

APPENDIX 3



		Independent examiner's report on the accounts						v2
Report to the trustees/members of	Charity name	DUNFERMLINE JUNIOR CHORUS						
	Registered charity number	SC 036854						
On the accounts of the charity for the period	Period start date				Period end date			
	Day	Month	Year	to	Day	Month	Year	
	01	08	2024		31	07	2025	
Set out on pages	1-9						(remember to include the page numbers of additional sheets)	

Respective responsibilities of trustees and examiner	The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.
Basis of independent examiner's statement	My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.
Independent examiner's statement	In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page*] . 1. which gives me reasonable cause to believe that in any material respect the requirements: • to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and • to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations have not been met, or 2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.
Signed**:	<i>Scott Paterson</i>
Name:	SCOTT PATERSON
Date:	15-9-25
Relevant professional qualification(s) or body (if any):	F.C.I.O.B.S. Fellow of Institute of Bankers in Scotland.
Address:	3 BLACKWOOD GREEN DUNFERMLINE FIFE KY11 8QG

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.
 **OSCR will accept digital or typed signatures.

APPENDIX 3

Disclosure section

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose

A large rectangular box with a thin black border, intended for providing details of items to be disclosed. The box is currently empty, with a faint, light-colored diagonal line visible across it.

DUNFERMLINE JUNIOR CHORUS INCOME & EXPENDITURE FOR YEAR ENDED 31 JULY 2025

2023/2024

	Income	Expenditure	Income	Expenditure
Donations	1,416.98		1,001.44	
Grants	4100.00		5,180.92	
Membership subscriptions	11,048.75		11,396.20	
Fundraising	1,914.71	597.78	1,037.23	12.00
Friends of DJC	1,015.00		1,435.00	
HMRC Gift Aid	2,164.50		3,759.11	
Concert ticket sales	4,975.24		4,312.06	
Merchandise	1,327.43	1,698.80	392.46	926.78
Miscellaneous income			25.00	
Rehearsal hall hire	5,370.26	5,370.26		3,806.02
Stationery, postage	1,404.04	1,404.04		95.30
Music purchase	755.10	755.10		1,926.86
Concert costs	2,262.40	2,262.40		2,892.90
Subs to other organisations	414.75	414.75		470.00
Professional Fees	9,664.00	9,664.00		10,254.00
Marketing/Publicity	2,678.33	2,678.33		1,675.74
Administrative Fees	2,900.00	2,900.00		2,590.00
Training				600.02
Social	854.75	854.75		1,049.36
Miscellaneous expenditure	889.30	889.30		
Purchase of asset - Piano	1,503.99	1,503.99		
Totals	27,962.61	30,993.50	28,539.42	26,298.98

STATEMENT OF BALANCES AS AT 31 JULY 2025

	2024/2025		2023/2024	
	General	Tour	General	Tour
Opening Balances	10,581.34	200.00	18,340.90	200
Surplus/deficit for year	-3,030.89		2,240.44	
Transfers	200.00	-200.00	-10,000.00	10,000.00
Interest on Savings Account				62.49
Closing Balance	7,750.45	0.00	10,581.34	200
			10,062.49	20,843.83
Represented by				
General account	7,750.45		10,581.34	
Tour account	0.00		200.00	
Savings Account	10,159.25		10,062.49	
Closing balance	17,909.70		20,843.83	
Assets held				
Piano	3,500.00		2,300.00	
Music	4,000.00		5,000.00	
Folders, merchandise etc.	1,000.00		1,000.00	
Total	8,500.00		8,300.00	

Elizabeth Walker
Chair 7.10.25

Elizabeth Walker
15-9-25

DUNFERMLINE JUNIOR CHORUS
SAVINGS ACCOUNT

OPENING BALANCE 1/8/2024	10062.49
INTEREST RECEIVED	96.76
CLOSING BALANCE 31/07/2025	10159.25

[Handwritten Signature]
15-9-25

Elizabeth Walker
(CHAIR) 7.10.25

Dunfermline Junior Chorus - Notes to Accounts

As this was our 20th Anniversary year certain Expenditure streams were higher than previous years e.g. Postage, Marketing, Social, Fundraising however Income received from some of these sources (Fundraising, Merchandise, Ticket Sales) balanced these out partially.

A Grant of £1500 was received from National Lottery which funded some of the expenditure for the 20th Anniversary Concert. We were also fortunate to be able to purchase a new electric piano with a Grant from the Carnegie Trust.



DUNFERMLINE JUNIOR CHORUS

Scottish Charity Number SC036854

TRUSTEES' ANNUAL REPORT AND ACCOUNTS FOR PERIOD 1ST AUGUST 2024 - 31ST JULY 2025

Current Trustees

Eileen Sumpter (Chair)
Mary Henderson (Treasurer)
Gwyneth Kirby (Secretary)
Vicki McAleavey (parent rep)
Dianne Slaven
Kellie Cambridge
Elizabeth Walker
Sheila Johnston (parent rep)

Contact Address

Mary Henderson
37 Middlebank Rise
Dunfermline
KY11 8LG

Structure, Governance and Management

Recruitment and Appointment of Trustees

The trustees are elected annually in accordance with the constitution of the Society, at the AGM of the Parent Body - the Dunfermline Choral Union - which is a registered Scottish Charity. Trustees may be co-opted by the Committee until the next following AGM. The Committee includes parents of choristers and individuals with appropriate experience as well as members of Dunfermline Choral Union.

Governing Document

The Society is a charitable unincorporated association and its powers, objects and governance are set out in its constitution.

Trustee Remuneration and Expenses

None of the Trustees has received payment of any remuneration from the Society, apart from out of pocket expenses. There have been no transactions between the Society and any of the Trustees.

Objectives and Activities

Purposes

The purposes of the Society are set out in its constitution. It is principally organised for educational purposes to provide experiences of excellence for school children through choral singing, which enlivens and shapes young lives.

Activities



Training and development of the Junior Chorus is carried out through its four constituent choirs at weekly practices, concert rehearsals and public concert performances. These are directed by Mandy Miller, Artistic Director, and Alison Baxter, Associate Conductor, both professional musicians and teachers. They are supported by two accompanists. Administration of the Junior Chorus is carried out by the Choir Manager Susan Paterson. Alison Baxter is Artistic Co-ordinator.

Activities and Achievements August 2024 – July 2025

Dunfermline Junior Chorus continues to thrive and to go from strength to strength. We continue to have around 100 choristers rehearsing weekly in school terms.

Performances in the community included:

- Music Makers took part in a Civic Ceremony at the Glen
- Members of Junior and Senior choirs sang at the switch on of the Christmas lights
- Choristers sang at the Gala Concert of local children's choirs at the Alhambra
- Choristers sang at the opening of proceedings of the Carnegie Business Awards

We received a grant of £1500 from the National Lottery as well as £250 from the Dunfermline Rotary Club. The Allister Trust, a local charity, gave us £600. Friends of Dunfermline Junior chorus donated a total of over £1,400 and we thank many Choral members who are Friends and give generously. We claimed Gift Aid of over £2,000 and the Christmas raffle was, as always, very well supported by Friends and Family.

As a result of our successful fundraising we are able to maintain our fees to choristers at the same level as last year, in spite of increasing costs. This is important to us as we know that some parents struggle. Using grants and gifts we have set up a small fund to help parents with fees when they have difficulties.

We had our usual three concerts which were very well attended. It is good to see so many Choral members coming along to our concerts. The highlight of the year was our Celebration Concert in June celebrating 20 years of music making. 25 former choristers joined us in the performance. It was a very moving event. The children enjoyed their annual Pizza Party which was held in June, with great fun being had by all.

Our website is constantly updated and is now our main means of registering choristers. We have a presence on Facebook and Susan Paterson runs a private Facebook site for parents and carers, which is used for communication.

Our thanks, as always, go to Mandy Miller as Artistic Director, who conducts the Chorus. She is indefatigable in working with the children, who love her. She inspires them in every way, and presents concerts in which the children perform magnificently. Also to our Associate Conductor Alison Baxter, who rehearses the Wee Music Makers and Music Makers. These little ones develop their musical skills under her direction, and perform with the older choirs at concerts. Alison also does much of the administrative work of the Chorus. Alison also ran seven workshops in three Primary Schools with a view to recruiting new Wee Music Makers.

Thanks also to our Management Committee, all members of which participate fully in the running of the Chorus, and who help out at concerts and other events. Eileen Sumpter has stood down as Chair, a position which has been taken over by Elizabeth Walker. Eileen remains on the committee. A vote was held for parent representatives and 2 new parents will join us at our next Management Meeting.



Financial Review

Accounts

The Society's accounts have been prepared in accordance with the requirements of OSCR. They have been independently examined by Mr Scott Paterson, to whom thanks are due. The Statement of Account, which forms part of this report, was approved by the Management Committee on 7th October 2025.

We had a successful year of fundraising, with grants from the Allister Trust, the National Lottery and Dunfermline Rotary Club

The policy for reserves is to hold sufficient in the bank account to meet normal anticipated expenditure for a period of at least six months, and to avoid having to incur an overdraft. We also hold sufficient to wind up in an orderly manner should that ever become necessary

There are no restricted funds. The Society had a balance of £17909.70 in the bank at the close of the year.

DECLARATION

Signed on behalf of the Trustees by
Elizabeth Walker
Chair of Management Committee

A handwritten signature in black ink that reads 'Elizabeth Walker'. The signature is written in a cursive style and is positioned below the printed name.

Date: 13th October 2025