

Chapel Neighbourhood Centre Management Committee

Receipts and Payments Accounts

For the year ended 31 March 2026

SC006450

Chapel Neighbourhood Centre Management Committee

SC006450

Receipts and payments accounts

For the period from	Period start date			to	Period end date		
	01	04	2025		31	03	2026

Section A Statement of receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
A1 Receipts						
Donations	-	-			-	-
Legacies					-	-
Grants	6,049				6,049	6,113
Receipts from fundraising activities					-	-
Gross trading receipts					-	-
Income from investments other than land and buildings	-				-	-
Income for damage to hall	-				-	-
Gross receipts from other charitable activities - Hire of Hall	7,998				7,998	3,695
					-	-
A1 Sub total	14,047	-	-	-	14,047	9,808
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
A2 Sub total	-	-	-	-	-	-
Total receipts	14,047	-	-	-	14,047	9,808
A3 Payments						
Expenses for Christmas Party	1,498	-			1,498	1,392
Gross trading payments					-	-
Investment management costs					-	-
Payments relating directly to charitable activities					-	-
Heat and light	5,524				5,524	5,669
Rates					-	-
Telephone	245				245	701
Cleaning	1,243				1,243	1,848
Repairs & maintenance	11				11	100
Grants and donations					-	-
Governance costs:					-	-
Audit / independent examination	528				528	480
Preparation of annual accounts	-				-	
Legal costs					-	
Other					-	220
					-	
A3 Sub total	9,049	-	-	-	9,049	10,410
A4 Payments relating to asset and investment movements						
Purchases of fixed assets					-	-
Purchase of investments					-	
A4 Sub total	-	-	-	-	-	-
Total payments	9,049	-	-	-	9,049	10,410
Net receipts / (payments)	4,998	-	-	-	4,998	(602)
A5 Transfers to / (from) funds					-	
Surplus / (deficit) for year	4,998	-	-	-	4,998	(602)

C1 Nature and purpose of funds (may be stated on analysis of funds worksheets)

Type of activity or project supported	Individual / institution	Number of grants made	£
Benefit the Chapel community, Kirkcaldy	Fife Council	1	6,049
		Total	6,049

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)	✗
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Authority under which paid	£

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	x
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	Number of trustees	£

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)

The cash on hand balance was not confirmed by the Secretary at the year end. The cash balance has been included based on cash drawn from the bank, less cash expenses as at 31 March 2020. It would appear that there were no cash transactions in the year ended 31 March 2021, 31 March 2022, 31 March 2023, 31 March 2024, 31 March 2025 or 31 March 2026.

Section B Statement of balances

Categories	Details	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total current period	Total last period
		to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
B1 Cash funds	Cash and bank balances at start of year	46,990				46,990	47,592
	Surplus / (deficit) shown on receipts and payments account	4,998				4,998	(602)
	Due to Trustees					-	-
	Correct Opening Cash					-	
	Cash and bank balances at end of year	51,988	-	-	-	51,988	46,990
	(Agree balances with receipts and payments account(s))						

Categories	Details	Fund to which asset belongs	Market valuation	Last year
			to nearest £	to nearest £
B2 Investments				
		Total	-	-

Categories	Details	Fund to which asset belongs	Cost (if available)	Current value (if available)	Last year
			to nearest £	to nearest £	to nearest £
B3 Other assets					
		Total	-	-	-

Categories	Details	Fund to which liability relates	Amount due	Last year
			to nearest £	to nearest £
B4 Liabilities			-	-
		Total	-	-

Categories	Details	Fund to which liability relates	Amount due (estimate)	Last year
			to nearest £	to nearest £
B5 Contingent liabilities				
		Total	-	-

Signed by one or two trustees
on behalf of all the trustees

Signature

Print Name

Date of
approval

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	01	04	2025	To	31	03	2026

Reference and administration details

Charity name	Chapel Neighbourhood Centre Management Committee
Other names charity is known by	Chapel Neighbourhood Centre
Registered charity number	SC006450
Charity's principal address	C/O Mrs R Aitken – Lundin Mill Farmhouse, 15 Largo Road, Lundin Links,
	Postcode KY8 6DG

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mrs Irene Cruden	Chairperson	DATE OF DEATH	10/11/25
2	Mr Peter Aitken	Treasurer		
3	Mrs Rita Aitken	Secretary		
4	Stuart Maxwell	Committee member		
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19				
20				

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

Structure, governance and management

Type of governing document

The committee is a charitable unincorporated association and is governed by the constitution. All administration arrangements are set out in the constitution.

Trustee recruitment and appointment

Trustees are appointed or reappointed by the members at the AGM which is held in May each year.

Objectives, activities and achievements

Charitable purposes

1. Our purposes, as recorded in our constitution, are to promote the benefit of the inhabitants of that part of Fife known as Chapel and its environs by associating the local authorities, voluntary organisations and inhabitants in a common effort to advance education and to provide facilities in the interest of social welfare for recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants.
2. To establish, maintain and manage Chapel Neighbourhood Centre for activities promoted by the Management Committee and its constituent members in the furtherance of the above objectives or any one of them.
3. The Centre shall not be identified with any Political Party, Social Group or Sect.

Summary of the main activities in relation to these objects

Hall hires increased by £4303, the total being £7998 in 2026 (£3695 in 2025).

Financial review

Brief statement of the charity's policy on reserves

The surplus for the year was £4998 (2025 deficit £602). The association held unrestricted funds of £51988 at the year-end (2025 - £46990).

The Committee consider they will be able to continue to run the Hall at current rates for the forthcoming year.

Details of any deficit/Other comment

Income for the year totalled £7998 (£3695 – 2025), there was grant income in the year of £6049 (£6113 in 2025). Expenditure was £9049 (2025 - £10410). The main decreases being for telephone and cleaning.

Donated facilities and services (if any)

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees.

Signature(s)

Robert Ashton

Full name(s)

ROBERT RABBITON ASHTON

Position (e.g. Chair)

TRUSTEE

Date

10.07.2026