

East of Scotland Jazz Education SCIO

Scottish Charity No
SC045686

Annual Report and Financial Statements
For the year ended 31/10/2025

Trustees' Annual Report

For the year ended 31 October 2025

The trustees have pleasure in presenting their report together with the financial statements for the year ended 31 October 2025.

Reference and Administrative Information

Charity name

East of Scotland Jazz Education (SCIO)

Charity number

SC045686

Address

1 Eastlands Road, Rothesay, Isle of Bute, PA20 9EX

Current Trustees

Simon Little	Chair (appointed 22 nd September 2025)
Alison Thomson	Chair (resigned 22 nd September 2025)
James Holland	Secretary (appointed 11 th September 2025)
Michael Hendry MBE	Treasurer
Janet Heffernan	Trustee (appointed 11 th September 2025)
Alasdair Kelly	Trustee (appointed 11 th September 2025)

Structure, Governance and Management

Constitution

The Charity is a Scottish Charitable Incorporated Organisation (SCIO) and was registered in its current legal form on 9th June 2015. The charity was previously an unincorporated association but changed its legal form to a SCIO on 9th June 2015. The assets of the unincorporated association were transferred to the SCIO on this date.

Appointment of trustees

The charity operates a single tier structure whereby the charity trustees are also the organisation's only members and comprise the organisation's board. The Board meets up to six times a year. Trustees are appointed at the Annual General Meeting which is normally held in July each year. Under the constitution, there must be a minimum of three and not more than seven elected trustees.

Three new trustees were unanimously elected to the Board on 11th September 2025. [Janer Heffernan](#), James Holland and Alasdair Kelly.

Alison Thomson resigned from the Board on 11th September 2025.

Simon Little was elected Chair of the Board on 22nd September 2025 and James Holland was elected as Secretary on the same date.

Management

The trustees are responsible for the strategic direction and governance of the organisation, whilst day-to-day running is delegated to the administrator, who receives an annual honorarium. The administrator attends the Board meetings to discuss progress and development. We also engage a musical director, tutors and houseparents for the annual Richard Michael Jazz Summer Course. We have a Child Protection policy in place and our staff members have Disclosures under the Protection of Vulnerable Groups (PVG) Scheme.

We have policies and procedures in place for Child Protection & Safeguarding and for grievances. All of our policies and procedures are reviewed and updated regularly and published on our website. Administrators and houseparents attend appropriate training on relevant topics such as first aid and safeguarding.

Objectives and Activities

Charitable purposes

The organisation is established for charitable purposes only, and in particular, the objects are: a) to advance education through providing opportunities for the general public to develop skills in musical performance, particularly but not exclusively in the genre of jazz; and b) to advance the arts through musical education and performance, particularly but not exclusively in the genre of jazz.

Activities

Our main scheduled activity during the reporting year was the Richard Michael Jazz Summer Course, held at Strathallan School in July 2025.

Achievements and Performance

We attracted a good number of participants to our course in July 2025. A total of 77 attended, six more than the previous year.

Financial Review

Our main source of funding continues to be fees charged for attendance at the Jazz Summer Courses, with some additional income from personal donations.

The charity provided grants of £1,201 to three young people to subsidise their attendance at the Jazz Summer Course, £810 of which was funds held in reserve from a 2016 grant by Youth Scotland which was ring-fenced for use of promoting music to young people.

Reserves Policy

The trustees' policy is to maintain minimal reserves at around 2-3 months of normal running costs in order to meet any unexpected expenditure. Reserves at the end of the year were £11,942.25, which is well within the target range.

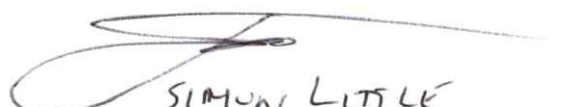
Plans for Future Periods

The trustees intend to continue and where appropriate develop the activities which the charity provides in the field of music education. We are currently actively planning for the 2026 course, which will be held from 28th June to 3rd July at Strathallan School.

Approved by the trustees on

13/2/26

and signed on their behalf by


SIMON LITTLE
TRUSTEE & CURRENT CHAIR

3.

**Independent Examiner's Report
For the /year Ended 31 October 2025**

Independent Examiner's Report to the Trustees of East of Scotland Jazz Education SCIO

I report on the financial statements of the charity for the year ended 31 October 2025, which are set out on pages 5 to 8.

Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity's trustees consider that the audit requirement of Regulation 10(1)(d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section (44)(1)(c) of the Act and to state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:-

1. which gives me reasonable cause to believe that, in any material respect, the requirements:-
 - – to keep accounting records in accordance with section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - – to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations have not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

S Livesey

Stephen Livesey BAcc (Hons)

36 Meadowview Place
Inchture
PH14 9TG

**Statement of Receipts and
Payment
For the Year Ended 31 October
2025**

	Note	Unrestricted Funds	Restricted Funds	Total 2025	Total 2024
Receipt					
Bank interest		27	-	27	17
Donations	5	547	-	547	333
Gift Aid		284		284	-
Receipts from Charitable Activities					
Gross Trading Receipts	4	46,868	-	46,868	41,057
Total receipts		<u>47,727</u>	<u>-</u>	<u>47,727</u>	<u>41,407</u>
Payments					
Payments relating directly to charitable activities	7	49,345	810	50,155	40,688
Total Payments		<u>49,345</u>	<u>810</u>	<u>50,155</u>	<u>40,688</u>
Surplus / (deficit)		<u>(1,618)</u>	<u>(810)</u>	<u>(2,428)</u>	<u>719</u>

**Funds Reconciliation
For the Year Ended 31 October
2025**

	Unrestricted Funds	Restricted Funds	Total 2025	Total 2024
Cash at Bank – 01/11/2024	13,561	810	14,371	13,652
Surplus/(Deficit) for period	(1,618)	(810)	(2,428)	719
Cash at Bank – 31/10/2025	<u>11,943</u>	<u>-</u>	<u>11,943</u>	<u>14,371</u>
Bank Balances				
Current Account	7,486	-	7,486	11,941
Savings account	4,457	-	4,457	2,430
	<u>11,943</u>	<u>-</u>	<u>11,943</u>	<u>14,371</u>

The notes on Pages 7 & 8 form an integral part of these accounts

Approved by the Trustees on

13/2/26

and signed on their behalf



SIMON LITTLE

TRUSTEE & CURRENT CHAIR

Notes to the Accounts – For the Year ended 31 October 2025

1. Basis of Accounting

These accounts have been prepared on the Receipts & Payments basis in accordance with the Charities & Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

2. Nature and purpose of funds

Unrestricted funds are those that may be used at the discretion of the trustees in furtherance of the objects of the charity. The trustees maintain a single unrestricted fund for the day-to-day running of the charity.

3. Related Party Transactions

The trustees all give freely their time and expertise without any form of remuneration or other benefit in kind or cash.

4. Gross Trading Receipts

Gross trading receipts consist of fees paid by participants in the Jazz Summer Course.

5. Donations

	Unrestricted Funds	Restricted Funds	2024
Collection at Jazz Tutor Concert	447	-	223
General Donation	100	-	110
	<hr/>	<hr/>	<hr/>
	547	-	333
	<hr/>	<hr/>	<hr/>

6. Payment relating directly to charitable activities

	Note	Unrestricted Funds	Restricted Funds	2025	2024
Administration		4,410	-	4,410	4,200
Governance	7	185	-	185	175
Bank Service Charge		-	-	-	-
Houseparent		2,683	-	2,683	1,545
Summer course expenses		797	-	797	710
Insurance		73	-	73	79
PVGs		280	-	280	-
Sound and Lighting		331	-	331	315
Travel		786	-	786	409
Tutors' Fees		9,455	810	10,265	9,760
Venue		30,250	-	30,250	23,078
Web hosting		95	-	95	417
Total expenses		<u>49,345</u>	<u>810</u>	<u>50,155</u>	<u>40,688</u>

7. Governance costs

Accountancy and Independent examination	<u>185</u>
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