THE MECHANICS WORKSHOP
NEW LANARK
LANARK
ML11 9DB
TEL 01555 667555

I. A. STEWART & Co
CHARTERED ACCOUNTANTS

The Directors
Border Biscuits Limited
South Faulds Road
Lanark
ML11 7SR

Our Ref : Acs/LW/B074

Your Ref :

Date : 14 August 2025

Dear Sirs

Border Biscuits John Cunningham Trust

We enclose Unaudited Financial Statements for the year ended 31 December 2024 for electronic signature.

Letter of Representation is also enclosed for signature.

We take this opportunity to enclose a note of our fee which we trust meets with your approval.

Yours faithfully

I A Stewart & Co

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CHARTERED ACCOUNTANTS

CHARITY REGISTRATION NUMBER: SC038418

Border Biscuits John Cunningham Trust

Unaudited Financial Statements

For the year ended

31 December 2024

<u>I.A.STEWART & CO</u>
Chartered Accountants
The Mechanics Workshop
New Lanark
ML11 9DB

Border Biscuits John Cunningham Trust

Financial Statements

Year ended 31 December 2024

Border Biscuits John Cunningham Trust

Trustees' Annual Report

Year ended 31 December 2024

The trustees present their report and the unaudited financial statements of the charity for the year ended 31 December 2024.

Reference and administrative details

Registered charity name	Border Biscuits John Cunningham Trust
Charity registration number	SC038418
Principal office	c/o Border Biscuits Limited South Faulds Road Caldwellside Industrial Estate Lanark ML11 7SR
The trustees	[redacted]
Bankers	Bank of Scotland 27-29 Main Street Wishaw ML2 7AF
Independent examiner	[redacted] Member of Institute of Chartered Accountants of Scotland I A Stewart & Co The Mechanics Workshop New Lanark ML11 9DB

Structure, governance and management

The charity is an unincorporated body. The deed of Declaration of Trust was signed on 26 January 2007. The trust deed under which the trust is constituted provides that the number of trustees shall be not less than two and not more than eight. Where it becomes necessary or it is considered appropriate to appoint a new trustee, the existing trustees shall identify a suitable person who shall be approved at a meeting of the existing trustees.

Meetings of the trustees must comprise at least two trustees or 50% of the board of trustees, whichever is the greater. The trustees may appoint an honorary secretary and an honorary treasurer should they consider it appropriate for the effective management of the trust. It has not been considered necessary to appoint an Honorary Secretary or Treasurer.

The trustees have wide discretion in the general running of the trust, subject to the condition that the trust must act for a charitable purpose within the meaning of the Income and Corporation Taxes Act 1988, the Charities and Trustees Investment (Scotland) Act 2005, and in line with the trust deed.

The trustees meet not less frequently than once a year, with further meetings being held as required. During the year the trustees changed the name of the trust from Border Biscuits Community Support to Border Biscuits John Cunningham Trust.

Structure, governance and management ***(continued)***

The trustees have considered the major risks to which the charity is exposed and have reviewed those risks and established systems and procedures to manage those risks.

Objectives and activities

The trust is a registered Scottish charity. Its objectives are to provide financial support to initiatives and activities mainly in the Lanark area and beyond. It has been established to help Border Biscuits Limited to become involved with the local community through financial support, active participation and employee involvement. The trust supports good causes and activities across a wide range of areas and categories such as sports, arts, heritage, learning, events, leisure and digital. It is intended that these initiatives will have the added benefit of encouraging the involvement of Border Biscuits Limited employees in some of the projects it supports, where appropriate.

The trustees have wide discretion when considering providing support. There are, for example, many voluntary organisations in the Lanark area which operate on very low levels of funding and to which the trustees will consider providing funds.

The trust will also consider as an exception to provide support for individuals experiencing hardship. The circumstances under which such support may be provided are wide and at the discretion of the trustees, whilst remaining true to the charity's objectives and within the terms of the trust deed.

Achievements and performance

Border Biscuits Limited donates 10% of its post-tax profits to the trust. During the year ended 31 December 2024 the trust received donations of £257,041 (2023: £178,486).

Grants of £44,832 (2023: £42,073) were awarded to local organisations.

The grants awarded supported a variety of smaller local groups - sports, cultural and social organisations. The main criteria used in deciding which good causes to support is that the recipient is based either in Lanark and/or has a close connection to Border Biscuits Limited. The Trustees believe this enables the trust to make a more meaningful contribution to its own Community.

The trustees continue to seek out suitable recipients of funding and to solicit requests for funding from organisations and individuals.

Grants Awarded

During the year the charity awarded the following grants to local organisations:

	2024	2023
	£	£
Discover Lanark	**40,000**	40,000
Other awards in year	**4,832**	2,073
Total grants awarded	**44,832**	42,073

Financial review

The financial statements of the trust are set out in the following pages. The trustees accept the results for the year.

During the year total income amounted to £260,738 (2023: £180,742), whilst expenditure amounted to £51,031 (2023: £44,222). Consequently, a net surplus of £209,707 (2023: £136,520) has been reported.

Reserves Policy

The trustees aim to maintain sufficient free reserves in unrestricted funds so as to enable them to consider a wide range of initiatives which may be suitable for financial assistance at various levels. Reserves at 31 December 2024 amounted to £520,154 (2023: £310,447).

The trustees are satisfied that the level of reserves is sufficient to meet with this objective. The designated fund shows funds set aside for awards committed but not yet payable and has a balance of £nil (2023: £40,000) at the year end. These funds are paid out in accordance with the terms and conditions of the award.

The trustees aim to continue the usual level of funding for the many smaller community initiatives that seek support.

The funds of the charity are applied solely for the promotion and furtherance of its aims and objects. The trustees' principal investment aim is to safeguard the charity's reserves. To this end a low-risk bank deposit account is utilised.

Plans for future periods

In the coming year the trustees will continue to seek out both donations to the trust and potential recipients for support.

In particular the trust will continue its support of local good causes.

Responsibilities of the trustees

The charity's trustees are responsible for preparing the Trustees Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice)

The law applicable to charities in Scotland requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended), and the provisions of the Trust deed. They are also responsible for safeguarding the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

The trustees' annual report was approved on 13 August 2025 and signed on behalf of the board of trustees by:

[redacted]

Border Biscuits John Cunningham Trust

Independent Examiner's Report to the Trustees of Border Biscuits John Cunningham Trust

Year ended 31 December 2024

I report to the trustees on my examination of the financial statements of Border Biscuits John Cunningham Trust ('the charity') for the year ended 31 December 2024.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities and Trustee Investment (Scotland) Act 2005 (the '2005 Act') and the Charities Accounts (Scotland) Regulations 2006 (as amended). You are satisfied that your charity is not required by charity law to be audited and have chosen instead to have an independent examination.

I report in respect of my examination of the charity's financial statements as carried out under section 44(1)(c) of the 2005 Act. In carrying out my examination I have followed the requirements of Regulation 11 of the Charities Accounts (Scotland) Regulations 2006 (as amended). To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's members as a body, for my work, for this report, or for the opinions I have formed.

Independent examiner's statement

Since the charity has prepared its accounts on an accruals basis your examiner must be a member of a body listed in Regulation 11(2) of the Charities Accounts (Scotland) Regulations 2006 (as amended). I can confirm that I am qualified to undertake the examination because I am a registered member of ICAS which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention giving me cause to believe that in any material respect:

1. accounting records were not kept as required by section 44(1)(a) of the 2005 Act and Regulation 4 of the Charities Accounts (Scotland) Regulations 2006 (as amended); or

2. the financial statements do not accord with those records; or

3. the financial statements do not comply with the accounting requirements of Regulation 8 of the Charities Accounts (Scotland) Regulations 2006 (as amended).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

[redacted]
Member of Institute of Chartered Accountants of Scotland
Independent Examiner

I A Stewart & Co
The Mechanics Workshop
New Lanark
ML11 9DB

13 August 2025

Border Biscuits John Cunningham Trust

Statement of Financial Activities

Year ended 31 December 2024

	Note	2024 Unrestricted funds £	2024 **Total funds** £	2023 Total funds £
Income and endowments				
Donations and legacies	**4**	257,041	**257,041**	178,486
Investment income	**5**	3,697	**3,697**	2,256
Total income		260,738	**260,738**	180,742
Expenditure				
Expenditure on charitable activities	**6**	51,031	**51,031**	44,222
Total expenditure		51,031	**51,031**	44,222
Net income and net movement in funds		209,707	**209,707**	136,520
Reconciliation of funds				
Total funds brought forward		310,447	**310,447**	173,927
Total funds carried forward		520,154	**520,154**	310,447

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

The notes on pages 8 to 12 form part of these financial statements.

Border Biscuits John Cunningham Trust

Statement of Financial Position

31 December 2024

	Note	2024 £	2023 £
Current assets			
Debtors	10	**31,070**	25,011
Cash at bank and in hand		**490,734**	287,086
		521,804	312,097
Creditors: amounts falling due within one year	11	**1,650**	1,650
Net current assets		**520,154**	310,447
Total assets less current liabilities		**520,154**	310,447
Net assets		**520,154**	310,447
Funds of the charity			
Unrestricted funds		**520,154**	310,447
Total charity funds	12	**520,154**	310,447

These financial statements were approved by the board of trustees and authorised for issue on 13 August 2025, and are signed on behalf of the board by:

[redacted]

The notes on pages 8 to 12 form part of these financial statements.

1. General information

The charity is a registered charity in Scotland and is unincorporated.

The address of the principal office is c/o Border Biscuits Limited, South Faulds Road, Caldwellside Industrial Estate, Lanark, ML11 7SR.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities and Trustee Investment (Scotland) Act 2005 and the Charity Accounts (Scotland) Regulations 2006 (as amended).

3. Accounting policies

Basis of preparation

Border Biscuits John Cunningham Trust meets the definition of a public benefit entity under FRS 102.

The financial statements have been prepared on the historical cost basis.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

There are no material uncertainties about the charity's ability to continue.

Taxation

The trust is recognised as a charity for the purposes of applicable taxation legislation and is therefore not subject to taxation on its charitable activities. The charity is not registered for VAT and resources expended therefore include irrecoverable input VAT.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances. Actual results may differ from these estimates.

The trustees are of the opinion that there are no matters of significant judgements, estimates or assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities in the next financial year.

3. Accounting policies *(continued)*

Fund accounting

Funds are classified as either restricted funds or unrestricted funds, defined as follows.

Restricted funds are funds subject to specific requirements as to their use which may be declared by the donor or with their authority or created through legal processes, but still within the wider objects of the charity.

Unrestricted funds are expendable at the discretion of the trustees in furtherance of the objects of the charity. If parts of the unrestricted funds are earmarked at the discretion of the trustees for a particular purpose, they are designated as a separate fund. This designation has an administrative purpose only and does not legally restrict the trustees' discretion to apply the fund.

Income

All income is included in the statement of financial activities when entitlement has passed to the charity, it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- Income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.

- Income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value.

- Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.

- Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

Expenditure

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates.

Grants payable are payments made to third parties in the furtherance of the charitable objects of the Trust. In the case of an unconditional grant offer this is accrued once the recipient has been notified of the grant award. The notification gives the recipient a reasonable expectation that they will receive the one-year or multi-year grant. Grants awards that are subject to the recipient fulfilling performance conditions are only accrued when the recipient has been notified of the grant and any remaining unfulfilled condition attaching to that grant is outside of the control of the Trust.

Provisions for grants are made when the intention to make a grant has been communicated to the recipient but there is uncertainty as to the timing of the grant or the amount of grant payable.

3. Accounting policies *(continued)*

Financial instruments

A financial asset or a financial liability is recognised only when the entity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Debt instruments are subsequently measured at amortised cost.

Financial assets that are measured at cost or amortised cost are reviewed for objective evidence of impairment at the end of each reporting date. If there is objective evidence of impairment, an impairment loss is recognised under the appropriate heading in the statement of financial activities in which the initial gain was recognised.

4. Donations and legacies

	Unrestricted Funds £	**Total Funds 2024 £**	Unrestricted Funds £	Total Funds 2023 £
Donations				
Donations	257,041	**257,041**	178,486	178,486

5. Investment income

	Unrestricted Funds £	**Total Funds 2024 £**	Unrestricted Funds £	Total Funds 2023 £
Bank interest receivable	3,697	**3,697**	2,256	2,256

Border Biscuits John Cunningham Trust

Notes to the Financial Statements *(continued)*

Year ended 31 December 2024

6. Expenditure on charitable activities by activity type

	Grant funding of activities	Support costs	**Total funds 2024**	Total fund 2023
	£	£	**£**	£
Community support initiatives	44,832	49	**44,881**	42,311
Governance costs	–	6,150	**6,150**	1,911
	44,832	6,199	**51,031**	44,222

Expenditure is analysed as follows:

	2024	2023
	£	£
Grants awarded to organisations	**44,832**	42,073
Charitable activities - sundry costs	**–**	159
Support cost - bank charges	**49**	79
Expenditure on community support initiatives	**44,881**	42,311
Governance costs		
Fee to independent examiner	**1,650**	1,650
Legal fees	**4,500**	–
Other costs	**–**	261
Total	**51,031**	44,222

7. Analysis of support costs

All support costs relate to the one charitable activity - that of providing grants to support groups and individuals within the community.

8. Staff costs

The average head count of employees during the year was Nil (2023: Nil).

No employee received employee benefits of more than £60,000 during the year (2023: Nil).

9. Trustee remuneration and expenses

No remuneration or other benefits from employment with the charity or a related entity were received by the trustees in their role as trustees and no expenses were reimbursed.

10. Debtors

	2024	2023
	£	£
Other debtors	**31,070**	25,011

11. Creditors: amounts falling due within one year

	2024	2023
	£	£
Accruals	**1,650**	1,650

Border Biscuits John Cunningham Trust

Notes to the Financial Statements *(continued)*

Year ended 31 December 2024

12. Analysis of charitable funds

Unrestricted funds

	At 1 Jan 2024 £	Income £	Expenditure £	**At 31 Dec 2024 £**
General funds	270,447	260,738	(11,031)	**520,154**
Grants committed fund	40,000	–	(40,000)	**–**
	310,447	260,738	(51,031)	**520,154**

	At 1 Jan 2023 £	Income £	Expenditure £	At 31 Dec 2023 £
General funds	93,927	180,742	(4,222)	270,447
Grants committed fund	80,000	–	(40,000)	40,000
	173,927	180,742	(44,222)	310,447

The general fund is available to the charity for its grant making activities.

The designated grants committed fund shows amounts already committed to organisations but not yet paid out. In 2019, the charity committed £200,000 in total to Discover Lanark to be paid over five years. The final instalment of this commitment was paid during the year.

13. Analysis of net assets between funds

Net assets are held in unrestricted funds at the year-end, and the comparative year, as set out in the Statement of Financial Position.

14. General volunteers

The trust benefits greatly from the involvement and enthusiastic support of its volunteers, who oversee the general running of the charity. In accordance with FRS 102 and the Charities SORP (FRS 102), the economic contribution of general volunteers is not recognised in the accounts.

15. Related parties

[redacted] and [redacted] are directors of Border Biscuits Limited.

Border Biscuits Limited donates 10% of its profits to the charity and is the primary source of the trust's income. This equated to £257,041 for 2024 (2023: £178,486). During the year Border Biscuits Limited (BBL) paid £50,982 on behalf of the charity. At the year end BBL owed the charity £31,070 (2023: £25,011).

The trustees are considered to be the key management personnel of the charity and as such any remuneration is disclosed in note 9.

THE MECHANICS WORKSHOP
NEW LANARK
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Email: enquiries@iastewart.com
TEL 01555 667555

I. A. STEWART & Co
CHARTERED ACCOUNTANTS

The Trustees
Border Biscuits John Cunningham Trust
c/o Border Biscuits Limited
South Faulds Road
Lanark
ML11 7SR

Our Ref : Acs/LW/ B074

Your Ref :

Date : 13 August 2025

Dear Sirs

During the course of the preparation of your accounts for the year ending 31 December 2024, the following representations were made to us by the management and trustees. Please read these representations carefully and if you agree with our understanding, please sign and return a copy of this letter to ourselves as confirmation of this.

Representation

1. You acknowledged as trustees your responsibilities under the Charities Accounts (Scotland) Regulations 2006 for preparing financial statements that give a true and fair view and for making accurate representations to ourselves as independent examiners.

2. You confirmed that all accounting records had been made available to us for the purpose of our accounts preparation and that all the transactions undertaken by the charity had been properly reflected and recorded in the accounting records. All other records and related information, including minutes of all management and trustees' meetings, had been made available to ourselves.

3. You confirmed that the charity had no liabilities or contingent liabilities other than those disclosed in the accounts.

4. You confirmed that there have been no events since the balance sheet date which required disclosing or which would materially affect the amounts in the accounts, other than those already disclosed or included in the accounts.

5. You confirmed that the charity has had, at no time during the year, any arrangement, transaction or agreement to provide credit facilities (including loans, quasi-loans or credit transactions) for trustees, nor to guarantee or provide security for such matters.

6. You confirmed that you have disclosed to us all related party transactions relevant to the charity and that you are not aware of any further related party matters that require disclosure.

7. You confirmed that the charity has not contracted for any capital expenditure.

8. You confirmed you are not aware of any possible or actual instance of non-compliance with those laws and regulations which provide a legal framework within which the charity conducts its business and which are central to the charity's ability to conduct its business.

9. You acknowledged your responsibility for the design and implementation of internal controls to prevent and detect fraud. You confirm that you have disclosed to us the results of your own assessment of the risk of fraud in the business.

10. You confirm that there have been no actual or suspected instances of fraud involving management or employees who have a significant role in internal control or that could have a material effect on the financial statements. You also confirm that you are not aware of any allegations of fraud by former employees, regulators or others.

11. You confirmed that in your opinion the charity is a going concern.

12. You confirmed that the financial accounts contain no misstatements that you are aware of.

13. You confirmed that any assumptions made by management necessary to arrive at accounting estimates have been carefully considered and are reasonable.

14. You confirmed that any restricted funds have been used for their specified purpose.

15. You confirmed that all grants awarded and paid by the charity have been formally agreed, and minuted, by the Trustees.

16. You confirmed that the amount due by Border Biscuits Limited at 31 December 2024 was £31,070.

Yours faithfully

I A Stewart & Co

Border Biscuits John Cunningham Trust

We confirm that we have read and understood the contents of this letter and agree that it accurately reflects the representations made to you by the trustees during the course of our accounts preparation.

We confirm that the above representations are made on the basis of enquiries of management and staff with relevant knowledge and experience (and, where appropriate, of inspection and supporting documentation) sufficient to satisfy ourselves that we can properly make each of the above representations to you.

Yours faithfully
For and on behalf of
Border Biscuits John Cunningham Trust

[redacted] Trustee Date 13 August 2025

NEW LANARK
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I. A. STEWART & Co
CHARTERED ACCOUNTANTS

Border Biscuits John Cunningham Trust
C/o Border Biscuits Limited
South Faulds Road
Lanark
ML11 7SR

087985

B074

14 August 2025

Professional fee in connection with services rendered during the period ended 14 August 2025 including the following:-

- Independent examination and assistance with the preparation of Statutory Financial Accounts for the year ended 31 December 2024.
- Preparation of Letter of Representation.
- Advise, associated emails and telephone calls to date.

[redacted]

The tax inclusive sum amounts to **restricted** **£2,268.00**

This is not a tax invoice. Upon payment a receipt will be issued for VAT purposes
The amount is due for payment within 30 days from the above date.

Please make all cheques payable to I A Stewart & Co Limited. Payment can also be made by BACs to [redacted]. We also accept payment by debit or credit card.

RUSSELL WATSON ALAN KERR STEPHEN BELL LOUISE WATSON HELEN STRUTHERS

THE MECHANICS WORKSHOP
NEW LANARK
LANARK ML11 9DB

I. A. STEWART & Co
CHARTERED ACCOUNTANTS

Client Border Biscuits John Cunningham Trust
C/o Border Biscuits Limited
South Faulds Road
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087985

Reference B074

£2,268.00

REMITTANCE ADVICE
Please detach and return with your payment