

Event First Aid Scotland

Annual General Meeting

Minutes of Meeting

Sandend Hall 1900hrs Friday 22 July 2026

1. Present in Person

Yvonne Murray – Chair (AT), Marley Tait (MT), Kathleen Stewart (KS), Kathleen Thomson (KT), Pete Kunz (PK), Michelle Corden (MC), Philip McLean (PM), Maggie Syversen (MS), Amber Corden (AC), Olwen Christie (OC), Sheila Shearer (SS), Mary Jones (MJ), Alan Thomson (AT), Rob Rendell (RR)

Via WhatsApp Call

Megz Slater (MSI), Colin Cass (CC), Tracey Cass (TC), Wilma McGregor (WM), Michael McCulloch (MM), Billy Barrowman (BB)

2. Apologies

EFAS Board – Shona McLennan (SM), Jordan Barrowman (JB), Scott Ord-Jones SOJ),

Others - Margaret Sharp (MSh), Dawn Gauld (DG), Marcus Wilson (MW), Audrey Smith (AS), Teresa Smith (YS), Leanne

3. Welcome

YM welcomed the attendees to the Event First Aid Scotland (EFAS) Annual General Meeting 2026.

YM personally thanked all the volunteers who attend events, the volunteers in the background who keep everything running smoothly and everyone who supports EFAS.

BB and all attendees, wished to give a massive "thank you" to YM for taking on the role of Chair Person, YM's hard work and for guiding EFAS admirably through the past year.

YM read out loud the 2025 Annual Report to the attendees and hard copies were circulated. A copy will be attached to the Minutes of Meeting. YM will email those listening via WhatsApp a copy of the Annual Report. **(PLEASE SUPPLY so can be attached/Email WhatsApp folk)**

The Treasurers Report was circulated. Copy attached **(PLEASE SUPPLY copy)**. The balance on 31/12/25 was £19,692.

Accounts will be submitted to OSCR, signed by the current Chair YM, by the end of July 2026.

4. Board Election/Selection

It was agreed that the Board would step down en masse and any attendee (in person or via WhatsApp) wishing to volunteer should identify himself or herself.

Colin Cass (CC) was proposed by: YM/seconded by MM

CC is an expert in Clinical Governance with knowledge of the Care Inspectorate Guidelines. He will be an asset to the EFAS Board.

SOJ has retired from the Board but will remain as an Advisor to the EFAS Board.

KT has retired from the Board.

It was proposed to re-elect the current Board en masse by: AT/seconded by SS

5. Going Forward

1. A 'Volunteer Portal' for all members is being created on line by Rob Rendell (RR)
2. Efforts are being made to secure funding for suitable premises – possibly in Keith.
3. A new branch of EFAS in Aberdeen is being run by Colin and Tracey Cass. Currently 5/6 members.
4. The Elgin branch of EFAS has 3/4 new members

6. AOB

1. BB enquired if the balance in the Treasurers Report is a true reflection of the current status in July 2026. YM confirmed it was not but that the Board are trying to keep 15K in reserve to cover any major issues - which most likely be related to the ambulances. Currently there are 3 vehicles and may be looking to sell one.
 2. BB enquired about the rates being charged to event clients with concerns regarding rising fuel costs etc. YM confirmed that 2027 rates will be looked at in much more detail to include the rise in costs over a range of factors eg fuel, insurance, medical supplies etc.
 3. MSI asked if other provider's costs could be checked to see how EFAS rates compare? YM indicated that it is difficult to know what other providers charge, as it is not shared/private information.
 5. CC suggested tendering for high-class events. YM explained there are alot of variables eg number of attendees, qualifications required for volunteers, whether numbers dictate paramedics, type of insurance required etc. The Purple Guide is used to plan safe outdoor and indoor events.
 6. MSI asked about future training. YM indicated there is training programme that will be followed from initial 'observer volunteer' stage to a 'First Aid at Work' qualification and then possibly qualifying to FREC3. CC has forwarded a document to YM regarding this.
- YM indicated that volunteers might have to qualify to FREC4 in the future. FREC4 is very intensive and may be step too far.
7. PM suggested working in partnership with other First Aid providers. The first issue identified was that EFAS are volunteers and some other providers pay their staff. BB pointed out that "insurance" may be tricky if in a partnership, as which party is responsible if there is an issue. BB also indicated EFAS volunteers may be nervous of a "partners" standards, as until you work with them – it is an unknown. A general consensus by the attendees that this was not a route they wished to go down.
 8. MM suggested using "Microsoft Teams" for future meeting instead of WhatsApp. This has been looked in to before and was found to be not suitable due to having to pay after 45 minutes. Meetings are nearly always longer than this. There is a similar issue with "Zoom" calls. AC is going to explore the issue but so far Whatsapp has worked well.

9. Winter Training Programme Start Dates

Elgin – Tuesday 25th August, then 2nd & 4th Wednesday thereafter @ Bishopmill Hall

Aberdeen – 19th August, **venue?**

Sandend – Wednesday 2nd September & ?? October

10. Next Board Meeting Wednesday 26th August 2026, 1900hrs @ Location TBC

Meeting Closed 1947hrs