

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
From	Day	Month	Year	To	Day	Month	Year
	01	11	2022		31	10	2023

Reference and administration details

Charity name	Collydean Granary Baptist Church
Other names charity is known by	
Registered charity number	SC052459
Charity's principal address	[REDACTED]

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	[REDACTED]	Minister		
2	[REDACTED]	Secretary		
3	[REDACTED]	Treasurer		
4				
5				
6				
7				
8				
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17				
18				
19				
20				

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

Structure, governance and management

Type of governing document

Collydean Granary Baptist Church (SC052459) succeeds Collydean Baptist Church(SC020062) which was set up over thirty years ago and was recognised as a Scottish Charitable Incorporated Organisation in 2023.
The Church is governed by the terms of the constitution of the church.

Trustee recruitment and appointment

The trustees are appointed through election by the members of the Church, normally at the Annual General Meeting

Objectives and activities

Charitable purposes

The advancement of religion, specifically the Christian faith, primarily in Collydean, Glenrothes and neighbouring parts of Fife, and also throughout Scotland and the rest of the world, by all means consistent with: the Christian Bible; and the Declaration of Principle; and including, without prejudice to the foregoing generality, worship, ministry, mission, witness, prayer, fellowship, networking, education, community including, without prejudice to the foregoing generality, worship, ministry, mission, witness, prayer, fellowship, networking, education, community service and the provision of activities and facilities for the community, and the relief of poverty and other social needs, including the support of individuals and other charitable organisations and agencies involved in any or all of these.

Summary of the main activities in relation to these objects

Sunday Services, Sunday School, Bible study groups, Kids Clubs, youth groups.
Community coffee morning, community lunches in school holidays. School and YMCA chaplaincy, crafts groups, holiday clubs, Baptist Union of Scotland and Baptist Missionary Society membership

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Achievements and performance

Summary of the main achievements of the charity during the financial period

- Provision of regular activities. Online versions for some groups.
- Re-launch of youth activities as a result of post Covid restructuring
- Partnership with primary school to serve seasonal assemblies and re-commencement of classroom visits
- Running a community warm space and "Christians Against Poverty" bite size sessions
- Successful organisation and running of two holiday clubs for young people
- New venture of breakfast on Sunday morning with a view to helping community

Financial review

Brief statement of the charity's policy on reserves

The current reserve is used to cover any monthly deficit

Details of any deficit

There is a UVA deficit of £7,370.76. This was mainly due to a dip in attendance at the start of the financial year - a result of the delayed impact of the Covid pandemic and the impact of the increased cost of living situation.,
There was also a significant legal payment in relation to conversion to a SCIO

Donated facilities and services (if any)

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Other optional information

Between acceptance by OSCR to form this SCIO on 6 April 2023 and the end of the financial year on 31 October 2023, there were **no** financial transactions for this SCIO. The previous UVA, Collydean Baptist Church (SC020062) did not transfer assets to the new SCIO until 01 November 2023. The attached accounts are therefore those of the preceding UVA

In relation to the deficit, the church trustees keep cash flow and bank balances under regular review and have agreed steps to remedy the situation. They are aware of the need to increase reserves to enable us to maintain ministry costs and undertake maintenance of the church building. A proposed budget for 2023/2024 to reflect this has been presented and approved at the AGM. More recent information from the first three months of the current year suggest a marked improvement in the situation.

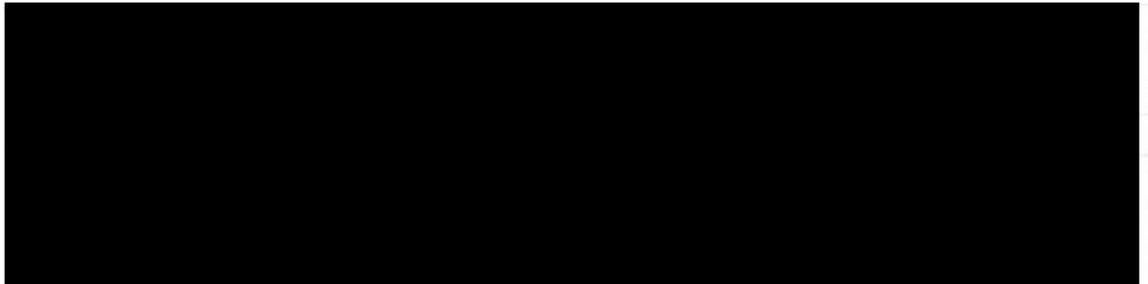
Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)



Position (e.g. Chair)

Minister

Secretary

Date

10/02/2024

10/02/2024

COLLYDEAN BAPTIST CHURCH

STATEMENT OF RECEIPTS & PAYMENTS for the Year ended 31st Oct 2023

RECEIPTS	2022-2023		2020-21
	Restricted Funds	Unrestricted Funds	£
Tithes & Offerings		21,228.42	27,147.22
Donations		7,151.66	6,254.00
Gift Aid Reimbursements		6,986.57	9,660.87
Grants		0.00	16,500.00
Fundraising Income		1,047.02	965.77
Community Events		0.00	211.00
Training		400.00	0.00
Hall Rent		85.00	
TOTAL RECEIPTS	£ 0.00	36,898.67	60,738.86

PAYMENTS	2022-23		2021-22
	Restricted Funds	Unrestricted Funds	£
Ministry Costs		34,822.32	34,644.49
Community & Youth		0.00	10,340.88
Running Costs		3,578.77	3,924.51
Training		600.00	166.43
Subscriptions & Licences		1,661.18	1,533.89
Insurance		731.60	746.38
Accountancy Fees		381.60	374.40
Church Groups (Craft & Kids)		0.00	116.50
Repairs & Renewals		99.51	6,820.00
Safeguarding		145.00	0.00
Donations		0.00	50.00
Legal Fees (SCIO)		2,220.00	0.00
Fundraising Costs		29.45	0.00
TOTAL PAYMENTS	£ 0.00	44,269.43	58,717.48

Surplus /Defecit for year **-7,370.76** **2,021.38**

NOTE:

During the year to 31st October 2023, the church applied to OSCR to become a Scottish Charitable Incorporated Organisation (SCIO). The application was approved and Collydean Granary Baptist Church, registered charity SC052459 was incorporated on 5th April 2023. All assets and liabilities of Collydean Baptist Church were transferred to Collydean Granary Baptist Church at the close of business on 31st October 2023 (utilising the merger accounting provisions). Collydean Baptist Church will be dissolved following completion of the transfer, the closure of its bank account and formal confirmation by OSCR.

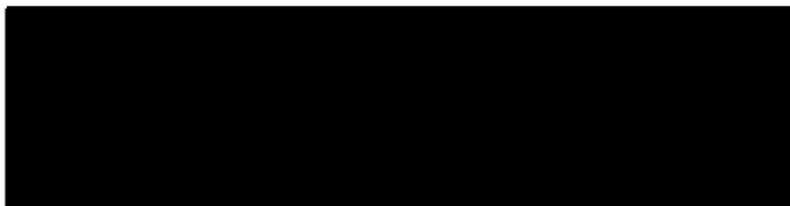
COLLYDEAN BAPTIST CHURCH

STATEMENT OF BALANCES as at 31st OCTOBER 2023

	2022-2023 £	2020-21 £
Opening Cash And Bank	13,121.38	11,100.00
Surplus Defecit for the year	-7,370.76	2,021.38
Closing Cash & Bank Balance:	5,750.62	13,121.38
Bank & Cash Balances		
Bank of Scotland	5750.62	13,119.30
Cash		2.08
Assets		
(estimated value)		
Church Building	253,000.00	253,000.00

All funds are unrestricted

Approved by the Trustees and Signed on their behalf:



Date: 20/1/2024.

COLLYDEAN BAPTIST CHURCH CASHBOOK SUMMARY
YEAR END 31st OCTOBER 2023

RECEIPTS 2022-2023

	Tithes & Offerings	Donations	Gift Aid	Grants	Fund-raising	Training	Hall Rent	contras	Total Income
Nov'22	1656.00	204.37	0.00	0.00	0.00		0.00		1860.37
Dec	1613.19	400.00	0.00	0.00	475.67	400.00	0.00		2888.86
Jan'23	2181.22	47.66	0.00	0.00	161.00		0.00		2389.88
Feb	1864.37	144.00	0.00	0.00	0.00		0.00		2008.37
Mar	1869.97	1317.76	0.00	0.00	0.00		0.00		3187.73
Apr	1813.23	118.60	0.00	0.00	0.00		60.00		1991.83
May	2080.00	142.56	4708.19	0.00	0.00		0.00		6930.75
June	1671.52	219.96	633.43	0.00	0.00		0.00	60.00	2584.91
July	1708.51	71.56	0.00	0.00	0.00		0.00		1780.07
August	1567.36	2523.56	0.00	0.00	0.00		0.00		4090.92
September	1399.70	1159.56	1644.95	0.00	0.00		0.00		4204.21
October	1803.35	802.06	0.00	0.00	410.35		25.00	200.00	3240.76
Totals	21228.42	7151.65	6986.57	0.00	1047.02	400.00	85.00	260.00	36898.66

	Surplus Deficit
Nov'22	-1283.67
Dec	-105.33
Jan'23	-1154.77
Feb	-2503.19
Mar	18.47
Apr	-1727.87
May	2478.59
June	-361.80
July	-1831.24
August	347.62
September	857.89
October	-2105.47
Total	-7370.77

PAYMENTS 2022-2023

	Ministry Costs							Running Costs											Total Expenses		
	Ministers Stipend	paye/ni	Pension	Ministers Expenses	Tel	Visiting Speakers	Council Tax	Electric	Internet	Catering	Cleaning	Training	Subs & Licences	Insurance	a/c's fees	R & R	Fundraising Costs	Other		contras	
Nov'22	1858.79	474.48	444.98	0.00	12.00	0.00	89.00	0.00	0.00	83.18	0.00		91.00	0.00	0.00	90.61	0.00	0.00			3144.04
Dec	1858.79	474.48	444.98	0.00	12.00	0.00	89.00	0.00	23.94	0.00	0.00		91.00	0.00	0.00	0.00	0.00	0.00			2994.19
Jan'23	1858.80	0.00	444.98	0.00	12.00	60.00	0.00	428.99	23.94	16.04	0.00	600.00	91.00	0.00	0.00	8.90	0.00	0.00			3544.65
Feb	1858.79	948.96	444.98	0.00	12.00	0.00	324.59	663.76	23.94	143.54	0.00		91.00	0.00	0.00	0.00	0.00	0.00			4511.56
Mar	1858.79	474.48	444.98	0.00	12.00	60.00	0.00	0.00	25.98	101.83	0.00		91.00	100.20	0.00	0.00	0.00	0.00			3169.26
Apr	1875.80	457.47	444.98	0.00	12.00	0.00	154.03	521.53	25.98	46.71	0.00		91.00	90.20	0.00	0.00	0.00	0.00			3719.70
May	1857.79	457.48	444.98	0.00	12.00	0.00	146.00	311.35	97.06	29.70	0.00		91.00	90.20	249.60	0.00	0.00	0.00	665.00		4452.16
June	1875.79	102.17	444.98	0.00	12.00	60.00	146.00	0.00	28.87	35.70	0.00		91.00	90.20	0.00	0.00	0.00	0.00	60.00		2946.71
July	1875.80	457.47	444.98	0.00	12.00	0.00	146.00	247.25	28.87	53.34	32.40		91.00	90.20	132.00	0.00	0.00	0.00			3611.31
August	1875.79	457.48	444.98	0.00	12.00	0.00	146.00	91.73	28.87	79.95	0.00		516.30	90.20	0.00	0.00	0.00	0.00			3743.30
September	1875.79	457.48	444.98	0.00	12.00	0.00	146.00	0.00	28.87	0.00	0.00		91.00	90.20	0.00	0.00	0.00	0.00	200.00		3346.32
October	1875.80	457.47	444.98	0.00	12.00	0.00	146.00	281.88	28.87	44.70	0.00		234.88	90.20	0.00	145.00	29.45	1555.00			5346.23
Totals	22406.52	5219.42	5339.76	0.00	144.00	180.00	1532.62	2546.49	365.19	634.69	32.40	600.00	1661.18	731.60	381.60	244.51	29.45	2220.00	260.00		44269.43

BANK /CASH BALANCE 1st Nov 2022 13121.39
Receipts to Date 36898.66
Payments to Date 44269.43
CURRENT BANK BALANCE £ 5750.62

APPENDIX 3



Independent examiner's report on the accounts v2

Report to the trustees/members of
Registered charity number
On the accounts of the charity for the period

Charity name <p style="text-align: center;">Collydean Baptist Church</p>						
Registered charity number <p>SC020062</p>						
Period start date			to	Period end date		
Day	Month	Year		Day	Month	Year
01	11	2022		31	10	2023
Set out on pages					<small>(remember to include the page numbers of additional sheets)</small>	

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page*]

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. ~~to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.~~

Signed Name
Relevant professional qualification(s) or body (if any)
Address



*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.