

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	01	11	2024	To	31	10	2025

Reference and administration details

Charity name	DOCSPACE (OUTREACH)
Other names charity is known by	
Registered charity number	SC036435
Charity's principal address	Scottish Documentary Institute
	74 Lauriston Place
	Edinburgh
	Postcode EH3 7DH

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	C Blackburn			
2	A Hardie			
3	P Kravitz			

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

Structure, governance and management

Type of governing document	Unincorporated association
Trustee recruitment and appointment	The charity's trustees are appointed or re-appointed at the annual general meeting.

Objectives and activities

Charitable purposes	• The advancement of education • The advancement of citizenship and community development • The advancement of arts, heritage, culture and science • The advancement of human rights, conflict resolution and reconciliation • The promotion of racial harmony • The promotion of equality and diversity • The advancement of environmental protection and improvement
Summary of the main activities in relation to these objects	The successful funding applications through the University of Edinburgh were spent on the launch of the film Love and Trouble with the charities, agencies and impact partners holding further screenings. Finishing works and distribution for Gene Horizons film were completed in time for the Scinema Film Festival where the film won the best animation prize.

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Achievements and performance

Summary of the main achievements of the charity during the financial period

The trustees made funding applications through the University of Edinburgh, two of which were successful. (through staff member Amy Hardie). Trustees also identified potential impact partners and relevant mental health charities to run test screenings and thinktanks for charities and mental health educators, followed by preparations for the impact campaign and launch of the documentary Love & Trouble.

Financial review

Brief statement of the charity's policy on reserves

All funds are unrestricted. The charity held unrestricted funds of £1,569 at the year end. This fund will enable the charity to run activities in the future.

Details of any deficit

None

Donated facilities and services (if any)

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Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	
Full name(s)	Amy Hardie
Position (e.g. Chair)	Chair
Date	10/09/2026

APPENDIX 3



		Independent examiner's report on the accounts							
Report to the trustees/members of	Charity name	DOCSPACE (OUTREACH)							
Registered charity number		SC036435							
On the accounts of the charity for the period	Period start date	Day	Month	Year		Period end date	Day	Month	Year
		01	11	2024	to		31	10	2025
Set out on pages		6-8							
Respective responsibilities of trustees and examiner	The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.								
Basis of independent examiner's statement	My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.								
Independent examiner's statement	In the course of my examination, no matter has come to my attention - which gives me reasonable cause to believe that in any material respect the requirements: - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations have not been met, or - to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.								
Signed:	<i>Gillian Moran</i>				Date:	09/09/2026			
Name:	Gillian Moran								
Relevant professional qualification(s) or body (if any):	ACCA								
Address:	4 Copperbeech Court Cavalry Park Peebles EH45 9BU								



Receipts and payments accounts						
For the period from	Period start date			to	Period end date	
	day	month	year		day	month
	01	11	2024		31	10
			2025			

Section A Statement of receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
A1 Receipts						
Donations	100				100	
Grants (RKEI, CAHSS)	7,350				7,350	
Interest received	15				15	67
Amy Hardie Receipt	4,200				4,200	
Gross receipts from other charitable activities					-	
					-	
A1 Sub total	11,665	-	-	-	11,665	67
A3 Payments						
Payments relating directly to charitable activities	12,328				12,328	
Grants and donations					-	
Governance costs:					-	
Audit / independent examination	180				180	720
					-	
A3 Sub total	12,508	-	-	-	12,508	720
Total payments	12,508	-	-	-	12,508	720
Net receipts / (payments)	(843)	-	-	-	(843)	(653)
A5 Transfers to / (from) funds					-	
Surplus / (deficit) for year	(843)	-	-	-	(843)	(653)

Section B Statement of balances

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
B1 Cash funds	Cash and bank balances at start of year	2,412				2,412	3,065
	Surplus / (deficit) shown on receipts and payments account	(843)				(843)	(653)
						-	
						-	
	Cash and bank balances at end of year	1,569	-	-	-	1,569	2,412

	Details	Fund to which asset belongs	Market valuation to nearest £	Last year to nearest £
B2 Investments				
		Total	-	-

	Details	Fund to which asset belongs	Cost (if available) to nearest £	Current value (if available) to nearest £	Last year to nearest £
B3 Other assets	Harman Kardon Citation Amp- no longer working	Unrestricted	495	-	495
	Monitor and speaker plug	Unrestricted	458	458	458
		Total	953	458	953

	Details	Fund to which liability relates	Amount due to nearest £	Last year to nearest £
B4 Liabilities				
		Total	-	-

	Details	Fund to which liability relates	Amount due (estimate) to nearest £	Last year to nearest £
B5 Contingent liabilities				
		Total	-	-

Signed by one or two trustees
on behalf of all the trustees

Print Name

Date of
approval

	<i>Amy Hardie</i>		Amy Hardie	02/09/2026

Section C Notes to the Accounts

C1 Nature and purpose of funds (may be stated on analysis of funds worksheets)

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C2 Grants

Type of activity or project supported	Individual / institution	Number of grants made	£
Total			-

C3a Trustee remuneration

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)	X
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C3b Trustee remuneration - details

Authority under which paid	£

C4a Trustee expenses

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	X
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C4b Trustee expenses - details

	Number of trustees	£

C5 Transactions with trustees and connected persons

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)

C6 Other information

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