

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
From	Day	Month	Year	To	Day	Month	Year
	1	11	2021		31	10	2022

Reference and administration details

Charity name	Collydean Baptist Church
Other names charity is known by	
Registered charity number	SC020062
Charity's principal address	27 Rowallan Green
	Glenrothes
	Fife
	Postcode KY7 4SR

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1		Minister		
2		Secretary		
3		Treasurer		
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

Structure, governance and management

Type of governing document

Collydean Baptist Church (SC020062) was set up over thirty years ago and was recognised as a Scottish Charity in 1992. The Church is governed by the terms of the constitution of the church.

Trustee recruitment and appointment

The trustees are appointed through election by the members of the Church, normally at the Annual General Meeting.

Objectives and activities

Charitable purposes

The advancement of the Christian faith primarily in the northern precincts of Glenrothes, and also throughout Scotland and the rest of the world by all means consistent with the teachings of the Christian Bible.

Summary of the main activities in relation to these objects

Sunday Services, Sunday School, Bible study groups, Kids Clubs, youth groups, after school club, babies and toddlers group. Community coffee morning, community lunches in school holidays. School and YMCA chaplaincy, crafts groups, holiday clubs, Baptist Union of Scotland and Baptist Missionary Society membership

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Achievements and performance

Summary of the main achievements of the charity during the financial period

- Continued provision of regular activities. Online versions of some groups.
- Re-launch of youth activities as a result of post Covid restructuring
- Partnership with primary school to serve seasonal assemblies
- Rebuilding financial stability and volunteer base after lockdown
- Running a community warm space and "Christians Against Poverty" bite size sessions

Financial review

Brief statement of the charity's policy on reserves

The current reserve is used to cover any monthly deficit

Details of any deficit

Donated facilities and services (if any)

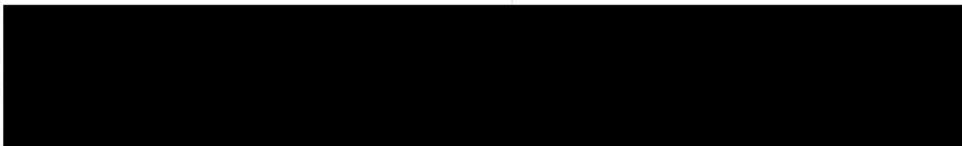
APPENDIX 1

Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (e.g. Chair)	Minister	Secretary
Date	9 July 2023	9 July 2023

APPENDIX 3

Independent examiner's report on the accounts v2							
Report to the trustees/members of	Charity name Collydean Baptist Church						
Registered charity number	SC 020062						
On the accounts of the charity for the period	Period start date				Period end date		
	Day	Month	Year		Day	Month	Year
	1	11	2021	to	31	10	2022
Set out on pages							
	<small>(remember to include the page numbers of additional sheets)</small>						

Respective responsibilities of trustees and examiner The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page*]

1. which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
- to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed [REDACTED] Date: 29-6-23

Relevant professional qualification(s) or body (if any): Member of Chartered Institute of Bankers in Scotland BA Open University

Address: [REDACTED]

COLLYDEAN BAPTIST CHURCH

STATEMENT OF BALANCES AS AT 31st OCTOBER 2022

	2021-22	2020-21
Opening Cash and Bank	11,100.00	18,002.11
Surplus/Deficit for the year	2,021.38	6,902.11
Closing Cash & Bank Balance	13,121.38	
11,100.00.		
Bank & Cash Balances		
Bank of Scotland	13,119.30	
Cash	2.08	11,100.00
13,121.38		
Assets (estimated value)		
Church Building	253,000.00	253,000.00

All funds are unrestricted

Approved by the Trustees and signed on their behalf :

Secretary.....
[Redacted Signature]

Minister.....
[Redacted Signature]

Date: 20 MARCH 2023

COLLYDEAN BAPTIST CHURCH

STATEMENT OF RECEIPTS & PAYMENTS FOR THE YEAR ENDED 31.10.2022

RECEIPTS	2021-22		TOTAL FUNDS	2020-21
	Restricted Funds	Unrestricted Funds		
Offerings		27,147.22	27,147.22	22,835.40
Donations		6,254.00	6,254.00	3,631.89
Gift Aid Reimbursement		9,660.87	9,660.87	5,193.72
Grants	16,500.00		16,500.00	1,760.00
Fundraising Income		965.77	965.77	0.00
Community Events		211.00	211.00	0.00
Ministry Costs (Tax Returned)			0.00	682.12
TOTAL RECEIPTS	£ 16,500.00	44,238.86	60,738.86	34,103.13

PAYMENTS	2021-22		TOTAL FUNDS	2020-21
	Restricted Funds	Unrestricted Funds		
Ministry Costs		34,644.49	34,644.49	33,866.01
Community & Youth	10,059.52	281.36	10,340.88	96.50
Running Costs	940.00	2,984.51	3,924.51	2,462.82
Training		166.43	166.43	0.00
Subscriptions & Licences		1,533.89	1,533.89	1,643.66
Insurance		746.38	746.38	710.80
Accountancy Fees	64.80	309.60	374.40	484.80
Church Groups (Craft & Kids)	86.00	30.50	116.50	1,640.65
Repairs & Renewals (incl new wir	5,349.68	1,470.32	6,820.00	0.00
Donations		50.00	50.00	100.00
TOTAL PAYMENTS	£ 16,500.00	42,217.48	58,717.48	41,005.24

Surplus /Defecit for year **2,021.38** **-6,902.11**

COLLYDEAN BAPTIST CHURCH
RECEIPTS & PAYMENTS SUMMARY 1st November 2021 to 31st October 2022

opening bank and cash balance 11100.00 11427.38 14274.65 26425.37 20736.94 16790.99 15475.11 13775.76 11004.34 9625.19 11322.66 14161.82

	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Total
RECEIPTS													
Tithes & Offerings	2622.55	2289.50	1822.00	2424.00	5411.47	1530.67	1468.00	1631.03	1623.00	1741.00	2386.00	2198.00	27147.22
Donations	331.30	405.11	50.00	105.00	323.00	62.00	247.45	50.00	80.00	3540.14	650.00	410.00	6254.00
Gift Aid Reimbursement		3652.26									6008.61		9660.87
Fundraising Income	564.77											401.00	965.77
Community Event Donations		176.00					35.00			3400.00			211.00
Grants			13100.00										16500.00
TOTAL RECEIPTS	3518.62	6522.87	14972.00	2529.00	5734.47	1592.67	1715.45	1681.03	1738.00	8681.14	9044.61	3009.00	60738.86

	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Total
PAYMENTS													
Ministry Costs	2802.68	2802.68	2463.21	2688.49	3304.93	2364.91	2938.37	3462.22	2939.25	3059.25	2506.09	3312.41	34644.49
Running Costs	287.56	571.92	217.07	28.74	891.72	62.73	82.74	694.51	86.90	31.74	327.88	631.00	3924.51
Community & Youth		210.00		5089.20	4435.59	389.91	136.26	79.92					10340.88
Fundraising Costs													0.00
Training							166.43						166.43
Donations			50.00										50.00
Subscriptions & Licences	91.00	91.00	91.00	91.00	91.00	91.00	91.00	91.00	91.00	642.66	91.00	-18.77	1533.89
Insurance					746.38								746.38
Accountancy Fees					124.80			124.80				124.80	374.40
Repairs & Renewals				320.00						3250.00	3250.00		6820.00
Craft Group					86.00						30.50		116.50
Monthly Total	3191.24	3675.60	2821.28	8217.43	9680.42	2908.55	3414.80	4452.45	3117.15	6983.65	6205.47	4049.44	58717.48
closing bank & cash balance	11427.38	14274.65	26425.37	20736.94	16790.99	15475.11	13775.76	11004.34	9625.19	11322.66	14161.82	13121.38	58717.48

BANK & CASH RECONCILIATION

	£
Opening Bank & Cash Balances (1.11.21)	11,100.00
Total Receipts per cashbook	60,738.86
Total Payments per cashbook	58,717.48
Closing Bank & Cash Balances (31.10.22)	13,121.38

Bank Balance per Bank Statements as at 31.10.22	13119.30
Cash on hand at 31.10.22	2.08
TOTAL Bank & Cash 31.10.22	£ 13121.38