

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
From	Day	Month	Year	To	Day	Month	Year
	01	04	2023		31	03	2024

Reference and administration details

Charity name	Dufftown Community Centre
Other names charity is known by	DCC
Registered charity number	SC048668
Charity's principal address	The Community Centre, Church Street
	Dufftown
	Keith
	Banffshire
	Postcode AB55 4AR

Names of the charity trustees on date of approval of Trustees' Annual Report

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Chair		
2	Secretary		
3	Treasurer	01/04 – 12/07/2023	
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name

Dates acted if not for whole year

N/A

Structure, governance and management

Type of governing document

SCIO

Trustee recruitment and appointment

No change.

Objectives and activities

Charitable purposes

To provide, maintain and manage Dufftown Community Centre as a recreational facility which can be used by local groups for a variety of activities.

Summary of the main activities in relation to these objects

We have continued to apply for funding so that we can keep the Community Centre in good order and make it a more welcoming venue for all.

During the accounting period, we received funding from Dornelle to replace the kitchen and install new flooring throughout most of the building, including a new sports hall floor. We have also painted the sports hall and the lobby and installed new loft storage with an easy-access ladder.

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Achievements and performance

Summary of the main achievements of the charity during the financial period

This has been a busy year with all the building work improvements. We have also seen an increase in bookings with some new user groups joining the CC which is a welcome boost to the funds.

There has been some redecoration work carried out by members of the committee.

We have continued to apply for funding so that we can keep improving the Community Centre for our users.

Financial review

Brief statement of the charity's policy on reserves

Due to an underspend on a funded project, we have been left with a cash reserve which will go towards general maintenance and repairs. We made a small profit on our general income leaving us with a comfortable balance for the coming year.

Details of any deficit

N/A

Donated facilities and services (if any)

N/A




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Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (e.g. Chair)	Chair	Secretary
Date	20 th December 2024	20 th December 2024

APPENDIX 3



Independent examiner's report on the accounts

v2

Report to the
trustees/members of

Charity name
Dufftown Community Centre

Registered charity
number

SC048668

On the accounts of the
charity for the period

Period start date				Period end date		
Day	Month	Year		Day	Month	Year
01	04	2023	to	31	03	2024

Set out on pages

(remember to include the page
numbers of additional sheets)

Respective
responsibilities of
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.

Independent examiner's
statement

In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page*]

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper
s to be reached.

Signed:

Name:

Date: 30/1/25

Relevant professional
qualification(s) or body
(if any):

PARA PLANNER

Address:

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

Dufftown Community Centre Accounts 01.04.2023-31.03.2024

Income

Hall fees	£6,800.10 ✓
Grants	£40,066.67 ✓
Donations	

Total Income £46,866.77

Expenditure

Energy Bills	£1,666.30 ✓
Insurance	£727.70 ✓
Music Licence	£154.80 ✓
Cleaning Materials	£547.06 ✓
Cleaner	£860.00 ✓
Gift - G Low	
Flooring Ross + Simpson	£14,000.00 ✓
Joiner work Iain Innes	£17,098.69 ✓
Soundproofing	£1,686.00 ✓

Total Expenditure £36,740.55

Total Income	£46,866.77
Total Expenditure	£36,740.55
Income less Expenditure	£10,126.22

Balance brought forward	6702.58 ✓
Income less Expenditure	£10,126.22
Total Balance	£10,126.22 16 828.80

Examined from the information supplied
and found to be correct

26/1/25