

DALGRAIN COMMUNITY HALL

ANNUAL REPORT & ACCOUNTS

FOR YEAR ENDED 31 MARCH 2025

CHARITY REGISTRATION NUMBER

SC047997

TRUSTEES' ANNUAL REPORT FOR YEAR ENDING 31ST MARCH 2025

The trustees present their report alongside the annual accounts and independent examiner's report for the year ending 31st March 2025.

Reference and Administrative Information

Charity Name: Dalgrain Community Hall

Charity Number: SC047997

Charity Trustees at 31 March 2025 and at date of approval: Agnes Forsyth; Sandy Forsyth; Alisa Watson; Andrew Masterton; Debbie Cummings

Principal office: Dalgrain Community Hall, Avon Street, Grangemouth, FK3 8HH

Structure, Governance & Management

The charity is a Scottish Charitable Incorporated Organisation (SCIO) governed by a constitution. Dalgrain Community Hall was granted charitable status on 12 December 2017.

Appointment of Trustees

Trustee changes during the year: The former trustees left office during March 2025. Agnes Forsyth, Sandy Forsyth, Alisa Watson, Andrew Masterton and Debbie Cummings were appointed as the new trustees during March 2025.

Management

The charity is governed by its trustees. A change of trustees took place during March 2025, with the current trustees taking responsibility for the charity following the departure of the former trustees.

Objectives and Activities

The Hall provides space for local youth groups, community events and activities, private functions and community or religious gatherings. During 2024/25 the Hall continued to be let for community use and the trustees continued to oversee its operation and upkeep.

Fund-raising

The Hall continued to generate income principally through hall lets. No separate fundraising income has been identified in the financial records available for 2024/25.

Reserves and Financial Review

The verified bank balance at 1 April 2024 was £12,368.57. Receipts during the year were £2,481.64 and payments were £2,680.97, giving a net decrease in bank funds of £199.33. The verified bank balance at 31 March 2025 was £12,169.24.

The 2024/25 accounts have been reconstructed from the bank statements available from the previous committee. The trustees have confirmed that no further underlying financial records are available and that attempts to obtain them from the former treasurer were unsuccessful.

Accounting Period

These accounts cover the 12-month period from 1 April 2024 to 31 March 2025.

Trustee review: I have reviewed this summary and am satisfied that it appears to reflect the information currently available to the committee. I only became a trustee in March 2025 and did not have anything to do with daily transactions or the previous Trustees who left the group without preparing proper competent accounts. On this basis I am in agreement.

A handwritten signature in black ink, appearing to read 'Sandy S Forsyth', written in a cursive style.

Trustee name: Sandy S Forsyth

Approved by the trustees on: 9th September 2026

Signed on behalf of the trustees: Name: SANDY FORSYTH

RECEIPTS AND PAYMENTS ACCOUNTS

For the period 1 April 2024 to 31 March 2025

Statement of receipts and payments	2024/25	2023/24
Receipts		
Hall hire / gross trading receipts	£936.04	£2,232.00
Falkirk Council grant	£1,545.60	£0.00
Total receipts	£2,481.64	£2,232.00
Payments		
Cleaning of hall	£1,590.00	£1,560.00
Music licence	£81.00	£0.00
Refuse / bins	£139.00	£0.00
Hall floor sanding & varnishing	£370.00	£0.00
Laptop & printer	£404.97	£0.00
Insurance	£96.00	£96.00
Other expenditure	£0.00	£674.80
Total payments	£2,680.97	£2,330.80
Net receipts / (payments)	(£199.33)	(£98.80)

The 2023/24 comparative figures are taken from the prior-year accounts supplied. Prior-year 'Other expenditure' comprises the identifiable £154.80 mileage, £80.00 youth-club payment and £440.00 hall-rent item.

Statement of Balances

Cash funds	31 March 2025	31 March 2024
Virgin Money bank balance	£12,169.24	£12,368.57
Cash in hand	Not established	Not established

The bank balances above have been verified to the statements. No records of cash in hand, other bank accounts, debtors, creditors or other balances were supplied, so any such balances, if they existed, could not be established from the records available.

Approved by the trustees on: 9th September 2026

Signed on behalf of the trustees: Name: SANDY FORSYTH

NOTES TO THE ACCOUNTS

1. Basis of preparation

These receipts and payments accounts have been reconstructed from Virgin Money bank statements for the year ended 31 March 2025. Supporting invoices, receipts and a complete cash book from the previous committee were not available.

2. Hall hire income

Bank credits of £500.00, £170.00 and £266.04, totalling £936.04, have been identified by the current treasurer as hall hire income.

3. Falkirk Council grant

A receipt of £1,545.60 in March 2025 has been identified as grant income from Falkirk Council for the replacement of the Hall's side door. The original grant award documentation was not available for independent inspection, so any specific fund restriction beyond this stated purpose could not be verified from the records supplied.

4. Cleaning

Weekly standing-order payments of £30.00 to Mrs. A Forsyth totaled £1,590.00. Bank narratives identify the payments as cleaning and the recipient confirmed that the payments related to cleaning and associated materials.

5. Hall expenses

Payments totaling £994.97 were made to Pam McGrory, who was a committee member during the period. The purposes of the payments have subsequently been confirmed as: £81.00 music license, £139.00 refuse/bin costs, £404.97 laptop and printer, and £370.00 hall floor sanding and varnishing. The underlying receipts or invoices were not available for independent inspection.

6. Insurance

A payment of £96.00 to Zurich Charities in June 2024 relates to the Hall's public liability insurance.

7. Prior-year closing balance

The prior-year accounts supplied show an apparent closing balance of £12,808.57. The Virgin Money statement at the end of March 2024 verifies the actual bank balance as £12,368.57. The £440.00 difference corresponds to a £440.00 hall-rent expenditure item included in the prior-year expenditure schedule. The current-year opening balance has therefore been stated at the verified bank balance of £12,368.57.

8. Trustee payments and other committee-member transactions

Payments totalling £994.97 described in note 5 were made to Pam McGrory, who was identified as a committee member during the period. In addition, Agnes Forsyth received cleaning payments of £30 per week during the year, totalling £1,590.00, and became a charity trustee during March 2025. The current trustees have confirmed that they are satisfied there is no conflict of interest in relation to the cleaning arrangement.

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

Report to the charity trustees/members of DALGRAIN COMMUNITY HALL

Registered charity number: SC047997

On the accounts of the charity for the period 1 April 2024 to 31 March 2025

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement does not apply. It is my responsibility to examine the accounts as required under section 44(1)(c) of the 2005 Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.

Independent examiner's statement

In the course of my examination, matters have come to my attention which I consider should be reported in order to enable a proper understanding of the accounts to be reached.

The complete accounting records and supporting documentation for the year ended 31 March 2025 were not available. The current trustees have advised that the charity's bank statements are the only financial records inherited from the previous committee and that attempts to obtain further records from the former treasurer have been unsuccessful.

The accounts have therefore been reconstructed from the charity's bank statements together with explanations provided by the current trustees and other information available to me. I have verified the opening and closing bank balances and agreed the receipts and payments recorded in these accounts to the bank statements.

Supporting receipts and invoices were not available for certain expenditure. The purposes of the four payments to Pam McGrory totaling £994.97 have subsequently been identified as a music license (£81.00), refuse/bin costs (£139.00), a laptop and printer (£404.97), and hall floor sanding and varnishing (£370.00). Although these payments have been verified to the bank statements and their purposes have been confirmed from the information available, I have been unable to independently inspect the underlying supporting documentation.

No records of cash in hand or other balances were available, and I have therefore been unable to determine whether any such balances existed at 31 March 2025.

Except for the limitations arising from the matters described above, no other matter has come to my attention in connection with the examination which gives me reasonable cause to believe that, in any material respect, the accounts do not accord with the accounting records available to me, or that attention should otherwise be drawn to a matter to enable a proper understanding of the accounts to be reached.

Signed: **Stacey Robertson**

Name: Stacey Robertson

Capacity: Community Development Officer

Relevant professional qualification(s) or professional body (if any): Batchelor of Arts Community Development/CLD Standards Council

Address: 5 Meadowbank, Livingston, EH54 6 EJ

Date: 9th September 2026