|
|                             | <b>General Fund</b>       | <b>Building Fund</b> | <b>Missionary Fund</b>  | <b>Community Outreach Worker</b> | <b>Total</b>  | <b>2024</b>   |
|                             |                           |                      |                         |                                  |               |               |
|                             | £                         | £                    | £                       | £                                | £             | £             |
| Balance 1 Jan 2025          | 20,926                    | 2,881                | 577                     | 19,746                           | 44,131        | 34,627        |
| Surplus/(Deficit) for year  | -10,629                   | 2,357                | -734                    | -2,737                           | -11,743       | 9,504         |
| Transfers in year (net)     | -5,290                    | 5,220                | 0                       | 70                               | 0             | 0             |
| <b>Balance 31 Dec 2025</b>  | <b>5,007</b>              | <b>10,458</b>        | <b>-157</b>             | <b>17,079</b>                    | <b>32,388</b> | <b>44,131</b> |

**Statement of Cash and Bank Balances as at 31 December 2025**

|                            | <b>2025</b>   | <b>2024</b>   |
|----------------------------|---------------|---------------|
|                            | £             | £             |
| Cash                       | 258           | 109           |
| Bank Current Accounts      | 5,985         | 12,457        |
| Bank Savings Accounts      | 26,145        | 31,565        |
| <b>Total Bank and Cash</b> | <b>32,388</b> | <b>44,131</b> |

**Fixed Assets**

| <b>Building</b>          | <b>Building Fund</b> | <b>Furniture and Fittings, Equipment etc.</b> | <b>Gen/Bldg Fund</b> | <b>FTW Fund</b> |
|--------------------------|----------------------|-----------------------------------------------|----------------------|-----------------|
|                          | £                    |                                               | £                    | £               |
| Valuation at 31 Dec 2005 | 150,000              | Cost                                          |                      |                 |
| Additions                |                      | 2005 – 2025                                   | 73,066               | 839             |
| 2017 - 2024              | 137,879              |                                               |                      |                 |
| 2025                     | 31,603               |                                               |                      |                 |
| <b>Buildings at Cost</b> | <b>319,482</b>       | <b>Equipment at cost</b>                      | <b>73,066</b>        | <b>839</b>      |

**Other Assets**

**Gift Aid Reclaim.** The last claim included in the accounts was up to the end of June 2025.  
The claim for the period to 31 December 2025 has still to be received.

**Approved by the Trustees and signed on their behalf:**

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Date .....



## Hillbank Church

### Trustees' Annual Report and Accounts for the year ended 31 December 2025

#### Notes

##### 1. Grants Received and Other Income

|                             |       |
|-----------------------------|-------|
| Camp and Church Weekend     | 5,805 |
| Fees and Donations received |       |
| Legacies and Gifts          | 0     |

| <b>2. Property Costs</b>           | <b>2025</b>   | <b>2024</b>   |
|------------------------------------|---------------|---------------|
| <b><u>General Fund</u></b>         | <b>£</b>      | <b>£</b>      |
| -                                  |               |               |
| Property Maintenance               | 14,154        | 3,886         |
| Electricity                        | 2,090         | 3,004         |
| Gas                                | 2,220         | 7,804         |
| Water                              | 0             | 0             |
| Insurance                          | 2,384         | 2,347         |
| Phone and WiFi                     | 1,185         | 879           |
| <b>Total Property Costs</b>        | <b>22,033</b> | <b>17,920</b> |
|                                    |               |               |
| <b>2. Property Costs</b>           | <b>2025</b>   | <b>2024</b>   |
| <b><u>Building Fund</u></b>        | <b>£</b>      | <b>£</b>      |
| -                                  |               |               |
| Main Hall Renovations              | 31,603        | 0             |
| <b>Total Property Costs</b>        | <b>31,603</b> | <b>0</b>      |
|                                    |               |               |
| <b>3. Charitable Activities</b>    | <b>2025</b>   | <b>2024</b>   |
| <b><u>General Fund</u></b>         | <b>£</b>      | <b>£</b>      |
| -                                  |               |               |
| Youth Work                         | 676           | 728           |
| Outreach                           | 578           | 2,000         |
| Church Weekend, Camp and BBQ       | 8,454         | 5,132         |
| Catering and Kitchen Supplies      | 649           | 909           |
| Books and Study Materials          | 394           | 845           |
| Printing and Stationery            | 201           | 365           |
| Equipment Repairs                  | 102           | 370           |
| Licences and Subscriptions         | 1,432         | 1,546         |
| TLG                                | 1,015         | 1,045         |
| Support and Gifts (Note 5)         | 13,800        | 12,715        |
| Miscellaneous                      | 497           | 293           |
| <b>Total Charitable Activities</b> | <b>27,798</b> | <b>25,948</b> |

| <b><u>Community Outreach Worker Fund</u></b> |               |               |
|----------------------------------------------|---------------|---------------|
|                                              | <b>2025</b>   | <b>2024</b>   |
|                                              | <b>£</b>      | <b>£</b>      |
| <b>M Blakeman</b>                            |               |               |
| Salary                                       | 33,659        | 32,273        |
| Pension                                      | 1,043         | 1,026         |
| Training                                     | 0             | 0             |
|                                              | 34,702        | 33,299        |
| <b>Total</b>                                 | <b>34,702</b> | <b>33,299</b> |

## Hillbank Church

### Trustees' Annual Report and Accounts for the year ended 31 December 2025

#### Notes (Continued)

| <b>4. Gifts and Donations</b> |         |         |       |       |
|-------------------------------|---------|---------|-------|-------|
| Funds Taken From              | 2025    |         | 2025  | 2024  |
|                               | General | Mission | Total | Total |
|                               | £       | £       | £     | £     |
| Alwyn Philips                 |         |         | 0     | 300   |
| Brass Tacks                   | 300     |         | 300   |       |
| Barnabas Fund                 |         |         | 0     | 500   |
| Berea Trust                   | 3,800   |         | 3,800 | 4,699 |
| G and A Black                 |         | 1,000   | 1,000 | 1,000 |
| Brian Lowrie                  |         |         | 0     | 200   |
| Bremner, David                | 500     |         | 500   | 500   |
| CAP                           |         |         | 0     | 600   |
| Compass Centre                | 200     | 750     | 950   |       |
| Cordiner, Mike and Fee        | 3,000   |         | 3,000 | 2,600 |
| Davies, S and G               | 175     | 1,025   | 1,200 | 400   |
| Derek Johnston                |         |         | 0     | 700   |
| Dryburgh, Anne                | 205     | 795     | 1,000 | 400   |
| Eagles Wings Trust            | 180     | 3,355   | 3,535 | 3,830 |
| Friends International         |         |         | 0     | 300   |
| Go Youth Trust                | 1,500   |         | 1,500 |       |
| Gordon, Sam                   | 300     |         | 300   | 425   |
| Jonathan Groves               |         |         | 0     | 1,000 |
| Jack, R & I                   | 1,200   |         | 1,200 | 1,750 |
| Kreander, N & E               |         |         | 0     | 800   |

## Hillbank Church

### Trustees' Annual Report and Accounts for the year ended 31 December 2025

#### Notes (Continued)

| <b>4. Gifts and Donations<br/>Cont'd</b> |               |               |               |               |
|------------------------------------------|---------------|---------------|---------------|---------------|
| Funds Taken From                         | 2025          |               | 2025          | 2024          |
|                                          | General       | Mission       | Total         |               |
|                                          | £             | £             | £             | £             |
| Leprosy Mission                          |               |               | 0             | 200           |
| MAD Ministries                           |               |               | 0             | 300           |
| McIlree, Jamie                           |               | 1,000         | 1,000         | 1,000         |
| McQuoid, Stephen                         | 200           |               | 200           |               |
| Pastoral Gifts                           | 380           |               | 250           | 476           |
| Prison Fellowship                        | 400           |               | 400           | 323           |
| Reconnection Project                     |               |               | 0             | 300           |
| Retired Missionary Fund                  |               | 500           | 500           | 200           |
| Rosebank School                          | 500           |               | 500           |               |
| Sloans, Ukraine                          | 385           | 815           | 1,200         |               |
| Smith, Andrea                            | 305           | 695           | 1,000         | 2,055         |
| SOLAS                                    |               |               | 0             | 300           |
| C and E Stephen                          | 200           | 1,000         | 1,200         | 980           |
| Sports Chaplaincy                        | 300           |               | 300           |               |
| Sutherlands, France                      | 205           | 995           | 1,200         |               |
| SU Scotland                              |               |               | 0             | 250           |
| Tear Fund                                | 500           |               | 500           |               |
| Teen Ranch                               | 1,000         |               | 1,000         | 1500          |
| Tun Lin, Myanmar                         | 500           |               | 500           |               |
| Zoe Carter                               |               |               | 0             | 500           |
| <b>TOTAL</b>                             | <b>16,235</b> | <b>11,930</b> | <b>28,035</b> | <b>28,388</b> |

## Hillbank Church

### Trustees' Annual Report and Accounts for the year ended 31 December 2024

#### 5. Support and gifts

The following received regular support throughout the year –

|               | 2025          | 2024          |  |
|---------------|---------------|---------------|--|
|               | £             | £             |  |
| Megan Foster  | 0             | 4,000         |  |
| Amy Nicholson | 6,300         | 6,000         |  |
| Jim Crooks    | 1,200         | 1,200         |  |
| Zoe Ford      | 3,300         | 750           |  |
| Susie Ford    | 3,000         | 500           |  |
| <b>TOTAL</b>  | <b>13,800</b> | <b>12,450</b> |  |

#### 6. Governance

The 2024 Independent Examiner was paid £ 360 on invoice.

#### 7. Assets

Fixed Assets purchased in the year include £2,345 for new chairs, £126 for a storage cabinet, £110 for tools and the balance of £311 for various AV equipment.

#### 8. Liability – Stewardship Loan

| Stewardship Loan                      | £        | 2024<br>£     |
|---------------------------------------|----------|---------------|
| Balance at 1 January 2025             | 10,714   | 15,383        |
| Repaid in Year                        | (11,121) | (6,237)       |
| Interest charged in year              | 407      | 1,569         |
| <b>Balance as at 31 December 2025</b> | <b>0</b> | <b>10,714</b> |

The Loan was paid off in 2025 following the receipt of a gift for that purpose.