



CAITHNESS ANIMAL FARM PARK

Registered Charity No: SC052726

Trustee's Annual Report and Final
Accounts for the year ended 31ST
August 2024



CAITHNESS ANIMAL



FARM PARK

CAITHNESS ANIMAL FARM PARK

Scottish Charity Number: SC052726

Caithness Animal Farm Park

Lybster

Caithness

Highlands

KW3 6BT



Website .www.caithnessanimalfarmpark.co.uk

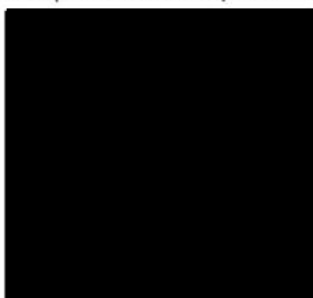
Bank: virgin money

We welcome you to our first trustee report , our charity was set up by help four trustees Donating £10,000 of there own money to set up and volunteers.

Charity Trustees

[REDACTED]

[REDACTED] has worked with animals for over 20 yrs and with children with sensory needs with animals. [REDACTED] is used to organising events and is passionate about the charity. He has also got a stepson and nephew with learning difficulties.



[REDACTED]

Has worked with children all her life in special need school transport , just recently retiring and passionate about animals' welfare and care.



[REDACTED]

[REDACTED] has owned Garden centres and knows all about land management , has law degree, and passionate about our charity.

[REDACTED]

Retired, has been involved with children with special and sensory needs and has three Autistic grandchildren with ADHD.

[REDACTED]

No trustee receives any pay or expenses payments as all our trustees are volunteers.

Objectives and activities

The organisation's purposes are: (a) Advancement of education (b) Advancement of health (C) The provision of recreational Facilities, or the organisation of recreational activities, with the object of improving the conditions of life for the persons for whom facilities or activities are primary intended. (d) The

advancement of animal welfare (e)The promoting of equality and diversity

THESE OBJECTIVES ARE MET BY

We encourage school visits to our Farm facility , where nearly all schools from Caithness attended our farm in 2024 and we attend with our animals to local nursey and primary schools , attended Caithness science festival , Caithness show , bower show , john o groats car show gala day, wick gala day and local care homes in Caithness and Sutherland covering over 80 miles, day centres and events local to promote good animal encounters that is educational , sensory and wellbeing .

We also hold sensory one on one sessions at the farm and promote highland council plus one scheme, where carer gets in free who is caring.

We have indoor play area to promote active play and crafts and plans to increase lots of outdoor play activities.

We have free baby, toddler and kids' clubs that bring the community together.

Indoor sensory toys and lighting.

Our farm is open for all to visit .

Animal welfare – we hold the highest animal welfare as we classify our animals as our extended family.

we have adopted many animals from the Caithness area, we cannot rehome due to council licencing, but we keep as part of our farm. were happy to help any person that needs advice on

any animal that we know about, this we have done on many occasions and happy as part of educating.

On our farm we have signs on all our animals and Passionate about their welfare and needs.

Education of people of all ages in the good care and management of animals and wildlife.

Our visitor centre which is open all year. Our workers/ volunteers happily provide conducted tours and explain all about our animals.

Structure, governance and management

We are Governed by our constitution.

The structure of the organisation consists of the BOARD - who hold regular meetings and generally control the activities of the organisation; for example, the board is responsible for monitoring and controlling the financial position of the organisation. The board also appoints charity trustees to fill vacancies, and the people serving on the board (in their capacity as members of the organisation - see clauses 11 and 13) have power to make changes to the constitution itself. The people serving on the board are referred to in this constitution as CHARITY TRUSTEES - and they are also the MEMBERS of the organisation for the purposes of the Scottish Charities Act. Under the provisions of this constitution, no-one can be a member unless they are also a charity trustee of the organisation; and if anyone ceases for any reason to be a charity trustee of the organisation, they automatically cease to be a member.

Trustee recruitment and appointment

We are open to new trustees to join our organisation and at preset we have a few volunteers that are interested in becoming trustees, when they decide we will go through the procedure. We work closely with another voluntary group mshed that provided their services free to the park and help in maintenance and animal pen building.

Achievements and performance

Our main achievements have been, we have built a facility that's open to all ,we have got schools and care homes involved where have never had animals visit before or visited , remembering our rural location in Scottish highlands , we have been the first facility to offer animal sensory sessions in Caithness and highlands wide , as we receive many people from inverness over 100 miles away for our sessions.

Our volunteers get a lot out of volunteering as they get time with the animals and company, by talking and mixing with people.

We are open all year and run seasonal events for local community.

We run free baby/toddler club and free clubs for older children.

October we ran our Halloween Educational event that was fun and interactive and all the children that attended dressed up.

Local children helped us decorate the barns and we ran a local competition.



December we ran our Christmas experience with Santa and reindeer , that was educational about the reindeer , fun and interactive. we build a winter wonderland set with lots of photo opportunities , we hope to expand more on this next year.



Easter time in April school holidays we ran easter extravaganza with Easter bunny mascot and easter Trail around the animals that was educational and fun for children



In June we had lots of schools visit for end of term visit , where we ran education sessions.

Financial review

Our opening year we spent a lot of outlay on our facility to make a welcoming and friendly environment, council licencing fees and animal stock and safe enclosures with lots of room.

All our income was put straight back in and most events covered their costs, although we would like to make bigger and better for future.

We have set a solid ground for the base of our park and activities planned for future.

We operated with great thanks to volunteers, who gave in kind there time and experience of value of £53,040 in labour , without this we could not exist.

we would like to employ a full time co Ordinator to fully run the organisation , thus we hope to try and secure grant funding in future.

Statement of the charity's policy on reserves

We plan on having a small reserve in case we need emergency vet bills , call out charges or unexpected bills , being in remote highland we can get severe weather.

Donated facilities and services

We received donation as in form of Micro Grant from Latheron , Lybster and clyth community council of £500.

With this we put £250 towards our council licence fee and £250 for mats for our baby and toddler area.

We received £1000 from Arnold clark towards our sensory area.

Our land is on free 25 yr lease at no cost to farm park , we just have to maintain and responsible for all licencing , activities and any planning applications.

Future plans

All revenue we generate is put straight back into improving and generating a great facility, we plan to double the size of our outdoor animal pens and facilities with walkways around the farm animals and sensory walk garden.

We would like an outdoor children's playpark with pedal go carts and exercise facilities and facilities that stimulate the mind.

Indoors, increase our baby and toddlers' facilities

Make designated reptile room that is sensory based and educational

Double our hand wash facilities and make our toilet wheelchair friendly.

Increase our educational signage around the farm.

Bring in new booking software to simplify bookings

Produce learning materials about all the animals that will be on display and on boards around the farm

Increase our car parking by removing old greenhouse thus allowing more parking and planning for more parking .

Installing more picnic benches and outdoor seating , thus allowing family's to bring own picnics and seats for elderly when walking around .

Planting more trees to make a woodland and help the environment.

Summery

In space of 1yr we have made great achievements.

We look forward to the future where we are making a facility that local population of Caithness will be proud and a facility that supports all.

Our facility welcomes all .

were open to new ideas and working with other groups and organisation with same principles.

Declaration

Signed on behalf of the charity trustees:

[Redacted signature area]

Designation

Trustee

Date

31/3/24



Receipts and payments accounts						
For the period from				to		
	03	08	2023		31	08
						2023

Section A Statement of receipts and payments

	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total funds current period	Total funds last period
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
A1 Receipts						
Donations	93040				93040 -	
Legacies					-	
Grants		1500			1500 -	
Receipts from fundraising activities					-	
Gross trading receipts	10040				10040 -	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities	50				50 -	
					-	
A1 Sub total	103130 -	1500 -	-	-	104630 -	-
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
A2 Sub total	-	-	-	-	-	-
Total receipts	103130 -	1500 -	-	-	104630 -	-
A3 Payments						
Expenses for fundraising activities	200				200 -	
Gross trading payments	3400				3400 -	
Investment management costs	0				0 -	
Payments relating directly to charitable activities	4700				4700 -	
Grants and donations	500				500 -	
Governance costs:	0				0 -	
Audit / independent examination	0				0 -	
Preparation of annual accounts	0				0 -	
Legal costs	500				500 -	
Other	53040	1250			54290 -	
					-	
A3 Sub total	62340 -	1250 -	-	-	63590 -	-
A4 Payments relating to asset and investment movements						
Purchases of fixed assets	39700	250			39950 -	
Purchase of investments					-	
A4 Sub total	39700 -	1500 -	-	-	41200 -	-
Total payments	103130 -	1500 -	-	-	104630 -	-
Net receipts / (payments)	102040 -	1500 -	-	-	103540 -	-
A5 Transfers to / (from) funds						
					-	
Surplus / (deficit) for year	1090 -	0 -	-	-	1090 -	-

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
B1 Cash funds	Cash and bank balances at start of year					-	
	Surplus / (deficit) shown on receipts and payments account	1090.				1090 -	
						-	
						-	
	Cash and bank balances at end of year	1090. -	-	-	-	1090 -	-

(Agree balances with receipts and payments account(s))

	Details	Fund to which asset belongs	Market valuation to nearest £	Last year to nearest £
B2 Investments				
		Total		

Details		Fund to which asset belongs	Cost (if available) to nearest £	Current value (if available) to nearest £	Last year to nearest £
B3 Other assets					
Total					

	Details	Fund to which liability relates	Amount due to nearest £	Last year to nearest £
B4 Liabilities				
		Total		

Details		Fund to which liability relates	Amount due (estimate) to nearest £	Last year to nearest £
B5 Contingent liabilities				
		Total		

Date of approval

31/3/25

December 2007

Section C Notes to the Accounts

C1 Nature and purpose of funds (may be stated on analysis of funds worksheets)

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C2 Grants

Type of activity or project supported	Individual / institution	Number of grants made	£
lybster primary school	school	3	340
home start	CHARITY	1	40
community raffles prizes		4	120
Total			500

C3a Trustee remuneration

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)	X
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C3b Trustee remuneration - details

Authority under which paid	£
no remuneration	

C4a Trustee expenses

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	X
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C4b Trustee expenses - details

	Number of trustees	£
no expenses		

C5 Transactions with trustees and connected persons

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)

C6 Other information

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Additional analysis (1)

Analysis of receipts and payments

1 Donations

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
trustee donation £10k each	40000				40000 -	
ink kind time of volunteers	53040				53040 -	
					-	
					-	
Total	94000 -	-	-	-	94000 -	-

2 Grants

	Unrestricted funds to nearest £	Restricted funds to nearest £	Total current period to nearest £	Total last period to nearest £
Arnold clark Grant		1000	1000 -	
Community council grant		500	500 -	
			-	
			-	
Total	-	1500 -	1500 -	-

3 Gross receipts from other charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
raffles	50				50 -	
					-	
					-	
					-	
					-	
					-	
Total	50 -	-	-	-	50 -	-

4 Payments relating directly to charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Animal Health Care	3000				3000 -	
heat/light	500				500 -	
website	200				200 -	
printing and stationery	175				175 -	
educational signage	260				260 -	
project expenses	245				545 -	
sundry	20				20 -	
wellbeing path		1000			1000 -	
telephone/internet	300				-	
					-	
Total	4700 -	1000 -	-	-	5700 -	-

APPENDIX 3



Report to the trustees/members of

Registered charity number

On the accounts of the charity for the period

Set out on pages

Respective responsibilities of trustees and examiner

Basis of independent examiner's statement

Independent examiner's statement

Signed**
Name

Relevant professional qualification(s) or body (if any)

Address

Independent examiner's report on the accounts

v2

Charity name

Caithness Animal Farm Park

SC 052726

Period start date

Day

Month

Year

to

Period end date

Day

Month

Year

03

08

23

31

08

2024

(remember to include the page numbers of additional sheets)

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page*]

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

**OSCR will accept digital or typed signatures.