DUNBAR COMMUNITY WOODLAND GROUP

CHARITY REFERENCE NUMBER SC034990

YEAR ENDED 30th SEPTEMBER 2025

CHARITY TRUSTEES- Members of the committee

Convenor	Thomas Ozers
Secretary:	Angela McLeman
Treasurer:	Isobel Knox

Committee Members:-

Craig Stebbing	Eva Hurley	Robert Fleet	Diane Christopherson

INDEPENDENT EXAMINER

J A Sparksman
Accountant
18 Kings Court
Dunbar
EH42 1ZG

BANKERS

Bank of Scotland
95 High Street
Dunbar
EH42 1ER

PRINCIPAL OFFICE

Secretary
Angela McLeman

DUNBAR COMMUNITY WOODLAND GROUP

REPORT OF THE COMMITTEE

FOR THE YEAR ENDED 30th SEPTEMBER 2025

The members of the Committee present their annual report together with the financial statements for the year ended 30th September 2025.

Structure and Governance
In terms of the Charities and trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) regulations 2006, the Council reports to the organisation as follows: -

1. Dunbar Community Woodland Group is a registered Scottish Charity (SC034990).
2. All of its affairs are governed by the committee in accordance with its constitution.

Our parent organisation is the Dunbar Community Development Company, which is registered in Scotland (SC028313)

Appointment of Council members
Council members are elected at the Annual General Meeting or by majority vote at committee meeting to fill a vacancy. There is no formal induction programme but ongoing guidance is given to ensure that Council members are familiar with the organisations values and aims and their responsibilities as the designated trustees of a charity.

The trustees who served during the year and were in office at the year end are shown on page 1. No trustees resigned and there were no other appointments.

Administrative Structure
It is the duty of the Council to manage the affairs of the organisation with responsibility to look after its finances.

Statement of Risk
The Council keeps under review the major risks to which the organisation could be exposed and has established procedures to mitigate any risks identified. The organisation is included in its parent organisation public liability insurance, although a copy of the policy has not been exhibited to us, we have been assured by the directors of our parent organisation that it covers all activities undertaken in the woodlands

Charitable Objectives and Activities
The organisations principal activities include the management of Lochend Woods to create and maintain a safe and healthy environment for the benefit of the flora and fauna and the community. To maximise the woodland's potential for educational and recreational use. To encourage all users to treat all flora and fauna with respect.

Achievements and Performance
We have benefitted from several grants this year. A Dunbar Community Council grant paid for the creation of booklets to compliment the Lochend stones which were installed the year before. We had hoped to gain grant funding for interpretive board but were unsuccessful. We continue to look for other grant funding to achieve this. Community Windpower also supplied funding to create a hard stand area in front of the woodland storage containers to allow better access all year round. We have been active in the woods with maintenance groups on the last Sunday of each month and have been working hard to combat invasive species as well as general maintenance and upkeep of the woodland. We have engaged with Treelines, a woodland management company with regards to creating a woodland management plan and more action shall be happening in the future with this relationship.

Trustee Remuneration and Expenses
None of the Council members received remuneration or expenses in respect of their position as Council members. However, committee members are reimbursed travelling expenses.

Financial Review
The financial statement is prepared on a Receipts & Payments basis. The organisation is primarily funded by subscriptions from members, timber sales and grants. Total receipts for the year amounted to £2,714 (2024 £1648) and total payments were £6,530 (2024 £2,636) giving rise to a net deficit of £3,816 (2024 deficit £988). The net deficit has decreased reserves carried forward to £16,777 (2024 to £20,593).

Plans for the Future
Continue to improve, maintain and stimulate interest in the woodland and its use as a community resource.

Reserves
The committee does not maintain any reserves other than to maintain a minimum balance of £1,000 in the bank.

Statement of Council Member's Responsibilities
The members of the committee must prepare financial statements which give sufficient detail to enable an appreciation of the transactions of the Organisation during the financial year. The members of the Council are also responsible for keeping proper accounting records which, on request, must reflect the current financial position of the Organisation at that time. This must be done to ensure that the financial statements comply with the Charities Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. They are also responsible for safeguarding the assets of the Organisation and must take reasonable steps for the prevention and/or detection of fraud and other irregularities.

On behalf of the Committee

Angela McLeman

30.06.26

Secretary

Date:

INDEPENDENT EXAMINER'S REPORT
TO THE CCOMMITTEE AND MEMBERS OF THE DUNBAR COMMUNITY WOODLAND GROUP

I report on the financial statements of the charity for the year ended 30th September 2025 which are set out on pages 5 & 6.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:
   - to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the accounts Regulations, and
   - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

   have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

J A Sparksman
Accountant
18 Kings Court
Dunbar
EH42 1ZG

Date: June 2026

DUNBAR COMMUNITY WOODLAND GROUP

FINANCIAL STATEMENT

FOR THE YEAR ENDED 30th SEPTEMBER 2025

	note	2025 £	2025 £	2024 £	2024 £
RECEIPTS & PAYMENTS ACCOUNT					
RECEIPTS (unrestricted funds)					
Subscriptions	1	375		345	
Donations	2	823		6	
lottery		*347*		*374*	
Woodland	3	390		923	
Grants	4	*779*		-	
			2,714		1,648
PAYMENTS (unrestricted funds)					
Equipment purchased		-		-	
Equipment maintenance		505		41	
Estate maintenance		3,150		950	
Training (Inc Travel Expenses)		-		-	
Insurance - Woods		1,594		1,552	
CWA Membership		15		30	
Gifts				63	
Hall hire		130			
Booklets and Board Creation		1,136		-	
			6,530		2,636
(DEFICIT) / SURPLUS			(-3,816)		(-988)

STATEMENT OF BALANCES

MONIES IN BANK				
Balance at start of year (reserves) B/Fwd		20,593		21,581
Total Receipts	2,714		1,648	
Total payments	6,530		2,636	
		(-3,816)		(-988)
Balance at end of year (reserves) C/Fwd		16,777		20,593

Approved at Council Meeting and signed on their behalf.

Isobel Knox
Treasurer

Date: 30/06/26

DUNBAR COMMUNITY WOODLAND GROUP

FINANCIAL STATEMENT - NOTES

FOR THE YEAR ENDED 30th SEPTEMBER 2025

	2025
	£
1. **SUBSCRIPTIONS**	
Current year 35 Family	350
5 single	25
	375
2. DONATIONS	
Members	74
Cala Annual Donation	750
	824
3. WOODLAND	
Forest School	390
	390
Timber Sales - Planks	-
Firewood	
	390
4. Grants and Gifts	
DCC - Booklets and Board Creation	220
Community Windpower - hardstand	559
	779

	2024
	£
1. **SUBSCRIPTIONS**	
Current year 32 Family	320
5 single	25
	345
2. DONATIONS	
Members	6
	6
3. WOODLAND	
Forest School	440
	440
Timber Sales - Planks	-
Firewood	483
	923
4. Grants and Gifts	
	0