

**FORTH COMMUNITY RESOURCE CENTRE STEERING GROUP**

**TRUSTEES ANNUAL REPORT & FINANCIAL STATEMENTS**

**FOR THE YEAR TO 31 MARCH 2024**

# **FORTH COMMUNITY RESOURCE CENTRE STEERING GROUP**

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# **FORTH COMMUNITY RESOURCE CENTRE STEERING GROUP**

## **TRUSTEES' ANNUAL REPORT & FINANCIAL STATEMENTS**

**For the year ended 31 March 2024**

### **Trustees' Annual Report**

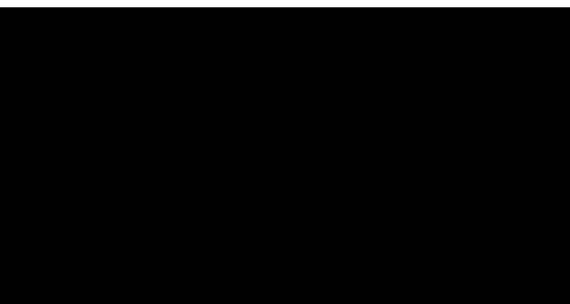
The Trustees present their annual report and financial statements for the year ended 31 March 2024, along with the independent examiner's report.

### **Reference & Administration Details**

The charity is registered as Forth Community Resource Centre Steering Group. The charity was formed in 2001 and registered with the Office of the Scottish Charity Regulator (OSCR): number SC031932 on 10 July 2001.

The principal office and operating address of the charity is  
Forth Community Resource Centre, 57 Hawkwood Terrace, Forth, ML11 8AT.

The following served as charity trustees during the year and up to the date of this report.



### **Structure, Governance & Management**

The charity is governed by a constitution which was adopted in 2001. The charity is unincorporated.

The management committee, which normally meets on a quarterly basis, are the charity's Trustees. Membership of the management committee is open to all residents in Forth and surrounding districts and representatives of community group(s) active within the area. Trustees are elected at the Annual General Meeting.

Under the constitution, there must a minimum of seven Trustees from residents and a maximum of two additional Trustees from statutory or voluntary organisations. Elections to the management committee take place the AGM and the appointment is for one year. The office bearers are appointed at the AGM.

### **Objectives & Activities**

Our charitable purposes are the advancement of education and the prevention and relief of poverty. The objects of the charity are to promote any charitable purposes for the benefits of the inhabitants of the village of Forth and surrounding districts, without distinction of political, religious, or other opinion.

The main activity of the charity is the running of suitable activities within the Forth Community Resource Centre.

# FORTH COMMUNITY RESOURCE CENTRE STEERING GROUP

## TRUSTEES' ANNUAL REPORT & FINANCIAL STATEMENTS

(continued)

For the year ended 31 March 2024

### Achievements & Performance

2023-24 was a busy year with a number of projects underway and the constant search for funding. Demand for our services remained high but threats of funding cuts persisted towards the end of the period and may impact on in work in 2024-25.

Our **Integrated Care Fund** grant was again extended to March 2024, by which time we had worked with 206 older people, delivering Activity Cafes to combat social Isolation and loneliness (£30,090). This extension was to allow us to make an application to the new round of funding for 2024-26. Targeting Digital Exclusion, a series of small grants were received from **The Good Things Foundation** to extend our work with the National Databank and National Device Bank (£10,600). This was supplemented by a grant from The Renewable Energy Fund which will be claimed in 2024-25. **The Levensat Trust** (£750) and **Forth Friendship Group** (£500) contributed towards delivery of our Warm Welcome space, which re-launched in October, and distribution of Emergency Food and Hygiene boxes to those in need. Through a successful application to **Impact Funding Partners**, we were awarded grant towards delivery of Activity Cafes in 2024-26 and continued employment of our Activities Coordinator (£13986 in 2023-24). **The Bank of Scotland Foundation** kindly and unexpectedly awarded us funding to be used as required to continue delivery of our services in 2024/25 (£21,665). Through VASLan and **The Community Mental Health and Welfare Fund** we began delivery of our Getting There Project in February which will support Volunteer development, mental health and wellbeing in 2024-25 (£19,973).

With respect to sustainability, some funders have moved towards retrospective funding, where FCRCSG is required to hold reserves to fund project work and then claim monies back at intervals from grant holders. Income generated will therefore be designated against core running costs (£85,600) and future project work in 2024-2026, giving us a measure of sustainability and the means to continue supporting delivery into our community.

### Financial Review

The Trustees raised a total of £118,265 in the year. The charity's total reserves as at 31 March 2024 are £241,344 of which £116,813 are Unrestricted General funds, £85,600 are Unrestricted Designated funds, and £38,931 are restricted funds. The Trustees aim to keep unrestricted reserves at a level of £50,000 which represents 12 months working capital to finance the charity and the surplus will be used by the Trustees to continue the work of the charity.

Approved by the Trustees on 03 October 2024 and signed on their behalf by





# **FORTH COMMUNITY RESOURCE CENTRE STEERING GROUP**

## **INDEPENDENT EXAMINER'S REPORT TO THE FORTH COMMUNITY RESOURCE CENTRE STEERING GROUP, REGISTERED CHARITY NUMBER SC031932 FOR THE YEAR TO 31 MARCH 2024**

### **Independent Examiner's Report**

I report on the accounts of the charity for the year ended 31 March 2024, set out on pages 6 to 8.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity's trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

### **Basis of independent examiner's statement**

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.

### **Independent examiner's statement**

In the course of my examination, no matter has come to my attention.

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
  - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations.

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*Gordon Ferguson & Co Ltd*

**Gordon Ferguson & Co CA  
118 High Street  
Lanark  
ML11 7ES**

**03 October 2024**

# FORTH COMMUNITY RESOURCE CENTRE STEERING GROUP

## TRUSTEES' ANNUAL REPORT & FINANCIAL STATEMENTS

For the year ended 31 March 2024

### Statement of Receipts & Payments

	Notes	Unrestricted Funds £	Restricted Funds £	2024 Total £	2023 Total £
<b>Voluntary receipts</b>					
Donations	1	8,642	-	8,642	7,319
Grants	2	79,899	21,655	101,564	134,078
Investment Income (Bank Interest)	3	2,282	-	2,282	587
Charitable Activities	4	468	-	468	-
Receipts from Services (Gross Trading)	5	<u>5,310</u>	<u>-</u>	<u>5,310</u>	<u>2,550</u>
<b>Total receipts</b>		<u>96,600</u>	<u>21,655</u>	<u>118,265</u>	<u>144,534</u>
<b>Payments</b>					
Charitable Activities	6	<u>95,962</u>	<u>2,082</u>	<u>98,044</u>	<u>83,023</u>
<b>Total Payments</b>		<u>95,962</u>	<u>2,082</u>	<u>98,044</u>	<u>83,023</u>
<b>Surplus for the Year</b>		<u>638</u>	<u>19,584</u>	<u>20,221</u>	<u>61,511</u>

The Notes on Page 4 form an integral part of these accounts.

# FORTH COMMUNITY RESOURCE CENTRE STEERING GROUP

## TRUSTEES' ANNUAL REPORT & FINANCIAL STATEMENTS

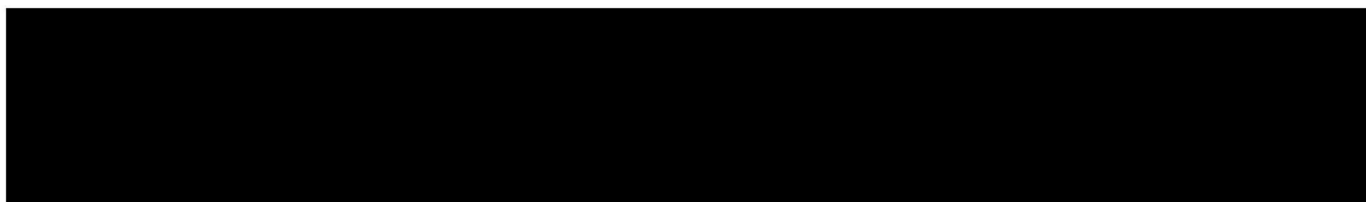
For the year ended 31 March 2024

### Statement of Balances

	Unrestricted Funds			2024 Total	2023 Total
	General	Designated	Restricted Funds		
	£	£	£	£	£
Cash & Bank balance at 1 April 2023	116,175	85,600	19,347	221,122	159,611
Surplus for the Year	<u>638</u>	<u>-</u>	<u>19,584</u>	<u>20,222</u>	<u>61,511</u>
	116,813	85,600	38,931	241,344	221,122
Transfer from unrestricted funds to unrestricted general funds	-	-	-	-	0
Transfer from unrestricted general funds to unrestricted designated funds	-	-	-	-	0
Cash & Bank Balance at 31 March 2024	<u>116,813</u>	<u>85,600</u>	<u>38,931</u>	<u>241,344</u>	<u>221,122</u>
<b>Liabilities at 31 March 2024</b>					
Independent Examiners Fee	<u>420</u>	-	-	<u>420</u>	<u>420</u>

The group has no other material liabilities, contingent liabilities or obligations.  
The notes on page 4 form an integral part of these Accounts

Approved by the Trustees on 03 October 2024 and signed on their behalf by



# FORTH COMMUNITY RESOURCE CENTRE STEERING GROUP

## TRUSTEES' ANNUAL REPORT & FINANCIAL STATEMENTS

For the year ended 31 March 2024

### Notes on the Financial Statements

	Unrestricted £	Restricted Funds £	Total 2024 £	Total 2023 £
<b>Voluntary Income</b>				
Donations	8,642		8,642	7,319
	<b>8,642</b>	<b>-</b>	<b>8,642</b>	<b>7,319</b>
<b>Grants</b>				
SCVO CJS			-	8,333
LT- Levensat Trust	750		750	-
Corra Foundation			-	4,620
FFG- Forth Friendship Group	500		500	-
SLC Employment Support Initiative	4,000		4,000	-
VASLAN Warm Welcome			-	760
VASLAN-Integrated Care Fund	30,090		30,090	31,167
VASLAN - CMHWF-Bankhall Community Café			-	-
VASLAN - CMHWF-The Happy Project			-	9,935
VALAN- CMHWF- Getting There	19,973		19,973	-
VASLAN - CMHWF - Helping Ourselves			-	9,970
Bank of Scotland Foundation		21,665	21,665	21,665
IFP- impact Funding Partners	13,986		13,986	-
SLC Warm Welcome Grant			-	1,000
Investing in Communities Fund - CSLI			-	43,638
Good Things Foundation	10,600		10,600	2,000
Luminate			-	990
	<b>79,899</b>	<b>21,665</b>	<b>101,564</b>	<b>134,078</b>
<b>Investment Income</b>				
Bank Interest	2,282		2,282	587
	<b>2,282</b>	<b>-</b>	<b>2,282</b>	<b>587</b>
<b>Receipts from Charitable Activities</b>				
Premises Hire	468		468	-
	<b>468</b>	<b>-</b>	<b>468</b>	<b>-</b>
<b>Receipts from Services</b>				
Recycling	-		-	-
Training Delivery	5,310		5,310	2,550
Fees for Services Provided			-	-
	<b>5,310</b>	<b>-</b>	<b>5,310</b>	<b>2,550</b>
<b>Charitable Activities</b>				
Salaries	69,828		69,828	56,764
Pension	5,065	507	5,572	5,319
PAYE	8,854		8,854	7,621
Tutor Fees & Expenses	6,524		6,524	6,269
Training Materials	2,097	25	2,122	2,156
Advertising	-		-	-
Postage	-		-	5
Insurance	1,250		1,250	1,216
Winter Support Fund	-		-	495
Premises	-		-	-
Computer & ICT	1,700		1,700	783
Corra Household Fund	-	1,550	1,550	1,975
Miscellaneous	224		224	-
Accountancy	420		420	420
	<b>95,962</b>	<b>2,082</b>	<b>98,044</b>	<b>83,023</b>