

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	1	October	2023	To	30	September	2024

Reference and administration details

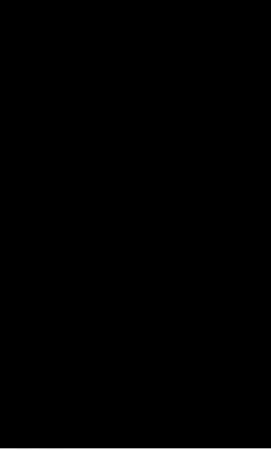
Charity name	The Burness Paull Foundation
Other names charity is known by	
Registered charity number	SC045954
Charity's principal address	Burness Paull LLP
	50 Lothian Road, Festival Square
	Edinburgh
	Postcode EH3 9WJ

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1		Chair	16/04/2024 onwards	
2			Until 30 September 2024	
3				
4			Until 21 December 2024	
5			Until 21 December 2024	
6				
7				
8				
9				
10				
11			21/11/2023 onwards	
12			21/11/2023 – 18/12/2024	
13			19/02/2024 onwards	
14			19/09/2024 onwards	
15			1 October 2024 onwards	
16			17 December 2024 onwards	
17			17 December 2024 onwards	
18			17 December 2024 onwards	

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year
	03/09/2015 – 16/04/2024
	19/02/2024 – 28/06/2024
	19/01/2021 – 19/01/2024
	13/02/2021 – 13/02/2024
	03/11/2020 - 03/11/2023
	20/12/2022 - 03/11/2023

Structure, governance and management

Type of governing document

The charity, a Scottish Charitable Incorporated Organisation (SCIO), was recognised as a Scottish charity with effect from 3 September 2015. The charity is administered in accordance with the terms of its Constitution.

Trustee recruitment and appointment

The composition of the board is as follows:

- the Chairman of Burness Paull LLP;
- the Managing Partner of Burness Paull LLP;
- the CSR Director of Burness Paull LLP;
- a member of the HR team of Burness Paull LLP;
- a member of the BD and Marketing team of Burness Paull LLP;
- up to 9 further charity trustees, drawn from those members of staff of Burness Paull LLP who have volunteered to serve on the board. These trustees shall serve 3 year terms.

Objectives and activities

Charitable purposes

The SCIO's purposes are:

1. The prevention or relief of poverty
2. The advancement of education
3. The advancement of health
4. The saving of lives
5. The advancement of citizenship or community development
6. The advancement of the arts, heritage, culture or science
7. The advancement of public participation in sport
8. The provision of recreational facilities, or the organisation of recreational activities, with the object of improving the conditions of life for the persons for whom the facilities or activities are primarily intended
9. The promotion of equality and diversity
10. The advancement of environmental protection or improvement and
11. The relief of those in need by reason of age, ill-health, disability, financial hardship or other disadvantage

through the provision of financial and/or other support to further the above aims; and on the basis that the SCIO shall seek to harness, and maximise the effectiveness of, the efforts of Burness Paull LLP and its partners and staff (individually and collectively) in raising funds, volunteering and/or otherwise supporting organisations, initiatives and events which further any one or more of the above aims.

Summary of the main activities in relation to these objects

During the year, the Foundation sought applications from the staff of Burness Paull LLP for funding for their personal charitable initiatives and applications for sponsorship. These were received and considered on a quarterly basis.

Summary of Applications

During the year, the Foundation has approved and supported:

- 39 sponsorship applications (for individuals and teams), totalling £10,400 of awards; and

Burness Paull Foundation Events

All initiatives have been very well supported by employees in all three offices and have generated additional fundraising in addition to the awards by the Foundation towards these key charitable events:

- Our Christmas campaign was held. Our chosen charities were VSA (Aberdeen), Glasgow's Spirit of Christmas (Glasgow) and LIFT (Edinburgh). Monetary donations were made by colleagues and the foundation totalling £3,220 as well as toys, pjs and gifts.
- As part of our Christmas donations, colleagues wore Christmas jumpers to work and raised money for Save the Children. A donation of £675 was made.
- We held a "Wellbeing month" in January 2024 which included a step challenge across all our offices. Donations were made following this challenge to Street Sport – Denis Law Legacy Trust, £180, Sports Charity Scotland £215 and The Sporting Change Foundation £255.
- We took part in Wear Red to Work, raising awareness and funds

for the British Heart Foundation. A total of £600 was raised.

- School uniform appeal. This was undertaken in the summer before schools returned. Across all three offices, colleagues donated new/nearly clothing and stationary to all charities. The charities were in the local areas of our offices, Abernecessities (Aberdeen), Edinburgh School Uniform Bank and Glasgow SchoolBank East Renfewshire.

APPENDIX 1

Achievements and performance

Summary of the main achievements of the charity during the financial period

List of Charities supported in the year:

Alzheimer Scotland
Alzheimer's
Andy's Man Club
Angelman UK
Ayrshire Hospice
Beatson Cancer Charity
Blood Bikes Scotland
British Heart Foundation
Cancer Research UK
Canine Concern Scotland Trust
Children In Need
Children with Cancer UK
Children's Cancer North
Comic Relief
Deaf Action
Doing it for Daniel Foundation
Glasgow Children's Hospital
Glasgow's Spirit of Christmas
Guide dogs
Lifecare (Edinburgh) Limited
LIFT
Macmillan Cancer support
Maggie's Centre
Marie Curie
MASScot
Mental Health Foundation
MND Scotland
Movember
My Name's Doddie
Pancreatic Cancer Action
Pancreatic Cancer UK
Poppy Scotland
Re engage tea party
Refuweegee
Ronald McDonald House Glasgow
SANDS
Save the Children
Shelter
Show racism the red card
Sports Charity Scotland
Street Soccer Scotland
Street Sport - Denis Law Legacy Trust

Team Jak
The Acting Bairs of Stonehouse
The Highland Cross
The Royal British Legion (Scotland)
The Sporting Change Foundation
Time for Inclusive Education
University of Glasgow Trust (Paul O'Gorman Leukaemia Research Centre)
VSA
Walk the Walk

Financial review

Brief statement of the charity's policy on reserves

In total £72,724.22 has been distributed by the Foundation during the financial year. This leaves a surplus of £1,088.70.

It should be noted that it is not the intention of the trustees to accumulate a fund and this has simply arisen due the timing of the receipt of income and awarding of grants. It is expected that these accumulated funds will be distributed in addition to the funding that the Foundation will receive in 2024/2025.

Details of any deficit

None

Donated facilities and services (if any)

None

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Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (e.g. Chair)	Chair	
Date	29 April 2024	

The Burness Paull Foundation

SC045954



Receipts and payments accounts						
For the period from	Period end date			to	Period end date	
	Day	Month	Year		Day	Month
	1	October	2023		30	September

Section A Statement of receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
A1 Receipts						
Donations	26,295	50,000			76,295	63,413
Legacies					-	-
Grants					-	-
Receipts from fundraising activities					-	-
Gross trading receipts					-	-
Income from investments other than land and buildings					-	-
Rents from land & buildings					-	-
Gross receipts from other charitable activities					-	-
					-	-
A1 Sub total	26,295	50,000	-	-	76,295	63,413
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	-
Proceeds from sale of investments					-	-
A2 Sub total	-	-	-	-	-	-
Total receipts	26,295	50,000	-	-	76,295	63,413
A3 Payments						
Expenses for fundraising activities					-	104
Gross trading payments					-	-
Investment management costs					-	-
Payments relating directly to charitable activities	2,292				2,292	1,377
Grants and donations	22,724	50,000			72,724	64,465
Governance costs:					-	-
Audit / independent examination	1,080				1,080	960
Preparation of annual accounts					-	-
Legal costs					-	-
Other	27				27	37
					-	-
A3 Sub total	26,123	50,000	-	-	76,123	66,943
A4 Payments relating to asset and investment movements						
Purchases of fixed assets					-	-
Purchase of investments					-	-
A4 Sub total	-	-	-	-	-	-
Total payments	26,123	50,000	-	-	76,123	66,943
Net receipts / (payments)	172	-	-	-	172	(3,530)
A5 Transfers to / (from) funds						
					-	-
Surplus / (deficit) for year	172	-	-	-	172	(3,530)

Section B Statement of balances

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
B1 Cash funds	Cash and bank balances at start of year	917	-			917	4,447
	Surplus / (deficit) shown on receipts and payments account	172	-			172	(3,530)
						-	-
						-	-
	Cash and bank balances at end of year (Agree balances with receipts and payments account(s))	1,089	-	-	-	1,089	917

	Details	Fund to which asset belongs	Market valuation to nearest £	Last year to nearest £
B2 Investments				
		Total	-	-

	Details	Fund to which asset belongs	Cost (if available) to nearest £	Current value (if available) to nearest £	Last year to nearest £
B3 Other assets	Donations - Macmillian Coffee morning	Unrestricted			1,780
		Total	-	-	1,780

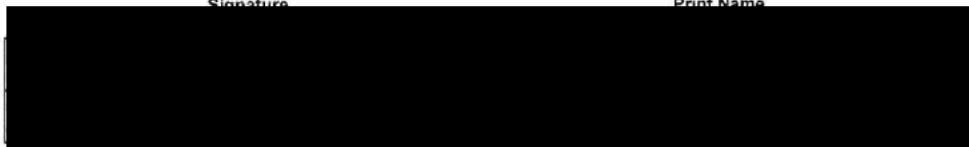
	Details	Fund to which liability relates	Amount due to nearest £	Last year to nearest £
B4 Liabilities	Independent examiners fee	Unrestricted	1,170	1,080
	Donations payable - MacMillian	Unrestricted	363	-
		Total	1,533	1,080

	Details	Fund to which liability relates	Amount due (estimate) to nearest £	Last year to nearest £
B5 Contingent liabilities	Street Soccer Commitment	Restricted	50,000	-
		Total	50,000	-

Signed by one or two trustees
on behalf of all the trustees

Signature

Print Name

Date of
approval


29 April 2025

Section C Notes to the Accounts

C1 Nature and purpose of funds (may be stated on analysis of funds worksheets)

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	Type of activity or project supported	Individual / institution	Number of grants made	£
C2 Grants	Advancement of Health	Institution	24	12,112
	Animal Welfare	Institution	2	100
	Assisting Homelessness	Institution	3	703
	Other Charitable Activities		32	59,859
			Total	72,774

C3a Trustee remuneration	If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)	x
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	Authority under which paid	£
C3b Trustee remuneration - details		

C4a Trustee expenses	If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	x
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		Number of trustees	£
C4b Trustee expenses - details			

	Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)
C5 Transactions with trustees and connected persons	Trustees are either partners or staff of Burness Paull LLP	Donation received from Burness Paull LLP	75,737	

C6 Other information	
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Additional analysis (1)

Analysis of receipts and payments

1 Donations

	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total current period	Total last period
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
Burness Paull LLP	25,737	50,000			75,737	62,128
Other donations (less than £500)	558				558	635
Collections from charity events					-	650
Collections from Burness Paull Clients					-	-
Total	26,295	50,000	-	-	76,295	63,413

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2 Grants

	Unrestricted funds to nearest £	Restricted funds to nearest £	Total current period to nearest £	Total last period to nearest £
			-	
			-	
			-	
			-	
Total	-	-	-	-

■ ■ ■ ■ ■

3 Gross receipts from other charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
					-	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
Total	-	-	-	-	-	

Grants and donations awarded

	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total current period	Total last period
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
Alzheimer's Scotland	602	-	-	-	602	500
Alzheimer's	250	-	-	-	250	-
Andy's Man Club	250	-	-	-	250	480
Angelman UK	250	-	-	-	250	-
B Healthy Together	-	-	-	-	-	120
BBC Children in Need	-	-	-	-	-	640
Beatson Cancer Charity	250	-	-	-	250	105
BHF	850	-	-	-	850	250
Blood Bikes Scotland	250	-	-	-	250	250
Bowel Cancer UK	-	-	-	-	-	250
Cancer Card	-	-	-	-	-	385
Cancer Research	750	-	-	-	750	1,000
Cancer Support	20	-	-	-	20	-

Canine Concern Scotland Trust	50	-	-	-	50	-
Cash For Kids	250	-	-	-	250	-
Chest, Heart and Stroke Scotland	-	-	-	-	-	250
Children's Aid	100	-	-	-	100	-
Children In Need	385	-	-	-	385	-
Children's Cancer North	250	-	-	-	250	-
Children with Cancer - Hazel McCormick	125	-	-	-	125	-
Circle	-	-	-	-	-	1,000
Comic Relief	90	-	-	-	90	250
Deaf Action	500	-	-	-	500	-
Drake Music Scotland	57	-	-	-	57	-
Edinburgh Foodbank	-	-	-	-	-	1,000
Fuel bank foundation	-	-	-	-	-	2,530
Glasgow Children's Hospital	250	-	-	-	250	-
Glasgow Foodbank	-	-	-	-	-	966
Glasgow's Spirit of Christmas	1,000	-	-	-	1,000	-
Golden Keys Society	10	-	-	-	10	-
Guide dogs	250	-	-	-	250	-
Homeless Project Scotland	-	-	-	-	-	500
Lwa society Scotland	-	-	-	-	-	356
Legal Walks	250	-	-	-	250	250
Lifecare (Edinburgh) Limited	250	-	-	-	250	-
LIFT	1,000	-	-	-	1,000	-
Little Princess Trust	-	-	-	-	-	250
MacMillan Cancer Care	2,785	-	-	-	2,785	2,508
Man On Charity	200	-	-	-	200	-
Marie Curie	250	-	-	-	250	-
Maggies Centre	250	-	-	-	250	-
Mary's meals/John Muir	-	-	-	-	-	250
MASScot	150	-	-	-	150	-
Mental Health Foundation	230	-	-	-	230	-
Miller Homes	100	-	-	-	100	-
MND	1,300	-	-	-	1,300	-
Movember	1,000	-	-	-	1,000	1,000
MS Society	-	-	-	-	-	500
My Name is Daddie (Sarah Michie)	600	-	-	-	600	-
Pancreatic Cancer	500	-	-	-	500	250
Parkinson's UK	-	-	-	-	-	250
Poppy Scotland	675	-	-	-	675	720
Realty homeless charity fund	353	-	-	-	353	-
Re engage tea party	50	-	-	-	50	-
Refugeegee	250	-	-	-	250	-
Ronald McDonald House Glasgow	125	-	-	-	125	-
SANDS	250	-	-	-	250	-
Save the children	675	-	-	-	675	660
Scottish Ballet	-	-	-	-	-	2,000
Scottish SPCA -Volunteers	50	-	-	-	50	-
Sense Scotland	50	-	-	-	50	-
Shelter	250	-	-	-	250	-
Show Racism the Red Card	220	-	-	-	220	-
SIMBA	-	-	-	-	-	500
Social Bite	56	-	-	-	56	-
Sports Charity Scotland - Edinburgh	215	-	-	-	215	-
Streetsport Denis Law Legacy Trust - Aberdeen	180	-	-	-	180	-
Street Soccer	-	50,000	-	-	50,000	40,000
Team Jak	250	-	-	-	250	-
The Acting Bairns	50	-	-	-	50	250
The Highland Cross	250	-	-	-	250	-
The Joshi Project	-	-	-	-	-	300
The Prince and Princess of Wales hospice	-	-	-	-	-	2,000
The Royal British Legion (Scotland)	65	-	-	-	65	-
The Sporting Change Foundation	255	-	-	-	255	-
Time for Inclusive Education	550	-	-	-	550	-
Trussel Trust	-	-	-	-	-	750
Turkey and Syria appeal	-	-	-	-	-	250
Ukraine Appeal	-	-	-	-	-	250

Research Centre)	250	-	-	-	250	-
VSA	1,251	-	-	-	1,251	90
Walk the Walk	250	-	-	-	250	-
Water Aid	500	-	-	-	500	250
Wear Red to work	-	-	-	-	-	105
Whizz-kidz	-	-	-	-	-	250
	-	-	-	-	-	-
Total	22,724	50,000	-	-	72,724	64,466

Additional analysis (2)

5 Breakdown of unrestricted funds

	Unrestricted funds	Unrestricted funds (3 - enter name of fund below)	Unrestricted funds (3 - enter name of fund below)	Unrestricted funds (4 - enter name of fund below)	Total unrestricted funds	Total unrestricted funds last period
Receipts						
Donations	26,295				26,295	23,413
Legacies					-	-
Grants					-	-
Receipts from fundraising activities					-	-
Gross trading receipts					-	-
Income from investments other than land and buildings					-	-
Rents from land & buildings					-	-
Gross receipts from other charitable activities					-	-
Sub total	26,295	-	-	-	26,295	23,413
					-	0
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	-
Proceeds from sale of investments					-	-
Sub total	-	-	-	-	-	-
Total receipts	26,295	-	-	-	26,295	23,413
					-	0
Payments						
Expenses for fundraising activities					-	104
Gross trading payments					-	-
Investment management costs					-	-
Payments relating directly to charitable activities	2,292				2,292	1,377
Grants and donations	22,724				22,724	24,465
Governance costs:					-	-
Audit / independent examination	1,080				1,080	960
Preparation of annual accounts					-	-
Legal costs					-	-
Other	27				27	37
Sub total	26,123	-	-	-	26,123	26,943
					-	0
Payments relating to asset and investment movements						
Purchases of fixed assets					-	-
Purchase of investments					-	-
Sub total	-	-	-	-	-	-
					-	0
Total payments	26,123	-	-	-	26,123	26,943
					-	0
Net receipts / (payments)	172	-	-	-	172	(3,530)
Transfers to / (from) funds						
					-	-
Surplus / (deficit) for year	172	-	-	-	172	(3,530)

Nature and purpose of funds

All funds are used to support the charitable initiatives of staff of Burness Paull LLP, either individual charitable fundraisers or firmwide initiatives. Payments are therefore included in the fundraising totals paid to charities or reimburse the costs and expenses of organising fundraising events. The Street Soccer fund was specific restricted funding received from Burness Paull for that charity.

The Burness Paull Foundation

SC045954

Additional analysis (3)

6 Breakdown of restricted funds

	Street Soccer Fund	Restricted fund 2 - enter name of fund below	Restricted fund 3 - enter name of fund below	Restricted fund 4 - enter name of fund below	Total restricted funds	Total restricted funds last period
Receipts						
Donations	50,000				50,000	40,000
Legacies					-	-
Grants					-	-
Receipts from fundraising activities					-	-
Gross trading receipts					-	-
Income from investments other than land and buildings					-	-
Rents from land & buildings					-	-
Gross receipts from other charitable activities					-	-
Sub total	50,000	-	-	-	50,000	40,000
0						
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	-
Proceeds from sale of investments					-	-
Sub total	-	-	-	-	-	-
Total receipts	50,000	-	-	-	50,000	40,000
0						
Payments						
Expenses for fundraising activities	50,000				50,000	40,000
Gross trading payments					-	-
Investment management costs					-	-
Payments relating directly to charitable activities					-	-
Grants and donations					-	-
Governance costs:					-	-
Audit / independent examination					-	-
Preparation of annual accounts					-	-
Legal costs					-	-
					-	-
					-	-
Sub total	50,000	-	-	-	50,000	40,000
0						
Payments relating to asset and investment movements						
Purchases of fixed assets					-	-
Purchase of investments					-	-
Sub total	-	-	-	-	-	-
0						
Total payments	50,000	-	-	-	50,000	40,000
Net receipts / (payments)	-	-	-	-	-	-
Transfers to / (from) funds						
					-	-
Surplus / (deficit) for year	-	-	-	-	-	-
-						

Nature and purpose of funds

The Street Soccer fund was specific restricted funding received from Burness Paull for that charity.



Office of the Scottish Charity Regulator

	Independent examiner's report on the accounts v2						
Report to the trustees/members of	Charity name The Burness Paull Foundation						
Registered charity number	SC045954						
On the accounts of the charity for the period	Period start date				Period end date		
	Day	Month	Year	to	Day	Month	Year
	1	October	2023		30	September	2024
Set out on pages	(remember to include the page numbers of additional sheets)						
Respective responsibilities of trustees and examiner	The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.						
Basis of independent examiner's statement	My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006 (as amended). An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.						
Independent examiner's statement	In the course of my examination, no matter has come to my attention						
	1. which gives me reasonable cause to believe that in any material respect the requirements:						
	• to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations (as amended), and						
	• to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations (as amended)						
	have not been met, or						
	2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.						
Signed:					Date:	29 April 2025	
Name:							
Relevant professional qualification(s) or body (if any):							
Address:							

APPENDIX 3

Disclosure section

Only complete if the examiner needs to highlight material problems.

Give here brief details of
any items that the
examiner wishes to
disclose