



Annual Report & Financial Statements
for the
Year Ended 31 March 2026

Charity Number: SC052367

**Dunfermline Greenspace
Trustees' Annual Report
Year Ended 31 March 2026**

The Trustee Board has pleasure in presenting their annual report together with financial statements and the independent examiner's report for the year ended 31 March 2026.

Reference and Administration Details

Registered Charity Name: Dunfermline Greenspace

Registered Charity Number: SC052367

Principal Address: Baldridgeburn Community Centre, KY12 9EH

Trustees:

Martin Willcocks, Chair (appointed 15/05/25)

James Schofield, Treasurer (appointed 15/05/25)

Peter Reid

Iain Elder

Donald Mackenzie (resigned 15/05/25)

Lisa Murray (resigned 15/05/25)

Ross Christie (resigned 15/05/25)

Independent Examiner: Sue Jack, Fife Voluntary Action, Glenrothes, KY6 2AL

Structure, Governance and Management

The charity is a Scottish Charitable Incorporated Organisation (SCIO), registered on 1 March 2023.

Recruitment and Appointment of the Board of Trustees

Prospective trustees are required to complete an application form and undergo an interview before being co-opted, subject to agreement by the Board. Following this, they must stand for election at the next Annual General Meeting (AGM).

Induction and Training of Trustees

All new trustees are invited to attend an induction training session to familiarise themselves with the organisation's operations. Ongoing training is provided as required.

Objectives and Activities

Purpose

Dunfermline Greenspace SCIO is a community-owned, membership-based organisation established in 2023. Its purpose is to support local groups and projects in delivering the Dunfermline Greenspace 2030 strategy.

Vision

To enable Dunfermline to be a welcoming, imaginative, and well-connected city with a first-class natural and cultural environment. By 2030, the strategy aims to create a happier, healthier, greener, and more equal Dunfermline, where everyone has the opportunity to engage and benefit from its work. We will strive to give everyone the opportunity to get involved and benefit from our work. This will better equip our communities to tackle the climate, nature, biodiversity and health emergencies we all face.

Mission

To act as an umbrella organisation, recognising and supporting volunteer and community groups that care for Dunfermline's environment. The strategy is rooted in the everyday efforts of local people and groups working to improve the area.

Achievements and Performance

The past 12 months have focused on delivering the 2025/26 business and delivery plan (based on feedback from our Member Gathering in January 2025), as well as additional staff and project-specific plans. Partway through the year, one of our two part-time members of staff resigned from the SCIO. Because our staffing capacity had decreased by 50%, the Trustees decided to bring in Alan Caldwell Associates to carry out consultancy work, which helped us prepare for our Growing Project. This secured an initial lottery grant of £19,250, with a much bigger application planned after successful completion of the first phase. The associate deployed alongside Alan on the task is now a SCIO employee.

Key Achievements

- **Secured Lottery grant** and employed a **new part-time staff member** to deliver the new community growing project linking a network of community gardens across Dunfermline.
- **Worked with over 28 community groups** to provide support, including governance advice, networking, signposting and other information.
- **Launched our Tool Library** and **lent out equipment**, for example, to a group using our projector for a community group film event and groups using our printer for free.
- **Became a Keep Scotland Beautiful litter-picking hub** organisation, with litter-picking equipment available to borrow for free.
- Built and had a **community library box** installed and repaired for Brucefield TRA.
- Updated our **interactive Greenspace Map**, highlighting community groups, green spaces, projects, and resources across the city.

- **Grew the SCIO's new group membership to 11**, incorporating all community gardens in Dunfermline within our membership
- Delivered our second **Dunfermline Climate Action Fair** as part of the 2025 Fife Climate Festival, employing several local companies/groups to provide activities and engaging our volunteers and member organisations.
- Relaunched and held three **Greenspace Forums** since April 2025, all focused on different themes.
- Successfully progressed and coordinated the **Tower Burn Trail** project with the design and **installation of 13 signs**, including two maps, three benches, as lead charity **coordinating 10 other organisations** on the project.
- Held a successful sign launch, **Halloween-themed Tower Burn Trail event**, including workshop activities for children, which had high participation, and family engagement and favourable Dunfermline Press coverage.
- Secured **Walking Scotland Grant** secured of over £46,000, used largely to employ external contractors to **design new paths** and improve path layouts in Bellyeoman Park.
- Held **two community consultation events** for feedback on the Bellyeoman Park Project design work with Paths for All / Walking Scotland.
- Attended **Blue Ribbon Scotland training**, speaking up against violence towards women, to spread this message and help make our public parks safer.
- Secured funding and successfully delivered **8 Community Growing workshops**.
- Developed **website content**, deepened our **social media** presence, growing our social media to 310 Facebook, 236 Instagram and 405 Facebook Group followers.
- **Launched our volunteering program**, making roughly 12 volunteer referrals to community gardens and building a team of 8 active volunteers working on articles, communications and newsletter content.
- Secured funding from several sources to support a **new Polytunnel in Baldridgeburn**.
- **Grew our e-newsletter** by 30 new subscribers to 200 subscribers from last March's 170.

Plans for Future Periods

Over the next year, our aim is to develop and deliver key projects that support our values and vision, whilst supporting grassroots projects that meet the needs and aspirations of our community. We are also committed to creating a financially sustainable future for Dunfermline Greenspace and believe that by supporting the greenspace community to deliver meaningful projects we will be able to attract grant funding from the public, private and charitable sectors, whilst researching the possibility of service level agreements, donations and sponsorship.

Over the next 12 months, the SCIO's focus will be on:

- Delivering the aims of the Lottery Community Growing Grant and building evidence for a Lottery Large Grant to progress its aims of a peer-support community garden network across Dunfermline.
- Exploring grants to make the Bellyeoman Park path designs a reality.
- Securing funding for a Signs Extension Across the City Project.
- Exploring and progressing a Beautifying Dunfermline Project.

- Strengthening and growing our community group and individual membership.
- Growing and maintaining the momentum with our volunteering programme.
- Growing our tool library and increasing participation in its use across our Membership.
- Delivering events and creating communications to extend our reach.
- Collaborating with the third sector and other organisations across Dunfermline, Fife and nationally.
- Securing core or project staff funding to support our core staff time and offer as a priority.
- Continuing to progress the Tower Burn Trail project and significantly improve the area.
- Relaunch the Forum, host Members' gatherings and strengthen our network.

Financial Review

Results for the year ended 31 March 2026 are detailed in the enclosed Dunfermline Greenspace Annual Accounts.

An unrestricted deficit for the year of £60,544.67 reflects the desire of the current trustees to spend the excessive reserves previously held by the SCIO, which included unspent funds from its founding in 2023. The unrestricted balance at year end of £61,635.93 is still well above the formal reserves policy of £20,000.

Most of the funds raised in the year were for restricted purposes, with the restricted surplus of £51,958.00 (matching the restricted balance at year end) representing those funds received during the year for projects which are still ongoing.

Fundraising for unrestricted purposes will now start to be undertaken again, but the trustees intend to continue to run a smaller unrestricted deficit for the next year.

Approval and Sign-off

The trustees' annual report was approved on 14 June 2026 and signed on behalf of the board of trustees by:



Martin Willcocks
Chair

Dunfermline Greenspace
Independent Examiner's Report
Year Ended 31 March 2026

Independent Examiner's Report to the Trustees of Dunfermline Greenspace

I report on the accounts of the charity for the year ended 31 March 2026 which are set out on page 7 to 9.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the 2006 Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - a. to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations
 - b. to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulationshave not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Signed:

Date:

Sue Jack
Fife Voluntary Action, Glenrothes, KY6 2AL

Dunfermline Greenspace
Annual Accounts
Year Ended 31 March 2026

STATEMENT OF RECEIPTS AND PAYMENTS FOR YEAR ENDED 31/03/2026

RECEIPTS	Note	YEAR ENDED 31/03/26		YEAR ENDED 31/03/25	
		Unrestricted	Restricted	Total	
Grants	3	4,138.00	79,744.00	83,882.00	105,019.50
Donations	4	1,566.33	2,000.00	3,566.33	11.84
Fundraising		0.00	0.00	0.00	0.00
Interest		1,406.25	0.00	1,406.25	2,531.78
Other		0.01	0.00	0.01	0.00
Total Receipts		7,110.59	81,744.00	88,854.59	107,563.12
PAYMENTS					
Wages	5	40,098.01	0.00	40,098.01	50,550.32
Professional Fees	6	13,260.54	2,200.00	15,460.54	4,570.64
Rent, Rates & Office Costs		4,090.72	0.00	4,090.72	4,091.92
Phone & Broadband		989.00	0.00	989.00	871.39
Equipment		1,261.29	0.00	1,261.29	1,599.24
Stationery/Printing		176.20	0.00	176.20	176.52
Marketing Materials/Comms	7	629.82	0.00	629.82	2,641.49
Insurance		1,035.34	0.00	1,035.34	869.60
Trustee & Staff Development		0.00	0.00	0.00	0.00
Events	8	3,328.06	700.00	4,028.06	0.00
Room Hire		68.55	0.00	68.55	92.50
Projects	9	2,520.84	26,886.00	29,406.84	4,564.17
Sundries		196.89	0.00	196.89	314.69
Total Payments		67,655.26	29,786.00	97,441.26	70,342.48
Surplus / Deficit	10	-60,544.67	51,958.00	-8,586.67	37,220.64

STATEMENT OF BALANCES AT 31/03/26

Opening Balance		122,180.60	0.00	122,180.60	84,959.96
Surplus/(Deficit)		-60,544.67	51,958.00	-8,586.67	37,220.64
Closing Balance	11	61,635.93	51,958.00	113,593.93	122,180.60

COMPRISING

Current Account		27,411.67	51,958.00	79,369.67	69,362.59
Reserves Account		34,224.26	0.00	34,224.26	52,818.01
Total		61,635.93	51,958.00	113,593.93	122,180.60

Approved by the Trustee Board on 14 June 2026 and signed on its behalf by:



Martin Willcocks
Chair



James Schofield
Treasurer

1. Funds

The SCIO maintains a Current Account with The Cooperative Bank for day-to-day transactions. 95-day and 35-day Reserves Accounts are also held, the latter having been opened during the year as the trustees consider 95 days as being too long for all reserves held. No cash is held.

2. Trustees Remuneration & Expenses

The Trustees did not receive any remuneration or payment of expenses related to their position during the period.

3. Grants

The focus of grants received during the year was fundraising for specific projects to be undertaken in line with the SCIO's aims.

	YEAR ENDED 31/03/26	
	Unrestricted	Restricted
Stafford Trust: Comm. Garden & Growing R'show	350.00	2,650.00
Inspiring Scotland: Bellyeoman Woods Survey	788.00	3,960.00
FCCAN: Climate Action Fair	0.00	500.00
Mushroom Trust: Baldridgeburn Poly Tunnel	0.00	2,500.00
Lottery Awards for All: Comm. Growing Project	0.00	19,250.00
Paths for All: Bellyeoman Park Paths	3,000.00	43,884.00
Fife Council: Baldridgeburn Polytunnel	0.00	2,000.00
Fife Council: MacNith Community Garden	0.00	5,000.00
	<u>4,138.00</u>	<u>79,744.00</u>

4. Donations

Donations received from businesses and other charities were as follows.

Rotary Club	0.00	2,000.00
SCL Charitable Giving	1,443.79	0.00
Citibank Charitable Giving	82.54	0.00
Fife Communities Climate Action Network	40.00	0.00
	<u>1,566.33</u>	<u>2,000.00</u>

5. Wages

Two part time staff are currently employed.

6. Professional Fees

The majority of professional fees paid were to Alan Caldwell Associates, covering time for Alan and one other associate. This was instigated by the trustees after the resignation of one SCIO employee, to ensure a continued level of resource but also to prepare for the Growing Project. This secured an initial lottery grant of £19,250, with a much bigger application planned after successful completion of the first phase. The associate deployed alongside Alan on the task is now a SCIO employee. Therefore, the level of these professional fees should be seen in the context of the £10,452 drop in Wages paid during the year.

Alan Caldwell Associates (Growing Project)	12,134.22	0.00
Fife Voluntary Action (Accountancy)	585.00	0.00
Sow n Grow (Workshops)	0.00	2,200.00
Scottish Council	279.00	0.00
123-reg (Web hosting)	123.53	0.00
Scunnered Digital (Web development)	75.00	0.00
Information Commissioner's Office (Registration)	52.00	0.00
Civil Aviation Authority (Drone licence)	11.79	0.00
	<u>13,260.54</u>	<u>2,200.00</u>

7. Marketing Materials/Comms

Relatively small amounts were spent on marketing and communications.

	YEAR ENDED	
	31/03/26	
	Unrestricted	Restricted
Facebook Ads	71.23	0.00
Google Ads	309.14	0.00
Vistaprint	56.33	0.00
Scunnered Digital	193.12	0.00
	<u>629.82</u>	<u>0.00</u>

8. Events

Glasshouse event (Stafford Trust grant)	0.00	450.00
Tower Burn Trail Event	2,728.31	0.00
Climate Fair (restricted element FCCAN)	547.96	250.00
Forum meeting	51.79	0.00
	<u>3,328.06</u>	<u>700.00</u>

9. Projects

Most project work has been funded from restricted sources, as indicated below.

Tower Burn Trail	2,140.84	0.00
Bellyeoman Woodlands (Inspiring Scotland)	0.00	3,960.00
Bellyeoman Park CC	80.00	0.00
Crossford Allotment (FCCAN)	0.00	250.00
Bellyeoman Park Paths (Paths for All)	0.00	16,176.00
Polytunnel (Mushroom trust, Rotary, Fife Council)	300.00	6,500.00
	<u>2,520.84</u>	<u>26,886.00</u>

10. Surplus / Deficit for the year

The unrestricted deficit reflects the desire of the current trustees to spend the excessive reserves previously held by the SCIO, which included unspent funds from its founding in 2023. Most of the funds raised in the year were for restricted purposes, with the restricted surplus representing those funds received during the year for projects which are still ongoing. Fundraising for unrestricted purposes will now start to be undertaken again, but the trustees intend to continue to run a smaller unrestricted deficit for the next year.

11. Restricted Closing Balance

The restricted closing balance comprises funds received during the year for those of the projects listed above which are still ongoing, as follows.

Paths for All: Bellyeoman Park Paths	27,708.00
Fife Council: MacNith Community Garden	5,000.00
Lottery Awards for All: Comm. Growing Project	19,250.00
	<u>51,958.00</u>